

# Montgomery County Board Minutes

---

**For TUESDAY, February 11<sup>th</sup>, 2003 – 8:30 AM**

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, February 11<sup>th</sup>, 2003 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Mike Havera.**

**Roll call was taken, 18 members present, 3 absent.**

**Members Present:** George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Charles Hampton, Mike Havera, Edward Helgen, Keith Horn, David Jackson, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Mike Plunkett, William Sielschott, David Webb.

**Members Absent:** Nelson Aumann, Dennis Jagodzinski, Frank Komor.

**Pledge of Allegiance to the flag was given.**

**Mileage and Per Diem Approval:**

**Motion by Ogden, second by Durbin to approve the mileage and per diem. All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Branum, second by Downs to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, January 14<sup>th</sup>, 2003. All in favor, motion carried.**

**CONSENT AGENDA:**

- 1. Circuit Clerk's Report** – Mary Webb was present for questions and reported that the DNA Identification for Felons is close to being implemented in this jurisdiction.
- 2. County Treasurer's Report** – Ron Jenkins was present for questions.
- 3. County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
- 4. Sheriff's Report** – submitted.
- 5. Health Department Report** – submitted, as well as a copy of the Annual report.
- 6. T.B. Department Report** – Kathy Tapley was present for questions.
- 7. Public Defender's Report** – submitted.
- 8. Probation Office Report** – submitted.
- 9. 911 Report** – submitted.

**APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:**

**Motion by Myers, second by Jackson to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.**

**COMMITTEE REPORTS:**

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Chairman Bonnie Branum as follows:

- 1. Road & Bridge Tour:** Chairman Branum stated that on March 21<sup>st</sup>, 2003 at 8:30 AM the Highway Department will be having a tour of Montgomery County bridges.
- 2. Safety Meeting:** Branum reported that there is a safety meeting scheduled for Wednesday, February 12, 2003 at 2:30 PM at the Highway Department.
- 3. Joint Agreement for the Mt. Olive Trail Resurfacing Project:** Engineer McNeal reported on the Mt. Olive Trail Resurfacing Agreement with the Illinois Department of Transportation. **Motion by Branum, second by Painter to approve the Joint Agreement between Montgomery County and the Illinois Department of Transportation for preliminary engineering funds for the Mt. Olive Trail Resurfacing project. All in favor, motion carried. (See Resolution Book 3, pages 363-638).**

**FINANCE COMMITTEE REPORT:** Given by Chairman Bill Sielschott as follows:

- 1. Computer Upgrade at Highway Department:** Chairman Sielschott reported that a new server has been ordered for the Highway department and the computers will be upgraded.
- 2. Mobile Home Privilege Tax Issue:** Sielschott reported that property tax issues concerning mobile/modular homes will be discussed further at the next committee meeting, and research on the issue done by Christian County will also be reviewed.

3. **Manatron Contract Renewal:** Sielschott reported that the contract with the county's tax computer system vendor, Manatron, was approved by the Finance Committee for \$25,039.00, which was an increase of \$3,167.00 over their previous contract. **Motion by Sielschott, second by Branum** to approve the Manatron Contract for \$25,039.00. **All in favor, motion carried.**
4. **Property Tax Cycle Update:** Sielschott stated that the timeline for Property Tax distribution gets later each year, and the Finance Committee received an update from Chief Assessing Officer Julia Kiefer concerning the status of this year's Tax assessment procedures.
5. **Real Estate Tax Payment:** Sielschott stated that the committee is looking at the possibility of allowing credit card payment for property taxes, with the credit card processing fee passed on to the taxpayer.
6. **GIS Update:** Sielschott reported that the county's GIS Vendor, Bruce Harris and Associates, will meet with Chief Assessing Officer Julia Kiefer on February 18<sup>th</sup> to discuss a possible flyover in March, which will begin GIS implementation.
7. **Prepaid Vendors List:** Sielschott reported that seven vendors need to be added to the Prepaid Vendors list: Ushman Communications, M & M Service Company, Great American Leasing, Otis Elevator, County Board Memorial Fund, West Central Illinois Criminal Justice Council, and CEFS. **Motion by Sielschott, second by Horn** to accept the 7 vendors to the Prepaid Vendors list. **All in favor, motion carried. (See Resolution Book 3, page 369).**

**HWE COMMITTEE REPORT:** Given by Chairman Bob Durbin as follows:

1. **EPA Update:** Chairman Durbin reported that several more sites that have been cleaned up throughout Montgomery County by the county's Solid Waste Inspector Bill Gonet.
2. **Animal Control:** Durbin stated that Veterinarian Ben Brohammer of Countryside Veterinary Clinic was at the HWE committee meeting and asked the committee to consider establishing a Dog Pound. Durbin stated that the county would look into this, and warned the board that this would require a larger budget.
3. **Ohlman Polling Location:** Durbin reported that Mayor Dennis Aumann of Ohlman was at the HWE meeting to inform the committee that the Village of Ohlman has purchased a new building and to request that the polling location be changed back to Ohlman, instead of at the White Settlement Center. Durbin stated that the committee denied the request, but promised that when the building was brought up to handicapped accessibility standards the Village of Ohlman could re-submit their request.
4. **Household Hazardous Waste Collection:** Durbin reported that Montgomery County has been selected once again for a Household Hazardous Waste Collection site on Saturday, June 21<sup>st</sup>, 2003 at the Recycling Center in Hillsboro. The event will be advertised to the public as the date approaches.
5. **Election Judge Pay:** The State legislature has declined to reimburse the county for election judge pay of \$25.00 per judge per election for the upcoming February and April, 2003 Elections. Durbin stated that the additional cost to Montgomery County for the election judge expense will be \$5,250 for the April county-wide election.
6. **UCCI Conference:** The annual UCCI Conference will be held March 12<sup>th</sup> & 13<sup>th</sup>, 2003 at the Renaissance Hotel in Springfield, with registration beginning at 8:00 AM. The UCCI Executive Meeting will be at 10:00 AM and Lunch at 12:15 PM, with Governor Blagojevich expected to be at the meeting. Those County Board members who wish to attend should RSVP to Chris Daniels office by February 24<sup>th</sup>, 2003.

**PERSONNEL COMMITTEE REPORT:** Given by Chairman John Downs as follows:

1. **Union Grievance:** Chairman Downs reported that there has been a grievance filed by the Jailers/Dispatchers Union against the Sheriff's Department, and arbitration is expected to be required to finalize the matter.
2. **Vacancy Notifications:** Downs stated that a letter will be sent out to all Office Holders/Supervisors to ask them to notify the Personnel Committee when a position becomes vacant within their respective offices.
3. **Direct Deposit:** Downs stated that the committee discussed implementing a direct deposit program for employees and county board members, which would allow any county employee to deposit payroll checks directly into their designated bank accounts.

4. **Jailers/Dispatchers Union Contract:** The Jailers/Dispatchers Union met last Thursday and voted down the Union Contract Proposal. The Personnel Committee is now waiting to hear from the union negotiator.
5. **Highway Department Contract:** The Highway Department Union negotiations will be held after information concerning insurance contributions from the Union Representative is received.

**BUILDINGS AND GROUNDS COMMITTEE REPORT:** Given by Chairman Glenn Painter as follows:

1. **Space Issues:** The Buildings and Grounds Committee has discussed the lack of office and storage space in the Historic Courthouse.
2. **Cleaning at the Courthouse Complex and Jail:** Chairman Glenn Painter reported that the low bid for janitorial services at the Courthouse Complex and Jail was \$26,988 from Paula Johnson of Nokomis. **Motion by Painter, second by Myers** to accept the annual bid of \$26,988.00 by Paula Johnson of Nokomis for cleaning services at the Courthouse Complex and Jail. **All in favor, motion carried.**
3. **Buffer/Scrubber Purchase:** Painter reported that the committee approved the purchase of a floor buffer/scrubber for \$4,860 from Litchfield True Value. Board Member Ogden inquired about who would be using the buffer/scrubber. Painter assured Ogden that only county maintenance employees would be using the equipment in all three buildings as well as Johnson. **Motion by Painter, second by Petty** to purchase the floor buffer/scrubber for \$4,860.00 from Litchfield True Value. **All in favor, motion carried.**

**ESDA/AMBULANCE COMMITTEE REPORT:** Given by member Ron Deabenderfer as follows:

1. **Ambulance Call Report:** A summary of monthly operations for December 2002 is as follows: Total calls: 310; Total amount billed: \$62,976.75; Total amount collected: \$36,992.05. A summary of monthly operations for January 2003 is as follows: Total calls: 326; Total amount billed: \$65,838.50; Total amount collected: \$38,534.87.
2. **Courthouse Security:** Deabenderfer reported that security issues are being addressed in the Historic Courthouse. There will be testing procedures done each month on the Panic Button System in the Historic Courthouse, and these same procedures will also be implemented at the Courthouse Complex in the future.
3. **Workplace Violence Seminar:** Director Holmes has set up a Workplace Violence Seminar for Wednesday, February 19<sup>th</sup>, 2003 which will offer two sessions in the Courthouse Complex and Historic Courthouse. Illinois Risk Management will provide the instructor for these sessions.
4. **Emergency Operating Plan:** Director Holmes will provide a copy of the county's emergency operating plan procedures to Chairman Havera and ESDA Chairman Jagodzinski for their use.
5. **Homeland Security Grant:** Deabenderfer reported that the ESDA Office recently received a \$15,000.00 grant from Homeland Security.
6. **Damage Assessment and Debris Management:** Montgomery County will host a Damage Assessment and Debris Management Course, which is sponsored by the Illinois Emergency Management Agency. (IEMA). This course will be held September 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> in the Taylor Springs Community Center.
7. **ESDA Office Help:** Deabenderfer reported that the committee had agreed to recommend to the Personnel Committee the hiring of a part time clerical worker for two days a week in the ESDA Office due to a maternity leave.
8. **Explorer Pipeline:** Explorer Pipeline will hold a safety training session on Thursday, February 20<sup>th</sup>, 2003 at the Holiday Inn in Carlinville, Illinois located at I-55 & Route 108. Anyone attending would need to RSVP by February 13<sup>th</sup>, 2003.
9. **American Heart Association Conference:** The committee approved sending Director Holmes to the American Heart Association Conference in Peoria on March 12<sup>th</sup> & 13<sup>th</sup>, 2003.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given by Chairman Mike Plunkett as follows:

1. **Web Site:** Chairman Mike Plunkett stated that the committee discussed putting the various county lake fee schedules and their contact information on the county website to give tourists an alternative to other area lakes and possibly bring revenue into the county.

2. **Economic Development Conference:** Plunkett stated the committee approved sending County Coordinator Chris Daniels to the Economic Development Conference in Peoria March 12 & 13, 2003
3. **Bike Trail:** A meeting has been scheduled for March 5<sup>th</sup>, 2003 with the Mayors of Farmersville and Waggoner and a representative of the Pitman Township Park District to discuss maintenance of the bike trail.
4. **West Central Development Council Resolution #03-01:** Plunkett resubmitted Resolution #03-01 for board approval. **Motion by Plunkett, second by Helgen** to pass the West Central Development Council Resolution. **All in favor, motion carried. (See Resolution Book 3, page 370).**

**APPROVAL OF 7 COMMITTEE REPORTS:**

**Motion by Downs, second by Blankenship** to approve the 7 committee reports. **All in favor, motion carried.**

**CHAIRMAN'S REPORT:** Given by Chairman Mike Havera as follows:

**ANNOUNCEMENTS:** Havera stated that immediately following the board meeting Richard Allen from Explorer Pipeline Company would be on hand to discuss that company's pipeline located in the Panhandle area.

Havera stated that the Montgomery County Health Department would have their Open House today beginning at 11:00 AM with a presentation at 11:30 and a dinner at noon. All County Board members are invited to attend.

Havera reported that Senator James Clayborne (D-Belleville) is sponsoring the Mobile Home Legislation Privilege Tax legislation (Senate Bill-SB334).

Havera reported that Representative Dan Reitz (D-Steelville) is sponsoring the Health Insurance Levy Legislation allowing counties to levy for Health Insurance (House Bill-HB537).

**APPOINTMENTS:** **Motion by Myers, second by Plunkett** to approve the re-appointment of Stephen R. Cullison to the Hillsboro Area Ambulance Service for a two-year term. **All in favor, motion carried.**

**Motion by Hampton, second by Helgen** to approve the re-appointment of Tom Anderson to the Hillsboro Area Ambulance Service for a two-year term. **All in favor, motion carried.**

**Motion by Deabenderfer, second by Bone** to approve the appointment of Theresa Rapp to the Hillsboro Area Ambulance Service for a two-year term. **All in favor, motion carried.**

**Motion by Durbin, second by Branum** to approve the appointment of County Board Liaison Ron Deabenderfer to serve on the Public Building Commission. **All in favor, motion carried.**

**Motion by Sielschott, second by Painter** to approve the appointment of Dean Meier to serve on the Public Building Commission. **All in favor, motion carried.**

**PAY BILLS:** **Motion by Horn, second by Blankenship** to pay all approved bills. **All in favor, motion carried.** For an itemized list of bills paid, refer to Accounts Payable book for FY 2003.

**ADJOURN: Until the Regular Monthly Meeting on Tuesday, March 11<sup>th</sup>, 2003 at 8:30 AM.**

**Motion by Branum, second by Painter** to adjourn the Full Board Meeting. **All in favor, motion carried.** Meeting adjourned at 9:12 AM.