

Montgomery County Board Minutes

For TUESDAY, April 8th, 2003 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, April 8th, 2003 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Havera.

Roll call was taken, 20 members present, 1 absent.

Members Present: Nelson Aumann, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Charles Hampton, Mike Havera, Edward Helgen, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Mike Plunkett, William Sielschott, David Webb.

Member Absent: Keith Horn

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Ogden, second by Jackson to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Branum, second by Downs to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, March 11th, 2003. All in favor, motion carried.

CONSENT AGENDA:

- 1. Circuit Clerk's Report** – Mary Webb was present for questions.
- 2. County Treasurer's Report** – Ron Jenkins was present for questions.
- 3. County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
- 4. Sheriff's Report** – submitted.
- 5. Health Department Report** – submitted.
- 6. T.B. Department Report** – Kathy Tapley was present for questions.
- 7. Public Defender's Report** – submitted.
- 8. Probation Office Report** – submitted.
- 9. 911 Report** – submitted.

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Jagodzinski, second by Bone to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Havera as follows:

- 1. Area Ag Ad Hoc Committee:** Havera stated that in 1986, an advisory committee was formed to monitor large hog facilities coming into the County. Because the committee has met only two times since its organization, Havera requested that the advisory group be dissolved. **Motion by Petty, second by Helgen to dissolve the Area Ag Ad Hoc Committee and inform the four committee members: Gerald Spinner of Coffeen, Fred Fesser of Fillmore, Alfred Hand of Witt and Steve Gartner of Litchfield. All in favor, motion carried.**
- 2. Parking Lot Project:** Havera stated that the Parking Lot Project at 133 N. Main, originally scheduled to be under the direction of the Public Buildings Commission, will instead be assigned to the Buildings and Grounds Committee due to additional legalities the project would have required being completed through the Public Building Commission.
- 3. CES Extension:** University of Illinois Extension Service Unit Leader Denise Kistner gave members a report about local Extension services and invited them to attend the April 17th, 2003 teleconference at the Hillsboro Extension Service Center on "Intergovernmental Cooperation."

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Road & Bridge Tour:** Branum reported that a Special Road & Bridge Committee Meeting has been scheduled for Tuesday, April 22nd, 2003 at 8:30 AM to tour various County and Township roads.
2. **Material Letting:** Branum reported that there will be a Material Letting on April 9th, 2003 at the Highway Department.
3. **Seasonal Maintainer Applications:** The Road & Bridge Committee will conduct interviews on Friday, April 25th, 2003 at 8:00 AM at the Highway Department to hire two Seasonal Maintainers. The Committee will interview nine applicants.
4. **Replacing Sign Truck #8:** Branum stated that the Highway Department will be replacing the sign truck. The committee will put out for a bid locally and also look at State bid.
5. **Resolution #01-03,** A Resolution to appropriate an amount of \$2,750.00 for 972 B-CA, C.H. #11 (Walshville Trail) (Sec. 17), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$2,750.00). **Motion by Hampton, second by Blankenship. All in favor, motion carried.(See Resolution Book 4, pages 21-22).**
6. **Resolution #02-03,** A Resolution to appropriate an amount of \$2,750.00 for 973 B-CA, C.H. #2 (Oconee Avenue) (Sec. 23), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$2,750.00). **Motion by Aumann, second by Petty. All in favor, motion carried (See Resolution Book 4, pages 23-24).**
7. **Resolution #03-03,** A Resolution to appropriate an amount of \$5,000.00 for 974 B-CA, C.H. #13 (Litchfield South) (Sec. 16), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$5,000.00). **Motion by Painter, second by Sielschott. All in favor, motion carried (See Resolution Book 4, pages 25-26).**
8. **Resolution #04-03,** A Resolution to appropriate an amount of \$4,500.00 for 975 B-CA, Location A, C.H.#11 (Walshville Trail) (Sec. 17), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$4,500.00). **Motion by Komor, second by Painter. All in favor, motion carried (See Resolution Book 4, pages 27-28).**
9. **Resolution #05-03,** A Resolution to appropriate an amount of \$4,000.00 for 975 B-CA, Location B, C.H.#11 (Walshville Trail) (Sec. 17), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$4,000.00). **Motion by Painter, second by Jackson. All in favor, motion carried (See Resolution Book 4, pages 29-30).**
10. **Resolution #06-03,** A Resolution to appropriate an amount of \$4,000.00 for 976 B-CA, C.H. #10 (Donnellson Avenue) (Sec. 24), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$4,000.00). **Motion by Jagodzinski, second by Bone. All in favor, motion carried (See Resolution Book 4, pages 31-32).**
11. **Resolution #07-03,** A Resolution to appropriate an amount of \$3,500.00 for 977 B-CA, C.H. #23 (Goby Avenue) (Sec. 5), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$3,500.00). **Motion by Webb, second by Ogden. All in favor, motion carried (See Resolution Book 4, pages 33-34).**
12. **Resolution #08-03,** A Resolution to appropriate an amount of \$3,750.00 for 978 B-CA, C.H. #6 (Witt South) (Sec. 17), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$3,750.00). **Motion by Blankenship, second by Durbin. All in favor, motion carried (See Resolution Book 4, pages 35-36).**
13. **Resolution #09-03,** A Resolution to appropriate an amount of \$3,750.00 for 979 B-CA, C.H. #9 (Chapman T Trail) (Sec. 36), Montgomery County, 100% County Project; Montgomery County's Share =1.0 (\$3,750.00). **Motion by Branum, second by Durbin. All in favor, motion carried (See Resolution Book 4, pages 37-38).**
14. **Resolution #10-03,** A Resolution to appropriate an amount of \$8,500.00 for 980 B-CA, C.H. #18 (Witt West)(Sec. 36), Montgomery County, 100% County Project; Montgomery County's Share = 1.0

(\$8,500.00). **Motion by Durbin, second by Branum. All in favor, motion carried (See Resolution Book 4, pages 39-40).**

15. **Resolution #11-03**, A Resolution to appropriate an amount of \$2,750.00 for 981 B-CA, C.H. #24 (N 16th Avenue) (Sec. 7), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$2,750.00). **Motion by Ogden, second by Helgen. All in favor, motion carried (See Resolution Book 4, pages 41-42).**
16. **Resolution #12-03**, A Resolution to appropriate an amount of \$8,500.00 for 982 B-CA, (Sec. 33) (N 24th Avenue); Harvel R.D., 50%-50% Project; Montgomery County's Share = .5 (\$4,250.00). **Motion by Hampton, second by Webb. All in favor, motion carried (See Resolution Book 4, pages 43-44).**
17. **Resolution #13-03**, A Resolution to appropriate an amount of \$5,000.00 for 983 B-CA, (Sec. 20) (Brown Trail); Harvel R.D., 50%-50% Project; Montgomery County's Share = .5 (\$2,500.00). **Motion by Webb, second by Ogden. All in favor, motion carried (See Resolution Book 4, pages 45-46).**
18. **Resolution #14-03**, A Resolution to appropriate an amount of \$9,000.00 for 984 B-CA, (Sec. 23 & 24) (E 17th Road); Rountree R.D., 50%-50% Project; Montgomery County's Share = .5 (\$4,500.00). **Motion by Petty, second by Aumann. All in favor, motion carried. (See Resolution Book 4, pages 47-48).**
19. **Resolution #16-03**, A Resolution to appropriate an amount of \$18,000.00 for 986 B-CA, (Sec. 21)(N 8th Avenue); South Litchfield R.D., 50%-50% Project; Montgomery County's Share = .5 (\$9,000.00). **Motion by Painter, second by Komor. All in favor, motion carried (See Resolution Book 4, pages 49-50).**
20. **Resolution #18-03**, A Resolution to appropriate an amount of \$3,000.00 for 988 B-CA, (Sec. 14) (N 15th Avenue); Butler Grove R.D., 50%-50% Project; Montgomery County's Share = .5 (\$1,500.00). **Motion by Downs, second by Ogden. All in favor, motion carried (See Resolution Book 4, pages 51-52).**
21. **Resolution #19-03**, A Resolution to appropriate an amount of \$7,000.00 for 989 B-CA, (Sec. 30) (DeVries Circle); Walshville R.D., 50%-50% Project; Montgomery County's Share = .5 (\$3,500.00). **Motion by Aumann, second by Jagodzinski. All in favor, motion carried (See Resolution Book 4, pages 53-54).**
22. **Resolution #20-03**, A Resolution to appropriate an amount of \$4,000.00 for 990 B-CA, (Sec. 17) (Sewing Trail); Walshville R.D., 50%-50% Project; Montgomery County's Share = .5 (\$2,000.00). **Motion by Bone, second by Jagodzinski. All in favor, motion carried (See Resolution Book 4, pages 55-56).**
23. **Resolution #21-03**, A Resolution for a Water Line Permit and Agreement for Special Provisions for placing of water lines, under, on, along, or across County Highways in the County of Montgomery, State of Illinois. **Motion by Blankenship, second by Helgen. All in favor, motion carried (See Resolution Book 4, pages 57-58).**

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Audit Report:** Whitey Patton of Patton and Associates presented the County Audit Report. **(For Selected Financial Information see Resolution Book 4, pages 59-62).** Auditor Patton reported to the board that the county is currently in good financial condition, but warned members that rougher times are ahead due to low interest rates for county investments and property and employee health insurance increases, and the county should take action in all departments to keep expenditures down and revenues up. Patton also suggested cross training employees within county offices. Havera stated that because not all revenues are kept in the General Fund, and Host Fees and Court Fees could be utilized if necessary. Webb asked what Sales Tax Revenue could be anticipated in the coming year, and Treasurer Jenkins projected that it would be approximately the same as last year. **Motion by Sielschott, second by Aumann** to approve the County Audit report as presented by Whitey Patton of Patton and Associates. **All in favor, motion carried.**

2. **Property Tax Update:** Sielschott stated that an estimated date when tax bills will be mailed has not been finalized, and also reported that the tentative State Tax multiplier has been set at 1.000000.
3. **Fee Adjustment Bill for Counties – HB-269:** Sielschott reported that the Committee agreed to send a letter in support of House Bill 269 – Fee Adjustment Bill for Counties. The bill would allow each county to set their fees in a range to accommodate that particular county jurisdiction.
4. **Senate Bill – SB334, Manufactured Homes:** Sielschott reported that a letter of support was sent out last week for Senate Bill 334 regarding Manufactured Homes. The vote from the Senate lacked one vote from passing, so the vote was postponed for re-call. The third reading deadline was extended to Wednesday, April 9th, 2003.
5. **GIS Update:** Sielschott reported that the Flyover for GIS was completed a couple of weeks ago and all is going well.
6. **Credit Card Public Hearing:** Sielschott stated that the committee decided to pursue allowing the use of Credit Cards for county services, and a public hearing regarding their use is scheduled for May 12th, 2003 during the Finance Committee Meeting. The outcome of the hearing, which is required by State Law, will be voted on during the Full board meeting on May 13th, 2003. Credit Card services will be offered at no cost to the county, but will require a contract to be completed by each office wishing to utilize the system, which may be terminated at any time. Sielschott stated that Credit Card use will be another resource for residents to make timely payments to the county.
7. **Special Finance Committee Meeting:** Sielschott reported that there will be a special Finance Committee meeting on Wednesday, April 30th, at 6:00 PM to discuss budget concerns. The Committee will meet with Whitey Patton to reach a long term plan to increase revenue and keep expenditures down.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Polling Place Rent:** Durbin stated the Committee discussed a letter of request to increase the Polling Location Rent from \$50.00 to \$75.00 for the use of each polling place at the Fellowship Hall at the United Methodist Church in Hillsboro. The Committee decided not to grant the raise of the rent at this time and to leave it at the current \$50.00 fee for all county polling places.
2. **Election Update:** Durbin stated that everything went well with the April 1st Consolidated Election, and congratulated County Clerk Leitheiser and her staff on the fine work done on the election implementation. Durbin stated that all 42 County Precincts were tabulated by 10:30 PM.
3. **Animal Control Update:** Durbin reported on the ongoing problems with animal control in the county and stated that he spoke with State's Attorney Roberts about the need for an Animal Control Ordinance.
4. **EPA Update:** Durbin stated that Montgomery County and the Illinois Environmental Protection Agency will host a Household Hazardous Waste Collection on Saturday, June 21st, 2003 between 8:00 AM and 3:00 PM at the Hillsboro High School Parking Lot.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Union Grievance Meeting:** Downs stated that an Arbitrator meeting scheduled with the Jailers/Dispatchers Union for March 18th was cancelled and will be rescheduled at a later date.
2. **Union Negotiations Meeting:** Downs stated that the Personnel Committee met with Jailers/Dispatchers Union Representative Mike Stout on Thursday, March 27th after the Personnel Meeting to discuss union negotiations.
3. **Highway Insurance:** Downs stated that the Personnel Committee is waiting on written confirmation regarding a reimbursement to county health insurance for union employees at the Highway Department. The county's portion of the insurance would be \$628.00 per month per employee.
4. **Grievance:** Downs stated that the Arbitration Date set for Wednesday, April 9th, 2003 at 4:00 PM to discuss a grievance from the Sheriff's Department may be cancelled.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Glenn Painter as follows:

1. **Certificate of Insurance:** Painter reported that the committee is requiring proof of insurance on each vendor that does work at County buildings. No vendor will be allowed to work at county buildings unless their Proof of Insurance is filed in the Coordinated Services Office.

2. **Parking Lot Project:** Painter stated that the committee has submitted requests for bids on the demolition of the house at 133 North Main. All bids must be turned in by Monday, April 28th, 2003 at 4:00 PM. The bids will then be reviewed at the Coordinating Meeting on Tuesday, April 29th, 2003 at 6:00 PM and the contractor will have two weeks from the award of the bid to have the property cleaned off.

ESDA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance Call Report:** A summary of monthly operations for March 2003 is as follows: Total calls: 305; Total amount billed: \$61,004.75; Total amount collected: \$32,636.24.

2. **Ambulance Service Contract Approval:**

Motion by Jagodzinski, second by Webb to approve the FY 2003 Raymond/Harvel Ambulance Service Agreement for \$33,360.00. All in favor, motion carried. (See Resolution Book 4, pages 63-66).

Motion by Jagodzinski, second by Hampton to approve the FY 2003 Farmersville/Waggoner Ambulance Service Agreement for \$53,250.00 All in favor, motion carried. (See Resolution Book 4, pages 67-70).

Motion by Jagodzinski, second by Durbin to approve the FY 2003 Nokomis/Witt Ambulance Service Agreement for \$62,437.00. All in favor, motion carried. (See Resolution Book 4, pages 71-74).

Motion by Jagodzinski, second by Myers to approve the FY 2003 Hillsboro Ambulance Service Agreement for \$101,000.00. All in favor, motion carried. (See Resolution Book 4, pages 75-78).

Litchfield Ambulance Service Agreement: Jagodzinski reported that the Litchfield Ambulance Service Agreement will be passed soon by the Litchfield City Council and will hopefully be ready for approval at next month's full board meeting.

3. **Director Holmes Report:** Jagodzinski reported that there will be an IEMA exercise in September, 2003 and a Weather Spotters class will be held on April 23rd, 2003 at the Taylor Springs Community Building. The Haz-Mat team has been formed and the part-time clerical position in the ESDA office has been filled.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

1. **Web Site Update:** Plunkett reported that changes have been made to the tourism page of the county website. Users will now be able to link to the City of Litchfield, City of Hillsboro and Illinois Department of Natural Resources. A link to the City of Litchfield and Hillsboro will show lake information and cost of boat fees, permit fees, etc. The link will also go to the Department of Natural Resources page for Coffeen Lake. Plunkett reported that during the months of January, February and March, 2003, 4,368 visits have been documented to the county website. 932 of those visits were for election use. Plunkett reported that 27, 890 "hits" were made to the web site, meaning this is how many times the site was opened and 10,498 pages were viewed. Election updates have also been archived since the November 2002 General Election and the County Clerk's Office will continue to archive future election totals.
2. **Bike Trail:** Plunkett stated the committee discussed putting up directional signs along related highways to direct people to the Bike Trail.
3. **Enterprise Zone Update:** Plunkett stated that the Ameren CIPS application to the Enterprise Zone has been approved by the Illinois Secretary of State and the Illinois Department of Revenue and has been recorded by the County Clerk/Recorder. The Committee will work toward gathering more accurate

legal descriptions of the Enterprise Zone territory so it may be incorporated into the GIS mapping system.

APPROVAL OF 8 COMMITTEE REPORTS:

Motion by Blankenship, second by Painter to approve the 8 committee reports. All in favor, motion carried.

CHAIRMAN'S REPORT: Given by Chairman Mike Havera as follows:

SCHEDULE CHANGES: Havera reported that there will be a Material Letting on April 9th, 2003 at the Highway Department.

A Special Road & Bridge Committee Meeting has been scheduled for Tuesday, April 22nd, 2003 at the Highway Department to tour various County & Township roads.

The Road & Bridge Committee will interview Seasonal Maintainers on April 25th, 2003 at the Highway Department.

A Special Finance Committee Meeting will be held on Wednesday, April 30th 2003 at 6:00 PM in the County Board Room of the Historic Courthouse to discuss budget concerns.

APPOINTMENTS: **Motion by Bone, second by Plunkett** to re-appoint Merrill Micenheimer as a trustee of the Coffeen Fire Protection District for a three-year term beginning May 1, 2003 and expiring April 30th 2006.

All in favor, motion carried.

Motion by Webb, second by Ogden to appoint trustee William E. Beeler to the Raymond Community Fire Protection District for a term of three-years beginning May 5th, 2003. **All in favor, motion carried. (See Resolution #03-04 in Book 4, pages 79-83).**

PAY BILLS: **Motion by Aumann, second by Blankenship to pay all approved bills. All in favor, motion carried.** For itemized listing of bills paid, please refer to Accounts Payable Book for FY 2003.

ADJOURN: Until the Regular Monthly Meeting on Tuesday, May 13th, 2003 at 8:30 AM.

Motion by Painter, second by Branum to adjourn the Full Board Meeting. **All in favor, motion carried.** Meeting adjourned at 9:33 AM.