

**Montgomery County Board
Minutes**

For Tuesday, December 12th, 2006 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, December 12th, 2006 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 21 members present, 0 members absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Ed Helgen, Dennis Jagodzinski, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Roger Myers, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: None

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Ogden to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Downs to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, November 14th, 2006. All in favor, motion carried.

Approval of Minutes of Previous County Board Re-Organizational Meeting:

Motion by Dean, second by Bathurst to approve the Minutes of the Previously Adjourned County Board Re-Organizational Meeting. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – Ron Jenkins was present for questions and stated that on December 5th Colt Coal Company presented the County with an Annual Coal payment of \$1,312,000.00. Jenkins stated that 3 equal investments were made as follows: 1 investment for 6 months at 5.30, another investment for 1 year at 5.26, and the third for 18 months at 5.21.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and stated that the filing period for municipal candidates in Hillsboro, Coffeen and Nokomis and partisan candidates in Litchfield and Witt started yesterday (Monday, December 11th, 2006) and will continue until December 18th, 2006. If it is needed, the Primary Election will be February 27, 2007. The Consolidated Election for 2007 will be held on April 17th, 2007.
4. **Sheriff's Report** – Jim Vazzi was present for questions.
5. **Health Department Report** – Hugh Satterlee was present for questions and stated that there is still flu vaccine available. The Health Dept. will be holding a Flu Clinic at their Litchfield office and anyone wishing to receive a vaccine can just stop by.
6. **T.B. Department Report** – submitted.
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – submitted.
9. **911 Report** – submitted.

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Helgen, second by Blankenship to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by County Board Chairman Mike Plunkett as follows:

1. **County Board Vice Chairman Update:** Plunkett stated that Dennis Jagodzinski would continue to be the Vice Chairman of Montgomery County, and thanked him for his leadership for the four days that he was placed in the Chairman's seat after the resignation of past County Board Chairman Mike Havera. In the four days that Jagodzinski was Chairman the County experienced one of the worst disasters in its history due to the Ice Storm. Jagodzinski had declared the County a disaster the day after the storm to begin the necessary steps to get state and federal help for the County with storm cleanup.

2. **Update Rules Committee, Approval of Changes to Rules of Order:** Rules Committee Chairman Ron Deabenderfer went over changes the committee made to the Montgomery County Board Rules of Order.

- Under Rules of Order section #27 shall read... “27.) Any Person, persons, or organizations wishing to appear before the Board must notify the County Clerk of such request by 4:00 PM on the day the Coordinating Committee meets prior to the next scheduled Full Board Meeting. Persons may also speak before the Board at the Invitation of the Chairman.” Deabenderfer stated that this was changed so that the public would have access to discuss issues, but in an orderly fashion. The word “discretion” was changed to “invitation” so the Chairman could invite someone to speak at the County Board Meeting if he chose to do so.
- Under Rules of Order section #28 shall become #29 and section #28 shall be added as follows... “28.) If a group is invited to address the Board, such group shall choose one spokesperson as their representative and that spokesperson shall be allowed to speak a maximum of 15 minutes.” Deabenderfer stated that each board member has the option to take the floor for no more than 15 minutes and this will allow citizens the same right, but also keeps anyone from filibustering and prolonging the meeting unnecessarily.
- Under Rules of Order section #29 shall now be section #30, section #30 shall now be section #31 and section #31 shall now be known as section #32.
- Under Rules of Order section #31 now known as section #32 shall read... “32.) Members wishing to submit a question to the State’s Attorney shall first submit the question to the appropriate Committee Chair.” Deabenderfer stated that this Rule was more of a fragment and did not make much sense and needed to be re-worded. So now if a committee member or chair has a question it will go before the committee and the committee will decide if the State’s Attorney would need to be informed. Member Mary Bathurst stated that after reviewing the printed Rules of Order handout it came to her attention that the 32nd Rule change had not been made. County Coordinator Chris Daniels stated that that would be taken care of and new booklets re-issued. **Motion by Deabenderfer, second by Downs to accept the changes to the Rules of Order. All in favor, motion carried.** Deabenderfer stated that Rule #6, which has not been changed, needs emphasized. Rule #6 is that “No member shall speak more than twice on the same question without leave from the Chair, and shall not occupy more than 15 minutes the first time, no more than 5 minutes the second time. The member shall stand whenever he speaks on a question.” Deabenderfer asked members to remember to stand when they address the board.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Parking Lot Across from Courts Complex Update:** Branum reported that the Building and Grounds committee discussed allowing Dr. Mekala of Rehab Edge to install two concrete handicapped parking spaces on the southwest corner of the new parking lot across from the Courts Complex. Engineer Boehler will get bid specs for the two handicapped parking spaces and contact Dr. Mekala regarding the bid specs and the hiring for contractors.
2. **County Sign Ordinance Update:** Branum stated that the committee is having State’s Attorney Chris Matoush research information for a County Sign Ordinance.
3. **County Motor Fuel Tax Audit Report:** The committee discussed and approved the County Motor Fuel Tax Audit Report as presented by IDOT, for the period beginning January 1st, 2003, 2004 and ending December 31st, 2005. **Motion by Branum, second by Kuchar to approve the County Motor Fuel Tax Audit Report from January 1, 2003, 2004 through December 31, 2005. All in favor, motion carried.**
4. **Township Motor Fuel Tax Audit Report:** The committee discussed and approved the Township Motor Fuel Tax Audit Report as presented by IDOT, for the period beginning January 1st, 2005 and ending December 31st, 2005. **Motion by Branum, second by Komor to approve the Township Motor Fuel Tax Audit Report from January 1, 2005 through December 31, 2005. All in favor, motion carried.**

5. **Township Bridge Program Fund Audit Report:** The committee discussed and approved the Township Bridge Program Fund Audit Report as presented by IDOT, for the period beginning January 1st, 2005 and ending December 31st, 2005. **Motion by Branum, second by Aumann to approve the Township Bridge Program Fund Audit Report from January 1, 2005 through December 31, 2005. All in favor, motion carried.**
6. **Update on Ice Storm Cleanup:** Branum stated that there is help available to clean up brush on the County Rights of Way if the County requests help in writing to the EMA Office. The Highway Department is piling up brush and burning it when it dries out after a few weeks.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **R.O.E. Quarterly Report:** Sielschott stated that Regional Office of Education (R.O.E.) Superintendent Greg Springer submitted an Annual Report. Christian County is now paying their 55% of the Regional Office's funding and Montgomery County their annual 45%. **(For copy of Annual Report, see Resolution Book 6, pages 300-304).**
2. **Sheriff's Vehicle – Review and Award Bid:** Sielschott reported that the committee reviewed the vehicle bids for the Sheriff's Office. One of the vehicles will replace the Sheriff's vehicle and the other is for the new deputy who has been budgeted for in 2007.
 - **Motion by Sielschott, second by Myers to accept the bid of \$19,687.00 from Victory Lane Ford of Litchfield for the 2007 F150 4x4 Ford Crew Cab Truck, with trade-in. All in favor, motion carried.**
 - **Motion by Sielschott, second by Miles to accept the bid of \$20,822.15 from Wright Automotive of Hillsboro for the 2007 Ford Explorer 4x4. All in favor, motion carried.**
3. **Senior Citizens Update:** Sielschott reported that letters were sent out to each of the Senior Clubs explaining the need to submit their expenses for 2006 before their checks for Fiscal Year 2007 can be mailed. Letters will be sent out to some of the Senior Clubs who sent their budget requests in after the budget was passed, explaining why their financial requests were the same as in FY 2006.
4. **Commercial and Industrial Building Assessment:** Sielschott reported that the committee discussed budgeting in Fiscal Year 2008 for a service to assess Commercial and Industrial Building Properties. The committee discussed the need to negotiate an assessment for AmerenCIPS. Some Ameren upgrades may fall under the Air Pollution Control Assessment and not under real estate assessment. Supervisor of Assessments Kiefer and Coordinator Daniels will review the project information submitted by Ameren to try to determine its assessment status.
5. **Highway Department Fuel Pump Upgrade Approval:** The State Fire Marshall has mandated that upgrades are needed on the two Highway Department fuel pumps, which will cost approximately \$10,000. Sielschott reported that because some County Offices also use the fuel at the Highway Department the monies should come out of the Capital Improvement Fund. **Motion by Sielschott, second by Branum to approve an amount of approximately \$10,000 to go towards the mandated fuel pump upgrades to be taken out of the Capital Improvement Fund. All in favor, motion carried.**
6. **2007 Mileage Reimbursement Approval:** Sielschott stated that the new IRS mileage reimbursement for 2007 has been set at 48.5 cents per mile, which will go into effect January 1, 2007. **Motion by Sielschott, second by Durbin to approve the new IRS mileage regulation rate of .48 cents per mile that will take effect on January 1st, 2007. All in favor, motion carried.**

HWE COMMITTEE REPORT: Given by Member Ed Helgen as follows:

1. **Animal Control Facility Update:** Helgen stated that the committee reviewed and discussed the plans that were submitted by Hurst-Rosche Engineering for the Animal Control facility. The committee has not been informed on any other concerns on the location, and water easement availability on the north side of 9th Avenue will need to be assessed. The committee will need to make a final selection of the location for the facility soon so that estimated costs for running water and sewer lines can be given.

2. **Recycling Update:** Helgen reported that Coordinator Daniels gave an update on the recycling shipments and revenues for Fiscal Year 2006 at the committee meeting. Total revenues received and deposited was \$66,914.10 which represents 1,652,475 pounds. There was 426,986 pounds of material shipped for a total of \$15,854.62 that we are waiting on payment from the brokers. Due to the price of cardboard and plastic going down, there are several loads for a total of 451,900 pounds of material processed and waiting to ship at the recycling center, which is worth about an additional \$16,486.60. The Total Recycled material that was shipped and processed for Fiscal Year 2006 was 2,531,361 pounds for a total of about \$99,255.32. The total that was deposited for Fiscal Year 2006 into the Host Fee account #290 was \$37,447 which is down from \$85,806 received for Host Fees in Fiscal Year 2005.
3. **Witt Recycling Drop-off Shed Update:** The concrete slab and the car port have been installed at the Witt Drop-off recycling location. Containers will be set up at the drop-off area and the media will be notified of the new drop-off facility to help inform Witt residents of its availability.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Update on F.O.P. Union Contract:** Downs reported that they are still waiting on the signed F.O.P. Contract.
2. **Update on Employee Christmas Party Luncheon:** Downs reminded everyone that the County Christmas Luncheon will be from 11:00 AM to 2:00 PM on Thursday, December 21st in the County Board room of the Historic Courthouse.
3. **Freedom of Information Act Request Update:** Downs briefly stated that Office Holders needed to be reminded about the Freedom of Information Act Requests. Anyone wanting information from any county offices that do not work for the county must obtain a Freedom of Information Act Request Form and fill it out so the board has a better idea on who is requesting information and what type of information they are requesting.

ESDA/AMBULANCE COMMITTEE REPORT: Given by Vice Chairman George Blankenship as follows:

1. **Ambulance Call Reports:** A summary of monthly operations for November 2006 will be presented at next month's board meeting because Raymond has not submitted their report.
2. **Director Holmes Report:**
 - **Collections:** Jagodzinski reported that collections were \$91,069.38 for the month of November.
 - **Personnel Issues:** Jagodzinski stated that the committee went into Executive Session to discuss Personnel Issues at the EMA office.
 - **IMAT Classes:** Jagodzinski stated that Director Holmes will be attending IMAT Classes and Damage Assessment Classes.
 - **Countywide Disaster Declared:** Jagodzinski reported that due to the recent ice storm, he declared Montgomery County a disaster Friday Dec. 1, 2006, and warming shelters were opened in the county for those needing assistance. The Unified Command Team was called and Jagodzinski thanked Joe Gasparich and Director Holmes for all their help in getting Montgomery County on the list for State assistance. The County will not receive any funds, but will receive help in the cleanup efforts. Any municipality needing assistance with heavy machinery, clean up, etc... needs to contact Director Holmes and she will get them the proper forms to fill out for assistance in the clean up effort. The cleanup effort will begin in Hillsboro on December 18th.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **AmerenCIPS Update:** Deabenderfer reported that Geoff Jones and Dan Whalen were present to update the committee on construction upgrade activity at AmerenCIPS. Ameren is striving for fuel flexibility to burn local Illinois coal and still meet the Clean Air Act. Jones reported that there will be about 200 to 300 additional construction workers implementing the plant upgrades that will start in 2007 and end in 2009. With the new regulations and the State requesting to burn more Illinois coal, it is a necessity to upgrade the plant with 2 new scrubbers which will also require a new stack each. Ameren will need more water for the scrubber process which will necessitate the Coffeen Lake water level to be raised. Ameren currently has a permit application in to raise the spillway by 6 feet. Deabenderfer stated that the committee feels this is good news for Montgomery County.
2. **Approval of GIS Intergovernmental Agreement with Ohlman and Farmersville:** Deabenderfer reported that the committee reviewed and approved a GIS Intergovernmental Agreement for Ohlman and Farmersville. Any town that has joined the Montgomery County Economic Development Corporation will get the base layer of the County GIS mapping from the County for free.
 - **Motion by Deabenderfer, second by Matthews to approve the GIS Intergovernmental Agreement with Ohlman. All in favor, motion carried. (See Resolution Book 6, pages 305-309).**
 - **Motion by Deabenderfer, second by Dean to approve the GIS Intergovernmental Agreement with Farmersville. All in favor, motion carried. (See Resolution Book 6, pages 310-314).**
3. **Broadband Update:** Deabenderfer reported that the committee reviewed a Power Point Presentation from Resource Partner's Group, Inc. regarding a Broadband Pilot program for Montgomery and Macoupin counties that was introduced by the Lt. Governor's Office.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Update on Concrete Work at Parking Lot Across from Courts Complex:** Bone stated that the Committee discussed the approval of the request by RehabEdge, at their expense, to install two concrete parking spaces in the new parking lot across from the Courts Complex. County Engineer Boehler will assist with the bid specs.
2. **Update on Damage from Ice Storm:** Bone reported on the damage around the Courthouse Complex due to the Ice Storm on December 1st, 2006. There were several limbs and branches on the ground on the west side of the Courthouse, and a tree on east side of Courthouse needs trimmed and has several split branches so the committee approved to have a tree trimming service called to trim the trees. There are some trees around the Courts Complex that are in need of trimming also.
3. **Update on Elevators:** Bone stated that there was a problem with the elevators last Thursday, and that member Ed Helgen was stuck on the elevator for period of about 20 minutes. The elevator in the Historic Courthouse has been down since about 10:00 am on Thursday. Otis Elevator was called out immediately and arrived about 2:00 pm. They did not have the proper tool to get the elevator unstuck, so they came back Friday morning. The committee discussed the poor service issues with Otis elevator and that the County should bid the elevator maintenance work out when this contract with Otis expires in March 2007. Daniels will have Lloyd Meyer keep a log of the maintenance issues with Otis Elevator.
4. **Update/Approval on Painting and Carpets at Historic Courthouse:** The Regional Office of Education requested that their office area be painted. Committee discussed getting a couple of price quotes for painting and carpet cleaning for the next building and grounds committee meeting.
5. **Executive Session: Motion by Bone, second by Myers to enter into Executive Session to discuss Property Acquisition. All in favor, motion carried. Time: 9:05 AM.**
6. **Executive Session: Motion by Bone, second by Jagodzinski to come out of Executive Session. All in favor, motion carried. Time: 9:20 AM.**

7. **Property Acquisition Approval:** Motion by Bone, second by Beck to offer \$45,000 for the Hicks property, which includes the House and the Lot, located on North Main Street in Hillsboro across from the Sheriff's Office. All in favor, motion carried.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Bathurst, second by Branum to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS:

- Chairman Plunkett stated that there were replacement sheets for the board's books that were passed out at the re-organizational meeting. There were some changes in the information on phone numbers and other contact information.
- Plunkett reminded board members to let the Coordinating Office know who would attend the Christmas Luncheon on December 21st, so that they could get the numbers to the caterer.

SCHEDULE CHANGES:

- Plunkett reported that the 2007 Motor Fuel Letting would be on Wednesday, December 20th, 2006 at 9:30 AM at the Highway Department.

APPOINTMENTS:

- Motion by Aumann, second by Ogden to approve the Re-Appointment of Julie Kiefer as the Chief Assessment Officer for the County. Ms. Kiefer's term will be a 4 year term from December 1, 2006 until November 30th, 2010. All in favor, motion carried.

PAY BILLS:

Motion by Sielschott, second by Kuchar to pay all approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2007.

ADJOURN: Until the Full Board Meeting on Tuesday, January 9th, 2007 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Myers, second by Bone to adjourn the Full Board Meeting. All in favor, motion carried. Meeting adjourned at 9:25 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.