

# Montgomery County Board Minutes

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**For Tuesday, April 11<sup>th</sup>, 2006 – 8:30 AM**

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, April 11<sup>th</sup>, 2006 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Mike Havera.**

**Roll call was taken, 20 members present, 1 absent.**

**Members Present:** Nelson Aumann, Mary Bathurst, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Mike Havera, Dave Heaton, Edward Helgen, Keith Horn, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Mike Plunkett, Bill Sielschott.

**Members Absent:** Dennis Jagodzinski

**Pledge of Allegiance to the flag was given.**

**Mileage and Per Diem Approval:**

**Motion by Ogden, second by Petty to approve the mileage and per diem. All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Myers, second by Painter to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, March 14<sup>th</sup>, 2006. All in favor, motion carried.**

## **CONSENT AGENDA:**

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – Ron Jenkins was present for questions.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
4. **Sheriff's Report** – Jim Vazzi was present for questions.
5. **Health Department Report** – submitted.
6. **T.B. Department Report** – Jodi Huber was present for questions.
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – submitted.
9. **911 Report** – submitted.

## **APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:**

**Motion by Aumann, second by Durbin to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.**

## **COMMITTEE REPORTS:**

**COORDINATING COMMITTEE Report:** Chairman Havera stated that there was nothing new to report in the Coordinating Committee.

## **ROAD AND BRIDGE COMMITTEE REPORT:** Given by Chairman Bonnie Branum as follows:

1. **Approval of Temporary County Highway Engineer Resolution:** Branum reported that IDOT will need to approve the Temporary Engineer replacement for Amy Giesing. Branum recommended the appointment of Road Foreman Kenny Pezold to the Position of Temporary Engineer until a replacement is hired. The Classified Ad for the County Engineer position was published in all County newspapers, the Springfield Journal Register and posted on the Internet. Résumés are due by April 21<sup>st</sup>, 2006 at 4:00 PM in the Coordinator's Office. **Motion by Branum, second by Heaton to approve the Resolution Requesting Consent of the Department of Transportation to the Appointment of Road Foreman Kenny Pezold as the Acting County Engineer until a replacement Highway Engineer is Hired. Discussion – Havera inquired of Branum if the process of hiring a new engineer can not exceed 100 days, and Branum confirmed that this was correct. Havera asked for a favorable vote, Ayes**

responded (19) . Havera then asked for Those Opposed to vote, One Nay responded (1) – Terry Bone. Motion carried. (See Resolution Book 6, page 155).

**FINANCE COMMITTEE REPORT:** Given by Chairman Bill Sielschott as follows:

1. **Bid Opening for Demolition of County Owned Properties in Witt - Approval:** Sielschott stated that the committee looked over the bids that were opened at the Road and Bridge Committee meeting on April 5<sup>th</sup>, 2006 for the demolition of buildings on county owned property in the City of Witt. **Motion by Sielschott, second by Branum to award the bid to Reynolds Excavating in the amount of \$27,960 for the demolition of the County owned buildings in the City of Witt. All in favor, motion carried.** Witt Mayor William Korbar was in attendance at the meeting and thanked the board for taking this action.
2. **Coroner's Radio Equipment Request Approval:** Sielschott reported that the Sheriff can only communicate with the County Coroner by using cell or phone service, and the Coroner is requesting radio equipment to be installed in the Coroner's van. Sielschott stated that the equipment package from Whiteside Communications will include radio equipment, a handheld unit and repeater in the amount of \$4,044.50 that is compatible with the Sheriff's vehicular radio equipment. **Motion by Sielschott, second by Plunkett to purchase the new radio equipment for the County Coroner from Whiteside Communications in the amount of \$4,044.50.** Member Ogden asked where Whiteside Communications is located, and Sielschott responded that the company is located in Sorento, Illinois. **All in favor, motion carried.**
3. **Audit Report Recommendation Update/Approval:** The County's Auditor, Whitey Patton, was present to provide the Annual Audit Report and gave his recommendations to the board as they prepare the County budget, commenting that the County is in good financial shape at the present time, but it will be a challenge to stay that way in the future. **Motion to accept the Audit report as presented by Whitey Patton by Sielschott, second by Myers. All in favor, motion carried.**
4. **ESRI Software for GIS Cost Update/Approval:** Sielschott reported that Network Administrator Purcell discussed with the committee a need for ESRI Software for the GIS system. This software will integrate with GIS software and will compare property values in neighborhoods, and the committee asked Purcell to include it in the FY 2007 budget for consideration at that time.
5. **Computer Assisted Mass Appraisal System (CAMA) Update/Approval:** Sielschott stated that Chief Assessing Officer Julie Kiefer was present at the committee meeting to update the committee on CAMA, a Computer Assisted Mass Appraisal System that is offered by Manatron for Commercial Properties. She and Network Administrator Purcell told the committee that the county needs the ESRI software and the commercial property appraisal tools, and that the county has 1,400 Commercial and 95 Industrial sites at the present time. This software could compare appraisals in commercial and industrial sites for about \$100.00 to \$125.00 per site and provide more accurate assessment information. Sielschott said the committee asked Kiefer to include it in the FY 2007 budget for consideration at that time.
6. **Real Estate Tax Update:** Sielschott reported that the Supervisor of Assessments Office had received the tentative multiplier from the Illinois Department of Revenue last week. The tentative multiplier is 1.0000 and the SOA Office hopes to shift the files to the County Clerk for tax extension by the end of May. Sielschott stated that the tax bills would go out later than last year, but approximately on the schedule of FY 04.
7. **GIS Licensing:** Sielschott stated that Network Administrator Purcell reported that the GIS Licensing will need to be upgraded, and that the software to do so is budgeted this year.
8. **Elected Official's Salary Approval:** The committee discussed setting the salaries for the next 4 years.
  - **Motion by Sielschott, second by Branum to enter into EXECUTIVE SESSION to discuss salaries of Elected Officials and to excuse County Clerk Leitheiser and to allow Deputy Clerk Daniels to remain in executive session to record the minutes.** All in favor, motion carried. *Time: 9:00 AM.*
  - **Motion to return from Executive Session:** Motion by Sielschott, second by Bone to return from Executive Session. All in favor, motion carried. *Time: 9:16 AM.*

- **Setting the Salary:** Motion by Sielschott, second by Aumann to approve a 3.5% per year salary increase for the Elected Officials, which includes the Sheriff, County Clerk/Recorder, Treasurer and Circuit Clerk beginning December 1<sup>st</sup>, 2006 for 4 years. All in favor, motion carried.

**HWE COMMITTEE REPORT:** Given by Chairman Bob Durbin as follows:

1. **Review of Election and Polling Location Discussion:** Durbin reported that County Clerk Leitheiser shared election results with the committee as well as information regarding the Election Day inclement weather and snow removal needed at the polling locations. Durbin reported that although there were two power outages in Fillmore and in Coffeen, the new voting system performed successfully. The technical support members visited all polling places several times throughout the day, making sure there were no problems with the new system, and there was good feedback on the voting equipment from election judges and voters. Leitheiser reported that the U-haul rental to deliver the equipment was about \$850.00. The Committee also discussed the need for a snow removal plan should this weather occur again on Election Day, and heard from Witt Lions members regarding polling place rent.
2. **Pollution Control Facility Siting Ordinance Review:** Durbin stated that a draft of the County's Pollution Control Facility Siting Ordinance was reviewed by the committee and informed board members to look it over for a possible vote to approve it next month. Durbin asked that any questions or changes to the Ordinance should be directed to him or Coordinator Chris Daniels.
3. **FAYCO Funding Update:** Durbin stated that the committee will continue to look into funding for FAYCO enterprises and they plan to invite the FAYCO Director to their next meeting to provide more information.
4. **CMS Resolution for Participation in State of Illinois Federal Surplus Property Program Approval #06-13:** Clerk Leitheiser read the CMS Resolution that will allow the County to make purchases from the Federal and State Surplus program in Springfield. **Motion by Durbin, second by Helgen to approve the CMS Resolution for the County to make purchases from the State and Federal Surplus program in Springfield. All in favor, motion carried. (See Resolution Book 6, page 156).**
5. **Thanks from Durbin:** Durbin thanked the County Board for the plant sent to he and his family in memory of his mother, Thelma Durbin at her recent passing.

**PERSONNEL COMMITTEE REPORT:** Given by Chairman John Downs as follows:

1. **Jailers/Dispatchers Union Update:** Downs stated that the next Union Negotiations meeting for the Jailers/Dispatchers will be held on Wednesday, April 19<sup>th</sup>, 2006 at 6:00 PM in the PBC room of the Courthouse Complex in Hillsboro.
2. **Arbitration Hearing Update:** Chairman Downs reported that they have received a decision on the Arbitration Hearing held due to two Highway Department grievances and the County won one of the grievance issues and lost on the other.

**BUILDINGS AND GROUNDS COMMITTEE REPORT:** Given by Chairman Glenn Painter as follows:

1. **Office Storage Space Issues:** Painter reported that there is a need to find additional storage space and possible relocation of employees on the third floor of the Historic Courthouse.
2. **Insect problem in EMA Office:** Painter reported that the committee approved a special insect extermination of flying insects in the EMA Office.
3. **Tree Removal and Replacement West Side of Historic Courthouse:** Due to disease, the tree on the west side of the Historic Courthouse was cut down and the stump was removed last Sunday. Replacement trees will be planted on the west side and the south sides of the courthouse.
4. **Replacement of Carpet in Historic Courthouse Basement Election Room:** Painter reported that the committee approved the removal of old indoor/outdoor carpeting in the election room area of the Historic Courthouse.

**ESDA/AMBULANCE COMMITTEE REPORT:** Given by Vice Chairman George Blankenship as follows:

**Ambulance Call Reports:**

1. A summary of monthly operations for **March 2006** is as follows: Total calls: 356; Total amount billed: \$153,748.00; Total amount collected: \$55,815.34.
2. **Director Holmes Report:** Blankenship reported that due to some weekend storms, EMA opened up a shelter in Raymond for residents in Waggoner and Farmersville area who were without power. The HazMat Trailer arrived on March 24th and is in Litchfield waiting for graphics. Blankenship stated that there have been some problems with the phones in the EMA office and Jagodzinski will be checking into replacement phones. Blankenship stated that discussion also took place regarding a Unified Command Operation, which will involve several agencies and individuals who will apply for a position on the Unified Command Team. There have been some problems reaching Township Road Commissioners in an emergency situation, and Director Holmes will write a letter to Township Supervisors to inquire about getting road commissioners pagers or cell phones. Blankenship reported that the HazMat Pancake and Sausage Breakfast made \$1,048.58 to go to the HazMat program.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given by Chairman Mike Plunkett as follows:

1. **GIS Update:** Plunkett reported that all GIS Layers have been delivered except for the soil mapping and Enterprise Zone layers. Network Administrator Purcell will give a brief presentation showing members the GIS data at next month's board meeting. Plunkett reported that the Montgomery County Economic Development Corporation was able to get the county Rail Lines put on as a layer free of charge. Member Sielschott inquired about the status of GIS being able to help the County implement the new Bulletin 810 Law which changes farmland assessment requirements, and Plunkett stated that the County is joining other counties in similar circumstances and is currently working to get an extension beyond the June 2006 deadline for compliance on Bulletin 810.
2. **GIS Conference Approval:** The committee approved for Bill Purcell and Chris Daniels to attend a GIS Conference in Springfield on April 20<sup>th</sup> and 21<sup>st</sup>, 2006.
3. **Enterprise Zone Update:** Plunkett stated that all the Enterprise Zone Expansion Intergovernmental Agreements and Ordinances approved by the County Board at their March meeting have been signed and returned by all the municipalities in the Enterprise Zone. The balance of the application should be completed and sent to DCEO by the end of April 2006.
4. **Economic Development Corporation Update:** The Montgomery County Economic Development Corporation held their annual meeting on Tuesday, March 28<sup>th</sup>, 2006, with all officers returned to their same positions for the coming year. The Corporation's Annual report was passed out for board members to review.

**APPROVAL OF 7 COMMITTEE REPORTS & MINUTES:**

**Motion by Myers second by Downs to approve the 7 committee reports. All in favor, motion carried.**

**CHAIRMAN'S REPORT:** Given by Chairman Mike Havera as follows:

**SCHEDULE CHANGES:** Reminder that there will be a special Personnel Committee meeting on Wednesday, April 19<sup>th</sup>, 2006 in the PBC room of the Courthouse Complex in Hillsboro for the purpose of Union Negotiations with Jailers/Dispatchers.

**APPOINTMENTS:**

1. **Motion by Bone, second by Durbin to reappoint Merrill Micenheimer as trustee to the Coffeen Fire Protection District for a three year term, that will begin on May 1<sup>st</sup>, 2006 and expire on April 30<sup>th</sup>, 2009. All in favor, motion carried.**
2. **Motion by Branum, second by Durbin to appoint Gary Harris to the Glendale Cemetery Board in Fillmore. All in favor, motion carried.**

**PAY BILLS:**

**Motion by Dean, second by Blankenship to pay all approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2006.

**ADJOURN: Until the Full Board Meeting on Tuesday, May 9<sup>th</sup>, 2006 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.**

**Motion by Painter, second by Myers to adjourn the Full Board Meeting. All in favor, motion carried.** Meeting adjourned at 9:35 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.