

**Montgomery County Board
Minutes**

For Wednesday, November 12th, 2008 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Wednesday, November 12th, 2008 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 19 members present, 2 members absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Ed Helgen, Dennis Jagodzinski, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Roger Myers, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: Toby Dean and Robert Durbin.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Downs to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Kuchar to approve the Minutes of the Previously Recessed County Board Meeting held on Tuesday, October 14th, 2008. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – submitted.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and stated that the November 4th, General Election had a 68.37% voter turnout, which was lower than the record year 1992 when the County had an 83% voter turnout.
4. **Sheriff's Report** – Jim Vazzi was present for questions and thanked board members who are leaving: Toby Dean, Dennis Jagodzinski and Roger Myers for their service to the County.
5. **Health Department's Report** – Hugh Satterlee was present for questions.
6. **T.B. Department's Report** – Sally Adams was present for questions.
7. **Public Defender's Report** – submitted.
8. **Probation Officer's Report** – Bane Ulrici was present for questions.
9. **911 Coordinator's Report** – submitted.
10. **Chief Assessment Officer's Report.** – submitted.
11. **G.I.S. Coordinator's Report** – submitted.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA:

Motion by Bone, second by Bathurst to approve the 11 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Chairman Plunkett stated that all topics discussed in the Coordinating Committee will be reported on in the other committees.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Approval- Fuel Letting for FY 2009:** One fuel bid from M&M Service Co. was submitted and opened at the Road and Bridge Committee meeting. Alternative 1- allows the supplier to adjust their bid every 3 months (\$1.90 gas, \$2.53 diesel). Alternative 2- fixes the supplier's bid for the entire year (\$2.19 gas, \$2.78 diesel). **Motion by Branum, second by Bathurst to approve M&M Service's fixed prices on gas and diesel fuel for one year (paying \$2.19 gas, \$2.78 diesel). All in favor, motion carried.**

2. **Approval- Sign Upgrade Program Letting:** Sign Upgrade Program bids were opened and read at the Road and Bridge Committee meeting. Bids were as follows: Allied Municipal of Taylorville bid \$114,234.03, Custom Products Co. of Jackson Mississippi bid \$121,501.66 and Hall Signs of Bloomington, Indiana bid \$206,882.17. Boehler will prepare a tabulation of bids and forward acceptance to IDOT for their approval, as this is being paid for by federal grant funds. **Motion by Branum, second by Komor to award the bid to the low bidder Allied Municipal of Taylorville, IL in the amount of \$114,234.03. All in favor, motion carried.** Boehler stated that the upgraded signs will meet higher reflectivity standards and will be reimbursed by federal funds.
3. **Approval of County Motor Fuel Tax Maintenance -Resolution #16-08:** **Motion by Branum, second by Helgen to approve the MFT Maintenance Resolution #16-08 to appropriate \$810,000 for County Motor Fuel from January 1st 2009 thru December 31st 2009. All in favor, motion carried. (See Resolution Book 8, Page 234).**
4. **Update- Walton Park Bridge Repair:** Engineer Boehler stated that the road and bridge over the Walton Park Lake Dam are under the jurisdiction of the County while the dam and spillway are under the jurisdiction of the City of Litchfield. Under an agreement from the County, the City has closed the road using a combination of barricades and stockpiles of soil placed full width of the road. The City will remain responsible for the road closure until repairs are made. The City is actively pursuing funds from multiple sources to make repairs to the dam, spillway, road and bridge.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Approval of FY 2009 Levies:** Resolutions summarized by State's Attorney Chris Matoush:
 - **Resolution #08-19:** Resolution adopting Fiscal Year 2009 Financial Appropriation Ordinance totaling the sum of \$23,127,835.00. Motion by Sielschott, second by Blankenship. All in favor, motion carried. (See Resolution Book 8, Page 235).
 - **Resolution #08-20:** Resolution to pass tax levy for the General Corporate Fund for the current taxable year, in the sum of \$677,500.00. Motion by Sielschott, second by Ogden. All in favor, motion carried. (See Resolution Book 8, Page 236).
 - **Resolution #08-21:** Resolution to pass tax levy for the County Health Department, in the sum of \$335,000.00. Motion by Sielschott, second by Myers. All in favor, motion carried. (See Resolution Book 8, Page 237).
 - **Resolution #08-22:** Resolution to pass tax levy for the Illinois Municipal Retirement Fund, in the sum of \$724,386.00. Motion by Sielschott, second by Kuchar. All in favor, motion carried. (See Resolution Book 8, Page 238).
 - **Resolution #08-23:** Resolution to pass tax levy for the Social Security Fund, in the sum of \$283,000.00. Motion by Sielschott, second by Aumann. All in favor, motion carried. (See Resolution Book 8, Page 239).
 - **Resolution #08-24:** Resolution to pass tax levy to pay the costs of Insurance Premiums, in the sum of \$301,300.00. Motion by Sielschott, second by Bone. All in favor, motion carried. (See Resolution Book 8, Page 240).
 - **Resolution #08-25:** Resolution to pass tax levy for the Tuberculosis Care and Treatment Fund, in the sum of \$90,800.00. Motion by Sielschott, second by Matthews. All in favor, motion carried. (See Resolution Book 8, Page 241).
 - **Resolution #08-26:** Resolution to pass tax levy for the County Highway Fund, in the sum of \$335,000.00. Motion by Sielschott, second by Branum. All in favor, motion carried. (See Resolution Book 8, Page 242).
 - **Resolution #08-27:** Resolution to pass tax levy for the County Highway Federal Aid Matching Fund, in the sum of \$167,500.00. Motion by Sielschott, second by Komor. All in favor, motion carried. (See Resolution Book 8, Page 243).

- **Resolution #08-28:** Resolution to pass tax levy for the Special Aid to County Bridge Fund, in the sum of \$167,500.00. Motion by Sielschott, second by Miles. All in favor, motion carried. (See Resolution Book 8, Page 244).
 - **Resolution #08-29:** Resolution to pass tax levy for the Litchfield Special Service Area in the Amount of \$171,000.00. Motion by Sielschott, second by Bathurst. All in favor, motion carried. (See Resolution Book 8, Page 245).
 - **Resolution #08-30:** Resolution to pass tax levy for the Hillsboro Special Service Area in the Amount of \$157,000.00. Motion by Sielschott, second by Jagodzinski. All in favor, motion carried. (See Resolution Book 8, Page 246).
 - **Resolution #08-31:** Resolution to pass tax levy for the Nokomis/Witt Special Service Area in the Amount of \$97,500.00. Motion by Sielschott, second by Matthews. All in favor, motion carried. (See Resolution Book 8, Page 247).
 - **Resolution #08-32:** Resolution to pass tax levy for the Raymond/Harvel Special Service Area in the Amount of \$40,276.00. Motion by Sielschott, second by Ogden. All in favor, motion carried. (See Resolution Book 8, Page 248).
 - **Resolution #08-33:** Resolution to pass tax levy for the Farmersville/Waggoner Special Service Area in the Amount of \$65,000.00. Motion by Sielschott, second by Beck. All in favor, motion carried. (See Resolution Book 8, Page 249).
 - **Resolution #08-34:** Resolution to pass a levy for the County Extension Service, in the sum of \$147,500.00. Motion by Sielschott, second by Helgen. All in favor, motion carried. (See Resolution Book 8, Page 250).
 - **Resolution #08-35:** Resolution to pass levy for Senior Citizen Social Services in the sum of \$70,000.00. Motion by Sielschott, second by Matthews. All in favor, motion carried. (See Resolution Book 8, Page 251).
 - **Resolution #08-36:** Resolution to pass levy for Veterans Assistance in the sum of \$67,000.00. Motion by Sielschott, second by Myers. All in favor, motion carried. (See Resolution Book 8, Page 252).
 - **Resolution #08-37:** Resolution to set Salaries for the following Department Heads: Supervisor of Assessments - \$42,538.00, Probation Officer - \$47,474.00, and Assistant Probation Officers - \$152,660.00. Motion by Sielschott, second by Kuchar. All in favor, motion carried. (See Resolution Book 8, Page 253).
 - **Resolution #08-38:** Resolution to Authorize State's Attorneys Appellate Prosecutor and to appropriate the sum of money not to exceed \$11,000.00. Motion by Sielschott, second by Downs. All in favor, motion carried. (See Resolution Book 8, Page 254-255).
2. **Approval -PASSING THE FY 2009 Budget & Revisions:** Motion by Sielschott, second by Blankenship to approve the Fiscal Year 2009 Budget & Revisions which include all the above mentioned levies and appropriations. All in favor, motion carried.
 3. **Approval- Resolution #08-39 Voiding Tax Bill on Property at 147 N Main:** Discussion took place on voiding the tax bill for parcel ID# 16-02-482-013 on property that the county purchased on the corner of Main and Brailey Streets in Hillsboro. An application has been recently approved by the Department of Revenue to exempt all future taxes on this parcel. **Motion by Sielschott, second by Beck to approve voiding tax bill on property at 147 North Main.** All in favor, motion carried. (See Resolution Book 8, Page 256).
 4. **Approval- Convey County Interest on Property ID# 12-22-480-009 in Irving:** Discussion took place on property in Irving behind Caulk Trucking, which was put up for bid at the County Tax Sale, but no one bid on it. **Motion by Sielschott, second by Branum to convey County Interest on Property ID# 12-22-480-009 in Irving to the Village of Irving.** All in favor, motion carried.
 5. **Update- County Real Estate Tax Cycle:** Steve Connell of DEVNET was present at the Committee meeting to review the tentative schedule for the 2008 payable 2009 Real Estate Tax Cycle. Sielschott stated that the County has a goal to have the tax bills mailed by the beginning of July, 2009 to get back

on track. Bathurst inquired about the DEVNET system's capability to add an overpayment from the first installment to the second installment, and Sielschott said he would ask Treasurer Jenkins about this feature.

HWE COMMITTEE REPORT: Given by Vice Chairman Ed Helgen as follows:

1. **Update- Elections:** County Clerk Leitheiser gave an update to the HWE Committee on the turnout and results of the 2008 November General Election. Committee members discussed the activity at their local polling places and stated that there were very few lines, despite the large voter turnout. Leitheiser stated that Election Judges and her office staff handled the challenges of the larger voter turnout and thanked them for a job well done.
2. **Update- Electronic Waste Collection:** Helgen stated there will be a presentation on Electronics Recycling at the January 2009 Committee meeting from E-Waste Solutions. Plans are underway for a county-wide electronics collection in March 2009.
3. **Update- Animal Control Program:**
 - **Bid Approval- Water, Sewer, Septic Systems:** Helgen reported that bids were opened for the water, sewer and septic lines for the animal control facility in a special meeting on October 29th. Jason Lessman bid \$8,425.00 on a 1,000 gallon septic system. Wayne Davis bid \$11,750 on the water system and \$18,225 on the Sewer with Lift Station and \$10,275.00 on the septic. Scott Lynch bid \$13,175 on the water system and \$18,995 on the Sewer with Lift Station and \$8,975 on the septic system. Helgen stated that the Health Department saw some problems with putting in a septic system. **Motion by Helgen, second by Wendel to approve the low bid of \$18,225 from Wayne Davis to install the sewer to the animal control facility. All in favor, motion carried. Motion by Helgen, second by Miles to approve the low bid of \$11,750 from Wayne Davis to install the water line for the animal control facility. All in favor, motion carried.**
 - **Approval- Re-Bidding Animal Control Building:** Discussion took place on re-bidding the construction of the Animal Control Facility in order to better comply with Illinois statute requiring advertising in the newspaper for purchases over \$20,000. Helgen stated that all bid specifications will remain the same. **Motion by Helgen, second by Kuchar to reject all bids for the Design and Construction of the Animal Control Facility. All in favor, motion carried. Motion by Helgen, second by Beck to advertise for new bids to Design and Construct an Animal Control Facility. All in favor, motion carried.**
 - **Rabies Shot at Pound:** Helgen stated that the committee discussed the Illinois State Administrative Code regarding impounded animals receiving rabies shots before being released to another shelter for adoption. The Animal Protective League in Springfield has a Veterinary on staff to administer medical needs of the animals when they arrive. The cost of the rabies shot at Countryside Vet Clinic is \$13.00 and the cost for euthanizing and disposal is \$23.00. The committee approved the rabies shot being given before going to a rescue group.
4. **Update- Recycling Program:**
 - **Security System for Litchfield Recycling:** The committee discussed putting in a security system at the Litchfield Recycling Facility.
 - **Litchfield Recycling Center Grand Re-Opening:** The grand re-opening of the Litchfield Recycling Center will be on Saturday, November 15th, 2008 from 10:00 am to 1:00 pm.
 - **Open bids for yellow box truck:** The committee opened bids for the yellow box truck at the Recycling Center. There were three bids, but the committee decided to get prices to fix the emergency brake instead of selling the truck.
 - **Approval of Quote to Install Office Trailer from Diamond Trailer Sales:** Diamond Trailer Sales of Litchfield quoted \$2,100 to install the office trailer at the Hillsboro Recycling Center. **Motion by Helgen, second by Miles to accept the bid from Diamond Trailer Sales in the amount of \$2,100 to install the office trailer at the Hillsboro Recycling Center. All in favor, motion carried.**

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Update- 911 Employee Comp Time:** 911 Coordinator Greg Nimmo was present at the committee meeting and stated that not having compensatory time has become an issue with employees because of getting their certification requirements. Nimmo stated that 911 Employees incur their own expenses when they go to Continuing Education Credits classes. If there is no compensatory time then the County has to start paying expenses like per diem, mileage, hotel, etc... Employees won't use vacation to get their certification hours. Nimmo also reported that the 911 Department has their own personnel manual and reports to the 911 Board, so the 911 Board is looking to reinstate the compensatory time. Nimmo stated that in the long run it would be a benefit to the County to allow comp time to help keep expenses down. The committee discussed letting the 911 Board try to resolve the issue and realizes that the decision is ultimately up to the 911 Board.
2. **Update- Union Contracts for Sheriff's Department and Circuit Clerk's Office:** Union Negotiations for the Circuit Clerk's Office will begin on Thursday, November 13th, 2008 at 6:00 pm in the PBC room. Downs stated that he has not heard from the Jailer's/Dispatcher's Union to date.
3. **Update- Employee Manual:** Downs reported that the committee discussed and approved incorporating Personnel Use of Montgomery County Property to the employee manual.
4. **Approval -Holiday Schedule for Year 2009:** There will be 12 Holidays for the 2009 Calendar Year. **Motion by Downs, second by Aumann to approve the 2009 Holiday Schedule. All in favor, motion carried. (See Resolution Book 8, page 257).**
5. **Update- County Board/Employee Christmas Lunch:** The County Christmas Luncheon will be held on Tuesday, December 16th, 2008 from 11:00 AM to 1:30 PM in the County Board room, Historic Courthouse.

EMA/AMBULANCE COMMITTEE REPORT: Given by Vice Chairman George Blankenship as follows:

1. **Update- Ambulance Call Reports:** A summary of monthly operations for **October 2008** is as follows: **Total calls:** 320, **Total amounts billed:** \$175,478.00, **Total amounts collected:** \$147,853.85.
2. **Update- Director Holmes Report:** Blankenship reported that there was no quorum for the EMA/Ambulance Committee meeting so no action could be taken, but discussion took place on the following:
 - **Walton Park Dam Update:** Engineers have checked the bridge and it is still capable of the 80,000 pound load limit on the west side. The city has been working with IDNR for a temporary solution.
 - **Emergency Operations Plan:** Holmes has started updating the EOP manual. Updates are due to IEMA between May and June of 2009.
 - **Accreditation Classes:** Starting in October 2008 it was time to start accumulating hours for the County's next accreditation in 2010. Hours are received by going to and participating in: Regional meetings twice a year, the annual IEMA Conference, classes offered by IEMA, county exercises, helping with or attending surrounding counties exercises, provide or arrange exercises or training for Fire, Law Enforcement, EMS, Hospital, and Health Department.
 - **Safety Meeting:** There was a Safety Meeting on October 28th, which was well attended.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Update- U of I Extension Contract for the Comprehensive Plan:** Pat Curry told the committee that the next step to the Comprehensive Plan is to form a Planning Commission. They are typically made up of 7 to 9 people who would be committed to monthly meetings and have the ability to decipher a lot of data. Each meeting will be reviewing data and background information. The county should try to get board members from the following agencies: Agriculture, Farm Bureau, Natural Resources, Economic Development, Business Owner, Housing and Social Services and Public Health. Land use will primarily be considered. Timeline for the plan would be to approve the ordinance in December, approve the contract and appoint the Planning Commission in January 2009.

2. **Approval- Amend the Montgomery County Enterprise Zone Ordinance:** Motion by Deabenderfer, second by Kuchar to amend the Montgomery County Enterprise Zone Ordinance to expand the Enterprise Zone to add territory in East Fork Township for Hillsboro Energy, LLC. All in favor, motion carried. (See Resolution Book 8, Page 258).

3. **Approval- Amend the Montgomery County Enterprise Zone Intergovernmental Agreement- Ordinance 08-#39A:** Motion by Deabenderfer, second by Myers to amend the Montgomery County Enterprise Zone Intergovernmental Agreement to expand the Enterprise Zone to add territory in East Fork Township for Hillsboro Energy, LLC. All in favor, motion carried. (See Resolution Book 8, Page 259-260).

4. **Approval- Resolution #08-40 Voiding Tax Bill on Bike Trail Property in Waggoner:** The County is submitting paperwork to the state to get the bike trail property exempt permanently. Motion by Deabenderfer, second by Matthews to approve voiding the tax bill on the bike trail property in Waggoner. All in favor, motion carried. (See Resolution Book 8, Page 261).

5. **Approval- Resolution #08-41 Voiding Tax Bill on old Kerr-McGee Property in Raymond:** The property in Raymond was a Brownfield Project, and the County will deed it back to Raymond in the future. Motion by Deabenderfer, second by Beck to approve voiding the tax bill on old Kerr-McGee gas station property in Raymond. All in favor, motion carried. (See Resolution Book 8, Page 262).

6. **Update- Walshville Township Hog Confinement Facility:** There was an informal hearing on Friday, November 7th in the County Board room regarding the hog confinement facility in the Walshville Township area. There will be further discussion on the confinement facility at the next committee meeting for recommendation to the County Board. Chairman Plunkett thanked all members who went to the informal hearing, and stated that the matter will be further discussed in December. He said that no matter what recommendation is given by the County Board, the Illinois Department of Agriculture will decide whether the proposed facility meets state law.

7. **Update- Ordinance Regulating the Siting of Wind Energy:** Deabenderfer reported that State's Attorney Matoush told him that there are many details to review for the Wind Energy Ordinance and his office is working on those details.

8. **Update- Rail Line Property:** NAGs will be contacted for care of the abandoned rail line property that the County purchased.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Update- Building Needs Assessment:** Bone reported that the committee discussed the proposal from Hurst-Rosche for Preliminary Design Services for renovation/restoration of the Historic Courthouse. The committee discussed different possibilities of adding square footage to the Historic Courthouse's north side, adding on to the Courthouse Complex or building a new building. There are security, public accessibility and location issues that should be discussed so the offices can run efficiently.

2. **Approval- Maintenance Issues:** Discussion took place on the basement wall issues of the Historic Courthouse, where problems exist with the foundation. Western Waterproofing poured concrete and fixed a hole in the chimney, and also submitted a quote of \$4,500 to repair a leak in the secured tunnel. Motion by Bone, second by Beck to approve a quote from Western Waterproofing to repair the tunnel leak for an amount not to exceed \$4,500.00. All in favor, motion carried.

3. **Update- EMA Meeting Regarding Emergency within Buildings:** Bone met with Office Holders in the New Courthouse to discuss a contingency plan for emergency problems within county buildings. and said there will be future meetings with Office Holders, involving Sheriff Vazzi and Personnel Committee Chairman Downs.

4. **Update- Johnson Controls Invoice:** Discussion took place on the invoice for the last two compressors that were installed by Johnson Controls for the air conditioning system at the Courts Complex.

- **Enter Into Executive Session – Discuss Possible Pending Litigation:** Motion by Bone, second by Matthews to enter into executive session. All in favor, motion carried. Time: 9:27 AM.
 - **Come out of Executive Session:** Motion by Bone, second by Wendel to come out of executive session. Time: 9:43 AM.
5. **MOTION AFTER EXECUTIVE SESSION:** Motion by Bone, second by Miles for State's Attorney's Office to respond to the billing indicating that the county is not liable for the 2 compressors in question. All in favor, motion carried.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Kuchar, second by Beck to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS:

Plunkett reminded Board Members that the County Christmas Luncheon will be held on Tuesday, December 16th, 2008 from 11:00 AM to 1:30 PM in the County Board room.

Plunkett stated that the grand re-opening of the Litchfield Recycling Center will be on Saturday, November 15th, 2008 from 10:00 am to 1:00 pm.

Plunkett gave awards to the County Board Members who are leaving the County Board. Plunkett stated that he appreciates the work they had done for Montgomery County. Roger Myers served from 1996 to 2008 for 12 years of service, Dennis Jagodzinski served from 1996 to 2008 for 12 years of service and Toby Dean from 2002 to 2008 for 6 years of service.

SCHEDULE CHANGES: Plunkett stated that Union Negotiations for the Circuit Clerk's Office will begin on Thursday, November 13th, 2008 at 6:00 pm in the PBC room.

APPOINTMENTS:

Motion by Jagodzinski, second by Wendel to approve the reappointment of Mike Webb as Chairman of the Emergency Telephone System Board for a four year term. All in favor, motion carried.

Motion by Ogden, second by Aumann to approve the reappointment of Larry Ziegler as Commissioner of the Zanesville #3, County Zone #15, Drainage District for a three year term. All in favor, motion carried.

Motion by Helgen, second by Beck to approve the reappointment of Randall Riemann to the Pitman-Zanesville #2, County Zone #33, Drainage District for a three year term. All in favor, motion carried.

PAY BILLS:

Motion by Sielschott, second Downs to pay all approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2008.

ADJOURN: Until the Special Reorganizational Full Board Meeting on Monday, December 1st, 2008 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Myers, second by Jagodzinski to adjourn the Full Board Meeting. All in favor, motion carried. Meeting adjourned at 9:50 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.