

**Montgomery County Board
Minutes**

For Tuesday, May 13th, 2008 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, May 13th, 2008 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 21 members present, none absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Ed Helgen, Dennis Jagodzinski, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Roger Myers, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: None

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Downs to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Kuchar, second by Wendel to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, April 8th, 2008. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – submitted.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
4. **Sheriff's Report** – submitted.
5. **Health Department Report** – submitted.
6. **T.B. Department Report** – Sally Adams was present for questions.
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – submitted.
9. **911 Report** – submitted.
10. **S.O.A.** – submitted.
11. **G.I.S.** - submitted

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA:

Motion by Myers, second by Beck to approve the 11 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

1. **Presentation of Certified County Officials Certification:** Chairman of Building and Grounds Committee Terry Bone and Montgomery County Coroner Rick Broaddus were presented with certificates of County Officials Certification.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Approval- Aluminum Culvert Letting:** A bid letting for aluminum culverts was held and Cody Supply out of Springfield, Thompson Culvert Co. and Metal Culverts all put in bids for the Aluminum Culvert letting. **Motion by Branum, second by Bone to accept the lowest bid for each type of culvert. All in favor, motion carried.**

2. **Approval -Resolution #08-08:** A Resolution to appropriate an amount of \$121,000.00 for 1052 B-CA, C.H. #6 (Witt Trail), Structure No. 068-3015 (E), Montgomery County, 10% County Project; Montgomery County's Share = 1.0 (\$121,000.00). **Motion by Branum, second by Durbin to approve Resolution #08-08 for \$121,000.00. All in favor, motion carried. (See Resolution Book 8, pages 63-64).**
3. **Approval -Resolution #09-08:** A Resolution to appropriate an amount of \$105,000.00 for 1058 B-CA, N 19th Avenue, Rountree Road District, Structure No. 068-5003 (E) & 068-5050 (P) 50%; County Project; Montgomery County's Share = 0.5 (\$52,500.00). **Motion by Branum, second by Miles to approve Resolution #09-08 for \$52,500.00. All in favor, motion carried. (See Resolution Book 8, pages 65-66).**
4. **Approval -Resolution #10-08:** A Resolution to appropriate an amount of \$42,000.00 for 1059 B-CA, Garold Trail, Irving Road District, No Structure No., 50%; County Project; Montgomery County's Share = 0.5 (\$21,000.00). **Motion by Branum, second by Durbin to approve Resolution #10-08 for \$21,000.00. All in favor, motion carried. (See Resolution Book 8, pages 67-68).**
5. **Approval -Sign Upgrade Program Agreement:** An application was sent to the State and was approved regarding the Sign Upgrade Program. **Federal pays 100% of sign cost. The County is responsible for labor. Motion by Branum, second by Helgen to approve the agreement for Federal Participation in the Sign Upgrade Program. All in favor, motion carried. (See Resolution Book 8, pages 69-72).**
6. **Butler Avenue Bridge Update:** Branum reported that construction at the Butler Avenue Bridge has been completed.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Approval -Resolution #08-09 for Marriage License Fee Increase:** Sielschott informed members that the State of Illinois passed Public Act 95-0711, which requires County Clerks to send in \$5.00 at the end of each month to the State Treasurer for each Marriage License issued. The funds will be deposited into the Domestic Violence Legal Assistance Trust Fund and the state mandated increase will be effective on June 1st, 2008. The committee discussed increasing the current \$40.00 Marriage License Fee to \$45.00 in order to collect the State Mandated fee. **Motion by Sielschott, second by Bathurst to approve Resolution #08-09 increasing the Marriage License fee from \$40.00 to \$45.00 effective June 1st, 2008. All in favor, motion carried. (See Resolution Book 8, page 73).**
2. **Real Estate Tax Cycle Update:** Steve Connell from DEVNET reported to the committee on the tax cycle for 2007 taxes payable in 2008. Supervisor of Assessments Julie Kiefer submitted a memo stating that 12 Townships have been published in the newspaper and thirty days from the time of publication the Board of Review can start reviewing the complaints. Sielschott stated that the date to print tax bills can't be determined until they see how many complaints will be received and how quickly the Board of Review can complete the complaints.
3. **FY09 Budget Schedule Hearing Dates Update:** The Fiscal Year 2009 Budget Hearing dates have been scheduled for Tuesday, July 22nd, Wednesday, July 23rd and Friday, July 25th at 8:30 AM to be held in the County Board Room.
4. **Approval -Ameren Settlement Agreement:** Sielschott stated that the committee reviewed the Ameren Coffeen Station Settlement Agreement. The County hired Forrestal Group to appraise and negotiate the agreement, and the final appraisal goes from \$39,637,818 in 2007 to \$56,000,000 in 2011 thru 2016. It is difficult to appraise power plants due to defining what real property is and what personal property is. The assessment will stay the same for this year. The phase-in agreement for tax years 2007 thru 2016 was negotiated and agreed upon by Ameren and County Board representatives. Sielschott stated that although it cost the county to pay Forrestal Group to negotiate this contact, it was well worth it. **Motion by Sielschott, second by Aumann to approve the Ameren Coffeen Station Settlement Agreement. All in favor, motion carried. (See Resolution Book 8, pages 74-79).**

5. **Approval -Renewal of Montgomery County Trustee Contract:** Discussion took place on the four-year agreement to re-appoint Dennis D. Ballinger as the County Trustee. **Motion by Sielschott, second by Myers to approve the four-year contract agreement with County Trustee Dennis D. Ballinger. All in favor, motion carried. (See Resolution Book 8, pages 80-93).**

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Update- Witt Lions Club Polling Location/Witt Precincts:** Durbin stated that Paul Hamrock addressed the committee regarding the rental fee of \$75.00 for the Witt Lions Club as a Polling Location. Three precincts vote at that location and Hamrock stated that the County should look at paying more for rent at this facility to help cover costs of utilities and because three precincts vote at this location. Witt #1 Precinct Committeemen Dale Houck (R) and Alfred Hand (D) were present and requested that the County Board consider combining Witt #1 and #2 into one precinct. Durbin reported that no action was taken at this time and the committee will take these requests under advisement.
2. **Update- Animal Control Program:** Durbin reported that Engineer Ruben Boehler submitted animal control facility proposals for review. The committee looked at pictures and drawings prepared by Engineer Boehler based on his research and his visit to an existing facility. Boehler reported to the committee that the county can advertise for a request for proposals and suggested the requests be mailed to a list of 14 contractors he provided. The contractor will have a few weeks to reply with a proposal and the committee will review them at a special meeting on May 23rd, 2008 at 8:30 AM in the County Board Room. The committee will pick a few of the best proposals and request a formal bid from those contractors that would be opened at the next HWE meeting in June.
3. **Update- Revised Animal Control Ordinance:** The Revised County Animal Control Ordinance was reviewed and approved by Assistant State's Attorney Betsy Wilson. Durbin asked the Board members to review a copy of the Revised County Animal Control Ordinance with an anticipated approval scheduled for the Full Board meeting on June 10th, 2008.
4. **Approval- County Offices Recycling Policy Resolution #08-10:** Durbin reported that the committee discussed the need to pass a resolution to have all County Offices recycle all the materials that are collected and processed. **Motion by Durbin, second by Kuchar to approve Resolution #08-10 that mandates County Offices recycle. All in favor, motion carried. (See Resolution Book 8, page 94).**
5. **Approval- Indemnification Memorandum of Understanding for Highway Engineer:** Durbin stated that in order for County Engineer Ruben Boehler to do the design work for the Animal Control Facility, there would need to be an Indemnification Memorandum of Understanding passed by the Board, is required for Engineer Boehler to provide services for the County that are beyond the scope of his position as County Highway Engineer. **Motion by Durbin, second by Dean to approve the Indemnification Memorandum of Understanding for County Highway Engineer Ruben Boehler. All in favor, motion carried. (See Resolution Book 8, page 95-96).**
6. **Update- Recycling Program:** Durbin reported that there will be a live radio program on WSMI regarding the County Recycling Program on Wednesday, May 28th, 2008 at 8:45 AM.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance Call Report:** A summary of monthly operations for April 2008 is as follows: **Total calls: 298, Total amounts billed: \$158,899.00, Total amounts collected: \$97,766.01.**
2. **Approval of the 5 Area Ambulances Special Service Tax Agreements:**
 - **Motion by Jagodzinski, second by Myers to Approve Hillsboro Area Ambulance Special Service Tax Agreement in the Amount of \$157,000.00. All in favor, motion carried. (See Book 8, pages 97-100).**

- **Motion by Jagodzinski, second by Bathurst to Approve Litchfield Area Ambulance Special Service Tax Agreement in the Amount of \$165,000.00. All in favor, motion carried. (See Book 8, pages 101-104).**
- **Motion by Jagodzinski, second by Dean to Approve Farmersville/Waggoner Area Ambulance Special Service Tax Agreement in the Amount of \$63,000.00. All in favor, motion carried. (See Book 8, pages 105-108).**
- **Motion by Jagodzinski, second by Beck to Approve Raymond/Harvel Area Ambulance Special Service Tax Agreement in the Amount of \$32,662.00. All in favor, motion carried. (See Book 8, pages 109-112).**
- **Motion by Jagodzinski, second by Miles to Approve Nokomis/Witt Area Ambulance Special Service Tax Agreement in the Amount of \$97,500.00. All in favor, motion carried. (See Book 8, pages 113-116).**

3. Director Holmes Report:

- **Fast EMC computer billing software:** Jagodzinski reported that billing report issues are being worked out between the City of Litchfield and EMA/Ambulance Office. The current EMA program is not able to generate reports that Litchfield is requesting, and the tech support at Fast EMC will review the program and get back to Director Holmes on what the capabilities are. There are some questions regarding interface compatibilities. There may be some accounting processes that would be to the county's benefit, but Fast EMC will call IT Rep. Bill Purcell back when they have finished their review. The new update from Fast EMC will be done as soon as they have some of the "bugs out," Jagodzinski stated. The two times that the EMA Office called to update, their computers were down and they were waiting on Illinois Physicians to okay the changes. Discussion took place on what is the most beneficial process for the ambulance billing. There will be some training required for a new billing process and the committee decided that it would be better to send one or both office workers instead of Bill Purcell. The goal is to lessen the inputting of multiple data on paper and on computer and to update the current billing process with some accounting and more accurate reports.
- **HazMat Call:** Jagodzinski reported that on April 4th a HazMat call was handled in Litchfield. There was a report of a railcar leak on the set of tracks north of Wal-Mart. At the request of the Litchfield Fire Dept., the County HazMat Team was dispatched to the scene. After sending two team members in to sample the substance in one rail car and check on the 3 tanker cars, no hazardous materials were found. The call was received at 10:24 and HazMat was back in service at 12:53. Both Madison and Sangamon County HazMat Teams were put on standby and released at 12:05.
- **Irving Exercise:** Jagodzinski reported that there was an Exercise held on May 1st in Irving, and Director Holmes has applied for grant funding to help pay for part of the exercise. Since Montgomery County is NIMS compliant, and the exercise was held using NIMS guidelines and the State of Illinois Homeland Security Exercise and Evaluation Program (HSEEP), the county should be reimbursed for most of the funds needed for the event. A meeting will be scheduled at a later date for final briefing on the Exercise, and Holmes reported that the highest priority area of concern was communication between agencies, with approximately 25 agencies involved in the exercise.
- **IEMA Training:** IEMA will be teaching the new HSEEP training and exercise guidelines on May 29th and 30th. The training will be held at the Hillsboro Moose Club from 8:00 AM until 4:00 PM. Montgomery County EMA will be sponsoring the training.
- **HazMat Call Restitution:** There was a HazMat call on February 9th at the "Quick Stuff" gas station in Litchfield. Restitution has been made in the amount of \$1,862.00 for the call.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Update- Comprehensive Planning:** Pat Curry with the U of I Extension Service gave a presentation to the Economic Development Committee on Comprehensive Planning. A list of actions necessary to manage the Comprehensive Planning Process were addressed during the committee meeting. Curry told the committee that a Comprehensive Plan should be looked at for 5 years into the future and that updating the plan every 5 years could be done by County staff.
2. **Request to Speak to Committee & Full Board:** Deabenderfer introduced Arlis Bates, who spoke to the Board regarding the Coal Mining Permits that are being considered by the Illinois Department of Natural Resources. Ms. Bates explained that she is concerned about issues surrounding the county water and air and cancer rates, and shared four handouts for the Board to review as well as a CD of information for the County Clerk/Recorder to file for public view in that office.
3. **Update- Ordinance Regulating the Siting of Wind Energy:** Deabenderfer stated that the committee received and will review a few sample ordinances from other counties that regulate the siting of wind energy.
4. **Approval- Resolution #08-11 in Support of the Release of State Matching Funds for the Cooperative Extension Service in Illinois:** Deabenderfer stated that the committee reviewed and discussed a resolution in support of the release of State Matching Funds for the Cooperative Extension Service in Illinois. Some of the funds have been released, but the board will pass the Resolution for future use. Denise Kistner with the Extension Office stated that checks have formally been released and picked up in Springfield. **Motion by Deabenderfer, second by Kuchar to approve Resolution #08-11 in Support of Release of State Matching Funds for CES. All in favor, motion carried. (See Resolution Book 8, page 117).**

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Approval- Bid Opening for Repair to Plaster Ceilings in Historic Courthouse:** Chairman Bone stated that Hurst-Rosche brought two bids for the committee to review and discuss the remaining repair work to the plaster ceilings in the Historic Courthouse. Tim Lipe Construction submitted a bid of \$31,925 and Cloyd Builders of New Berlin submitted a bid of \$20,550. **Motion by Bone, second by Blankenship to accept the low bid of \$20,550 submitted by Cloyd Builders. All in favor, motion carried.**
2. **Update- Parking Area:** Highway Engineer Boehler submitted cost estimates to the committee to rock the new lot on the corner of Brailey and North Main Street. Estimated costs for the parking lot are \$16,522.00. The committee decided to wait on the work until the next budget year due to the unexpected expenses of the ceiling repairs and basement wall repairs for this budget year.
3. **Update- Proposal for Fertilizing Courts Complex:** Bone stated that one bid was received from Tru-Green for fertilizing the Courts Complex lawns in the amount of \$875.00. Instead of contracting this work, the fertilizer will be purchased and custodian staff will fertilize the lawn.
4. **Approval- Part Time/Full Time Maintenance Custodian:** Bone stated that the Sheriff requested additional custodial staff. Custodian Larry Moore left county employment and was replaced by Jan Wolff. The committee approved changing Roy Wilson to full time and place him in the union under the Sheriff's department to perform part-time custodial work and part-time maintenance work.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

Approval- Consociates Insurance for County Employee Insurance Renewal: Consociates Group recommends moving the county employee insurance to U.S. Fire for an annual premium estimated savings of \$160,000, and the change will not make any difference in benefits to county employees. **Motion by Downs, second by Wendel to move the insurance carrier to U.S. Fire Insurance. All in favor, motion carried.**

Approval- Personal Property, County Vehicle and IRS Regulations: Discussion took place on the Personal Property, County Vehicle and IRS Regulations. **Motion by Downs, second by Miles to approve the Policy**

concerning Personal Property Use of Montgomery County Property. All in favor, motion carried. (See Resolution Book 8, pages 118-119).

Update/Approval -Highway Department Union Contract & Personnel Issues:

Time: 9:20 AM

Motion by Downs, second by Branum to Enter into Executive Session to discuss Highway Union Contract and Personnel Issues. All in favor, motion carried.

Motion by Downs, second by Blankenship to return from Executive Session. All in favor, motion carried.

Time: 9:45 AM.

Motion by Downs, second by Helgen to approve the Collective Bargaining Agreement with the Highway Department Maintenance and Clerical Workers Union Contract. All in favor, motion carried.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Durbin, second by Matthews to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS: There will be a Road Dedication Ceremony for the Cpl. Ryan J. Buckley Memorial Road held on Monday, May 26th, 2008 at 9:00 AM at Lake Glenn Shoals Pavilion. If it rains the ceremony will be held at Hillsboro High School.

SCHEDULE CHANGES: There were no schedule changes.

There will be a special Economic Development Committee meeting with the Enterprise Zone Mayors held on Wednesday, May 28th at 5:30 PM in the County Board Room.

There will be Special HWE Committee meeting held on Friday, May 23rd at 8:30 AM in the County Board room for the purpose of reviewing the Animal Control facility proposals.

APPOINTMENTS:

Motion by Jagodzinski, second by Bone to approve the re-appointment of Donald Sturgeon as trustee to the Shoal Creek Fire Protection District for a term to begin immediately and expire April 1st, 2009. All in favor, motion carried.

Motion by Miles, second by Matthews to approve the re-appointment of G. Martin Dawson as trustee to the Nokomis Area Fire Protection District for a term to begin immediately and expire April 30th, 2010. All in favor, motion carried.

Motion by Myers, second by Downs to approve the re-appointment of Rex Brown to the Job Center Board for a 4 year term. All in favor, motion carried.

Motion by Deabenderfer, second by Wendel to approve the re-appointment of Scott Snow to the Job Center Board for a 4 year term. All in favor, motion carried.

Motion by Matthews, second by Branum to approve the appointment of Theresa Lang to the Job Center Board for a 4 year term. All in favor, motion carried.

PAY BILLS:

Motion by Sielschott, second by Kuchar to pay all approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2008.

ADJOURN: Until the Full Board Meeting on Tuesday, June 10th, 2008 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Kuchar, second by Myers to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 9:50 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.