

**Montgomery County Board
Minutes**

For Tuesday, October 12th, 2010 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, October 12th, 2010 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 21 members present, 0 members absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Ed Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Sielschott, Kent Voils, Richard Wendel.

Members Absent: None

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Wendel to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Hertel, second by Kuchar to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, September 14th, 2010. All in favor, motion carried.

CONSENT AGENDA:

1. **911 Coordinator's Report** – Board Chairman Plunkett announced that the 911 Report will now be combined with the Sheriff's Office Report due to their consolidation. He welcomes any suggestions on content of the new report.
2. **Chief Assessment Officer's Report** – submitted
3. **Circuit Clerk's Report** – Holly Lemons was present for questions.
4. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and announced that Early Voting started today, there has been a total of 300 absentee voters for the November 2nd, 2010 Election to date, and the county specimen ballot for this election will also be posted on the County website.
5. **County Treasurer's Reports** – Ron Jenkins was present for questions.
6. **G.I.S. Coordinator's Report** – submitted.
7. **Health Department Report** – Hugh Satterlee was present for questions.
8. **Probation Office Report** – The Probation Office Report was not submitted this month but will be available next month. Bane Ulrici was present for questions and introduced Public Service Coordinator Rice Phillips, and also reported that the new drug testing machine will be set up today.
9. **Public Defender's Report** – submitted
10. **Sheriff's Office Report** – Sheriff Vazzi was present for questions.
11. **T.B. Department's Report** – submitted
12. **V.A.C. Report** – Dave Strowmatt was present for questions and stated that he has collected 53 cell phones for soldiers so far, and he is also still looking for volunteer drivers for the VAC van.

APPROVAL OF 10 ITEMS ON THE CONSENT AGENDA:

Motion by Blankenship, second by Bathurst to approve the 10 office reports on the Consent Agenda. All in favor, motion carried. (911 Report is now combined with the Sheriff's Office Report and the Probation Office Report was not submitted at this time.)

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Chairman Mike Plunkett stated all action from the Coordinating Committee will be made within the other committee reports.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

- 1. Space Issues in Probation Office -Update:** Chairman Bone reported that Chief Probation Office Bane Ulrici attended the Building and Grounds committee to report that the Probation Office received the Drug Court Grant. Ulrici also discussed space issues in the Probation office in order to accommodate the new drug test machine for their office. Currently, the drug tests are sent to Springfield and may take up to three months for the results. The refrigerator and copier would need to be moved and a meeting room is also needed for group classes, which are held during the day and in the evening. The committee discussed having a cabinet with supplies for the group classes moved to the basement break room on a temporary basis.
- 2. Request for Bids for Purchase and Installation of Energy Efficient Lighting to Meet DCEO Grant and Ameren Rebate Program -Approval:** Chairman Bone reported that there were two bids and one letter received for the DCEO and Ameren Rebate Program to purchase and install energy efficient lighting at the Courthouse complex. One bid was received from Vogel in the amount of \$121,000 for the three buildings and the other bid was from A & D Electric in the amount of \$74,427 for the materials and labor and \$7,000 for professional services to complete the paperwork for the DCEO and the Ameren Rebate Program for a grand total of \$81,427. Hillsboro Electric submitted a letter stating that he didn't have enough time to bid on the project and that they were expecting the specs to state the type and quantity of light fixtures to be replaced. The committee discussed that the county did not know what particular light fixtures would be replaced or retrofitted to comply with the DCEO grant or the Ameren Energy rebate program. The incentive to replace the lighting at this time was for the grant and rebate programs. Hillsboro Electric did receive the DCEO grant requirements and the Ameren rebate requirements for the light fixtures that would meet the performance specs that the committee was looking for. After discussion, the committee felt that the competitive bidding process was met with the performance specs that were supplied. **Motion by Bone, second by Kuchar to Approve the Bid from A&D Electric for Purchase and Installation of Energy Efficient Lighting to meet the DCEO grant and the Ameren Rebate Program in the amount of \$81,427.00. Roll Call Vote: Ayes- 20, Nays- 1 (Moore). Motion carried.**
- 3. Historic Courthouse Renovations -Update:** Chairman Bone reported that Brent Lance informed the committee that he is still working on the plans for the second and third floor renovations of the Historic Courthouse. The project may be out for bid in December, 2010.
- 4. Proposal by Hurst-Rosche for Energy Grant Work -Approval:** Chairman Bone reported that the committee discussed the report from Brent Lance of Hurst – Rosche Engineers that the boiler in the Historic Courthouse boiler is only 12 years old. The committee felt that the boiler is not old enough to be replaced at this time, so only the aging air conditioning units will be replaced and submitted on the DCEO energy grant of \$143,483. **Motion by Bone, second by Wendel to Approve the Proposal by Hurst-Rosche Engineers to Design, Bid and Provide Construction Administration Services for 10 Air Conditioning Units at the Historic Courthouse in the amount of \$18,000. All in favor, motion carried.**

5. Maintenance Issues & Maintenance Report:

- **Servpro of Springfield -Update:** Chairman Bone stated that the Committee discussed the work that has been completed in the Treasurer's Vault where the Collectors Books are stored in the Historic Courthouse Basement. Treasurer Jenkins stated that he is satisfied with the work that has been done for mold remediation and wall repair. The books can be brought back from Servpro when they are finished with removing the mold in a few weeks.
- **Ameren Electrical Outage -Update:** Chairman Bone reported that on Wednesday, October 6th, 2010, a fuse went bad on the Ameren power pole on the northeast corner of the Historic Courthouse that caused a power outage for a couple of hours. Phone service was also temporarily interrupted. Some employees shared the concern that there is a need for emergency lights on some of the stairways. The committee discussed addressing dark areas for emergency lights and a Fire Alarm System for the Historic Courthouse. The committee discussed needing a protocol for emergency evacuation. Bone stated that the Sheriff makes the call to evacuate county buildings. Hertel addressed the need for a 911 backup system for phones and a backup power generator for the Historic Courthouse.
- **Cast Iron Sewer Pipe in Basement -Update:** Chairman Bone reported that Maintenance Superintendent Lloyd Meyer informed the committee that the cast iron sewer pipe in the basement of the Historic Courthouse had a small leak that has been repaired.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

Ambulance Call Reports:

A summary of monthly operations for **September 2010** are as follows:

Total calls: 344 Total amount billed: \$210,392.00 Amount collected: \$114,126.18

AMBULANCE REPORT:

1. **Small Claims -Update:** Blankenship reported that the Small Claims Court Date was moved to October 15th, 2010 and the November Court date will be November 19th, 2010. The November Court date should catch the billing office up to date on small claims.

EMA:

1. **EMA/Health Dept. Table Top for Earthquake Discussion -Update:** The EMA/Health Dept. Table Top will be on October 25th, 2010 @ the Free Methodist Church on Seymour St. in Hillsboro. The dates set for Statewide Earthquake exercise will be May 18, 19, 20th, 2011.
2. **Illinois RACES Exercise -Update:** Montgomery County participated in the Illinois RACES exercise on Saturday October 2nd. The ARES HAM radio organization in Montgomery County contacted EMA on Sat. morning, and requested we contact Springfield SEOC with the StarCom radio system to see if the HAM operators could give and receive information to help with communications if needed.
3. **State Wide Validation -Update:** HazMat members went on October 5th for State Wide Validation in Champaign at IFSI, University of Illinois.

NEW BUSINESS:

1. **HazMat Breakfast -Update:** HazMat Pancake and Sausage, Biscuits and Gravy Breakfast will be held October 30th from 6:00AM till 11:00AM @ the Hillsboro Moose Lodge.
2. **Litchfield Healthcare Center -Update:** Litchfield Healthcare Center will be closing as of December 31, 2010, with no plans at this time to reopen.

- 3. Litchfield Sirens -Update:** Matt Weber reported that 2 new sirens were installed in Litchfield this week, one on Solar Circle and one by the Litchfield Lake, and there are now a total of 7 sirens in Litchfield.
- 4. New Hillsboro Ambulance -Update:** Barb Schmedeke reported they are adding a new ambulance to the Hillsboro Area Ambulance Service, and now four vehicles will be in service out of the Hillsboro Unit.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

- 1. County Comprehensive Plan -Update:** The next Comprehensive Planning meeting will be at 6:00 PM on October 14th at the U of I Extension office in Hillsboro. Amanda Cole presented the Summary of Survey Results of the Public Participation Report, and the final report will be ready in a few months. Deabenderfer stated that these are the documents that will drive the County's final comprehensive plan. Next month the committee will decide how to pay the last Comprehensive Planning invoice of \$10,000.
- 2. Green Diamond Bike Trail -Update:** The committee discussed the appropriate time frame to oil and chip the Bike Trail, since the last time it was done was in August, 2007 when at that time they purchased the material from Louis Marsch and Pitman Township performed the labor. The committee discussed putting funding in the 2012 budget for oil and chip improvements on the Bike Trail and possibly every five years thereafter. The estimated cost would be \$10,000.
- 3. Quit Claim Deed Parcel 03-28-129-014 to the Village of Waggoner -Approval:** (address: 150 West Main Street, Waggoner) The committee reviewed the Quit Claim Deed and parcel map for ID 03-23-129-014 that would be transferred to the Village of Waggoner. **Motion by Deabenderfer, second by Beck to Approve the Quit Claim Deed for Parcel 03-28-129-014 to the Village of Waggoner. All in favor, motion carried.**
- 4. Resolution #10-20 to Adopt the West Central Development Council Economic Development Planning Report -Approval:** The committee reviewed the Resolution to Adopt the West Central Development Council Economic Development Planning Report. Every year we are asked to pass this Resolution. Kuchar, Wendel, Ogden, and Hitchings sit on the West Central Development Council Board. **Motion by Deabenderfer, second by Ogden to Approve the Resolution from West Central Development Council to adopt the Planning Report. All in favor, motion carried. (See Resolution Book 10, page 203).**
- 5. Butler Rail Trail -Update:** On October 1st, 2010, Deabenderfer reviewed the trail with Mark Joy and two engineers from the contractor to check for problems from the sewer line construction. The engineers said that the ruts will be fixed. A whistle will be installed and they will try and drain the bog areas. Deabenderfer stated that in the future there could be a need to run a water line from Litchfield down the trail for Deer Run Mine ten feet from the sewer line.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

- 1. GIS Report -Update:** Mary Purcell gave her monthly report to the committee.
- 2. Real Estate Taxes -Update:** Ray Durston gave his report to the committee.
- 3. Upgrade 911 Map System -Approval:** Undersheriff Robbins reported that the Sheriff's office has a contract with the ETSB Board to see that 911 is run properly. Robbins stated that the software to print 911 maps was originally purchased in 1994 and is obsolete, and the ETSB Board recommended \$11,000 to upgrade the mapping software in order to print 911 map books. GIS vendor Bruce Harris needs to recreate the 911 data (road layer) onto the current GIS Mapping System and the maps will have accurate street names. **Motion by Sielschott, second by Hertel**

to approve the \$11,000 fee from Bruce Harris and Associates to upgrade the County Street Layer Data on the 911 Map System, with funds coming from the Capital Improvement Fund. All in favor, motion carried.

4. **Revolving Loan -Update:** Amanda Cole gave an update on the Revolving Loan Fund, and stated that all payments have been received to date. The amount remaining in the Revolving Loan Fund is approximately \$150,000, and Cole reported that there have been a few inquiries for loans.
5. **Forrestal Group -Update:** Gene Stuard of the Forrestal Group will come to the November Finance meeting to give updates on some assessment work he is doing on the Deer Run Mine site.

6. **FY 2011 Budget Changes and Recommendations -Update:** Changes to the FY 2011 Budget will include the Victim Witness position in the State's Attorneys office from full-time to part-time, Recycling employees' and FOP deputies' wages, and the addition of the Drug Court Fund in the Probation office. The budget will be approved next month with some changes.
7. **FY 2011 Estimated Levy -Approval:** The committee discussed the Fiscal Year 2011 Estimated Levy in the amount of \$4,242,179.00 which was under the 5% so it does not require a public Truth in Taxation hearing. **Motion by Sielschott, second by Downs to Approve the FY 2011 Estimated Levy in the Amount of \$4,242,179.00. All in favor, motion carried.**

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Recycling Program and Events:**

- **Glass Recycling -Update:** Nearly 3,000 lbs. of glass was collected at the first Glass Recycling Drive held in Raymond, Litchfield and Coffeen. The next drive was on Saturday, October 9th from 8:00 a.m. – 11:00 a.m. at Hillsboro and Nokomis and 4,000 lbs. of glass was collected then. No future glass drives are being scheduled.
- **Union Negotiations -Update:** An agreement was reached. The contract will be presented to the Full Board later today.
- **Litchfield Curbside Recycling -Update:** Lutz and Durbin attended a meeting at Litchfield City Hall on Tuesday evening regarding the proposed curbside recycling. Discussion took place on Litchfield hiring one waste hauler that would also supply curbside recycling. If the City does this, Montgomery County Recycling would be out more than ½ million pounds of material. Approximately \$30,000 in revenue is collected at the Litchfield drop shed each year.
- **Raymond Drop Shed -Update:** Discussion took place on Raymond Village Council not accepting the County's offer for a new recycling drop shed in Raymond that would be open everyday. The Raymond Buckeyes host a bi-monthly recycling drive on two Saturdays a month from 8:00 am to 10:00 am, and the County has been funding these drives at \$100.00 per month for many years. Durbin reported that a motion was made at the Committee meeting not to fund the 4-H group for future drives they will hold. Hertel asked if Raymond will still recycle, and how much recycling we collect from Raymond. Miles responded that recycling pick ups will not stop in Raymond, just the payments to 4-H club, since the committee feels since no other county 4-H club receives county funding for recycling drives, all clubs should be treated equally. Durbin said we don't pick up as much recycling as we should in Raymond. Ogden stated that there is only 4 hours designated each month to recycle in Raymond. Plunkett stated that the level of service per cost is not worth continuing in the same manner, and the county currently paid the Raymond 4-H Club \$1200 a year for approximately 48 hours of service, where a drop shed open every day of the year could be established for \$3,500 but the village has chosen not to have a permanent structure. Hertel thanked the other members for their clarification on the elimination of funding the 4-H Club for this drive.

2. **EPA Report -Update:** The committee reviewed the quarterly open dump report and the landfill inspection report prepared by EPA Inspector Gonet.

3. Animal Control Facility and Program:

- **Animal Control Intake Summary -Update:** Durbin reported the total animal intake for September was 58. There were 11 animals claimed, 14 adopted and 20 that went to rescue. There were 7 animals euthanized and 1 that died. There was an average of 35 animals at the facility each day.
- **Citations -Update:** New citation forms are being used. The first court date will be Thursday, November 18th, 2010. The older unpaid citations will be sent out as certified mail on the new citations.
- **Grass -Update:** Member Wendel has volunteered to cut the newly grown grass at the facility.

- **Offsite Adoption-Update:** The Offsite Adoption at Ace Hardware resulted in 3 animals being adopted. Another offsite adoption will be scheduled at Ace Hardware in November. Ace also donated 10 gallons of bleach to the facility. The next Offsite Adoption will be at St. Timothy's in Litchfield on Saturday, October 23rd. Dogs will be on leashes with crates available on site and there will be one person responsible per dog.
- **Micro Chip Clinic-Update:** A Micro Chip Clinic was held Saturday, September 28th, 2010. The clinic went well with 28 animals micro chipped.
- **Rabies Clinic-Update:** A Rabies Clinic was held last Saturday, October 9th, 2010 at the facility. Dr. Probst administered rabies shots from 2:00 p.m. – 4:00 p.m. He gave a brief exam of the animal and offered Parvo Distemper shots if the pet owner wanted their animal vaccinated.
- **Revenue-Update:** The City of Hillsboro has asked to be billed every other month. Other municipalities will be billed each quarter.
- **Dept. of Agriculture -Update:** Stacey Ballard of the Department of Agriculture came and performed the annual inspection of the facility, and the facility passed the inspection. Ballard had not received any calls or complaints about the facility and stated that bite case animals should be micro chipped before leaving the facility.
- **PAWS CARE -Update:** PAWS CARE will be applying for a Paper Shelter License to foster animals.

- 4. Property & Casualty Liability Insurance Consulting Services -Approval:** Durbin reported that the committee discussed the two proposals submitted last month for consulting services- Sam Valeo submitted a proposal for \$10,000 and Tom Couch of Gentry Couch submitted a bid for \$4,218 plus \$500 more for a policy review after issuance and compliance check. The Board once approved only spending up to \$5,000 for an insurance consultant to prepare bid specs for Property, Casualty and Workers Compensation Insurance. This committee discussed the huge difference between the two proposals and the services that would be performed. The committee voted to recommend the Proposal from Gentry Couch to prepare the bid specs in the amount of \$4,218. There would be an additional fee of \$500 for Mr. Couch to review the policies after their issuance and to verify compliance with the accepted bid. Bathurst asked if this proposal is for next year's cycle, and Chairman Plunkett replied affirmatively. Tom Couch of Gentry Couch was present and he explained that his original proposal gave a time line for 2010. Now that it has been pushed back later, he can have the specifications prepared in the spring/summer months with bids let in late summer or early fall, 2011. Plunkett asked Couch if he could get the Board a schedule going backward from September 2011, and Couch replied affirmatively. Bathurst responded that she does not want the process to be pushed further back when late summer comes, and prefers the requests for bids to be out in August 2011. Couch explained that the difference in price between his proposal and Valeo's was mainly overhead costs. Bathurst expressed concern about the

insurance coverage for all the County's needs and specifically any new needs that may need to be addressed. Couch explained that he will offer the county comprehensive planning and review of the current carrier's status. Kuchar stated to fully address our needs, the County needs a fresh start now, rather than just a review of what we currently have. Couch stated he understands members' concerns and he will discuss these concerns with them. He told members he does not physically inspect the county buildings as part of his consulting service, and it would be ultimately up to the board as to what insurance needs would be covered. Sielschott asked about the extra \$500 fee, which wasn't included in the original proposal price. Couch said that a decision on the \$500 can be made at a later date.

Plunkett asked Couch if his proposal services will include his final recommendation for the County's insurance carrier, and Couch responded affirmatively. **Motion by Durbin, second by Miles to Approve the Proposal from Gentry Couch for Consulting Services to Prepare the Bid Specs for the Property and Casualty Liability Insurance in the Amount of \$4,218. Roll Call Vote: Ayes- 14, Nays- 7. Those Voting Aye: Deabenderfer, Downs, Durbin, Helgen, Hertel, Komor, Miles, Moore, Plunkett, Sielschott, Voils, Wendel, Aumann, Bathurst. Those Voting Nay: Beck, Blankenship, Bone, Branum, Hitchings, Kuchar, Ogden. Motion carried.** The total ICRMT Premium for 2011 is \$359,317. The Property and Casualty portion is \$208,412 and the Workers Compensation premium is \$150,905. This premium is due in December 2010.

5. **UCCI Seminar -Update:** UCCI will host a dinner and seminar at the Abraham Lincoln Museum in Springfield, Illinois on October 22nd & 23rd. The deadline to register is October 13th.
6. **Safety Meetings for Employees -Update:** The committee discussed and approved setting up a safety committee and having safety meetings held county-wide on a quarterly basis. The safety training will be provided by ICRMT at no cost to the county.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Tandem Truck Bid Opening -Approval:** Two bids were received:
Prairie Archway International Trucking: \$76,350 List price -2011
-9,000 Trade in
\$67,350 Net
Truck Centers: \$78,585 List price -2011 Freight liner
-8,000 Trade in
\$70,585 Net

The committee discussed the possibility of selling the old 1996 Tandem at auction and then decided that it would be best if the truck were just traded off with the purchase of the new truck. **Motion by Branum, second by Bone to Purchase the Tandem truck from Prairie Archway International in the amount of \$67,350.00. Roll Call Vote: Ayes- 21, Nays- 0. All in favor, motion carried.**

2. **Tandem Truck Dump Box Bid Opening -Approval:** One bid was received for a 13 foot galion dump body from Woody's Municipal Supply Co. for \$27,574.00. **Motion by Branum, second by Blankenship to Purchase the Tandem Truck Dump Box from Woody's Municipal Supply Co. for \$27,574.00. Roll Call Vote: Ayes- 21, Nays- 0. All in favor, motion carried.**
3. **Walton Park Bridge Project -Update:** Engineer Smith informed the committee that he hasn't received any word from IDOT D-6 regarding the awarding of the project. He did receive a letter from IDOT regarding an additional \$300,000 being allocated from the State's Emergency Repair Program (ERP). The project could probably start next spring.
\$611,600 Federal funds

300,000 State funding
\$911,600
9,000 Additional Federal funds
\$920,600 Funding to be allocated to the project

Chairman Plunkett read a letter from IDOT Secretary Gary Hannig to Representative Betsy Hannig concerning an additional \$300,000 that will be allocated to the Walton Park Bridge Project. Litchfield City Administrator Andy Ritchie was present and provided background on the letter from Hannig to Hannig informing members that Litchfield Mayor Jones first contacted Betsy Hannig who then sent a letter to Gary Hannig requesting additional funds for the City of Litchfield which in turn produced this approval letter from Gary Hannig. Ritchie stated that another agreement will have to be entered into between the City and the County as a result of this award letter. The City Council approved to pay \$172,000 at their last meeting. Ritchie stated the split between the City of Litchfield and the County will be one of two ways. Either the County will pay \$22,000 or \$44,000, but not the previous amount of \$172,000. Hertel asked why this project is not starting until the spring, and Ritchie stated that we possibly won't have to wait until spring because the contractor will be contacted to see if they will stand by their original bid which he expects that they will. This will allow some work to begin after the project is awarded, which should be sooner than spring. Plunkett stated that a new Intergovernmental Agreement will be available next month. Plunkett asked Ritchie to convey to Litchfield Major Jones the County's appreciation of his efforts in securing this additional \$300,000 for this project.

4. **Red Ball Trail Project -Update:** Smith informed the committee that this project is on schedule to make the State's January Letting, and an official public notice will be put in the newspaper soon.
5. **Resolution #2010-09: Resolution to appropriate funds for 1086 B-CA, Waveland Rd., Grisham Road District, 50% RD – 50% County Project -Approval:** The project will cost approximately \$15,000. The County's portion will be 50%. **Motion by Branum, second by Aumann to Approve Resolution #2010-09, Resolution to appropriate funds for 1086 B-CA, Waveland Rd., Grisham Road District, 50% RD – 50% County Project. All in favor, motion carried. (See Resolution Book 10, pages 204-205).**

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Circuit Clerk Grievance and Drug Testing Policy -Update:** A special Personnel meeting with the Circuit Clerk Union Representative Dan Sweet was held September 23rd, 2010. Per Assistant State's Attorney Betsy Wilson, the committee needs to make a determination on what to do with people who fail or don't comply with the drug testing policy and needs to establish parameters on what the sanctions will be and how to impose the sanctions across the board within all departments. Downs reported that Circuit Clerk Union Steward Debbie Yeske told the Circuit Clerk employees to go for the drug testing if they get called. The committee also discussed the letter from Dan Sweet stating that the union will not pursue a potential grievance in the Circuit Clerk's office.
2. **2011 Holiday Schedule -Approval:** The committee reviewed and discussed the proposed 2011 Holiday Schedule. **Motion by Downs, second by Beck to Approve the 2011 Holiday Schedule, with eleven Days to be observed. All in favor, motion carried.** Downs stated that the 2011 New Year's Holiday will be observed on Friday, December 31st 2010. **(See Resolution Book 10, page 206).**
3. **Employee Christmas Luncheon -Update:** The Employee Christmas Luncheon will be held on Thursday, December 16th, 2010.
4. **Executive Session:**

- **Enter Into Executive Session: Motion by Downs, Second by Hitchings to Enter Into Executive Session for the purpose of Union Negotiations. All in favor, motion carried. Time: 9:47 a.m.**
 - **Come Out of Executive Session: Motion by Downs, Second by Hitchings to Come Out of Executive Session. All in favor, motion carried. Time: 10:05 a.m.**
- 5. Recycling Union Contract -Approval:** The Recycling Union Negotiations meeting was September 15th, 2010 and an agreement was reached. The committee approved the contract. **Motion by Downs, second by Hertel to approve the Three year Contract for the Recycling Employees with Laborers' Local 773. All in favor, motion carried.**
- 6. Fraternal Order of Police Union Contract -Approval:** The FOP Union Negotiations meeting was September 27th, 2010, and a tentative agreement was reached pending union member vote. The committee voted to approve and recommend the FOP Union Contract pending review of the final draft. **Motion by Downs, second by Bathurst to Approve the Three year Contract for the FOP with Montgomery County Deputies. All in favor, motion carried.**

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Durbin, second by Miles to approve the 8 committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Plunkett read the Resignation Letter from County Board Member Nelson Aumann effective November 30th, 2010. Plunkett stated that Aumann has been serving District #2 for 20 years on the Personnel and Finance Committees and expressed appreciation for the work he has done on the board and as a liaison to CEFS.

SCHEDULE CHANGES: Plunkett announced that the Finance Committee will meet at the Courthouse Annex Building Conference room at their regular November 8th meeting due to the Treasurer's Delinquent Tax Sale being held in the County Board room in the Historic Courthouse.

APPOINTMENTS: Motion by Beck, second by Hertel to approve the appointment of Rick Robbins to the Emergency Telephone System Board. All in favor, motion carried.

PAY BILLS:

- 1. Approval to Pay Any Invoices from Adams & Wilson, PCC and Books and Moore:** Motion by Bathurst, Second by Bone to pay any invoices for Adams & Wilson, PCC and Books and Moore. **Voice Vote: In favor – 20, Against – 0, Present -1 (Jim Moore). Motion carried.**
- 2. Motion by Sielschott, second by Hitchings to pay all other approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2010.

RECESS: Until the Full Board Meeting on **Tuesday, November 9th, 2010 at 8:30 a.m. in the County Board Room, Historic Courthouse, Hillsboro, Illinois.**

Motion by Ogden, second by Branum to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:10 a.m.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.