

**Montgomery County Board
Minutes**

For Tuesday, April 13th, 2010 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, April 13th, 2010 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 17 members present, 4 members absent.

Members Present: Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Roy Hertel, Jarod Hitchings, Sharon Kuchar, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: Nelson Aumann, Ed Helgen, Frank Komor, Kent Voils

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Ogden, second by Downs to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Bathurst, second by Kuchar to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, March 9th, 2010. All in favor, motion carried.

CONSENT AGENDA:

1. **911 Coordinator's Report** – Greg Nimmo was present for questions.
2. **Chief Assessment Officer's Report** – submitted
3. **Circuit Clerk's Report** – Holly Lemons was present for questions and reported that the ATM machine in the Courthouse Complex is installed and working.
4. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and reported that the 2010 US Census is underway, that the residents in municipalities with P.O. Boxes are not receiving their census forms because the US Post Office will not deliver them there, and door to door canvassing will start soon. Leitheiser reported that presently there is a 77% Census participation rate in Montgomery County as compared to the State's 70% Census participation rate. Plunkett thanked Leitheiser for her leadership in promoting Census participation.
5. **County Treasurer's Reports** - submitted
6. **G.I.S. Coordinator's Report** – submitted
7. **Health Department Report** – Hugh Satterlee was present for questions.
8. **Probation Office Report** – submitted
9. **Public Defender's Report** – submitted
10. **Sheriff's Report** – Undersheriff Rick Robbins was present for questions.
11. **T.B. Department's Report**– Sally Adams was present for questions.
12. **V.A.C. Report** – Dave Strowmatt was present for questions and thanked the County Board for their support in helping them receive the new VAC building and for their help with the move. He announced an Open House will be held on May 1st from 10 – 3 p.m, and invited all to attend. Strowmatt explained that their new van received from a grant is parked in the Sheriff's parking lot and is not the property of Montgomery County but of the Montgomery Veterans Task Force, Inc. which has just received a 501-C-3 not-for-profit corporation status.

APPROVAL OF 12 ITEMS ON THE CONSENT AGENDA:

Motion by Durbin, second by Beck to approve the 12 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

- 1. U of I Extension Consolidation Update:** Denise Kistner, Director of the Montgomery County U of I Extension office, reported that in November 2009, U of I's Regional Director determined that reorganization is needed, and they have been informed that five state centers will close on July 1, 2010. Additional state centers will close July 1, 2011 in Springfield and Edwardsville. After reorganization, each local office would then consist of 3-5 counties, and county directors will be cut from 76 to 30. Each local office has one director, one secretary, three educators and one volunteer coordinator position. She explained that the goal of the Extension office is to deliver research based information to the public, and is fairly confident that Montgomery County will be a Hub office because they have a good location with reasonable rent, a wide range of services, are well organized, and have good financial support from the County Board. The deadline to determine the reorganization plan is May 10th, 2010, with total implementation of the plan scheduled for July 1, 2011. Kistner's office will be meeting this week with other county extension offices concerning consolidation issues. Member Hitchings asked Kistner what counties are being considered for consolidation, and she replied that talks are underway with several neighboring counties at this time. Chairman Plunkett asked who makes the final decision on the consolidated plan, and Kistner stated that the U of I's Regional Director in the Springfield office will make that decision. Member Deabenderfer asked if many U of I educators are going to be laid off as a result of this plan, and Kistner stated educators may have to move but jobs could still be available based on those who may be taking early retirement incentives. Member Deabenderfer asked how the County Board could help support the Montgomery County Center, and Kistner requested that County Board members continue to voice support and provide ideas to her about the consolidation plans. Member Hertel asked if Montgomery County brought in more property taxes for Extension services than other counties, and Kistner stated that actually Christian County has a higher property tax levy than Montgomery County does, but most other counties in our area are tax capped so less property tax dollars are received.
- 2. Sealed Executive Session Minutes Approval:** Chairman Plunkett, Chris Daniels, and County Clerk Leitheiser reviewed the Sealed Executive Session Minutes and gave recommendation to the full board with Executive Session minutes from six meetings requested to be opened. **Motion by Bone, second by Beck to open the six Executive Session Minutes from: the Building and Grounds Committee meetings held Feb. 8th, 2008 and February 6th, 2009; County Board meetings held February 12, 2008, February 10, 2009, June 9, 2009; and the Road and Bridge Committee meeting held December 5th, 2007, and to keep the remaining minutes sealed. All in favor, motion carried.**
- 3. Resolution 2010-3A- Opposing Reduction of Local Government Distributive Fund Approval:** **Motion by Kuchar, second by Sielschott to Approve Resolution 2010-3A- Opposing Reduction of Local Government Distributive Fund. All in favor, motion carried. (See Resolution Book 10, page 63).**

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

- 1. Lease for County Farm Approval:** Bone reported he received a few phone calls about bidding out the County farm farming services, and the committee discussed that as a professional service this does not have to be bid out. Bone also stated that Jason Anderson reported that there are about four acres in CRP which would expire in October of this year and explained that farm rent in East Fork Township is going for about \$183.00 per acre. Anderson has farmed the County farm since 1997, and the Committee discussed a fair rental rate with him, and he agreed the rent should be higher than the current lease of \$103.00 per acre. The new lease will be for a 3 year time frame and a rental rate of \$180.00 an acre per year. **Motion by Bone, second by Hitchings to Approve**

Renting the County Farm Ground to Jason Anderson for \$180.00 per Acre for a 3 Year Lease. All in favor, motion carried. Voice Vote: Against - 1 (Jim Moore)

2. Telephone System Update: Bill Purcell reported that the phone system has been functioning well and that the phone move to the Annex building went fine. He stated that he can add a phone in any building and that a policy is needed to cover which county staff can take care of programming issues and call Tech Electronics. Bone stated that Purcell is the first line of defense for all phone requests and issues, and his budget is absorbing the phone switches. Bone stated that funds need to be placed in the budget for phone system equipment for the next fiscal year.

3. Annex Building Project Approval:

- **Change Orders Approval-** Brent Lance reported on the list of items needed to be finalized, which were completed on March 30th, 2010, and Hurst-Rosche has now signed off on the project. Lance stated drywall was installed in the VAC basement stairwell for \$375 and a drain was installed for the ROE basement for \$564 at a total of \$939. Lance reported that in February he received a change order request from contractor Korte-Luitjohan for extra work needed to install windows on the second floor. The amount for the change order was \$3,675, was rejected by Lance, and the contractor has asked to re-visit this issue. Hurst-Rosche documents show wood blocking around the windows except for the sills. The contractor replaced all the wood around the windows and they did extra work to secure the windows. The committee discussed and approved offering \$3,114 to Korte-Luitjohan to cover the costs of materials and labor to put in the windows. The committee also approved the Change Order for Drywall and Drains in the Amount of \$939. **Motion by Bone, second by Wendel to Approve Paying the Change Order for the Windows in the Annex Building in the Amount of \$3,114. All in favor, motion carried. Motion by Bone, second by Miles to Approve the Change Order for Drywall and Drains in the Amount of \$939. All in favor, motion carried.**
- **ROE** – Bone reported the ROE moved on Good Friday, April 2nd and Saturday, April 3rd, 2010, with Sims Awesome Moving Company moving the office. Bone commended Sims for their excellent work.
- **VAC** – Bone reported that the VAC moved Monday to the Annex Building on Monday, April 5th, 2010 and the move went well.
- **Dehumidifier-** Bone reported the dehumidifier was purchased and installed in the basement of the Annex Building and is working fine to keep the humidity level down.
- **Parking** – The committee discussed the parking situation at the Courthouse and Annex Building, and confirmed that the employees working at the Annex should park in the municipal parking area in the back of the building so the parking spaces on Main Street remain open for customers. The committee also discussed the reserved parking around the courthouse and stated that this is allowed by the City of Hillsboro.
- **Area in back of Annex Building** – Bone called the County Highway Department to grade and rock the back area of the annex building. Consolidated Communications was called to see if the phone pole could be moved.
- **Keys at Annex Building** – The contractor left all the keys to the Annex Building and they have been issued to the personnel.
- **Conference room at Annex Building** – Tables and chairs will be purchased for the Conference room, with a schedule made for departments to request its use.
- **Door signage at Annex Building**– Signs for the doors have been installed.
- **Window Shades Approval**– Brent Lance gave a quote for window shades in the amount of \$2,893, which the committee approved and agreed to have county employees install them. Sun-Gard Window Fashions gave costs for measuring and installing. Measuring would cost \$250.00 and installation would be an additional \$345.00 for a total of \$3,488.00. **Motion by**

Bone, second by Moore to Approve the Purchase of Window Shades for the Amount of \$3,488.00 from Sun-Gard Window Fashions and Includes Custom Making and Installation. All in favor, motion carried.

- 4. Maintenance Issues & Maintenance Report Approval:** Bone reported that Compressor #2 at the Courthouse Complex is not working, and the oil in the crank case heater failed and damaged a rod in the unit. Johnson Controls gave a proposal for \$9,900 to replace Compressor #2 and the crank case heaters. The heaters would only be checked by Johnson Controls at the spring check-up. The committee told Lloyd Meyer to check the crank case heaters on a regular basis, and Bone reported that the compressor has been ordered. The committee discussed getting a price on a new compressor and a warranty.
 - **Purchase of Compressor #2 at New Courthouse Approval – Motion by Bone, second by Beck to Approve the Purchase of Compressor #2 including three crankcase heaters at the Courthouse Complex for \$9,990 from Johnson Controls. All in favor, motion carried.** Member Hertel stated that he is not happy with Johnson Controls, since the county pays over \$5,400 each year for a spring and fall maintenance check up. Lance stated that there are a few other companies we could consider for this service.
- 5. Update- Historic Courthouse Renovations:** Lance reported he met with Supervisor of Assessments Ray Durston and GIS Coordinator Mary Purcell for their office needs and ideas for their renovations and will explore ways to make the SOA office function easier. Hurst-Rosche staff has measured the second and third floor area and at next month's meeting discussion will take place on potential layouts for both floors.
- 6. Update- Panic Button Proposal for Annex Building:** Warehams Security gave a proposal of \$840.00 which included parts and labor and a one year warranty for a panic button system at the Annex Building, and the committee approved the installation of the Panic Alarm System in the Amount of \$840.00.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

Ambulance Call Reports:

A summary of a part of the monthly operations for **February** as follows:

Total calls: 297 Total amount billed: \$161,422.00 Amount collected: \$100,779.19

A summary of monthly operations for **March 2010** are as follows:

Total calls: 327 Total amount billed: \$186,936.50 Amount collected: \$129,542.74

AMBULANCE REPORT:

- 1. Collections Update:** Blankenship reported collections for the month of **March** of **\$129,542.74** includes \$125,742.95 under the new system and \$3,799.79 under the old.
- 2. Reconciling Reports for Litchfield Update:** Blankenship reported that Patton and Associates representative Amy Hunt was working out problems with the reconciliation of the Ambulance Billing for the past six to eight months and hopefully all is worked out.
- 3. Litchfield Ambulance Transfers Update:** The City of Litchfield is working on solutions to the Ambulance Transfers.
- 4. Small Claims Update:** There have been no payments through the Small Claims process, and some claims that were taken to court are paying on a monthly basis. If there is no response in 30 days from small claims judgment, the judge issues a rule and then a warrant. Holmes then contacts Asst. State's Attorney Wilson to follow up on claims with no response.
- 5. 5 Area Ambulance Districts Budgets Update:** Holmes will let the 5 area ambulance districts know that when they do their budget to try and keep it under a 5% increase.
- 6. Contracts for 2011 with the 5 Area Ambulance Districts Update:** Contracts for 2011 with the 5 area ambulance districts are being reviewed by the State's Attorney's Office. Also, they will check out two collection agencies on the county's behalf.

EMA:

1. **Regional Meeting Update:** Updates for Region 8 EOP's will need to be turned in 2-3 months before the deadline so changes can be made if needed. The Montgomery County report is due in 2011.
2. **EMA Grant Program Update:** Our normal Grant from the State will now be done online with invoice or receipt to be mailed.
3. **Exercise Policy Update:** We will need to do a few more exercises, (Table Top, Functional, Full Scale) every 2-3 years, which is an increase from the past when we were only required to have an exercise every 8 years.
4. **Weather Class Update:** There will be a 12 hour Weather Class on May 6th at the Fairview Hts., IL Fire Station. Holmes stated that she has signed up to go to this training.

NEW BUSINESS:

1. **MABAS Distribution Update:** We have received 22 Garmin GPS units from MABAS, and two units will be given to each Fire Service Department or District in Montgomery County.

Member Hertel thanked Amy Hunt and staff of Patton and Associates for their work done to reconcile the EMA reports.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **County Comprehensive Plan Update:** The next Comprehensive Planning Meeting will be Thursday, May 13th at 6:00 p.m. at the Extension office. Four public meetings will be held during a two week time frame in May with dates will be announced.
2. **MCEDC Annual Report Update:** Heather Hampton+Knodle presented the annual report on the Montgomery County Economic Development Corporation to the County Board, and she provided an overview of the MCEDC's past activities and future plans. She thanked the County Board for their decision in 2009 to double their contribution to \$30,000 for the Economic Development Corporation, and cited many communities who have benefited from grant money found by the MCEDC. Hampton+Knodle stated that in 2010 they are searching for more businesses to locate to Montgomery County and also thanked Denise Kistner for her efforts in managing the Montgomery County U of I Extension office.
3. **Planning Commission Open Seat Update:** The committee discussed the need to appoint one voting member who is leaving the commission. Former highway engineer Ruben Boehler has agreed to fill the vacancy left by Joe Murphy and will become a voting member representing the Panhandle area. The new highway engineer Kevin Smith will now be a non-voting member. Another person will be asked to fill the remaining voting member position at next month's meeting.
4. **Butler Bike Trail Update:** Mark Joy asked to be at May Economic Development Committee meeting to talk about the Butler Bike Trail. NAGS will be doing some blade work on the trail and reported they were very happy with the way the contractor left the trail after the sewer line installation.
5. **Central IL Economic Development Authority Update:** Deabenderfer stated that the CIEDA had their first multi county EDC meeting. Montgomery County has been in a leadership position for a 250,000,000 bonding tool to help businesses. CIEDA has met twice and is working on a funding drive to help get the organization running with bylaws, insurance, etc. Macoupin County is donating \$1,000 to help get CIEDA off the ground.

Member Hertel asked Heather Hampton+Knodle to call Paris Frozen Foods owner Allan Hopper regarding Federal legislation that jeopardizes the future of local locker plants. Hampton+Knodle also gave an update on the Demuzio Broadband Initiative, and stated that leases have to be put in place and activity should start this summer.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **2009 Annual Audit Presentation and Circuit Clerk Audit Approval:** Whitey Patton of Patton & Company gave the County Board members his 2009 Annual Audit Presentation and announced

that the County is in good shape financially. He stated we are extremely fortunate to have the Coal Mine and the revenue it will produce and projected that with the economy, the assessed value of property in Montgomery County may go down in the upcoming years. The state of Illinois will struggle financially the next 2-3 years which will adversely affect counties. Patton shared the general fund revenues, expenses and balance for FY 2009. Fines and fees continue to increase

which may change if there are less State troopers in the county due to the closing of the State Police Headquarters in Litchfield. He stated we are extremely fortunate that employee cuts are not taking place like in other areas, and suggested the County Board make a long term plan and set up priorities for. He stressed the importance of segregation of duties, cross training employees, and developing good recycling habits. He also explained that the county audit is done on a test basis
Motion by Sielschott, second by Kuchar to Approve the FY 2009 Audit Report as presented. All in favor, motion carried. Motion by Sielschott, second by Hertel to Approve the Circuit Clerk Audit Report. All in favor, motion carried. (For copy of Selected Financial Information from Audit Report, see Resolution Book 10, pages 64-67).

2. **Direct Energy Rates Approval:** Rates for electricity prices for Direct Energy were received at 8:00 a.m. before today's full board meeting. Last year, there was a savings of \$12,000 with a rate of .06317 per kilowatt. This year, the savings is projected to be \$18,000 with a rate of .05025 per kilowatt. **Motion by Sielschott, second by Miles to Enter into a 12 Month Contract with Direct Energy to Provide Electric Rates for the County. All in favor, motion carried. (See Resolution Book 10, pages 68-76).**
3. **Real Estate Taxes Update:** SOA Durston reported that the Abstract was sent to the Department of Revenue by Certified mail on March 29th so that the county's final multiplier can be calculated. County Clerk Leitheiser reported that the Department of Revenue replied that it could take several days to up to four weeks to get the multiplier. Real Estate Tax bills should go out in June.
4. **Compensation of Elected Officials Approval:** The committee reviewed a salary survey and proposal for Salary Increase for the Elected Officials and discussed that some of the Elected Officials had their stipends reduced due to the state's financial situation. The proposal is to increase the Sheriff, County Clerk, Treasurer and Circuit Clerk Salaries by a total of 16% which would be their only salary increase for the entire four year term. The Sheriff's salary would be \$68,137 for each of the next 4 years. The County Clerk, Treasurer and Circuit Clerk salaries would each be \$58,676 for each of the next 4 years. The committee approved the Proposed Salary Increase of 16% for the next four years. **Motion by Sielschott, second by Beck to increase the Salary of four Elected Officials by 16% for the next four years. The Sheriff's salary will be \$68,137 and the County Clerk, Treasurer and Circuit Clerk salaries will be \$58,676 for each year of the four year term. Roll Call Vote: Ayes 13, Nays 4, Absent 4. *Those Voting Aye:* Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, John Downs, Robert Durbin, Roy Hertel, Sharon Kuchar, Dale Ogden, Mike Plunkett, Bill Seilschott, Richard Wendel. *Those Voting Nay:* Ron Deabenderfer, Jarod Hitchings, Gene Miles, Jim Moore. *Those Absent:* Nelson Aumann, Ed Helgen, Frank Komor, Kent Voils. Motion carried.**
5. **CEFS Ordinance & Intergovernmental Agreement to Provide for Public Transportation in Montgomery County Approval:** Committee discussed approving the ordinance and intergovernmental agreement as in previous years and to contribute \$4,000 per year to provide Public Transportation. The committee approved the CEFS Ordinance & Intergovernmental Agreement to Provide for Public Transportation in Montgomery County. CEFS Representative Kristie Warfell spoke to the Full Board about the counties where they provide public transportation, said they will be getting more vehicles which will be stationed in Taylor Springs, and informed the board that CEFS has received a \$100,000 grant for software to provide accurate

reporting. **Motion by Sielschott, second by Branum to Approve the CEFS Ordinance & Intergovernmental Agreement to Provide for Public Transportation in Montgomery County. All in favor, motion carried. (See Resolution Book 10, pages 77-79).**

6. **Budget Hearing Dates Update:** Budget hearing dates will be Wednesday, July 28th, Friday, July 30th, and Monday, August 2nd starting at 8:00 a.m.

7. **Resolution Establishing the Position of Plat Act Officer to Enforce the Illinois Plat Act 765 ILCS 205/1 in Montgomery County, IL and Establishing Fees for Same Approval:** County Clerk Leitheiser reported that Assistant State's Attorney Betsy Wilson has reviewed and approved the Resolution Establishing the Position of Plat Act Officer to Enforce the Illinois Plat Act 765 ILCS 205/1 in Montgomery County, IL and Establishing the \$25.00 Fee to divide a parcel, and the Finance Committee recommends its approval. **Motion by Sielschott, second by Bathurst to Approve the Resolution Establishing the Position of Plat Act Officer to Enforce the Illinois Plat Act 765 ILCS 205/1 in Montgomery County, IL and Establishing the \$25.00 Fee. All in favor, motion carried. (See Resolution Book 10, page 80).**

8. **Resolution 2010-06 Supporting District 18 State Police Office Staying Open Approval:** Circuit Clerk Holly Lemons asked if the County Board would be interested in supporting a resolution to help keep the District 18 State Police Office open in Litchfield, citing statistics she gathered documenting revenue loss to the county. The committee approved to pass a resolution to Support District 18 State Police Office Staying Open. **Motion by Sielschott, second by Downs to Approve Resolution 2010-06 to Support Illinois State Police District 18 Office Staying Open in Litchfield, Illinois. All in favor, motion carried. (See Resolution Book 10, pages 81-83).**

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Elections Update:** Durbin reported that there is a bill at the Senate level that would repeal the Undervote law, and encouraged members to contact co-sponsors Senator Demuzio and Senator Haine to show support for its passage. SB2503 was introduced in January 2010, and further action will take place soon. If SB2503 passes, the House of Representatives will then need to address this repeal of the Undervote law. County Clerk Sandy Leitheiser shared information on the 2010 Census Timeline to redistrict the U.S. State and County Representation and stated that the County Board redistricting would need to take place by June 2011. Chairman Plunkett stated an Ad Hoc committee will be appointed to review the Redistricting process along with the County Clerk and State's Attorney. The committee discussed the U.S. Census County turnout to date and Leitheiser shared her efforts to facilitate residents getting census forms and the hiring of local census workers.
2. **Recycling Program and Events Update:** Durbin stated that the Hillsboro Recycling center was very clean, the rock parking lot looked good, the fence was down, and old equipment was taken away. Lutz reported that we did not receive any DCEO grant funding; however, she has applied for a Recycling bin grant. The next Electronics Recycling drive will be held on Earth Day, April 22nd and April 23rd, 2010.
3. **Property Liability Insurance Update:** Kuchar asked Durbin about the time frame for getting information from CIRMA Insurance. Durbin replied we do not have to get insurance yet and that Treasurer Jenkins is getting the information on CIRMA. He stated an agreement would need to be reached, and that this issue has never been brought up before the budget hearings. Bone asked if the County Board could vote to bid out the insurance at today's meeting, and Plunkett replied that is not possible since the topic is not on the agenda as an action item. Kuchar requested that bidding the insurance be an action item on the agenda next month for the County Board.

- 4. EPA Report Update:** Gonet reported that he received his 40 hour Haz Mat Certification and the State has also agreed to provide training each year for Haz Mat training. Gonet also stated that he and the ILEPA are making plans to visit the new Ameren CIPS Landfill and shared a report of the illegal dumping in Montgomery County. Deabenderfer asked if we are getting increased traffic since the closure of Bond County Landfill, and Durbin replied affirmatively and stated that 100 more tons of landfill material per day are now being received.

5. Animal Control Facility and Program Update:

- a. **March Activity Report:** Durbin reported that ACO Nancy Richardson shared the March activity report for the animal control facility. The total intake of animals was 56, with 39 outgoing. The daily average was 25 animals. There were 71 volunteer hours, 19 donations and 41 visitors at the facility in March. Monetary donations amounted to about \$500.00.
 - b. **Parking Lot** – The highway department finished the rock drive and parking lot last week. Committee discussed the need to till and plant grass and how this would be maintained.
 - c. **Kenel Drains** – Heise Plumbing was called for a drainage issue last week. The drains were clogged. Heise recommended a screen be installed to trap the dog hair so it can't go to the Lift Station pump.
 - d. **Signs** - Three signs were ordered for the facility. Coordinator Daniels got a letter approving that the signs could be installed on State Right of Way off of Illinois Routes 127 and 185.
 - e. **Scale** – The facility received the walk on scale to get a correct weight on the animals for Pet Finder and for any medical issues.
 - f. **Building Problems** – Nancy Richardson stated that there are a few issues with the building that need to be addressed with the contractor and maintenance. A few isolation panels have some loose, caulking/stripping along the walls are coming off and there is a crack in the wall in the office area.
 - g. **Microchipping Clinic** – The committee discussed having our first microchip clinic on May 15th with a \$15 charge for each chip.
 - h. **Fencing** – Nancy Richardson reported that fencing is available and checked on the possibility of volunteers installing the fence.
 - i. **PAWS Van** – Committee discussed and approved that the donated PAWS CARE van could be parked in the back of the building so that it is easy to access when animals are being loaded very early in the morning to go to rescue.
 - j. **Open House** - Committee discussed some possible dates in May or June to have an open house.
- 6. UCCI Seminar Update:** The next UCCI Seminar will be April 22nd at the Crown Plaza at 9:30 a.m. and the main topic will be health insurance.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

- 1. Employee Health Insurance Renewal Approval:** Downs reported that Terry Lovekamp and Steve Spinner of Consociate Dansig addressed the committee with the reinsurance proposal, which is locked in until April 15th, 2010. Spinner shared a booklet of information on the past and current claims and costs. The committee discussed HIPAA regulations in regards to new hires and current employee insurance coverage. Spinner stated that the County could opt out of the liability if there is something wrong, and this could shift to State insurance coverage and future employees may pay a higher premium. Spinner reported that requests for fully insured proposals were sent to eight insurance companies. The committee also discussed the wellness and preventative plan benefits. Spinner stated that Consociate Dansig's administrative costs would increase by \$1,926

per year. Spinner explained that their costs to be HIPAA compliant have increased. The committee also discussed having Consociates provide informational meetings for employees during the work day. The committee approved to recommend accepting Consociate Dansig's self insured proposal with the \$1,926 per year increase for administrative costs contingent upon the proposal for full insurance. **Motion by Downs, second by Hertel to Accept Consociate Dansig's Self Insured Proposal with the \$1,926 per Year Increase for Administrative Costs Contingent upon the Proposal for Full Insurance. All in favor, motion carried.**

2. 911 & Sheriff Dept. Consolidation Update: There is no new information.

3. Roll of Plat Act Officer Approval: The committee discussed the roll of Plat Act Officer last month. Purcell reported that no official training classes are available, but the officer should be familiar with subdivision and the Illinois Plat Act law. Purcell checked with other counties on how the Plat Act Officer position works, and reported that some counties charge a fee for parcel changes that the Plat Act Officer would have to review. Purcell also brought up another need for a Resolution she has to require that all Plats of Survey be recorded. Criteria of the Resolution could also address a time frame, such as 180 days to have the Plat of Survey complete, or it is null and void and would need to begin again. County Clerk Leitheiser stated that we may need to have two ordinances pending State's Attorney Chris Matoush's review and approval. One ordinance would establish the Plat Act Officer and a fee for the service. The second ordinance would require surveys to be recorded. Purcell stated that after establishing the \$25.00 fee, there should be about \$4,500 per year revenue for the GIS Office. Purcell is asking for compensation of \$2,200 per year salary increase for the duties and Authority of Plat Act Officer. The committee recommends appointing Mary Purcell as the Plat Act Officer and to increase her salary by \$2,200 per year and to charge a \$25 parcel division fee effective on the passage of the resolution. **Motion by Downs, second by Bathurst to Appoint Mary Purcell as the Plat Act Officer and to Increase her Salary by \$2,200 per Year. All in favor, motion carried.**

4. Impact on Montgomery County if IL State Police District 18 Closes Update: Downs stated this issue has already been reported in the Finance Committee, and stated his concerns about the negative impact the Litchfield facility's closure could have to the revenues and public safety of Montgomery County.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. Subdividing Land Update: Branum reported that Mike White addressed the committee regarding his request to subdivide 4.3 acres of his land. He wants to sell his house he is living in on N. 6th Ave. on the east side of the bridge by Coffeen Lake and build another house on the other half of the parcel. Both parcels will have direct access to the road. Mike White will work with the surveyor, Carl Nail. Plunkett stated that his request doesn't sound like there is any variance to the subdivision ordinance. There are no new roads or easements. The committee approved that Mike White needs to have Carl Nail do a survey and draw and plat to draw the property in half.

2. Sec. 09-00131-00-RS, Red Ball Trail-Agreement with Henderson & Associates Approval: Engineer Smith reported that Alverson Surveying is in the process of investigating a Right-of-Way (R.O.W.) issue involving the home properties on the west side of the highway in Coffeen. The plans show the R.O.W. line being approximately 5' further west than the Surveyor's information shows. Alverson is expected to complete the investigation and report findings back to Smith during the week of April 19, 2010. The side walk is not in our R.O.W. The problem is with the back side of the side walk in our R.O.W. Records need to be researched to see if R.O.W. is correct or the project will have to be changed. Engineer Smith reported that he would like Allen Henderson & Associates to perform the Construction Engineering for the Red Ball Trail. This

Agreement was discussed by Boehler and Smith before Boehler's departure, and both agreed that it would benefit the county to have this Agreement in place with Allen Henderson & Associates. The committee discussed and approved the C.E. Agreement with Allen Henderson & Associates for the Red Ball Trail Project in the Amount of \$71,367.79. Engineer Smith reported that it would be in the best interest of the County to hold a public meeting with the residents of Coffeen to explain the Red Ball Trail construction project, what the residents can expect, and address any questions or concerns they may have. Engineer Smith and the committee discussed having the public meeting once the R.O.W. has been established, which potentially could move the project to next year. **Motion by Branum, second by Bone to Approve the C.E. Agreement with Allen**

Henderson & Associates for the Red Ball Trail Project in the Amount of \$71,367.79. Roll Call Vote: Ayes 17, Nays 0, Absent 4. *Those Voting Aye:* Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ron Deabenderfer, John Downs, Robert Durbin, Roy Hertel, Jarod Hitchings, Sharon Kuchar, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Seilschott, Richard Wendel. *Those Absent:* Nelson Aumann, Ed Helgen, Frank Komor, Kent Voils. Motion carried. (See Resolution Book 10, pages 84-89).

3. **Walton Park Bridge Project and CE Agreement with Hurst-Rosche Engineers Update:** Branum reported that the Road and Bridge committee reviewed and discussed the progress schedule from Ted LaBelle at CMT. The project is still on schedule for a June 11th, 2010 letting date. Ruben Boehler stated that he had received a Supplemental Agreement from CMT as well as a Construction Engineering Agreement from Hurst-Rosche for this project. Engineer Smith is still in the process of studying the information and will report back to the committee at the May 5th, 2010 meeting with his recommendations. The committee discussed the Supplemental Agreement proposal from CMT Engineering for additional work on the Walton Park Bridge. CMT wanted more money to do the Maintenance agreement and for extra hours spent on the project in excess of \$19,000. Ruben Boehler stated that the County should not have to pay these additional hours for various reasons discussed with the committee as outlined in a memo to Engineer Kevin Smith. The committee then discussed and approved a Construction Engineering agreement with Hurst-Rosche Engineers for \$95,977.92 for the Walton Park Bridge Project. Engineer Smith will review this agreement. **Motion by Branum, second by Miles to Approve the Construction Engineering Agreement with Hurst-Rosche Engineers in the Amount of \$95,977.92 Pending Review and Approval of County Engineer Smith.** Highway Engineer Smith stated he has not had a chance to review the agreement yet, and we could wait to approve it at the May meeting without it impacting the June Bid Letting date. **Motion and second was withdrawn by Branum and Miles until Next Month.**
4. **Agreement with McDonough-Whitlow, P.C. 2010 Program Manager for Bridge Inspections** **Approval:** Engineer Smith reported that he would like McDonough-Whitlow, P.C. to perform the duties as Program Manager and perform the Special Bridge Inspections for the County for the remainder of 2010. Smith is planning to attend the National Bridge Inspection Standards 10-day class this fall in order to become qualified to assume the duties of the Program Manager and Team Leader for the future. The committee discussed the Agreement with McDonough-Whitlow, P.C. to be the Program Manager for the Bridge Inspections for a Total Amount of \$4,110.00. **Motion by Branum, second by Hitchings to Approve the Agreement with McDonough-Whitlow, P.C. to be the Program Manager for the Bridge Inspections for a Total Amount of \$4,110.00. All in favor, motion carried. (See Resolution Book 10, pages 90-94).**
5. **Update- 2010 Oil Letting:** Engineer Smith asked the Committee about the traditional process followed in terms of holding local lettings. Smith would like to have the 2010 Oil Letting within the next month. The 2010 Oil Letting will be April 28th at 9:30 a.m.

- 6. Update- Probst Bridge:** Engineer Smith reported that the contractor finished the rock approaches and the approach guardrail will start next Monday. Weather permitting; the bridge should be opened to the traveling public by the middle of next week.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Blankenship, second by Durbin to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Plunkett announced the VAC Grand Opening on Saturday, May 1st, from 10:00 a.m. – 3:00 p.m. County Clerk Leitheiser said that the Historical Society walk will also be on May 1st. The Harkey House museum will be open along with Books & Moore and the Historic Courthouse which will be made available for tour from 10:00 a.m. – 2:00 p.m. Another announcement was the Grand Opening of The Wooden Nickel at Honey Bend on April 14th from 5:00-7:00 p.m.

SCHEDULE CHANGES: NONE

APPOINTMENTS: Motion by Bone, second by Kuchar to approve the reappointment of Stephen Voyles as trustee to the Coffeen Fire Protection District. All in favor, motion carried.

Motion by Durbin, second by Miles to approve the reappointment of G. Martin Dawson as trustee to the Nokomis Area Fire Protection District. All in favor, motion carried.

Motion by Ogden, second by Beck to approve the reappointment of Robert B. Matli as trustee to the Raymond Community Fire Protection District. All in favor, motion carried.

Motion by Hitchings, second by Bathurst to approve the reappointment of Brenda Johnson to the Montgomery County Tuberculosis Care & Treatment Board. All in favor, motion carried.

Motion by Deabenderfer, second by Kuchar to approve the reappointment of Ruben Boehler as a voting member of the Montgomery County Regional Planning Commission to fill the vacancy of Joe Murphy. All in favor, motion carried.

PAY BILLS:

- 1. Approval to Pay Any Invoices from Adams & Wilson, PCC and Books and Moore:** Motion by Downs, Second by Sielschott to pay any invoices for Adams & Wilson, PCC and Books and Moore. Voice Vote: In favor – 16, Against – 0, Present -1 (Moore) Absent - 4. Motion carried.
- 2. Motion by Sielschott, second by Blankenship to pay all other approved bills.** All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2010.

ADJOURN: Until the Full Board Meeting on Tuesday, May 11th, 2010 at 8:30 a.m. in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Branum, second by Beck to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:35 a.m.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.