

**Montgomery County Board  
Minutes**

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**For Tuesday, May 11<sup>th</sup>, 2010 – 8:30 AM**

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, May 11<sup>th</sup>, 2010 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.**

**Roll call was taken. 20 members present, 1 member absent.**

**Members Present:** Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Ed Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Sielschott, Kent Voils, Richard Wendel.

**Members Absent:** Nelson Aumann

A moment of silence was observed for the passing away of former County Board member David Jackson, who served in County Board District #7 in Litchfield. Chairman Plunkett shared about how Jackson always thought things through before speaking, and when he had something to say people listened. County Clerk Leitheiser stated that he volunteered his time to proofread the County Board minutes each month without compensation up until the month before his death, and that he was truly a public servant.

**Pledge of Allegiance to the flag was given.**

**Mileage and Per Diem Approval:**

**Motion by Miles, second by Downs to approve the mileage and per diem. All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Kuchar, second by Beck to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, April 13<sup>th</sup>, 2010. All in favor, motion carried.**

**CONSENT AGENDA:**

1. **911 Coordinator's Report** – Greg Nimmo was present for questions.
2. **Chief Assessment Officer's Report** – submitted
3. **Circuit Clerk's Report** – Holly Lemons was present for questions.
4. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
5. **County Treasurer's Reports** – submitted
6. **G.I.S. Coordinator's Report** – Mary Purcell was present for questions.
7. **Health Department Report** – Hugh Satterlee was present for questions.
8. **Probation Office Report** – Banee Ulrici was present for questions and informed the Board that the vacant Probation Officer position was recently filled by Tyler Cearlock of Nokomis.
9. **Public Defender's Report** – submitted
10. **Sheriff's Report** – Sheriff Vazzi was present for questions.
11. **T.B. Department's Report** – Sally Adams was present for questions.
12. **V.A.C. Report** – Dave Strowmatt was present for questions.

**APPROVAL OF 12 ITEMS ON THE CONSENT AGENDA:**

**Motion by Bone, second by Blankenship to approve the 12 office reports on the Consent Agenda. All in favor, motion carried.**

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE REPORT:** Given by Chairman Plunkett as follows: Chairman Mike Plunkett stated all action from the Coordinating Committee will be made within the other committee reports, and called on County Board Member and U of I Extension liaison Connie Beck to provide an update about the U of I Extension office funding. Beck stated that U of I Extension in Montgomery County is recommending that we combine with two neighboring counties: Christian and Macoupin, and reported that Kistner should know the University of Illinois' decision after the 24<sup>th</sup> of this month. Kistner is hopeful that Montgomery County will be the hub office for the three counties. Deabenderfer asked if the three counties considered for combination are in agreement and Beck responded affirmatively.

**BUILDINGS AND GROUNDS COMMITTEE REPORT:** Given by Chairman Terry Bone as follows:

**1. Maintenance Issues & Maintenance Report Update:**

- **A Tree planting** recognition took place last Friday on Arbor Day. Montgomery County Historical Society representative Barbara Adams purchased and donated a red sunset hard maple tree to replace the tree that was destroyed in a storm on last Old Settlers Days and Bone expressed his appreciation for the generous donation.
- **Johnson Controls Invoice and compressor** – Lloyd Meyer reported that the new Compressor was installed last Saturday at the new Courthouse but there have been some problems since the unit was installed. Johnson Controls came back this Saturday to make necessary adjustments and installed timers on the compressors so they were not coming on at the same time.

**2. Annex Building Project Update:**

- **Project Cost** – The Committee reviewed a spreadsheet that outlined the entire cost of the Annex Building Project (See Resolution Book 10, page 95). The \$606,842.79 costs included everything from the purchase price, appraisal, engineering fees to the actual renovations cost.
- **Conference Room Tables & Chairs** were purchased and installed in the Annex Conference room.
- **Baffles** – Lance explained that the background noise is distracting to the ROE employees. The building was designed with partitions to absorb the sound; however ROE staff did not want partitions. The solution is to get fabric panels for the walls. Panels are easily installed and cost about \$70 each. The committee approved the purchase and installation of wall panels to absorb sound for a cost of \$1,260. The panels are a part of the furniture allotment.
- **Window Shades** – Sun Guard came and measured for window shades. Lance stated that there should not be any film put on the new windows so as not to void the warranty on the windows.
- **Rock** – The County Highway Dept. will handle delivering and spreading rock behind the annex building.
- **Telephone/Power Pole in rear of building-** Daniels reported that Consolidated Telephone came out and gave an estimate of \$2,310 to remove the pole in the rear of the building. We would also have to contact Ameren to see how much it would cost to move their anchors and guides from that pole. The committee felt that this would be too costly to further pursue the removal of the pole, so the pole will remain.
- **Leak at Annex** – After a rain a couple of weeks ago, there was water by a front desk in ROE office. After reviewing, it was found that the front brick was holding water. Lance contacted Western Waterproofing to see what can be done. Tuck pointing the area would cost \$1,500 - \$2,000. Lance will check with Korte-Luitjohan to seal the area where the awning was taken

down. We can address with Western Waterproofing if problem is not corrected by Korte-Luitjohan.

### **3. Historic Courthouse Renovations Update:**

Brent Lance addressed the committee with some preliminary ideas of potential layouts for the 2<sup>nd</sup> and 3<sup>rd</sup> floor renovations.

#### **3<sup>rd</sup> Floor Considerations:**

- Reorganize space so that SOA Durston can be near his employees and the public. Lance suggested moving the Reassessment Office from the basement to the current Board of Review office and having the Board of Review meet in a conference room on the second floor. This would free up the basement office for early voting and voting equipment storage.
- Lance will have a consultant do some Asbestos/Lead testing before the preparation of design documents and any bidding out on the project. The condition of the plaster beneath the wood paneling will be tested in a couple of areas on an interior and exterior wall prior to completion of design.
- Lance stated that the HVAC, Electrical, Plumbing, as well as Special Systems like Telephone, data, fire alarm, security, and video surveillance will be considered in the design and renovations.

Bone informed the board about a possible DCEO grant for HVAC and lighting which needs to be turned in by June 11<sup>th</sup>, 2010.

**2<sup>nd</sup> Floor Considerations:** Lance stated that areas on the second floor will be designed to hold the office space for the following: County Board Room, Board Chairman Office, Coordinated Services, EPA, GIS, Restroom, Scanning room and Conference Room

### **EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:**

#### **Ambulance Call Reports:**

A summary of monthly operations for **April 2010** are as follows:

**Total calls: 315 Total amount billed: \$197,764.00 Amount collected: \$98,358.02**

#### **AMBULANCE REPORT:**

- 1. Collections Update:** Blankenship reported that collections for the month of **April** were **\$98,358.02** which includes \$93,375.89 under the new system and \$4,982.13 under the old billing system.
- 2. Coding Class Update:** Blankenship explained the Coding Class recommended by the Ortivus Trainer which will give the two billing clerks certification in coding for ambulance billing to help with the billing process.
- 3. Small Claims Update:** Blankenship reported that 9 of the 25 cases were dismissed in small Claims Court for a total of \$5,096.00. Three cases paid in full for a total of \$2,299.00. Judgment was made against eight cases for a total of \$5,109.00, none of which paid on their bill on the day of court, and payment arrangements have been made. Three cases will go to bench trial for a total of \$2,396.00. The next Court date will be June 11<sup>th</sup>, 2010 @ 9:00AM.
- 4. Litchfield Ambulance Service Update:** Blankenship reported about the City of Litchfield's affiliation with Medic First which would provide ALS service from Litchfield's St. Francis Hospital to Springfield and will be stationed at the Pawnee exit on Interstate 55.

EMA:

1. **Meeting with LEPC Members Update:** The meeting with LEPC members will be May 19<sup>th</sup> at the Montgomery County Health Department.
2. **HazMat Call Update:** There was a HazMat Call on April 22<sup>nd</sup> on the North Road ½ mile south of the Nokomis/Raymond Blacktop where Crop-Productions of Harvel was spreading “Slider ATZ” and their “High-Boy” equipment became tangled in power lines and caught the unit on fire. Raymond/Harvel Fire District extinguished the fire, and HazMat request made by Jurisdictional Fire Chief (IC) on scene. No injuries were reported.
3. **ARES Radio Club Meeting Update:** The ARES Radio Club meeting will be May 12<sup>th</sup> with EMA in charge of the dinner.
4. **HazMat Team Validation Update:** There is a possibility that the HazMat Team will do their validation in October.
5. **Weather Siren Testing Update:** The weather siren testing took place May 4<sup>th</sup> at 10:00 a.m. Sixteen county-wide sirens had their monthly 911 weather siren testing and a few failed, but were then repaired.

Member Hertel asked if the City of Litchfield will be having Medic First do transfers as of May 1<sup>st</sup>, 2010, and Litchfield City administrator Andy Ritchie, who was in attendance, responded he will check on this and get back to Hertel.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given by Chairman Ron Deabenderfer as follows:

1. **County Comprehensive Plan Update:** Deabenderfer stated the next Comprehensive Planning Meeting originally scheduled for May 13<sup>th</sup> is cancelled due to Regional Public Hearings that are scheduled to be held on Wednesday, May 19<sup>th</sup> and May 25<sup>th</sup>, 26<sup>th</sup>, 27<sup>th</sup>. Cole stated that the marketing campaign will be done next week and Deabenderfer encouraged Board Members to attend the public hearings in their respective districts. Locations and times will be announced next week.
2. **Regional Planning Commission Open Seat Update:** Deabenderfer reported that Tobin Ott has volunteered to serve on the Regional Planning Commission. The committee recommends appointing Tobin Ott to the Planning Commission. Tobin Ott is a media representative on WSMI radio.
3. **Butler Bike Trail Update:** Mark Joy addressed the committee regarding the NAGS progress on the Bike Trail and asked for direction. Joy stated that the contractor was willing to communicate and did a good job installing the Butler sewer line down the Bike Trail. Joy reported that the Trail was in good shape and drainage was better, but the trail is muddy in a section near the Bremer Sanctuary which NAGS has addressed with the Soil & Water Conservation group. Deabenderfer stated that hopefully NAGS will maintain the Bike Trail as a future project.
4. **Enterprise Zone Update:** Coordinator Daniels reported that GIS maps have been made for the legal description provided by Route 66 Grain Inc. Daniels will visit the taxing bodies that need to approve Ordinances for the Enterprise Zone.

**FINANCE COMMITTEE REPORT:** Given by Chairman Bill Sielschott as follows:

1. **Senate Bill Update:** Circuit Clerk Holly Lemons reported on an amendment to Senate Bill 3695, the State Police Operations Assistance Fund. This special fund shall receive revenue from tickets; however, the law did not raise the ticket fee, which reduces the County’s General Fund at an amount of about \$68,745. Sielschott stated that the good news is that the IL State Police Office District 18 should stay open as a result of this bill’s passage.
2. **GIS Report Update:** Mary Purcell reported that the \$25.00 Plat Act fee has been implemented. Betsy Wilson, Sandy Leitheiser, and Mary are still researching information for the Plat Act.

- 3. Real Estate Taxes Update:** Sielschott reported that tax bills have been mailed, and the taxing bodies will appreciate getting their money early this year because of the economy. Gene Stuard of Forrester Group gave an update on the coal mine assessment research, and plans to assist Supervisor of Assessments Ray Durston in setting up a spread sheet so the coal mine can report data which will be calculated according to a formula from the Department of Revenue for assessing the new coal mine. Stuard also reported that he pursued the appeal filed by Wal-Mart and provided the committee an agreement he negotiated with them. The Board of Review and State's Attorney's Office will need to review and approve the agreement before the Full Board can take action next month.
- 4. Convey 3 County Trustee Parcels to Dwain S. Fenton, Village of Harvel, and Litchfield School District #12 Approval:** The committee approved conveying deeds on 3 County Trustee Parcels to Dwain S. Fenton, the Village of Harvel, and Litchfield School District #12. All were acquired by the County Trustee from tax deeds.
- **Motion by Sielschott, second by Beck to Approve Resolution #2010-07 to Convey Parcel ID # 07-000-261-00 to the Village of Harvel. All in favor, motion carried. (See Resolution Book 10, pgs. 96-99).**
  - **Motion by Sielschott, second by Kuchar to Approve Resolution #2010-08 to Convey Parcel ID # 08-100-432-05 to Dwain S. Fenton in Hillsboro Township. All in favor, motion carried. (See Resolution Book 10, pages 100-104).**
  - **Motion by Sielschott, second by Downs to Approve Resolutions #2010-09, #2010-10, #2010-11, and #2010-12 to Convey Parcel ID numbers 08-202-800-00, 08-202-800-05, 08-202-820-00 and 08-202-813-00 to the Montgomery County Housing Authority. All in favor, motion carried. (See Resolution Book 10, pages 105-108; Book 10, pages 109-112; Book 10, pages 113-116; Book 10, pages 117-120, respectively).**
  - **Motion by Sielschott, second by Hitchings to Approve Resolution #2010-13 to Convey Parcel ID # 16-001-500-00 to the Litchfield School District #12. All in favor, motion carried. (See Resolution Book 10, page 121-124).**
- 5. Document Copy/Storage/Space Update:** Information was given to Building & Grounds Chairman Terry Bone on the need for a Copy/Storage/Scanning room when the Historic Courthouse is renovated. Sielschott explained that many books and documents are downstairs in storage and these old records are deteriorating. The necessary equipment would be purchased to digitize these in-house.
- 6. Natural Gas Proposal Update:** Direct Energy representative Bob Hermsmeyer reported that the price per therm for natural gas fluctuates each month, and is seeking permission to research the County records with Ameren to see if we qualify for getting Natural gas billing through Direct Energy. The committee approved to provide county records from Ameren to Bob Hermsmeyer to see if we qualify for Direct Energy Billing for natural gas. The county must use 10,000 therms per month to qualify for this billing program.
- 7. 2011 Budget Update:** Sielschott reported that a letter for FY2011 Budget guidelines will go out to the office holders soon, and the committee discussed and reviewed information for non-union employees' salary increase for next budget year.
- 8. 911 & Sheriff's Dept. Consolidation Update:** Greg Nimmo stated that the contract from ESTB was completed on April 27<sup>th</sup>, 2010, and the State's Attorney is now reviewing the contract. Once approved, the ESTB Board will approve the contract and then the IL Commerce Commission would then need to review it, which is a process that could take up to 90 days. Nimmo stated that there is about a \$30,000 bank balance for 911 services as of the present time, and consolidation for the two departments is scheduled to take place in September, 2010.

- 9. Prepaid Vendor List Approval:** Sielschott reported that the county needs to add the Bond County Health Department to the Prepaid Vendor List due to their affiliation as the county's drug testing site. The committee approved to add Bond County Health Dept. to the Prepaid Vendor List. **Motion by Sielschott, second by Branum to Add Bond County Health Dept. to the Prepaid Vendor List. All in favor, motion carried. (See Resolution Book 10, pages 125-126).**

Member Hertel thanked the Finance Committee and the County offices for all the work they did to get the tax bills out on time. Chairman Plunkett stated that the public appreciates the extended time between both installments.

**HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:**

- 1. Elections Update:** County Clerk Leitheiser reported that Election Judge assignments are being submitted and will be brought to the Full Board for approval in July. The Undervote Repeal Legislation passed in the Senate and has moved to the House, which will hopefully also pass there.
- 2. Recycling Program and Events Update:** Recycling Coordinator Dawn Lutz reported:
  - Litchfield Drop Shed Parking Lot – The Litchfield City Council approved providing the labor to install asphalt at the Litchfield drop shed. The committee will research the cost for materials.
  - Electronics Recycling – We had another successful electronics drive where approximately 80,000 lbs. of electronics was recycled. Last fall's drive brought in 90,000 lbs of electronics.
  - Waggoner Drop Shed – The recycling trailer parked in Farmersville has been moved to Waggoner, and an announcement will be put in the local newspapers so the Village of Waggoner can begin using it.
  - Donnellson Drop Shed – The county is waiting for concrete to be poured at the new site in Donnellson so a Drop Shed may be placed there.
  - Hotel Recycling – Smaller totes have been utilized for the hotel recycling, with the Hampton Inn having 5 containers and the Quality Inn having 1 container.
  - Equipment Repairs: The Recycling Box Truck was down for 6 working days and a U-Haul had to be rented for two of those days to help get caught up. Dawn Lutz and another employee went to Motor City Motors in St. Louis to check on a 2000 F-650 24' box truck, which the committee discussed and approved the purchase of for \$8,500. **Motion by Durbin, second by Ogden to Approve the Purchase of the Used Box Truck for \$8,500. All in favor, motion carried.**
- 3. EPA Report Update:** Bill Gonet reported that a Used Tire Collection was conducted at the County Highway Department on May 3<sup>rd</sup> and 4<sup>th</sup> for the purpose of removing used tires picked up along roadsides by the County and Township Road Commissioners. This was the first time that all of the 19 Townships participated in the program, and funding for the collection was provided for by the Illinois EPA's Used Tire program. About 1000 tires were collected.
  - The Committee was provided photographs of problem areas caused by leachate and erosion at White & Brewer Landfill. The photos were taken during an annual inspection of the facility conducted by the Montgomery County Environmental Protection Dept. and the Illinois EPA.
  - The Litchfield-Hillsboro Landfill is beginning to fill in air space along the south side of Cell 6 in preparation for final closure of part of the south side. The completion date for the project is unknown at this time.

**4. Animal Control Facility and Program Update:** Animal Control Officer Nancy Richardson reported:

- **Monthly Statistics:** The total intake at the facility for April, 2010 was 44 animals. There were 11 animals claimed, 17 adopted and 15 went to rescue for an outgoing total of 43 animals. The daily average of animals at the Animal Control Facility in April was 25 animals. There were 70 volunteers hours logged in April, 35 visitors and 17 donations brought in. Animal control officers responded to 29 calls and 9 Pet Owners relinquished their pet to the facility.
- **Seeding:** Committee discussed the offer by Richard Wendel to volunteer his services to till up and seed that area around the Animal Control facility. The State's Attorney reviewed this request and their opinion was that this was not a conflict since Mr. Wendel was donating his time and equipment for the project and the County would purchase the materials from a retail store. Mr. Wendel stated that the County would need to purchase about 150 pounds of grass seed and about 5 bags of fertilizer. Wendel will start the project late next week.
- **Incinerator:** Daniels reported that Hiller Sheet Metal has just installed the fabricated parts to the chimney at the incinerator.
- **Micro Chip Clinic**– The first Micro Chip clinic will be held on Saturday, May 15<sup>th</sup>, 2010 - About 26 pet owners have pre-registered their pets so far.
- **Signs:** Flags have been set where the outdoor entrance signs need to be installed at the Animal Control facility, and Jorn Signs will install them this week.
- **Perimeter fencing:** The Committee discussed the need for perimeter fencing, and will research costs.

**5. Property Liability Insurance Approval:** HWE Chairman Durbin reported that Tom Franzen, a certified insurance consultant from Litchfield, addressed questions and concerns from the committee about getting proposals for the County's Property Casualty and Workers Compensation Insurance. Franzen stated that in his opinion, ICRMT is the premier carrier in Illinois for Risk Management Insurance and that he works with ICRMT in municipalities. Franzen estimated that the fee to draw up a good set of proposal requests to provide interested insurance carriers would cost the county about \$4,000 to \$5,000. Franzen also stated that ICRMT is a gold standard for Liability insurance and he is 95% sure that ICRMT will be the insurance carrier chosen by the County even if we ask for Requests For Proposals from other carriers. Durbin said that the County needs to make sure we are spending our money wisely and liability is covered. Kuchar stated that we should get the insurance rates compared properly. Durbin reported that he talked to Asst. State's Attorney Betsy Wilson, and she will get a letter to him with the recommendation not to bid out the insurance. Kuchar asked if the State's Attorney office has decided to recommend that the insurance not be put out for bid. State's Attorney Chris Matoush stated that his office will not weigh in about recommending insurance, only to issue their legal opinion that county insurance is considered a professional service and is exempt from bidding. Chairman Plunkett stated that the HWE Committee had a motion to bid out the insurance, but it died in committee for a lack of a second. Bone asked if Mr. Franzen, the same consultant from the HWE Committee, would draw up the specs. Plunkett stated that Mr. Franzen was consulted for a different purpose, which was to estimate proposal specification costs. Bathurst asked Plunkett if the Full Board would vote to put the insurance out for proposals. Plunkett responded affirmatively. Deabenderfer asked if we have put the insurance out for proposals before. Durbin responded that this has not been done for many years. Hertel questioned the time frame when this proposal process could take place to meet budget hearing deadlines for the current fiscal year. Downs asked when the current insurance contract is up, and Durbin stated that the current insurance contract with ICRMT is due on December 1<sup>st</sup>, 2010. Plunkett reiterated that insurance is considered a professional service that does not have to be bid but submitted as a Request For Proposal (RFP).

Bathurst passionately stated that the county should spend the fee to provide a proposal request for this insurance because in these tough economic times, it is not fair for any entity to be entitled to a service and get a free pass year after year. Bathurst reminded members that the County Board represents every resident of our county, and there should be no more politics as usual. Bathurst stated that this is the day we are allowing an open process, and even if proposals are only requested every five years, we should give equal opportunity to all insurance companies who may wish to participate. Kuchar agreed, also stating we need other input, and asked what the harm is in finding out every few years what company has the best policy for the county. Bathurst stated we owe it to our constituents to ask for requests for proposals on this insurance. Durbin responded that we are much better off now than 10 years ago and this can be checked out with the Treasurer Jenkins. Bathurst stated that she does not contest this issue. Hertel stated that through the proposal process we may find out that we need to add, change or remove coverage in our insurance, and also suggested an annual review of the appropriate coverage. Durbin said that everything is reviewed, and Treasurer Jenkins has also kept the county inventory up to date, which saves insurance costs. Sielschott stated that he would vote not to request proposals for the insurance unless it is done properly by a qualified service professional, which is the most important thing, and if he can be assured of this he believes the county should request proposals. Chairman Plunkett briefly explained the scope of services ICRMT provides. Bathurst asked for a Roll Call Vote. Before the vote was called, Moore asked if the motion would be to spend up to \$5,000 for a qualified consultant to review our insurance and write a Request For Proposal, and Chairman Plunkett responded affirmatively. **Motion by Bone, second by Kuchar to Hire a Qualified Consultant to Write a Proposal for County Property Casualty and Workers Compensation Insurance at a Cost not to Exceed \$5,000.** Board Chairman Plunkett chose to abstain from voting unless there was a tie because of his family members in the insurance business. **Roll Call Vote: Ayes 10, Nays 9, Absent 1. Those Voting Aye: Mary Bathurst, Connie Beck, Terry Bone, Ron Deabenderfer, John Downs, Roy Hertel, Sharon Kuchar, Gene Miles, Jim Moore, Bill Seilschott. Those Voting Nay: George Blankenship, Bonnie Branum, Robert Durbin, Ed Helgen, Jarod Hitchings, Frank Komor, Dale Ogden, Kent Voils, Richard Wendel. Those Absent: Nelson Aumann. Motion carried.**

**PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:**

- 1. Employee Health Insurance Renewal Approval:** Steve Spinner of Consociate·Dansig addressed the committee with the new insurance rates, and stated he asked the insurance carriers for a fully insured rate for the Employee Health Insurance. Three out of eight insurance companies submitted a proposed insurance rate for a fully insured program. The committee reviewed the yearly reinsurance proposed quotes for self insurance and the fully insured programs. The self insurance proposal was about \$100,000 per year less than other carriers. Spinner recommended that the County stay with the self insurance plan and transfer to the RAS insurance provider, which is a solid company. The committee approved staying with the Self Insurance Program with RAS Insurance Group and to stay at the \$45,000 Specific Deductible and \$20,000 Aggregate Specific Deductible. Spinner reported that Government Form 5500 has to be filed when someone has over 100 employees, and Consociate·Dansig will coordinate this and \$600 will be added as an administrative cost to complete this required form. The committee discussed and approved raising the wellness plan from \$350 to \$1,000 for each county employee. Consociate·Dansig explained that Mutual of Omaha will replace Sun Life as the Life Insurance Company for the employee voluntary life insurance as of June 1<sup>st</sup>, 2010. The committee asked Consociate·Dansig to get costs to provide a wellness clinic for employees, which Consociate·Dansig provide during employee working hours. **Motion by Downs, second by Hertel to Approve Staying with the Self Insurance Program with RAS Insurance Group and Stay at the \$45,000 Specific Deductible and \$20,000 Aggregate Specific Deductible. All in favor, motion carried.** Plunkett stated that this approval represents no change to the county other than with the wellness plan increase.

2. **SOA Report Update:** Ray Durston addressed the committee with a request to promote SOA employee Cindy Laurent to Assistant Supervisor of Assessments with a salary increase to \$27,000.22 effective December 1<sup>st</sup>, 2010. Durston will provide a job description to present to the committee at a later time. Downs stated that is important for Durston to have an Assistant to maintain services should he need to be away from the office.
3. **Public Service Contract Update:** Chief Probation Officer Bane Ulrici needs to hire a temporary part-time employee to drive the Probation office van and supervise the public service workers. The employee will be supervised through the Sheriff's office and the salary will be paid from Probation fees paid to the Sheriff's Dept.
4. **911 & Sheriff Dept. Consolidation Update:** The Sheriff's Dept. and 911 Contract is ready for review. Plunkett reported that he reviewed a copy of the contract drawn up by the 911 Board Attorney with 911 and the Sheriff's Department and asked a few questions, and the State's Attorney is reviewing the contract now.
5. **Circuit Clerk Union Drug Test Policy Update:** Downs reported that it was brought to his attention that the Circuit Clerk's office Union Agreement does not address the Drug Testing Policy and Procedure. Union Representative Dan Sweet stated that the Employee Manual was amended on March 1<sup>st</sup>, 2008 to implement the Drug Testing Policy and this Policy does not apply to the Circuit Clerk's Union agreement and must be negotiated. Until this issue is resolved, if someone in the Circuit Clerk's office is randomly picked for drug testing, they will not go. Downs will contact the State Attorney's office and stated that we will negotiate the addendum to the contract with a goal to include the Circuit Clerk's office in the Drug Test Policy.

**ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:**

1. **Whitetown Subdivision Approval:** Engineer Smith informed the Committee that everything seems to be in order regarding the Final Plat of the Whitetown Subdivision. Smith recommends approving this subdivision plat. The committee approved to accept the plat of the Whitetown Subdivision as presented. **Motion by Branum, second by Hitchings to Accept the Plat of the Whitetown Subdivision as Presented. All in favor, motion carried.**
2. **Sec. 09-00131-00-RS, Red Ball Trail Update:** Engineer Smith reported that Alverson Surveying finished the investigation of the Right-of-Way (R.O.W.) issue involving the home properties on the west side of the highway in Coffeen, the county needs to determine who has jurisdiction of the road. The plans showed the R.O.W. line being approximately 5' further west than the Surveyor's information showed. Alverson found out that the road is actually 9.17' further west. Smith is working with Asst. State's Attorney Betsy Wilson to determine how to rectify this discrepancy. She needs the past history of the R.O.W. and will review the paperwork for the Red Ball Project prior to 1975.
3. **Walton Park Bridge Project - CMT Supplemental Agreement and CE Agreement with CMT Approval:** The project is still on schedule for a June 11<sup>th</sup>, 2010 letting date. Engineer Smith completed his research into the CMT Supplemental Agreement for the PE work performed, and after careful consideration, as well as conferring with Boehler's opinion letter regarding the subject, Smith feels there is no legitimate reason why we should pay CMT the additional money. During the PE work, Montgomery County never directed CMT to modify the scope of services for the project. Engineer Smith will type up a letter to CMT stating that more funding will not be given. Engineer Smith also recommends using CMT for the Construction Engineering work for the Walton Park Bridge Project. Engineer Smith will perform the duties of Resident Engineer and will have direct oversight of the construction of the project. **Motion by Branum, second by**

**Miles to Approve the Construction Engineering Agreement with Crawford, Murphy & Tilly, Inc. for the Walton Park Bridge Project in the Amount of \$94,306.00. All in favor, motion carried. (See Resolution Book 10, pages 127-142).**

- 4. Nokomis Golf Ordinance Update:** Engineer Smith reported that he received a letter from the City of Nokomis about their ordinance passed by the city to allow individuals to acquire permits from the city for the operation of golf carts on city streets per 625 ILCS 5/11-1428. The city is asking for Board approval to allow its residents driving golf carts to cross County Highway 7 at the intersections of Central Street and Hamilton Street. Smith suggests working with the State's Attorney's Office to determine what our liability would be if we allowed golf carts to cross our highway as our next step. Member Deabenderfer stated concern that we would be setting precedence for other towns with the decision made for golf carts in Nokomis. Branum stated that the golf carts would have requirements such as turn signals, lights, etc..., and the Road and Bridge Committee will report the State's Attorney's findings when they are available.

Member Hertel asked Engineer Smith about the bad condition of the Mt. Olive road out of Litchfield, south of Walshville. Engineer Smith responded he would check into that road's situation and address its problems.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Bathurst, second by Helgen to approve the 8 committee reports. All in favor, motion carried.**

**ANNOUNCEMENTS:** The Building & Grounds committee will take a tour of the Courthouse Complex at their next regular meeting from 9:30 a.m. – 10:30 a.m. for the purpose of gathering information for the budget process.

**SCHEDULE CHANGES: NONE**

**APPOINTMENTS: Motion by Beck, second by Deabenderfer to approve the appointment of Tobin Ott to the Montgomery County Regional Planning Commission for a three year term. All in favor, motion carried.**

**PAY BILLS:**

- 1. Approval to Pay Any Invoices from Adams & Wilson, PCC and Books and Moore: Motion by Hitchings, Second by Bathurst to pay any invoices for Adams & Wilson, PCC and Books and Moore. Voice Vote: In favor – 19, Against – 0, Present -1 (Moore) Absent - 1. Motion carried.**
- 2. Motion by Sielschott, second by Blankenship to pay all other approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2010.

**ADJOURN: Until the Full Board Meeting on *Tuesday, June 8<sup>th</sup>, 2010 at 8:30 a.m.* in the County Board Room, Historic Courthouse, Hillsboro, Illinois.**

**Motion by Branum, second by Voils to adjourn the Full Board Meeting. All in favor, motion carried.** Meeting adjourned at 9:50 a.m.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.