

**Montgomery County Board  
Minutes**

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**For Tuesday, July 13<sup>th</sup>, 2010 – 8:30 AM**

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, July 13<sup>th</sup>, 2010 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.**

**Roll call was taken. 18 members present, 3 members absent.**

**Members Present:** Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Ed Helgen, Roy Hertel, Jarod Hitchings, Sharon Kuchar, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

**Members Absent:** Nelson Aumann, Frank Komor, Kent Voils

**Pledge of Allegiance to the flag was given and led by Bridget Stieren from Litchfield, our 2010 Montgomery County Fair Queen.**

**Mileage and Per Diem Approval:**

**Motion by Miles, second by Bathurst to approve the mileage and per diem. All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Kuchar, second by Beck to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, June 8<sup>th</sup>, 2010. All in favor, motion carried.**

**CONSENT AGENDA:**

1. **911 Coordinator's Report** – submitted
2. **Chief Assessment Officer's Report** – submitted
3. **Circuit Clerk's Report** – Holly Lemons was present for questions and announced that she hired new employee Andrea Merriman and stated that the ATM now has a limit of \$300.
4. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and provided members a US Census population estimate sheet for the County and the 20 municipalities in the board packet. The estimates released on June 22<sup>nd</sup>, 2010 for Montgomery County showed a decrease of 3.7% in July 2009 as compared to the 2000 Census. The final 2010 Census count will be made public at the end of this year.
5. **County Treasurer's Reports** – submitted
6. **G.I.S. Coordinator's Report** – Mary Purcell was present for questions.
7. **Health Department Report** – submitted
8. **Probation Office Report** – The Probation Office Report was not submitted this month but will be available next month.
9. **Public Defender's Report** – submitted
10. **Sheriff's Report** – Sheriff Vazzi was present for questions.
11. **T.B. Department's Report** – submitted
12. **V.A.C. Report** – Dave Strowmatt was present for questions and read a letter signed by VAC delegates and officers thanking Montgomery County Board and liaison Jim Moore for the new facility downtown. Strowmatt stated there has been much more activity for the VAC because of its new location. **(For copy of letter, see Resolution Book 10, page 184).**

**APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA:**

**Motion by Wendel, second by Durbin to approve the 11 office reports on the Consent Agenda. All in favor, motion carried. (Probation Office Report was not submitted at this time.)**

## **COMMITTEE REPORTS:**

**COORDINATING COMMITTEE REPORT:** Chairman Mike Plunkett stated all action from the Coordinating Committee will be made within the other committee reports.

**BUILDINGS AND GROUNDS COMMITTEE REPORT:** Given by Chairman Terry Bone as follows:

- 1. Award Presentation for Flower Pot by Annex Building -Update:** Hillsboro 2000 and Beyond representative Nancy Slepicka presented Montgomery County with a certificate and \$50 award for the flower pot in front of the annex building that won that organization's contest for the best downtown planter. County Maintenance staff person Jan Wolfe was recognized for her efforts in planting.
- 2. Air Conditioning at New Courthouse -Update:** Bone reported that Luther from Johnson Controls was here last Tuesday to explain the recent problems with the Air Conditioning at the Courthouse Complex. There was reduced air flow due to some insulation that broke loose in duct work and blew against a coil. The Circuit Clerk, Probation, and Law Library had the air flow problem after the July 4<sup>th</sup> holiday weekend, and on Tuesday, the Courthouse Complex was very warm and Lloyd Meyer called Luther that afternoon. On Wednesday morning, Johnson Controls came to look for the problem and found that three boxes in the duct work were blocked when the insulation came loose, and had to drill a hole and cut the duct work to get access. Also, two weeks ago a damper motor blew on a return fan unit and was replaced by Johnson Controls last Thursday. The unit outside was tripping out and resetting itself so timers were installed so the compressors would not be damaged. Luther stated that the boilers should not be shut off on this system, and almost all hot water valve boxes have been changed out. Leaves were also cleaned off the unit outside. Lloyd was asked if he comes in on weekends to check the buildings when there is really hot or cold weather and he replied that he comes in periodically to check. This system is programmed to run 7 days a week unless Johnson Controls manually changes it.
- 3. Proposal by A & D Electric -Update:** Dave Ronen of A&D Electrical Supply stated that there is a rebate program with Ameren for high efficiency lighting and by the year 2012 we will not be able to purchase bulbs or ballasts for our existing light fixtures. New units would cut the electric costs by about one-third and would be less maintenance. Certain lamps and ballasts will qualify for the Ameren Rebate Program, and Ronen shared a list of customers that A&D has helped get the rebates. Ronen explained there are about two more months on this program and the committee advised Ronen to proceed with getting figures for the rebate program.
- 4. Historic Courthouse Renovations -Update:** Brent Lance from Hurst-Rosche shared a diagram of how the County Board room in the Historic Courthouse would be renovated, and stated that at the August meeting the committee will get specific costs of elevator renovation and ceiling renovations and he will check on the cost to raise the floors on the 2<sup>nd</sup> floor versus renovating the elevator to make another stop. Also, testing for lead and asbestos will be scheduled in the next month, and at the next meeting, Lance will have samples of products and pictures. The original ceiling of the board room is tongue and groove wood and Lance will check on suspended ceiling materials and other synthetic materials to make the moldings around the ceiling look authentic. Plans will need to be made to move the S.O.A. office down to the second floor once the project is bid so that renovations of the 3<sup>rd</sup> floor can take place first. Chairman Bone asked if the project will still be ready to put out for bid in August, and Lance stated that instead, the project should be bid out in September.

- 5. Property at 141 N Main, Hillsboro -Update:** The owners of a house at 141 N. Main Street in Hillsboro contacted County Board member John Downs to say they are selling their home and wanted to know if the County would be interested in purchasing it. The committee discussed purchasing a piece of property that we do not need right now, which would also remove it from the tax rolls. The Committee also discussed an acquisition price and tear down price to make another parking lot, which may be cost prohibitive. Gene Miles asked if the County could purchase the house and then rent it out. The State's Attorney would need to advise whether County government can do that. Committee discussed the issues with renting property. The committee recommends not pursuing the purchase of 141 N. Main. Downs asked if there was any consideration that the entire County Board could discuss this request, and Plunkett replied it can be discussed. Hertel stated that if the county rents it out, taxes will still be paid although there would be maintenance involved. He stated this is the second time this house has been up for sale, and he thinks we should look to the future and purchase this property now since it is so close to where we are located. Deabenderfer said that as a past landlord, he feels there can be real problems with rental property. Bone stated we have many maintenance issues with what we now own without adding more property at this time. Hertel asked if the house could be used for storage. Deabenderfer reminded the board that the 2<sup>nd</sup> floor at the annex building could presently be used for storage. Bathurst suggested that if we do not need it now, maybe we should watch the process and perhaps we could get it cheaper in six months. The asking price is \$63,000, and the house is presently assessed at \$92,000. Helgen asked about the parking situation around the courthouse area and remembered a statement from the UCCI meeting that it is illegal for counties to purchase and rent out property. Plunkett stated that parking is not an issue now since the addition of the parking lot east of the jail. After discussion, the Building & Grounds Committee's decision was allowed to stand.
- 6. Annex Building Project -Update:** Western Waterproofing was here for two days tuck pointing the façade of the Annex Building at a cost of about \$2,500. There has been a problem of leaks occurring after rain storms in the last few weeks. The baffles for the ROE walls were ordered but have not shipped yet. The Highway Department has installed rock behind the Annex Building.
- 7. Storage Request -Update:** The Committee received a request to make the break room in the basement of the Courthouse Complex as storage space. The committee discussed the need to keep the break room as is and to look for other storage alternatives.
- 8. Basement Office of Montgomery County Water Company - Update:** Discussion took place on painting and carpeting the basement office. The committee decided to proceed with the work to be completed by maintenance staff.
- 9. House Bill 6349 (Public Act 96-929) Illinois Preference Act -Update:** The committee reviewed and discussed HB 6349. Contractors on State public works projects are required to employ a workforce that is comprised of at least 90% Illinois residents during periods of excessive unemployment, which occurs when the level of unemployment in IL has exceeded 5% for at least 2 consecutive months.
- 10. Landmark Illinois – Courthouse Initiative Grants Courthouse Complex -Update:** These matching Grants are designed to help fund the restoration of a county courthouse's most critical exterior features that are visible to the public, such as clocks, bell towers, cupolas, and ornaments. Another grant priority is to support cutting edge-and energy efficient – exterior lighting programs. The deadline is September 1<sup>st</sup>, 2010 to apply for the grant. County Clerk Leitheiser participated in the discussion and offered to help with the grant. The committee decided to concentrate on the inside remodeling with the available funding and not request grant funds for the outside of the Historic Courthouse at this time.

Bone stated that last month we turned in a grant for energy efficient lighting and air conditioning. Sielschott asked if the floor plans for the Historic Courthouse renovations will be available soon, and Bone responded affirmatively.

**EMA/AMBULANCE COMMITTEE REPORT:** Given by Chairman George Blankenship as follows:

**Ambulance Call Reports:**

A summary of monthly operations for **May 2010** are as follows:

**Total calls: 345 Total amount billed: \$200,290.00 Amount collected: \$125,188.18**

A summary of monthly operations for **June 2010** are as follows:

**Total calls: 330 Total amount billed: \$197,750.00 Amount collected: \$116,109.78**

**AMBULANCE REPORT:**

- 1. 5 Area Ambulance FY 2010 Agreements -Approval:** Motion by Blankenship, second by Bone to approve the 5 Area Ambulance FY 2010 Agreements. All in favor, motion carried.
- 2. Collections -Update:** Total Collections for June are \$116,109.78. (New System \$113,131.12) (Old System \$2,978.66)
- 3. Pinnacle Collections -Update:** Steven Paden and Michael Griffin were here on June 16<sup>th</sup> and made arrangements to start sending out-of-county and out-of-state unpaid accounts. The county also sent some of the accounts that are nearing the five year mark to Pinnacle Collections because that is approaching the Statute of Limitations deadline. It will take approximately 60 days before we see any payments.
- 4. Small Claims -Update:** Small Claims Court was on June 11<sup>th</sup>, 2010, and twelve complaints were set for court with judgment made on three accounts. Six accounts were dismissed due to three people that were in Illinois DOC and three people that could not be found. The person that asked for a bench trial did not report for the court date. The next Small Claims Court is set for July 16<sup>th</sup>, 2010.

**EMA:**

- 1. MABAS Dive Equipment -Update:** The MABAS dive equipment the county received will be housed at the Litchfield Fire Station. Matt Weber stated that they are trying to get other county fire department personnel to be trained for the Dive Team.
- 2. Earthquake Training Class -Update:** The Montgomery County Health Dept. and the EMA Office will hold an Earthquake training class in October, 2010. In 2011, the State of Illinois will have a four day exercise which hopefully will include Montgomery County. As in the past, the county EMA and the county Health Department will split the cost. IEMA will have a class August 5<sup>th</sup> at John Logan College that EMA Director Holmes is interested in, and she will gather information. Director Holmes will work with Health Department representative Delores Wheelhouse to inform the municipalities and businesses along I-55 that may be directly affected should there be an earthquake along the New Madrid fault.

**OLD BUSINESS:**

- 1. Ambulance Billing Collections -Update:** The committee discussed the percentages collected by each of the Ambulance Districts and the fact that the State of Illinois is billions of dollars behind in Medicaid payments. Chief Weber informed the committee that Medic First was providing a good service for Litchfield.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given by Chairman Ron Deabenderfer as follows:

- 1. County Comprehensive Plan -Update:** A Planning Commission Public Hearing was on Thursday, July 8<sup>th</sup>, 2010 in Raymond. The last Public Hearing will be planned at the Nokomis

City Hall on July 22<sup>nd</sup> at 6:00 pm. These Public Hearings give the public an opportunity to have input before the Planning Commission writes the County plan and submits it to the Board.

2. **Amend the EZ Ordinance to Add Territory in Nokomis, Raymond & Witt Townships – Ordinance #2010-14A Approval:** Committee discussed the progress on the DCEO Enterprise Zone application to add territory. A public Hearing was held on June 29<sup>th</sup>, 2010. The committee approved amending the Enterprise Zone Ordinance for territory expansion in Witt, Nokomis and Raymond Townships to include parcels for Route 16 Grain Co-op. **Motion by Deabenderfer, second by Beck to Amend the Enterprise Zone Ordinance for Territory Expansion in Witt, Nokomis and Raymond Townships to Include Parcels for Route 16 Grain Co-op. All in favor, motion carried. (See Ordinance #2010-14A in Book 10, pages 185-187).**
3. **Amend the EZ Intergovernmental Agreement to Add Territory in Nokomis, Raymond & Witt Townships -Approval:** The committee approved amending the Enterprise Zone Intergovernmental Agreement for territory expansion in Witt, Nokomis and Raymond Townships to include parcels for Route 16 Grain Co-op. **Motion by Deabenderfer, second by Hitchings to Amend the Enterprise Zone Intergovernmental Agreement for Territory Expansion in Witt, Nokomis and Raymond Townships to Include Parcels for Route 16 Grain Co-op. All in favor, motion carried.**
4. **Broadband Initiative -Update:** The effort to develop broadband services in Montgomery County continues. Deabenderfer stated progress is being made as equipment has been ordered and announced the USDA Rural Development State Director will be in Montgomery County tomorrow to review USDA Rural Development projects.

Deabenderfer stated that a new Revolving Loan will be discussed in a later committee report and that Plunkett will announce Revolving Loan Board reappointments near the end of the meeting.

**FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:**

1. **GIS Report -Update:** Mary Purcell shared the GIS monthly status report with the committee. Purcell also stated that she has contacted three companies for prices to do another fly over and contacted IDNR to get information on what the State is planning to do for a State-wide fly over. Sielschott stated it has been eight years since the last fly over and stated a new fly over will be needed in the future.
2. **Real Estate Taxes -Update:** SOA Durston is working on the assessment of 2010 taxes payable 2011.
3. **Natural Gas Proposal -Update:** Bob Hermsmeyer reported that he does not have any natural gas rates and informed the committee the program has been dropped until December 1<sup>st</sup>, 2010.
4. **Revolving Loan -Approval:** The committee reviewed the reports from Amanda Cole for the two current businesses using the Revolving Loan fund. Cole reported that the Revolving Loan Fund Board received and approved a new application from Marilyn Strowmatt who is opening a new quilt and sewing machine shop in downtown Hillsboro called KK Gifts. The business will service sewing machines and have night time sewing classes and will employ two full-time and 1 part-time employees. The repayment schedule for the \$19,650 loan is set at five years. Cole also stated that there will be a Night of Networking event at Emil's in Nokomis on Thursday, September 16<sup>th</sup>, 2010. The Economic Development Committee has recommended the approval to lend \$19,650 to KK Gifts from the Revolving Loan Fund. **Motion by Sielschott, second by**

**Deabenderfer to lend \$19,650 to KK Gifts from the Revolving Loan Fund. All in favor, motion carried.**

**5. FY 2011 Budget -Update:**

- **SB3660 – State’s Attorney Reimbursement to Counties:** The committee discussed Senate Bill 3660 received last week that cut the State’s Attorney Salary Reimbursement. Chairman Seilchott reported that as of this morning, the latest news from the State is that the new State Budget will fund 35% of the State’s Attorney Salary, 26.7% of the Public Defender salary, and 20% of the Assessors salary. The Stipend was lowered to \$2,600 to the Sheriff, Coroner, and the Treasurer.
- **Chief Judge’s Office moving to Fayette County:** Sieslchott reported that Judge Schwarm sent a letter to advice that the Chief Judge’s office is moving to Fayette County. Montgomery County will now be reimbursing Fayette County for our share of the expenses for that office. The committee discussed the future of the newly vacant office space in the Courthouse Complex.

**6. Tax Deed Resolutions from the County Trustee for Village of Waggoner and City of Nokomis -Approval:** The committee reviewed Tax Deed Resolution #2010-15 from the County Trustee on Parcel 03-21-457-002 located in Village of Waggoner and Tax Deed Resolution #2010-16 on Parcel 08-23-115-007 located in City of Nokomis.

- **Motion by Sielschott, second by Beck to Approve Tax Deed Resolution #2010-15 from the County Trustee for Village of Waggoner on Parcel 03-21-457-002. All in favor, motion carried. (See Resolution Book 10, pages 188-190).**
- **Motion by Sielschott, second by Miles to Approve the Tax Deed Resolution #2010-16 from the County Trustee for the City of Nokomis on Parcel 08-23-115-007. All in favor, motion carried. (See Resolution Book 10, pages 191-193).**

**7. Retirees Health Insurance Buy Out -Update:** There are currently three retirees in this program, which was implemented 9 to 10 years ago. Retirees have the right to be on the insurance if they pay the premium. The committee discussed doing away with this program, and Treasurer Jenkins will prepare more information for the committee to review next month. The retired employee has to be on the County Insurance to qualify for the buy out.

**HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:**

- 1. Election Judges 2010-2012 Commission -Approval:** County Clerk Sandy Leitheiser shared the list of the Democrat and Republican Judges that was approved by each Party and must be commissioned at this County Board meeting. 210 Election Judges are needed to serve in all 42 precincts, and a total of 240 Election Judges’ names were submitted. Once the County Board approves, then the list is presented in County Circuit Court and then the Judges are commissioned to serve for the next two year election cycle. The committee approved and recommends the List of Election Judges to the Full Board. **Motion by Durbin, second by Kuchar to Approve the List of Election Judges. All in favor, motion carried.**
- 2. Recycling Program and Events:** Recycling Coordinator Dawn Lutz reported on the following:
  - **Donnellson Drop Shed -Update:** There are now ten Recycling Drop Offs around Montgomery County- Nokomis, Witt, Irving, Coffeen, Hillsboro, Litchfield, Raymond,

Farmersville, Waggoner, and Donnellson. Three-fourths of the material that is processed comes from our Drop Shed facilities.

- **Box Truck -Update:** The emergency brake on the box truck was repaired for \$877.
- **Electronics Drive Contract Renewal with Com-2 -Approval:** Com-2 approved the contract changes and Asst. State's Attorney Wilson reviewed it and also approved the contract. **Motion by Durbin, second by Helgen to Approve the Contract Renewal with Com-2. All in favor, motion carried. (See Resolution Book 10, pages 194-196).**

- **Glass Recycling-Update:** The County is considering having a Glass Recycling drive possibly in August or September, with drop offs to be set up in Litchfield, Hillsboro, Nokomis and Raymond.
- **Paving Litchfield Drop Shed -Update:** Lutz called Litchfield Mayor Jones concerning paving of the Litchfield Drop Shed. Jones stated that the City is not interested in doing the concrete or the cold mix for paving, and he stated that hot mix is better overall and cure time is hours compared to concrete and cold mix. Pricing is about \$60 per ton for hot mix.
- **Recycling Budget -Update:** \$25,000 will be placed in the FY2011 Budget for adding an office area to the Hillsboro Recycling Center.
- **Weight & Revenue -Update:** Currently we have deposited over \$80,000 in revenue and are waiting for another \$10,000 and have trucks ordered for more shipments, with over 1.4 million pounds processed and have made over 913 bales of material.

3. **EPA Report -Update:** EPA Inspector Bill Gonet gave the quarterly update for the open dump and landfill inspections.

**Animal Control Facility and Program:** Animal Control Officer Nancy Richardson reported that June had a total intake of 87 animals which is an increase from 44 animals received in April and 46 received in May. A total of 69 animals left the facility, there were 20 animals claimed, 11 adopted, 29 sent to rescues and 2 injured/sick euthanized.

- **Perimeter Fencing -Approval:** The committee reviewed a proposal from Fence Masters of Hillsboro to install a 6' commercial grade chain link fence around the perimeter of the animal control facility. This was a recommendation from Illinois Department of Agriculture last year when they reviewed the facility for the state kennel license. The proposal is for 760' of 9 gauge galvanized chain link at 6 foot tall, with two gates at 4' each and a 20 foot gate across the driveway. The committee approved the proposal from Fence Masters in the amount of \$11,100 to install a 6' perimeter chain link fence around the animal control facility. There is money budgeted in the Capital Improvement fund. **Motion by Durbin, second by Ogden to Approve the Proposal from Fence Master in the Amount of \$11,100 to install a 6' Perimeter Chain Link Fence around the Animal Control Facility. All in favor, motion carried.**
- **Butler cat problem -Update:** Richardson went to the Village of Butler meeting and reported that the village council approved that the County will help with their stray cat problem. Butler will notify residents that trapping of cats will take place and they will help bring the cats to the facility. Butler will reimburse the County \$25 per cat.
- **Citations -Update:** Nancy reported that she and Chris Daniels met with Circuit Clerk Lemons to set up a procedure for Citations to be revised in order to go through the Circuit Clerk's office, and the State's Attorney's Office will review this policy.
- **Micro Chip Clinic -Update:** A Micro Chip Clinic will be held in the fall.
- **Volunteers under 18 years old -Update:** Committee discussed volunteers under 18 years of age with a parent or legal guardian consent. The committee felt that minors under the age of 18 without their parent or legal guardian's consent may not be able to help at the facility.

Daniels and Richardson will set up a meeting with the State's Attorney's office to review the Volunteer Release form and revise it for clearer language on this issue.

- **Incinerator -Approval:** Committee looked at costs to replace the incinerator with another unit that is similar to the current 12 year old one that is running very inefficiently. Committee reviewed a proposal from R & K Incinerator for a model 36 Incinerator that is 6' x 30" with a 42" door. This unit also has the required 20" afterburner that is required by IL EPA. The cost for the unit is \$6,773.00 plus about \$400 for freight. The cost of the original incinerator was \$5,600 in 1998. The committee approved the purchase of the incinerator from R & K Incinerator in the amount of \$6,773. **Motion by Durbin, second by Miles to Approve the Purchase of the Incinerator from R & K Incinerator in the Amount of \$6,773. All in favor, motion carried.**
4. **Property Liability Insurance -Update:** Chairman Durbin reported that two Insurance Consultants have been contacted to review the Property Casualty and Workers Compensation Insurance. One will be here in August and one in September for the committee to interview to see who would be best to hire to prepare bid specifications for next year. Kuchar asked if there is a possibility that these bid specifications can be ready for this year's budget, and Chairman Plunkett replied that we will keep it as a goal but the time frame will be minimal as the last interview is in September, and the budget is due soon after that date.

**PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:**

**1. Circuit Clerk's Office:**

- **Grievance -Update:** Union Representative Dan Sweet and the Union Steward addressed the Personnel Committee regarding a written reprimand and misconduct report that was filed in the Circuit Clerk's office. Sweet stated that he had met with Circuit Clerk Lemons and the Union Steward to discuss the disciplinary issue and asked that the written disciplinary action be taken down to a verbal reprimand. Circuit Clerk Lemons stated that the employee did receive a verbal reprimand for rude customer service 7-8 months ago. The Committee denied the Grievance, and will respond in writing to the Union.
- **Union Drug Test Policy -Update:** Sweet stated that he has an issue with the County Drug Testing Policy and Procedure, and the Union wants language stating the following: Reasonable Cause of Testing - The employer has the right to test for the following conditions: 1. Work Performance 2. Irregular Behavior 3. Tardiness, Calling off Work. Downs stated that the other county unions have welcomed and currently abide by the Drug Testing Policy and Procedure. Circuit Clerk Employees received and signed for a Personnel Manual back in March 2008. Sweet stated that until this is negotiated, there should be no drug testing for Union Employees in the Circuit Clerk's office. State's Attorney Matoush said that probable cause and random drug testing is in the Employee Manual. Sweet replied that the Personnel Manual he received from the FOIA request he submitted prior to union negotiations did not have the drug testing policy and procedure included. Matoush suggests that in the future the Employee Manual be included with the signed Union contract. Matoush stated that this issue was negotiated because they adopted the Policy Manual according to the signed contract. The committee discussed writing a letter to the Union, and Matoush sent a letter to Sweet to invite him to the next Personnel Meeting on July 29<sup>th</sup> and requesting him to produce request letters prior to Union Negotiations in 2008.

Member Hertel reported that he was in attendance at the Personnel Committee meeting, and Coordinator Daniels stated she will correct the minutes to include his name in attendance.

**ROAD AND BRIDGE COMMITTEE REPORT: Given by Vice Chairman George Blankenship as follows:**

- 1. Walton Park Bridge Project -Approval:** Engineer Smith reported that the low bid from June 11<sup>th</sup>, 2010 letting was \$1,195,138.51 for the Walton Park Bridge. The new amount the local agencies would be responsible for is \$574,538.51 (50% city & 50% county following the previous agreement-\$287,269.26 each). Originally, the amount responsible was \$152,900.00 (50% city & 50% county-\$76,430.00 each). We can use our STR Fund for \$167,755.41 and use Federal Aid Match for the remaining \$119,513.85, with the city doing the same. The project could start this year but probably will not be completed this year. The State will not award the contract until the County and City agree to pay their additional funding share. The committee approved the additional funding based on a 50-50 split with the City of Litchfield to proceed with the Walton Park Bridge Project. Member Hertel asked Smith about CMT's original estimate for the project. Smith replied CMT's estimate was \$784,000 and IDOT's estimate was \$906,000. Smith also explained the STR Fund as Federal money that the State holds for counties to fix roads and stated that if approved at today's meeting, it will take two weeks for the contract to be signed then up to 10 days after signing to start construction of the project. The project should start in the next month. Andy Ritchie stated that the Litchfield City Council has already approved the additional funds and the 50-50 split and that the City gets STU Funds, and Smith said that after the board's approval now, he will contact the State so that the project can start in the next month. **Motion by Branum, second by Helgen to Approve the Additional Funding Based on a 50-50 Split with the City of Litchfield to Proceed with the Walton Park Bridge Project. Roll Call Vote: Ayes- 17, Nays- 0, Present- 1 (Hitchings), Absent- 3 (Aumann, Komor, Voils). Motion carried.**
- 2. Red Ball Trail -Update:** Engineer Smith reported that he spoke with the surveyor in regards to the Right of Way work and he has finished his investigation for the section of road under the City of Coffeen's jurisdiction. The Right of Way was laid out incorrectly for many years, and the Right of Way documents will be prepared and recorded correctly based on what everyone thought the Right of Way has been. Alverson Surveying is set to finish the county's portion in the coming days.
- 3. Nokomis Golf Cart Ordinance -Update:** Engineer Smith reported he is waiting for information from Asst. State's Attorney Wilson, and the committee also discussed waiting for legislation from the State of Illinois regarding golf carts.
- 4. Walshville Trail Speed Study -Approval to Table Issue:** Engineer Smith informed the committee that he has had a few close calls with traveling vehicles on this section of road and a concerned resident contacted him in regards to vehicles driving at excessive speeds. Smith would like to have Hurst-Rosche perform a speed study on this section of road in hopes of possibly lowering the speed limit for the road west of the Seymour/Kinkead intersection to the first hill. The State requires a speed study to be completed in order to reduce speed limits. Smith would like to use the Contingency Line Item in the County Highway Fund for the cost of the speed study, but it would place this line item over budget. The cost for the speed study would be \$3,000.00, and it could take place in a couple of weeks. The committee approved the speed study in the amount of \$3,000 with Hurst-Rosche Engineers. **Motion by Branum, second by Durbin to approve the speed study in the Amount of \$3,000 with Hurst-Rosche Engineers to Potentially Reduce the Speed on Walshville Trail.** Hertel asked if the City of Hillsboro could regulate the speed better because it abuts at city limits. Branum agreed that the speed study could be tabled to allow Engineer Smith to make contact with the City of Hillsboro. **Motion by Hertel, second by Beck to Table Approval of a Speed Study on Walshville Trail. All in favor, motion carried.**
- 5. Road Agreement with Hillsboro Energy, LLC -Update:** Engineer Smith reported that he is awaiting word from Hillsboro Energy for them to answer questions on the Road Agreement. He will continue to follow up on the issue of repairing the damages done to Fillmore Trail near the north entrance to the Coal Mine.
- 6. Down's Bridge -Update:** Yamnitz and Associates is nine days behind schedule to starting the Down's Bridge replacement due to the recent rains and the company is aware that the county is

charging working days. Smith reported that Yamnitz has a 60 day time frame to complete the bridge and he hopes it will be finished by the time school starts in August, 2010.

7. **Audit Report #29 – 2009 TBP Funds -Approval:** The committee approved the Audit Report #29 as Presented by IDOT and to have it put on file in the County Clerk's Office. **Motion by Branum, second by Blankenship to Approve the IDOT Audit Report #29 – 2009 TBP Funds. All in favor, motion carried.**
8. **Audit Report #58 – 2009 Township MFT Funds -Approval:** The committee approved the Audit Report #58 as presented by IDOT and to have it put on file in the County Clerk's Office. **Motion by Branum, second by Kuchar to Approve the IDOT Audit Report #58 – 2009 Township MFT Funds. All in favor, motion carried.**

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:** Motion by Durbin, second by Wendel to approve the 8 committee reports and minutes, with the correction made to show Member Hertel present at the Personnel Committee meeting. All in favor, motion carried.

**ANNOUNCEMENTS:** NONE

**SCHEDULE CHANGES:** NONE

**APPOINTMENTS:** Motion by Kuchar, second by Ogden to approve the appointment of Louis Lewey to the Job Center Board. All in favor, motion carried.

Motion by Sielschott, second by Bathurst to approve the reappointment of Frank Fleming to the Revolving Loan Fund Board. All in favor, motion carried.

Motion by Bone, second by Blankenship to approve the reappointment of Scott Niehaus to the Revolving Loan Fund Board. All in favor, motion carried.

Motion by Beck, second by Hitchings to approve the reappointment of Bob Wagahoff to the Revolving Loan Fund Board. All in favor, motion carried.

**PAY BILLS:**

1. **Approval to Pay Any Invoices from Adams & Wilson, PCC and Books and Moore:** Motion by Downs, Second by Deabenderfer to pay any invoices for Adams & Wilson, PCC and Books and Moore. Voice Vote: In favor – 17, Against – 0, Present -1 (Jim Moore) Absent - 3. Motion carried.
2. **Motion by Blankenship, second by Sielschott to pay all other approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2010.

**ADJOURN:** Until the Full Board Meeting on Tuesday, August 10<sup>th</sup>, 2010 at 8:30 a.m. in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Branum, second by Hitchings to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 9:48 a.m.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.