

**Montgomery County Board
Minutes**

For Tuesday, September 14th, 2010 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, September 14th, 2010 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 20 members present, 1 member absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Sielschott, Kent Voils, Richard Wendel.

Members Absent: Ed Helgen

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Miles to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Hertel, second by Kuchar to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, August 10th, 2010. All in favor, motion carried.

CONSENT AGENDA:

1. **911 Coordinator's Report** – submitted
2. **Chief Assessment Officer's Report** – submitted
3. **Circuit Clerk's Report** – Chief Deputy Stephanie Keiser was present for questions.
4. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and encouraged members to make sure that voters are aware that October 5th is the last day to register to vote or update their voting addresses for the November 2nd, 2010 General Election.
5. **County Treasurer's Reports** – Ron Jenkins was present for questions and reported that real estate tax delinquent notices were sent and the 2009 Delinquent Tax Sale is November 8th, 2010. He also reported that tax collections of approximately \$28 Million of \$33 Million to be collected have been disbursed to date.
6. **G.I.S. Coordinator's Report** – submitted.
7. **Health Department Report** – Hugh Satterlee was present for questions and stated that flu shots will be available to the community as of October 1st. Flu shots will be administered to County Board members and employees at the Courthouse Complex on October 6th from 12:00 p.m. – 1:00 p.m. and at the Historic Courthouse on the 2nd floor in the vacant ROE area on October 12th from 7:30 a.m. – 9:30 a.m.
8. **Probation Office Report** – Bane Ulrici was present for questions and reported on the drug court grant that will be received over three years and also reported on hiring a Public Service Coordinator.
9. **Public Defender's Report** – David Grigsby was present for questions.
10. **Sheriff's Report** – submitted.
11. **T.B. Department's Report**– Sally Adams was present for questions.
12. **V.A.C. Report** – Dave Strowmatt was present for questions.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA:

**Motion by Bathurst, second by Hitchings to approve the 12 office reports on the Consent Agenda.
All in favor, motion carried.**

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT:

- 1. U of I Extension Office Re-organization -Update:** Director of the University of Illinois Extension Office in Hillsboro Denise Kistner updated the Board on the statewide reorganization. Montgomery, Macoupin, Christian, and Jersey county offices have been chosen to consolidate, and Montgomery County was selected to be the main office of the four counties pending administrative approval. The current Montgomery County staff who wishes to be considered for the reorganization had to reapply for their job; employees should be notified by mid October, 2010. Kistner stated that the local Extension office would have similar programming as in the past. The proposal for staffing of the Montgomery County office includes a local food and small farms educator, an environmental and energy stewardship educator, a youth development educator, a community and economic development educator, and a nutrition educator to be shared. Kistner stated the local Extension Council feels that it is important to keep all four offices open and available to the public. The current budgets and levies have been submitted for the four counties, and it will be up to the individual counties to approve the budget. The Executive Council made up of the four counties will meet to decide if they will continue in that format. Chairman Plunkett complimented Kistner and her staff on the excellent service they provide which helped Montgomery County to be selected as the Main office.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

- 1. Proposal by A & D Electric for Ameren Rebate Program -Approval:** David Ronen of A & D Electric presented three proposals to replace the lights and ballasts in the Courthouse Complex buildings and to apply for the Ameren Rebate Program. The committee learned a couple of months ago that we will not be able to purchase bulbs or ballasts for our current light fixtures after 2012. Ronen of A & D Electric approached the committee regarding a rebate and grant program that could be used to help offset the cost to upgrade to the energy efficient lighting. The cost to replace all lighting and ballasts in the Historic Courthouse would be \$32,979.00. The DCEO grant would be for \$17,955.00 and the annual electric bill savings would be about \$7,454.00, and it will take 2.14 years for a payback on this project. The total upfront cost to replace the bulbs and ballasts in the Courthouse Complex would be \$32,402.00. The DCEO grant would be for \$12,403.00 and the annual bill savings would be for \$7,827.00, with a payback time frame of 2.65 years on this project. The lighting at the Jail would be cost \$16,046.00 up front, the DCEO payback would be \$4,785.00 and the annual bill savings would be \$7,701.00 for a project payback of 1.46 years. Ronen stated that he could complete the project in 3 to 4 months and that the new ballasts would be guaranteed for 5 years and the bulbs for 25,000 to 30,000 hours. Chairman Plunkett stated our total cost for this project would be \$47,000 and our annual energy savings would be \$23,000. Bone reported that the Hillsboro Jr. High has replaced that building's lighting and have seen a big savings in energy costs. Grant funds are available until March, 2011, and Ronen stated we have 120 days on billing. He was able to extend the time to pay for the project until after December 1st, 2010 so it will be reflected in the new fiscal year. Hertel asked where the lighting is manufactured, and Ronen stated that the bulbs are manufactured by Phillips in the U.S.A and the ballasts are made in Mississippi. Bone said there may be a possibility of selling the old lighting, and he will be looking into this. Plunkett asked if there was a fee to dispose of the old bulbs. Ronen replied that there are some companies that will recycle the ballasts for the copper, and there is a flat fee of \$1,000 to dispose of the bulbs due to their mercury content. **Motion by**

Bone, second by Beck to Approve the Proposals from A & D Electric to Replace the Lights and Ballasts in the Courthouse Complex and to apply for the Ameren Rebate Program and DCEO Grant Funds. All in favor, motion carried.

- 2. Property at 141 N. Main, Hillsboro -Approval:** Dr. John Mekala reported that he received a few proposals ranging from \$10,000 to \$12,500 to demolish the house that he purchased at 141 N. Main Street in Hillsboro. The committee reviewed a parcel map that showed the County owned parcels and the parcels that Dr. Mekala now owns. Dr. Mekala is seeking to purchase a 40' x 64' section of the current county parking lot adjacent to his building so that he can build a therapy pool and in return, Dr. Mekala offered to sell a vacant lot at 141 North Main Street to the County. The committee approved to sell Dr. John Mekala a 40'x 64' section of parcel ID 16-02-482-014 and purchase a vacant lot, parcel ID 16-02-482-005 from Dr. Mekala pending approval by State's Attorney Chris Matoush. Bone stated the current approach to the parking lot will not need to be moved. Aumann asked if a trade of parcels could be made, and Chairman Plunkett stated that no trade is possible since Dr. Mekala needs \$10,000 difference to help cover his costs. State's Attorney Chris Matoush stated that the County does not have to take bids to sell the parcel but the County should be selling their portion at fair market value using the Supervisor of Assessment's Office assessment information on the parcel. Dr. Mekala is giving up 5,250 square feet and receiving 2,560 square feet. **Motion by Bone, second by Hertel to Sell Dr. John Mekala a 40'x 64' section of parcel ID 16-02-482-014 at Fair Market Value and Purchase a vacant lot parcel ID 16-02-482-005 for \$10,000 More than what the county sold to him. All in favor, motion carried.**
- 3. Historic Courthouse Renovations -Update:** Brent Lance of Hurst Rosche Engineers discussed the Historic Courthouse renovations with the committee, and reported that 45 locations in the Historic Courthouse were sampled for asbestos and lead. Lab tests should be back by September 14th or 15th. Lance stated that this project will not be ready to put out for bid until November and the committee will receive and open bids in December, which would put construction possibly starting in January 2011. The Supervisor of Assessments Office on the third floor will be the first to be renovated and will need to move temporarily to the 2nd floor in January for a couple of months. Once the 3rd floor renovations are complete, the SOA office should be able to move back to the 3rd floor in March, 2011. The committee reviewed a draft of the proposed area for GIS and the SOA offices, and was told that the stairwell in the northwest part of the building that connects the 2nd and 3rd will be taken out since another option of egress is planned by building a mezzanine that will connect the SOA office to the tower on the southwest corner of the historic courthouse. Lance also reported that the Elevator replacement will take about 1-2 weeks and that the current fire escape will be removed and replaced with exterior stairs that are not enclosed.
- 4. Proposal by Hurst-Rosche for Energy Grant Work -Update:** Brent Lance of Hurst-Rosche Engineers stated that they reviewed their proposal for \$21,000 to do the energy grant work. They determined that about \$6,000 of the fees were overlapping with work scheduled to be performed with the engineering fees to renovate the Historic Courthouse. Hurst-Rosche determined that about \$3,000 will be for grant administration and closeout. The net change is \$3,000 so the proposal was decreased to \$18,000. The committee approved the proposal from Hurst-Rosche Engineers for \$18,000 to design, bid and provide construction administration services for 10 air conditioning units. Upon further discussion, the committee learned that this proposal did not include engineering fees for the boiler replacement. The committee had a special meeting last month and approved to use the grant money for the replacement of the mechanical systems, which would be the air conditioning and boiler. The committee approved to have Terry Bone and Mike Plunkett meet on Friday, September 17th at 2:30 p.m with Hurst-Rosche Engineers to revise the proposal for engineering services to include air conditioning and boiler replacement for the Historic Courthouse.

5. **Maintenance Issues & Maintenance Report -Update:** Bone discussed the report given by Lloyd Meyer:
- The Election room wall in the basement is patched and painted.
 - There was a small water leak repaired at the Jail.
 - The Air Conditioning in the Courthouse Complex was down on September 8th in the afternoon due to a bad capacitor.
6. **Seeking Bids for Old Phone System -Update:** The old phone system was put out for bid, with no bids received. The committee discussed disposing of the equipment in the next electronics recycling drive and to check with Graham Correctional facility to see if they would be interested in the used phones.
7. **DCEO Grant for Historic Courthouse Elevator -Update:** Coordinator Daniels reported that the DCEO Grant Contract for \$100,000 for replacement of the elevator in the Historic Courthouse has been signed.
8. **Annex Building -Update:** Committee discussed some issues with a few light ballasts in the ROE office area that have failed and needed replaced under warranty and the need to fix the north outside door leading to the conference room that is so tight the door can't be operated. The committee also addressed the issue of the annex building conference room and that the restrooms in the ROE and VAC office areas should be used to serve as the public restrooms for this area.
9. **Mold Remediation in Historic Courthouse Basement Vault and Books -Approval:** The committee discussed the mold issue on some books in the Treasurer's vault where over 2,400 collector books are stored. Treasurer Jenkins stated that customers doing title research and genealogy use the old collector books on a frequent basis. The committee reviewed a document prepared by Health Department representative Cindy Howard that gave information on ways to remediate the problem. The committee discussed doing the work in house versus having an outside service clean the books and the vault. Quotes were received from Evans Disaster Restoration Services for \$27,808.60 and Servpro for \$9,900. Servpro would take the books offsite to their facility to clean them in a sterilized environment, and Evans Restoration's bid was to set up a sterile environment here at the Historic Courthouse to clean the books. Treasurer Jenkins stated that Servpro is a company that provides a professional service and that it would be alright with him if the books left the building to be cleaned. When the books are cleaned, Treasurer Jenkins will have the Health Department come back and give an all clear to enter the room and use the books. Chairman Bone stated that the Building and Grounds committee should be notified as soon as any problem is noticed. The committee approved the proposal from Servpro for \$9,900 to remediate the mold issue in the Treasurer's vault and clean the collector books and a few of the County Clerk/Recorder's Books and to have the Health Department inspect after remediation. Bone stated that the dehumidifier in the vault was left unplugged. The damage has already been done, but a new dehumidifier has been purchased and is running now. Hertel asked if this price will include cleaning the room, and Plunkett responded affirmatively that it will be cleaned as part of the work. **Motion by Bone, second by Kuchar to Approve the Proposal from Servpro for \$9,900 to Remediate the Mold Issue in the Treasurer's Vault, Clean the Collector Books and a few of the County Clerk's Books, and to have the Health Department Inspect after Remediation. All in favor, motion carried.**

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

Ambulance Call Reports:

A summary of monthly operations for **August 2010** are as follows:

Total calls: 347 Total amount billed: \$198,519.00 Amount collected: \$144,450.68

AMBULANCE REPORT:

- 1. Collections -Update:** Total Collections for August are \$144,450.68.
- 2. Railroad Insurance-Update:** Software is \$1,118.00. They no longer take any statements sent in by mail. This charge will be picked up by the 5 area services.
- 3. Pinnacle Collection Services-Update:** We have just started to see some small payments from Pinnacle Collection Services for Nokomis and Raymond ambulance service.

EMA:

- 1. Regional Meeting Held on August 17th -Update:**
 - **3rd quarter Grant Application Status:** Some changes will be made in the future and timely submission of quarterly forms will be made.
 - **Overview of Annual EMA Grant and Accreditation:** If any money is left over in the Homeland Security fund at the end of September, it will be divided among all of the Illinois counties and the City Emergency Management Agencies. Last year Montgomery County received \$3,000 from this program.
 - **ILEAS – Dave Fellows – Program Support and Overview:** ILEAS would like to be involved in any training or exercises held around the state. They want to get to know the people they would be dealing with should a real world event occur.
 - **IDOT Earthquake Preparedness (Response and Recovery Plan):** Blankenship stated there will be a meeting on September 24th in the EMA Office, to plan a meeting that Montgomery County is setting up on October 25th at the Free Methodist Church to organize an earthquake preparedness plan.
 - **County EOP -Update:** Director Holmes will start the process by October. She believes our date to have it turned in will be April 30th, 2011. Holmes will work with IEMA, IFSI, County Fire Service, and County and Local Law Enforcement.
- 2. Resolution #10-17 For Participation in State of Illinois Federal Surplus Property Program Approval:** The CMS contract requires a new Resolution by the County Board for EMA Participation in the State of IL Federal Surplus Property Program. The committee Recommends to the County Board the Approval of the Resolution for EMA Participation in the State of Illinois Federal Surplus Property Program. Blankenship stated an approval has to be done every 2-3 years in order to buy State Surplus property. **Motion by Blankenship, second by Durbin to Approve the Resolution for EMA Participation in the State of Illinois Federal Surplus Property Program. All in favor, motion carried.**

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

- 1. County Comprehensive Plan Update:** There was a Comprehensive Planning meeting on Thursday, September 9th at 5:30 p.m. at the Farm Bureau meeting. Deabenderfer stated there were good discussions with many points of views. The next meeting will be October 14th at the Hillsboro U of I Extension Office.
- 2. Green Diamond Bike Trail Expansion Opportunity Update:** Marla Gursh of IDNR addressed the committee regarding the abandoned Right of Way in North Litchfield Township for a bike trail to connect with Green Diamond Bike Trail. There is a proposed IDOT project on I-55 to remove two underground structures and put fill in the area. If fill is used, it would eliminate the future possibility for a bike trail. The County currently owns the right of way for this abandoned rail line. The committee needs a GIS map of the bike trail and County owned rail line south of Waggoner and north of Litchfield. Marla stated that she could work with the County and IDOT

in regards to the two structures that need to be removed on I-55. Deabenderfer explained that this issue is at the south end of undeveloped Green Diamond Bike Trail, and the long term goal is to have a bike trail connect Chicago to St. Louis.

3. **EZ Application for Nokomis, Witt and Raymond -Update:** Coordinator Daniels reported that the Enterprise Zone application to add territory in Witt, Nokomis and Raymond for the inclusion of Rt.16 Grain Coop. was delivered to DCEO on August 31st, 2010.
4. **CIEDA Chairman -Update:** Chairman Deabenderfer reported that MCEDC Chief Executive Officer Heather Hampton+Knodle has been appointed as chairman of the Central Illinois Economic Development Authority (CIEDA) on August 24th, 2010. CIEDA has bonding authority and could assist with development of the west side of Litchfield.
5. **Broadband Initiative -Update:** Deabenderfer reported that a tower for broadband will be constructed in Farmersville and by the end of this month three of five service points in Macoupin County will be ready. By the end of October, three antennas will be operable in Montgomery County and the entire broadband project should be completed by December 2010.
6. **Butler Rail Trail -Update:** Deabenderfer reported that he spoke with Butler Mayor Boliard who stated that the Butler Rail Trail has been repaired by the sewer contractor. A meeting with the contractor and NAGS was held on Monday, September 13th and Deabenderfer walked the 4 mile hike along with NAGS representatives Henry Eilers and Judge Joy. He reported some erosion starting to take place in the middle of the trail, that the crown problem should be corrected and graded, and some water covered the trail. Deabenderfer stated a small whistle needs to be installed to help drain the water to the pond, and that he also found deep ruts on the trail, and assured the board that the contractor will fix the list of problems before getting paid.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Information System Hire -Update:** Bill Purcell shared a job description for a Network Administrator for a starting salary of \$30,000 to 40,000 based on experience. Duties will also include maintenance of the county website and the phone system, and Purcell will put the job classification in the newspaper and interviews will take place in October.
2. **Walton Park Bridge Project -Approval:** Sielschott stated that both the County and City of Litchfield now need approximately \$300,000 each to proceed with the Walton Park Bridge Project. Sielschott stated that the County will apply for the Community Development Block Grant from the "Ike" Program Disaster Recovery Program, but the Finance and Road & Bridge Committees felt the county can not wait for a decision on this grant so those committees recommend the County proceeds with getting the funding elsewhere. The total amount needed is \$293,000, which would come from the following funds: \$93,000 from the County Farm fund that was established years ago, \$100,000 from Highway Funds, and the remaining \$100,000 from Reserve for Capital Improvements fund. Deabenderfer asked if the county is providing the money, whether the grant funds will be reimbursed after the fact. Grant writer Cavanaugh said that this wasn't the case and he will check for sure. Bone stated that the bridge collapse happened because of "Ike" so he feels we should be reimbursed. Plunkett stated that we haven't heard whether we can use STR and STU funds yet. Hertel stated that the people in that area have waited long enough and the bridge needs to be fixed. Litchfield Administrator Andy Ritchie was in attendance and when called upon, stated that Litchfield Council will meet October 5th to decide whether the City of Litchfield will devote city funds to this project. County Highway Engineer Smith stated that funds from the County and City will get the project moving in case we can't use STR and STU funds. **Motion by Sielschott, second by Bone to Approve up to \$300,000 additional County funds for the Walton Park Bridge Project, contingent on the City of Litchfield also obligating \$300,000 in additional funding. Roll Call Vote: Ayes- 20, Nays- 0, Absent- 1 (Helgen). All in favor, motion carried.**

3. **Resolution #10-18 of Support and Commitment of Funds -Approval:** The Committee discussed and approved the resolution of support and commitment of these funds for the CDBG “Ike” Program Disaster Recovery Grant. **Motion by Sielschott, second by Bathurst to Approve the Resolution of Support and Commitment of Funds for the CDBG “IKE” Program Disaster Recovery Grant. All in favor, motion carried. (See Resolution Book 10, page 198).**
4. **Resolution Committing Local Funds -Approval:** The Committee discussed and approved the resolution committing the local funds for the Walton Park Bridge. **Motion by Sielschott, second by Komor to Approve the Resolution Committing Local Funds for the CDBG “Ike” Program Disaster Recovery Grant. All in favor, motion carried. (See Resolution Book 10, page 199).**
5. **Resolution #10-19 of Support -Approval:** The Committee discussed and approved the resolution of Support for using CDBG “Ike” Program Disaster Recovery Grant funds for the Walton Park Bridge Project. **Motion by Sielschott, second by Kuchar to Approve the Resolution of Support for the CDBG “Ike” Program Disaster Recovery Grant. All in favor, motion carried. (See Resolution Book 10, page 200).**
6. **Intergovernmental Cooperation Agreement-South Litchfield Township -Approval:** The Committee discussed and approved entering in an Intergovernmental Cooperation Agreement with South Litchfield Township to apply for CDBG “Ike” Program Disaster Recovery Grant funds for the Walton Park Bridge Project. **Motion by Sielschott, second by Wendel to Approve the Intergovernmental Cooperation Agreement South Litchfield Township. All in favor, motion carried. (See Resolution Book 10, page 201).**
7. **Intergovernmental Cooperation Agreement-City of Litchfield -Approval:** The Committee discussed and approved entering in an Intergovernmental Cooperation Agreement with the City of Litchfield to apply for CDBG “Ike” Program Disaster Recovery Grant funds for the Walton Park Bridge Project. **Motion by Sielschott, second by Beck to Approve the Intergovernmental Cooperation Agreement-City of Litchfield. All in favor, motion carried. (See Resolution Book 10, page 202).**
8. **FY 2011 Budget -Update:** Packets were passed out to the Board members to review and the budget will be approved at the November, 2010 County Board meeting. Sielschott gave highlights from the proposed FY11 budget, including stating that revenue has increased a little as compared to last year. Other information given was: the Health Department continues to receive grants; Income tax is down; State reimbursements for salaries are down; Interest earned is down; a 4% raise to non-union employees was given; a county parcel flyover for \$60,000 has been budgeted; there are changes in the 911 budget due to the consolidation of 911 and the Sheriff’s office with the Sheriff assuming additional expenses; a part-time employee has been added in Animal Control with the county contracting with the City of Hillsboro for Animal Control services; Recycling has budgeted \$25,000 for an office; a full-time Information System employee has been added for \$30,000-\$40,000; the Chief Judge’s office has moved to Vandalia; and the Media Archive room is in the FY 2011 Budget.
9. **FY 2011 Estimated Levy -Update:** The committee reviewed the Estimated Levy of \$4,242,179.00. Sielschott explained the big increase in social security stating that money has been put in this fund instead of borrowing from the general fund. The board will review the document and take action at the October Board meeting.
10. **ROE Quarterly Report -Approval:** The committee received and reviewed the quarterly report that was provided by the Regional Office of Education. **Motion by Sielschott, second by Aumann to Approve the Regional Office of Education Quarterly Report. All in favor, motion carried.**

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Elections -Update:** County Clerk Sandy Leitheiser addressed the committee regarding the November 2nd, 2010 Election. Leitheiser stated that absentee voting starts September 23rd, 2010

for the November 2nd, 2010 Election, and the circulation period for the April 5th, 2011 Consolidated Election begins on September 21st, 2010.

2. Recycling Program and Events:

- **Glass Recycling -Update:** Glass recycling drives will occur Saturday, October 2nd, 2010 from 8:00 a.m. to 11:00 a.m. at the Litchfield, Coffeen, and Raymond Recycling Drop-off facilities. Saturday, October 9th, 2010 from 8:00 a.m. to 11:00 a.m. will be the date for the Hillsboro and Nokomis Recycling Drop Offs. Only glass bottles and jars will be accepted.
 - **Union Negotiations-Update:** Union Negotiations are next Wednesday, September 15th at 6:00 p.m. in the PBC Room for Recycling.
 - **Fayette County Recycling-Update:** Lutz is working with Kim Taylor of FAYCO Enterprises in Vandalia to help Fayette County get a recycling program started.
 - **Weight & Revenue -Update:** The committee learned that the recycling program has processed over 1.8 million pounds of material that represents over \$113,000.00 in revenue. Our weights are little over last years at this time, but due to pricing increases we have doubled our revenue at this point.
 - **Litchfield Proposal for Curbside Recycling-Update:** The committee discussed the City of Litchfield's proposal to check into curbside recycling for the city residents. The city is currently getting more information on this service and how it can be implemented
 - **Raymond Drop Shed-Update:** Lutz reported that the Village of Raymond received their letter regarding finding an alternative for a daily drop shed in the Village and will advise the county. Durbin reported that the Village of Raymond has responded to the county and informed them that they do not want a daily 24x7 drop shed installed for recycling at this time.
- 3. EPA Report -Update:** Bill Gonet reported that Landfill Cell 6 should be done by the end of this year. There are 20 years left with the current intake at the landfill and they will be looking to the county board sometime in the future for expansion. Bill Gonet attended a training regarding Public Act 96-1416 that pertains to new requirements for Clean Construction and Demolition Debris and Uncontaminated Soil.
- 4. Animal Control Facility and Program:** Bob Durbin reported that the intake total for the month of August was 45 animals. There were 12 animals claimed, 18 adopted, 18 that went to rescue and 2 that were euthanized for a total of 45 outgoing animals from the facility in August. There was an average of 23 dogs and 14 cats that were cared for at the facility each day. There were 100 volunteer hours logged in for the month of August and \$270.00 was received in donations.
- **City of Hillsboro Contract with Montgomery County for Animal Control Services - Approval:** The City of Hillsboro contacted the county in the middle of August inquiring about animal control services because their employee for animal control services retired. The Hillsboro City Council approved a contract with the County to pick up strays with calls to be dispatched to Animal Control from the Hillsboro Police Department. Hertel asked what the City of Hillsboro is going to pay, and Coordinator Daniels reported that the fees will be \$50 for dogs, \$25 for cats, \$75 for a litter, and \$20 for calls when no animal is found. The county now has Animal Control contracts with all but two cities/villages. **Motion by Durbin, second by Miles to Accept the Contract for Animal Control Services with Hillsboro. All in favor, motion carried.**
 - **Citations -Approval:** Richardson and Daniels updated the committee regarding meetings held with Assistant State's Attorney Wilson and Circuit Clerk Lemons regarding the Animal Control Citations, and a final draft of the citation was sent to them for approval. The defendant will be given 30 days to pay their fine to animal control. If payment is not received

within the 30 day time frame, Animal Control will then send the citation to the Circuit Clerk's office where a court file will be opened and the defendant will be given a court date. Additional court fees will then be added to the citation. The committee approved Circuit Clerk Lemons to collect and pay fines for Animal Control for deposit to Office 095, Animal Control. **Motion by Durbin, second by Wendel to Approve Circuit Clerk Lemons to Collect and Pay Fines for Animal Control for Deposit to Office 095, Animal Control. All in favor, motion carried.**

- **Grass Seed -Update:** Grass Seed was planted at the Animal Control Facility on Labor Day weekend.
- **Perimeter Fence -Update:** The six foot perimeter fence is being installed this week.
- **Offsite Adoption -Update:** There was an offsite adoption on September 11th, 2010 at Ace Hardware from 10:00 a.m. to 1:00 p.m.
- **Microchip Clinic -Update:** There will be a Microchip Clinic on Saturday, September 25th, 2010 at the Animal Control Facility. The cost to County residents is \$15. Pre-registration is required.
- **Rabies Clinic -Update:** Dr. Probst has agreed to do a Rabies Shot Clinic at the Animal Control Facility on October 9th, 2010. The cost to county residents will be \$10.00 for the shot and \$5.00 for the county tag if the animal is sterile; the tag is \$15.00 for animals that are not spayed or neutered.
- **Revenues and Expenses -Update:** The Committee reviewed reports showing the current revenues and expenses for the animal control program. The total revenues and expenses are pretty much on track with the estimate when the budgets were prepared last year.

5. Property & Casualty Liability Insurance Consulting Services -Update: Insurance Consultant Sam Valeo addressed the committee regarding his services to provide specifications for Property & Casualty and Worker's Compensation Insurance. Treasurer Jenkins provided the committee with information that ICRMT has already been notified the County will seek bids for the Property and Casualty and Worker's Comp Insurance so the notification period is waived. Bid specs would need to be completed and put out for bid by October 2011 in order to act on awarding a bid by the end of this fiscal year. Valeo stated that he could prepare the specs in a couple of weeks with the following steps completed: 1) Review analysis; put together a summary of current information; 2) Prepare request for proposal; 3) Send out bid specs to insurance companies; and 4) Review the proposals once they are submitted and advise the County within a few days. Valeo stated that he charges by the hour and will send an email with the estimated number of hours and costs for his services through the RFP process sometime on Monday. The following RFP preparation proposals were received in time for the Full Board meeting:___

Proposal from Tom Couch - \$4,218 - Additional fee of \$500 to review the policies after they are issued and provide a written report to the committee.

Proposal from Sam Valeo - \$10,000 - Will provide other services at additional fees (up to \$29,500)

Motion by Kuchar, second by Bathurst to Accept Sam Valeo's Proposal. Durbin stated that at another Full Board meeting, the bid spec costs were not to exceed \$5,000. Kuchar stated that cheaper is not always best, and she believes Mr. Valeo was more professional and knowledgeable of the two. She stated that both gentlemen made it very clear that this bid process should be done every 5 years. Bathurst stated her second was based on the assumption that Valeo would review everything new, and the other proposal did not state it would do this. Kuchar asked Treasurer Jenkins if both men received the same information. Jenkins stated that Valeo and Couch received the same information from him and that Valeo requested more information yesterday and he responded. Hertel stated that he doesn't have a problem with paying more money, but he believes the committee needs to review both proposals and get it right instead of hurrying. Aumann suggested we table this issue till the committee reviews both proposals and gives a

recommendation. Kuchar stated that last year it was put in the minutes so this process would have been done by now. Chairman Plunkett stated that if something is tabled, it has to be voted on at the next Full Board meeting. He also stated that if we put this decision off one month, we will not make the December 1st deadline. The premium is paid at the start of the fiscal year. Also, if this is put off until next year, the process would not start immediately, but next summer when insurance companies would want to bid. Bone suggested we make a decision next month. Hertel stated that whoever we hire they should come to the Full Board meeting. Ogden asked if these representatives would be selling the insurance or just consulting on the county's behalf for the best insurance policy, and Plunkett informed the Full Board that he asked both consultants if they represent a certain insurance company to which they replied they did not, and were entirely independent. Sielschott suggested voting to table the issue. **Motion by Sielschott, second by Deabenderfer to Table Accepting a Proposal until Next Month. All in favor, motion carried. (Nays-0)**

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

- 1. Part-time Personnel in Circuit Clerk's Office -Update:** Circuit Clerk Lemons shared a letter with the committee from a part time employee in her office regarding time off. The committee stands by the personnel manual that states there will be no benefits, vacation, or personnel days given to part time employees.
- 2. Union Negotiations with Recycling Employees -Update:** There will be a Special Personnel Committee meeting on Wednesday, September 15th, 2010 at 6:00 pm in the PBC meeting room at the Courts Complex to start Union Negotiations with the Recycling Employees.
- 3. Special Personnel Meeting for Grievance and Drug Testing Policy -Update:** The Special Personnel Committee meeting scheduled for Friday, September 10th at 5:00 p.m. was cancelled and rescheduled for September 23rd at 4:30 p.m. in the County Board room on the 2nd floor of the Historic Courthouse to discuss a grievance and the drug testing policy in the Circuit Clerk's Union.
- 4. Fraternal Order of Police Union Negotiations -Update:** The committee decided to meet on a Thursday evening for the FOP Union Negotiations. Chairman Downs reported that the date will be September 27th at 6:00 p.m. in the PBC room.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

- 1. Red Ball Trail -Approval:** Allen Henderson & Associates has completed all survey work for this project. Smith had the State's Attorney's Office review the Plats and it was their advice to have these new Plats recorded. The committee recommends approval of the Plats to the Full Board. The centerline of the road was off six to ten feet to the west. Documents and recordings at the Courthouse were reviewed. This new plat is correcting something that was wrong for many years and there is no new ROW being developed. The current road and ROW will be recorded as is to correct the old plat. **Motion by Branum, second by Blankenship to Approve the New Plats for the Red Ball Trail and have them Recorded. All in favor, motion carried.**
- 2. Walshville Trail Speed Study -Approval:** Engineer Smith informed the committee that he investigated this issue with the States Attorney's Office and was informed that this section of road follows 625 ILCS 5/1-214, which classifies this section of road as being within an urban district. This allows 30 mph speed limit signs to be erected without performing a speed study per 625 ILCS 5/11-601. County jurisdiction starts about 106 feet east of the Edgewood Subdivision. The County will put up an advance warning sign to slow down and then put up the speed limit sign. **Motion by Branum, second by Aumann to Put up an Advance Warning Sign on Walshville Trail to Slow Down and then Put up the Speed Limit Sign. All in favor, motion carried.**
- 3. Purchase New Tandem Truck -Approval:** Smith informed the committee that no tandem contract is available on the CMS website. He also spoke with Amanda Cole in regards to the Rural Development Grant and Montgomery County may be eligible for a grant that will pay up to

55% of the cost of a new tandem. The downside is that the approval process takes about 1 – 1½ years. This would be good to use for future truck replacements, but doesn't help us now. Smith would like to have a local tandem letting to replace truck #9 before winter due to the condition of the truck, time & date for letting needs set. The State bids for Tandem trucks are not out yet. The committee approved to proceed with putting out bid specs for the Tandem Truck to be opened at the next Road & Bridge Committee meeting. **Motion by Branum, second by Komor to Proceed with Putting Out Bid Specs for the Tandem Truck to be Opened at the Next Road & Bridge Committee meeting. All in favor, motion carried.**

4. **Annual County MFT Audit Report #79 -Approval:** The committee reviewed and recommends the approval of the Annual County MFT Audit Report #79 to the County Board. **Motion by Branum, second by Bone to Approve the Annual County Motor Fuel Tax Audit Report #79. All in favor, motion carried.**
5. **UST Liability Insurance Quote -Update:** Engineer Smith reported that he worked with Treasurer Jenkins to get a proposal to insure the underground fuel tanks which came in at \$2,000. The current tanks are in a vault and have monitors that would indicate any leaks. The committee felt that this insurance is not needed at this time. Hertel suggested that we have the new insurance consultant review this liability.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Blankenship, second by Miles to approve the 8 committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Plunkett announced the date of the next Full Board meeting as Tuesday, October 12th, 2010, and clarified an error on that date in a calendar provided in County Board members' packets. Also, he announced that UCCI is sponsoring the Abraham Lincoln Presidential Library and Museum Dinner and Seminar on October 22-23, 2010 and encouraged members to attend. Registration deadline is October 13, 2010.

SCHEDULE CHANGES: Plunkett announced the following Special Personnel Committee Meetings:
Recycling Union Negotiations -Wednesday, September 15th, 2010 at 6:00 pm in the PBC room.
Circuit Clerk Grievance & Drug Testing Policy - Thursday, September 23rd, 2010 at 4:30 pm in the County Board Room.
FOP Union Negotiations – Monday, September 27th, at 6:00 p.m. in the PBC meeting room.

APPOINTMENTS: Motion by Hitchings, second by Kuchar to approve the appointment of Kim White to the Montgomery County Tuberculosis Care and Treatment Board. All in favor, motion carried.

PAY BILLS:

1. **Approval to Pay Any Invoices from Adams & Wilson, PCC and Books and Moore:** Motion by Bathurst, Second by Hitchings to pay any invoices for Adams & Wilson, PCC and Books and Moore. Voice Vote: In favor – 19, Against – 0, Present -1 (Jim Moore) Absent - 1. Motion carried.
2. Motion by Sielschott, second by Blankenship to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2010.

ADJOURN: Until the Full Board Meeting on Tuesday, October 12th, 2010 at 8:30 a.m. in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Branum, second by Ogden to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:25 a.m.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.