

**Montgomery County Board  
Minutes**

---

**For Tuesday, October 11<sup>th</sup>, 2011 – 8:30 AM**

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, October 11<sup>th</sup>, 2011 in the Farm Bureau Building, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.**

**Roll call was taken. 19 members present, 2 members absent.**

**Members Present:** Mary Bathurst, Connie Beck, Nikki Bishop, George Blankenship, Terry Bone, Bonnie Branum, Robert Durbin, Joe Gasparich, Chuck Graden, Ed Helgen, Roy Hertel, Jarod Hitchings, Sharon Kuchar, Scott Merano, Gene Miles, Jim Moore, Mike Plunkett, Richard Wendel, Dennis Williams.

**Members Absent:** Ronald Deabenderfer, Frank Komor

**Pledge of Allegiance to the flag was given.**

**Mileage and Per Diem Approval:**

**Motion by Wendel, second by Miles to approve the mileage and per diem. All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Hertel, second by Bishop to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, September 13<sup>th</sup>, 2011. All in favor, motion carried.**

**CONSENT AGENDA:**

1. **Chief Assessment Officer's Report** – Ray Durston was present for questions.
2. **Circuit Clerk's Report** – Holly Lemons was present for questions.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
4. **County Treasurer's Report** – Ron Jenkins was present for questions and announced that due to Historic Courthouse renovations, the Annual Delinquent Tax Sale will take place at the Public Health Department on October 31<sup>st</sup>, 2011.
5. **G.I.S. Coordinator's Report** – was submitted.
6. **Health Department Report** – Hugh Satterlee was present for questions.
7. **Probation Officer's Report** – was submitted.
8. **Public Defender's Report** – was submitted.
9. **Sheriff's Report** – was submitted.
10. **T.B. Department Report** – was submitted.
11. **V.A.C. Report** – *Including Annual Report* - Dave Strowmatt was present for questions and announced that 2012 Veterans Assistance Commission Board meeting dates have been confirmed.

**APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA: Motion by Bathurst, second by Kuchar to approve the 11 items on the Consent Agenda. All in favor, motion carried.**

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE REPORT:** Chairman Plunkett thanked the Montgomery County Farm Bureau for their hospitality in providing their meeting room for the Full Board meetings. He also announced there would not be a Coal Mine presentation today because the company representatives reported they are getting ready for an IDNR Public Hearing tonight. Many County Board Committee Chairmen were part of a Mine Tour hosted by the Mine recently, and Deer Run Mine representatives stated they will give a presentation at an upcoming meeting.

- 1. Frequency for Bidding Out Professional Services -Approval:** Chairman Plunkett reported that the Coordinating committee discussed the frequency for bidding out Professional services for Insurances and Auditing. **Motion by Bone, second by Wendel to Approve Property Casualty and Workers' Compensation Insurance Request for Proposals every 5 Years, Request For Proposal for Auditing Services every 4 Years, Health Insurance Request For Proposal every 5 Years. All in favor, motion carried.** Chairman Plunkett stated we can request for proposals anytime in between these years if circumstances warrant and reported that Property Casualty and Workers' Compensation Insurance proposals were received this year and Auditors are on a 2-year cycle with 1 year remaining.
- 2. "RULES OF ORDER" Changes -Update:** Chairman Plunkett stated the "Rules of Order" has been updated for accuracy. Among those changes was to add Rule #34 regarding mileage reimbursement that was voted on last month and committee assignments for Bathurst and Merano were also updated. New handouts reflecting the changes were in the board packets.
- 3. West Central Development By-Laws Amendment -Approval:** West Central Development submitted a change in their by-laws for "Conflict of Interest". Chairman Plunkett stated members who have a conflict of interest would refrain from voting. **Motion by Kuchar, second by Merano to Agree with the "Conflict of Interest" Statement Added to the West Central Development By-Laws. All in favor, motion carried.**
- 4. Jackie Rakers with Village of Ohlman – Nuisance Ordinance Concerns -Update:** Ohlman Village Trustee Jackie Rakers and Village President Dennis Aumann were in attendance at the County Board meeting seeking advice and guidance in enforcing their Nuisance Ordinance. Rakers reported the Village of Ohlman has a population of 135 and is operating in the red with revenues of \$17,800 and expenses of \$29,200. She stated they are having a difficult time enforcing ordinances and explained in the past they have gone to court and won the case, but never collected on the fines and are now at a loss on what to do. They don't have a police officer and it is not financially feasible to hire an attorney. Rakers asked the County Board if Ohlman could work with the Montgomery County Sheriff's office for them to help the Village with citations and collection of fines. She spoke of abandoned cars and properties and has checked with EPA Inspector Bill Gonet for assistance as well. Chairman Plunkett stated he would like to set up a meeting with the Village, the Sheriff, State's Attorney and Treasurer's office to see if the County can help the situation. He also suggested holding a forum with the county's 20 municipalities to come up with effective ways in dealing with nuisance problems. Board member Chuck Graden from Nokomis also volunteered to attend the meeting to help address the issue.

**BUILDING AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:**

- 1. Historic Courthouse Renovations -Approval:** Chairman Bone reported that Korte & Luitjohan Contractors are in the demolition stage on the second floor and some of the walls have been removed, with abatement on the floors to start next week. A meeting was held on October 4th, 2011 with IT Representative Bill Purcell and the contractors regarding the data lines in the Historic Courthouse. The HVAC installers were here on October 6<sup>th</sup> to measure and will start the replacement of the new air conditioners after the floor abatement. Lance will need to get with Engineer Ritter to see what cables will need to go into the storage closet in the County Clerk's office and how much space will be affected. The committee also discussed the need to Committee Chairman Bone to have limited decision making for small changes that may need to take place during the Historic Courthouse renovation to keep the project moving. The Committee approved that Chairman Bone will make decisions on change orders under \$5,000 and also will have Coordinator Daniels notify committee members of these changes. Lance would like to have meetings with the contractor twice a month and will report after each

meeting. Korte & Luitjohan and tradesmen met on Tuesday morning regarding the Project Labor Agreement. **Motion by Bone, second by Hitchings that Chairman Bone Can Approve Change Orders up to \$5,000 on the Historic Courthouse Renovations. All in favor, motion carried.** Under the "Rules of Order" any purchase over \$5000 requires Full Board approval. Helgen asked if a \$5000 change order approval will be a one-time occurrence, and Bone replied there is a 10% contingency factored in to the Historic Courthouse Renovation costs.

2. **Cleaning Issues -Update:** Bone reported the committee went into Executive Session to discuss a cleaning issues problem in the County Clerk's office however the issue has been corrected per the Sheriff.
3. **Maintenance Issues and Report:**
  - **Bid out Handicap Lift -Update:** Bone stated the committee discussed the need to sell the Handicap Lift on the second floor since raising the floor and getting a new elevator would eliminate the need for the lift. The committee approved to bid out the Handicap Lift, and bids will be opened at the next Building and Grounds committee meeting.
4. **Air Conditioning at Courthouse Complex -Update:** Bone reported the committee discussed the need to replace the Air Conditioning unit at the Courthouse Complex, at a cost of \$75,000 to \$80,000. Coordinator Daniels checked on a DCEO rebate program that is available for energy efficient units to help with 10% to 20% of the cost depending on the energy efficiency of the unit. There is \$80,000 in the Budget for tuck pointing the Historic Courthouse which could be used instead for the air conditioning at the Courthouse Complex. Instead, the committee discussed replacing the air conditioning at the Courthouse Complex next year and to wait on the tuck pointing at the Historic Courthouse. The committee also discussed the possibility of changing the compressors and the way they are set up since the system we have hasn't worked very well in the last few years. The air conditioner staging has been changed to the 2<sup>nd</sup> and 3<sup>rd</sup> compressor since Compressor #1 is down. Bone stated these compressors can handle the load during cooler weather, and said the life expectancy of air conditioning units is 15 years, which we are exceeding now. He reported we will look for grant money and the committee will discuss air conditioning and compressor replacement again in January, 2012.
5. **Parking Lot at 141 N. Main, Hillsboro -Update:** Bone reported plans are on hold for the parking lot renovation because Dr. Mekala informed the committee he will not add on to his building at this time and has agreed that the parking lot can stay as it is for now. Engineer Smith has designed a parking lot for the newly acquired lot and the County Highway employees will cut out a tree stump and clean up a dirt hill. Space will be made between the parking lot and the house next to it.
6. **New Carpet in County Clerk's Office -Approval:** Bone stated the committee discussed the 20 year old carpet in the County Clerk's Office, and stated there are several areas that are torn and frayed, and the worn out areas in the front area where the ceiling collapsed has gotten much worse. The committee agreed that the carpeting needs to be replaced at this time at a cost estimated at \$5,000 to \$6,000. **Motion by Bone, second by Graden to Approve New Carpet in the County Clerk's Office at \$5,000 - \$6,000 out of Building and Grounds Budget. All in favor, motion carried.**

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given by Vice Chairman Jarod Hitchings as follows:

1. **County Comprehensive Plan -Update:** Hitchings stated the next Comprehensive Planning meeting is October 13<sup>th</sup> at 5:30 p.m. at the U of I Extension office. The goal is to have the agenda out October 6<sup>th</sup> and to finalize the first half of the plan at that meeting. Chairman Plunkett reported that U of I Extension has called to say they have hired an outside consultant to complete the plan by the end of December 2011.

2. **MCEDC -Update:** Hitchings reported Erica Kennett from Edwardsville has been hired as the Montgomery County Economic Development Corporation Executive Director effective November 1<sup>st</sup>, 2011. Tonya Flannery has been serving as an intern for MCEDC through her SIU-E master's degree program and has been working out very well. The MCEDC Summit will be held on Wednesday, October 26<sup>th</sup> at LLCC in Litchfield starting at 5:30 p.m.
3. **Enterprise Zone -Update:** Hitchings stated the annual Enterprise Zone meeting is scheduled for Wednesday, November 2<sup>nd</sup> at 7:00 p.m. at the Annex Conference room, and all 10 mayors in the Enterprise Zone will be invited.
4. **Resolution to Adopt the West Central Development Council Economic Development Planning Report -Approval:** Hitchings reported that Deabenderfer has reviewed the Planning Report and found a few grammatical and spelling errors that West Central Development will change. **Motion by Hitchings, second by Merano to Approve the Resolution to Adopt the West Central Council Economic Development Annual Planning Report. All in favor, motion carried. (See Resolution Book 11, page 184).**
5. **Revised NAGS Agreement -Approval:** Hitchings reported that Deabenderfer met with NAGS representative Ken Schaal regarding the Butler Rail Trail and has made a few revisions to the Natural Area Guardians Agreement. In this new agreement, NAGS names the trail Arches Rail Trail and will have a \$1 Million Insurance Cap per occurrence. The State's Attorney office has also reviewed and approved this agreement. **Motion by Hitchings, second by Beck to approve the revised NAGS Caretaker Lease Agreement with Montgomery County. All in favor, motion carried. (See Resolution Book 11, pages 185-188).**

**EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman Jim Moore as follows:**

**Ambulance Call Reports:**

A summary of monthly operations for **September 2011** are as follows:

**Total calls: 325      Total amount billed: \$189,110.10      Amount collected: \$98,659.55**

**AMBULANCE REPORT:**

1. **Collections -Update:** Total Collections for **September** are **\$98,998.55**. (New system - \$98,659.55, Old system - \$339.00)
2. **Five Ambulance District's Contracts – 2011 and 2012 -Update:** Moore stated that EMA Director Holmes has been working on receiving the contracts back for the 5 Ambulance districts. Holmes reported to the committee that no one knows who wrote up the contracts originally and that she had been waiting on the Treasurer's office for language on contracts regarding the insurance certificate requirement. Assistant State's Attorney Wilson reviewed the contracts and changed some language, and these revised contracts will be mailed to the Ambulance Districts with an explanation as to why they are late in getting out and that we need for them to supply us with an Insurance Certificate showing us as "Additional Insured". These 2011 contracts will expire on November 30<sup>th</sup>, 2011, and Holmes told committee members that the 2011 contracts should be signed by each district and back to us by October 28th, 2011.

**EMA:**

1. **IEMA Conference -Update:** While attending the IEMA Conference, Director Holmes learned that each County will not have to do a full scale exercise every year. Moore reported that Holmes is trying to find a good price on cots and supplies.
2. **EMA Truck/County Funds for MABAS/HazMat -Update:** Moore reported that there was a request from MABAS to use the County EMA vehicle to go to a meeting but that equipment was not needed to be delivered. Moore stated that the EMA vehicle should only leave the County when MABAS deploys the HazMat team to another county or state. The 2006 EMA truck currently has 19,000 miles, and Moore stated that the truck needs to remain here to be used for its main purpose unless qualifying MABAS needs arise.

3. **Generators for Shelters -Update:** Moore reported that 4 out of 6 generators have been delivered to the shelter sites around the County and that the last two generators for Waggoner and Taylor Springs were delivered last week.
4. **2012 Exercise -Update:** Moore reported that two meetings have been held for planning the 2012 Exercise.

**FINANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:**

1. **Employee Severance Packages -Approval:** Blankenship reported Treasurer Jenkins presented informative reports to the committee regarding different Severance/Buy-out options, and board members reviewed the packet of information regarding the Severance Package. Assistant State's Attorney Wilson has reviewed and approved of all the documents, and the severance package will be offered to employees who are age 55 and older with 20 years or more of service. Health insurance benefits will continue until age 65 with the employee paying the rate other employees pay. The buyout will be 1 week of pay for each year of service and will be paid in one lump sum, which will be a one-time offer that will likely never happen again. The "Employee Option to Participate" form will be distributed to the Office Holders after the Full Board meeting so they can get it to employees who are eligible in their respective offices. Also, IMRF representatives are scheduled to be at county sites on October 18<sup>th</sup> and 20<sup>th</sup> to speak to eligible employees. Blankenship pointed out there will be substantial savings to the County through this severance package, and Moore asked how many years will pass before full savings are realized, and Treasurer Jenkins explained everything is calculated based on each individual. The savings would be from now until each participating employee reaches age 65, and there is a two year recoup of money from the buy-out, and then there would be a substantial savings per year. The assumption made in the Severance Plan is that all positions would be filled again, but Jenkins stated some office holders have indicated that some positions would not be filled so the savings would be more. **Motion by Blankenship, second by Beck to Offer an Employee Voluntary Severance Package. Roll Call Vote: Ayes - 19, Nays – 0, Absent – 2 (Deabenderfer, Komor). Motion carried. (For copy, see Resolution Book 11, pages 189-204).**
2. **Resolution and Contract with Joe Meyer & Associates as the County Tax Agent -Approval:** Blankenship reported that he and Chairman Plunkett, Treasurer Jenkins, County Clerk Leitheiser and Assistant State's Attorney Wilson had a very informative meeting with Joe Meyer to discuss the services he can provide for the Tax Agent for the County. Mr. Meyer's business already is the Tax Agent for over 80 counties in Illinois, and Assistant State's Attorney Wilson reviewed and approved the Resolution and Contract with Joe Meyer and Associates to perform the duties of the County Tax Agent. Chairman Plunkett stated that Mr. Meyer has an incredible amount of knowledge and we will be getting an excellent quality tax agent. **Motion by Blankenship, second by Miles to Approve the Resolution and Contract with Joe Meyer & Associates as the County Tax Agent. All in favor, motion carried. (For copy, see Resolution Book 11, pages 205-211).**
3. **Convey Interest for Parcel ID #16-13-326-005 to the Village of Taylor Springs -Approval:** Blankenship reported that Assistant State's Attorney Wilson reviewed and approved the documents to convey the County's Interest for Parcel ID #16-13-326-005 to the Village of Taylor Springs, with Taylor Spring paying the required fees for transfer. Blankenship stated this is the old Country Squire property at the intersections of Rt. 185 and Rt. 127. Hertel asked about the total amount of fees, and Treasurer Jenkins stated the fees will total from \$600 to \$700 and will go to the County Trustee account. **Motion by Blankenship, second by Branum to Convey the County Interest on Parcel ID #16-13-326-005 to the Village of Taylor Springs. All in favor, motion carried. (For copies of Resolutions and Deeds, see Resolution Book 11, pages 212-221).**

4. **FY2012 Budget Changes and Recommendations -Update:** Blankenship reported that Nokomis Ambulance Budget had a slight change to their portion of the Budget, and the committee also discussed checking on the remaining Sheriff's cars in the Reserve for Capital Improvement fund. There will be five new Sheriff's vehicles purchased in the FY2011 Budget, and the remaining vehicles would be considered for at the end of FY2012 to be purchased from FY2013 Budget.
5. **Adopt FY2012 Levy -Approval:** Blankenship reported the committee discussed approving the FY2012 aggregate Levy in the amount of \$4,394,606 which is a 4.9779% increase. All individual levies will be approved at the November, 2011 Full Board meeting. **Motion by Blankenship, second by Durbin to Approve the Fiscal Year 2012 Aggregate Levy in the Amount of \$4,394,606 which is a 4.9779% Increase over Last Year's Levy. All in favor, motion carried.**

**HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:**

1. **Elections -Update:** Durbin reported that County Clerk Leitheiser informed the committee that petitions are now available for circulation for the March 20<sup>th</sup>, 2012 General Primary Election. She shared information with the committee regarding a grant that is available through the Help America Vote Act and Illinois State Board of Elections for \$2,200 which could cover handicap parking signs and new striping of parking spaces. The committee approved that Leitheiser apply for and use the grant funds for handicap accessible items needed at the polling places.
2. **Recycling Program and Events:**
  - Durbin reported the Recycling trailer was moved and ready for concrete work and construction of the new office. The trailer will be put out for bid once the new office is complete.
  - Recycling containers are now supplied to Hillsboro High School sports events to collect plastics.
3. **EPA Report -Update:** Durbin reported that EPA Inspector Gonet informed the committee that the Township tire cleanup resulted in about 1,000 used tires. Gonet shared with the committee regarding regulations overseeing clean construction and demolition debris. Durbin said that changes are needed to accommodate the leachate collection system to the City of Litchfield to treat the waste, and the committee feels this permit modification must be approved by the County Board.
4. **Landfill Presentation -Approval:** Durbin reported that the Litchfield-Hillsboro Landfill has filed a permit application for modification to some of the permitted areas of the landfill. The Illinois Environmental Protection Agency (IEPA) is reviewing this application and will need a letter from the County Board stating that they have approved this revision. Envotech-Illinois LLC Representative and Feezor Engineering President Daniel Feezor gave a presentation to the Full Board outlining the proposed alterations to the Litchfield-Hillsboro Landfill liner and top of final cover grading plans. The revised design is generally consistent with what was presented in the expansion sited within the January 10, 1989 Siting Application. Feezor explained that changes in the design of the landfill will not require additional local siting approval if the following conditions are met:
  - The overall waste boundary is not increased or expanded horizontally.
  - The maximum slopes on the liner and final cover will be 3(Horizontal):1(Vertical).
  - The lowest top of liner elevation is no lower than the minimum currently permitted top of liner elevation. (Some liner elevations may be lower than permitted, but none lower than the minimum permitted elevation.)
  - The highest top of final cover elevation is no higher than the maximum currently permitted top of liner elevation. (Some final cover elevations may be higher than permitted, but none higher than the maximum permitted elevation.)

- Any changes in the design will be permitted by the IEPA.

Feezor presented maps of the landfill for the Board to review the modifications. He stated the base at 602 feet will raise to 603 feet, maximum elevation is the same at 723 feet, slopes will be kept the same at 3:1, will have narrower cells, 4 sumps will be used instead of 2 for leachate seepage, and cells will have the same air space or volume of trash in space. Graden asked about the depth of the trash and Feezor replied 122 feet is the maximum depth. Chairman Plunkett offered to give members a month to review the Landfill's request and consider approval at next month's meeting. Gasparich asked if all of the landfill is in Montgomery County's jurisdiction and if the City of Litchfield has a say in the decision. Plunkett stated the landfill is outside of city limits, but asked Litchfield City Administrator Andy Ritchie, who was in attendance, for his input. Ritchie stated the revisions would make leachate collection easier. The Litchfield City Council has approved the contract to treat the leachate with 30 years of collection left. Hertel asked EPA Inspector Bill Gonet if the modifications are good in his opinion, and Gonet replied affirmatively. Division Manager of Roxana and Envotech Landfill representative Randy Tourville offered to answer any questions the Board may have on this process. Bathurst stated that since the footprint would be smaller, she sees no problem and doesn't expect county residents to have a problem either. Ritchie stated the leachate collection process was reviewed and approved by the City, but not the footprint, and stated that Litchfield is satisfied. **Motion by Durbin, second by Hitchings to Accept the Changes highlighted in the Landfill's Presentation and Write a Letter to IEPA in Support of the Litchfield-Hillsboro Landfill Modifications. Voice Vote: 18 members – Yes, 1 (Gasparich) – No. Motion carried. (See Resolution Book 11, pages 222-230).**

#### **5. Animal Control Facility and Program:**

- **Animal Control Intake Summary -Update:** Durbin reported the intake for the month of September was 21 dogs and 14 cats for a total of 35 animals. There were 7 animals claimed, 7 adopted, 22 that went to rescue and 3 that were euthanized for a total of 39 leaving the facility.
- **Storage Shed -Update:** The facility will be getting a used storage shed for \$1,200.
- **Rabies Clinic -Update:** Durbin stated a rabies clinic is scheduled for Saturday, November 5<sup>th</sup>, starting at 1:30 pm at the facility. Dr. Probst will administer the shots at a cost of \$10 each and will offer parvo/distemper shots for the same price. The Pet Population Control fund will be used to pay for the rabies shots for low income qualifying pet owners for up to 3 pets per household. Pet owners will still have to pay the registration fees of \$5 or \$15 per animal.
- **Microchip Clinic -Update:** Durbin stated the County is checking with PAWS to see if they will pay \$5.00 of the \$15.00 microchip fee at a microchip clinic planned for the fall.
- **Low Income Spay/Neuter -Update:** Durbin stated Animal Control will offer a \$50 voucher for spay/neuter of 1 animal per low income household. Moore asked if the County is using taxpayer's money for the \$50 voucher, and Chairman Plunkett said by State law we must collect funds to be used to control pet population. Coordinator Daniels explained that when the public purchases Rabies Certificates there is a \$10 difference if their pet is not sterilized and these funds are collected and placed in the Pet Population Control fund. Currently, there are enough funds to offer the voucher program for low income residents, which prompted this effort.

#### **6. Property Casualty and Workers' Compensation Insurance Recommendation -Approval:**

Durbin reported that Consultant Tom Couch reviewed his recommendation handout with the committee. One of the recommendations from Couch was that ICRMT broker Paul Hamrock provides proof of Errors and Omissions Insurance as part of his service to the County. After

reviewing the two best combinations, the committee wanted more input regarding IPRF (Illinois Public Risk Fund), which is a very large Workers' Compensation carrier that insures many public operations besides counties and gets a much larger pool of workers to spread the Workers' Compensation risk. Treasurer Jenkins reported to the committee that he has checked with other counties that have IPRF for Workers' Compensation and they are very satisfied and IPRF's financials are strong and assets are in good shape. IPRF also gives grants to their clients for Risk Management training and programs. The budgeted amount for Workers' Compensation and Property/Casualty Insurance is over \$343,000, and after discussing all the options, the committee decided to recommend ICRMT for the Property Casualty Insurance and Illinois Public Risk Fund for the Workers' Compensation insurance with the Cameron-Weis Insurance Agency. The total premium for both services will be \$273,148.00. Chairman Plunkett stated that we have had ICRMT for both Property/Casualty and Workers' Compensation Insurance for the last 25 years, but have the ability to split them up as ICRMT was not the low bidder for Workers' Compensation. He stated that our savings will be \$70,000 with ICRMT for Property Casualty Insurance and IPRF for Workers' Compensation with agent Jeff Weis. Jeff Weis, who is also President of Cameron-Weis Insurance Agency, addressed the Board by stating that this company has over \$30 Million in assets and have insured public entities for the past 20 years. Durbin made a motion and Helgen seconded it to accept proposals from Illinois Public Risk Fund (IPRF) for Workers' Compensation with Cameron-Weis Insurance Agency, LLC DBA Affiliated Insurance Agencies, and from Illinois Counties Risk Management Trust (ICRMT) for Property Casualty Insurance with Paul Hamrock as Broker, for a total premium of \$273,148.00. Kuchar addressed the Board before approving the proposals, and asked if Consultant Couch had a conflict of interest since he worked for ICRMT when he stated he had not represented ICRMT before being retained for these services. Kuchar stated that this issue should be looked into further before approving the insurance companies. Graden stated if this is the case then we should not follow Couch's recommendations. Bathurst stated she thought Couch was very thorough with numbers, data and facts that spoke for themselves and she did not get an impression that he was self-serving. Chairman Plunkett stated he doesn't think there is a problem even though an appearance of a conflict of interest does not look good since Couch has nothing financially to gain. Plunkett stated our contract with Couch is \$5000 and we could hold the balance of \$3000 until Couch answers questions about his affiliation with ICRMT. The County's insurance renewal date is December 1<sup>st</sup>, 2011 and Jeff Weis would need a decision made soon. Bone stated the bottom line is that we are saving \$65,000 by bidding this out. Miles stated he does not feel there is a conflict of interest and informed the Board that Couch told the committee he did represent insurance companies to other counties. Bathurst stated ICRMT came down \$20,000 in their proposal since the bidding process was followed. Treasurer Jenkins said ICRMT didn't bid the full payroll, and stated we should look at the scenario and ask IPRF why they bid \$50,000 less. Jenkins doesn't know if Couch has a conflict of interest but that Couch gave us a good recommendation and breakdown on figures with everything done professionally so he believes we should proceed since there is no time to re-bid. Merano asked if we have time to talk to Couch. Plunkett stated we can look at this next month but the deadline is approaching. Bone asked if we could question him before making a decision. Jenkins stated there are so many bid documents to review. Plunkett said he still feels comfortable in going with HWE's recommendation and approving this proposal today. Merano asked if we could amend the motion and if the County Board could meet and volunteer to talk to Mr. Couch at no cost to the County. Plunkett stated the motion cannot be amended only part of the original motion, but a motion to table can be made. Hertel asked if we could meet with Mr. Couch, and Plunkett responded the HWE committee could meet with him at their regular meeting. Committee members Miles and Bathurst have no problem with the recommendation from Mr. Couch and suggested we have Couch write a letter to clarify things for the next meeting. Kuchar believes he needs to answer in person.

**Motion by Merano, second by Kuchar to Table the Decision on Property Casualty and Workers' Compensation Insurance.** Chairman Plunkett did not vote. **Roll Call Vote: Ayes**

- 6, Nays – 11, Present – 1, Absent – 2. *Those Voting Aye:* Bone, Gasparich, Graden, Kuchar, Merano, Moore. *Those Voting Nay:* Bathurst, Beck, Bishop, Blankenship, Branum, Helgen, Hertel, Hitchings, Miles, Wendel, Williams. *Those Voting Present:* Durbin. *Those Absent:* Deabenderfer, Komor. Motion failed.

Motion by Durbin, second by Helgen to Accept Proposals from Illinois Public Risk Fund (IPRF) for Workers' Compensation with Cameron-Weis Insurance Agency, LLC DBA Affiliated Insurance Agencies, and from Illinois Counties Risk Management Trust (ICRMT) for Property Casualty Insurance with Paul Hamrock as Broker, contingent on Providing Errors and Omissions, for a Total Premium of \$273,148.00. Chairman Plunkett stated he will vote. **Roll Call Vote:** Ayes - 14, Nays – 4, Present – 1, Absent – 2. *Those Voting Aye:* Bathurst, Beck, Bishop, Blankenship, Bone, Branum, Helgen, Hertel, Hitchings, Miles, Moore, Plunkett, Wendel, Williams. *Those Voting Nay:* Gasparich, Graden, Kuchar, Merano. *Those Voting Present:* Durbin, *Those Absent:* Deabenderfer, Komor. Motion carried.

**6. UCCI Seminar -Update:** Durbin reported that UCCI will host a dinner at the Lincoln Museum on October 28<sup>th</sup> at 6:00 p.m. The deadline to register is October 18<sup>th</sup>, 2011.

**PERSONNEL COMMITTEE REPORT: Given by Chairman Sharon Kuchar as follows:**

- 1. ICRMT Employment Practices Seminar -Update:** Kuchar announced a seminar hosted by the Illinois Counties Risk Management Trust regarding Employment Practices will be held on Thursday, October 13<sup>th</sup>, 2011 at the Crowne Plaza in Springfield.
- 2. Holiday Schedule for 2012 -Approval:** Kuchar stated the committee reviewed the list of holidays in 2012 that are observed each year. There will be a General Election in November, 2012 so that will be added to the holiday schedule, so there will be 13 days observed in 2012. The committee approved the following holidays for 2012.

- January 2, 2012 New Year's Day (Observed)
- January 16, 2012 Martin Luther King Jr. Day
- February 20, 2012 President's Day
- April 6, 2012 Good Friday
- May 28, 2012 Memorial Day
- July 4, 2012 Independence Day
- September 3, 2012 Labor Day
- October 8, 2012 Columbus Day
- November 6, 2012 Election Day
- November 12, 2012 Veteran's Day (Observed)
- November 22, 2012 Thanksgiving Day
- November 23, 2012 Day after Thanksgiving
- December 25, 2012 Christmas Day

**Motion by Kuchar, second by Graden to approve the 2012 Holiday Schedule. All in favor, motion carried. (See Resolution Book 11, page 231).**

- 3. Employee Christmas Luncheon -Update:** Kuchar announced the employee Christmas Luncheon will be held on Thursday, December 15<sup>th</sup>, 2011. Due to the renovations taking place at the Historic Courthouse, the luncheon will be held in the fellowship hall at St. Paul's Lutheran Church on Main Street in Hillsboro.
- 4. Special Personnel Meeting to discuss Personnel Manual -Update:** Kuchar stated the committee discussed the need to have a special meeting after work hours to discuss the proposed changes to the Personnel Manual. The Special Meeting to discuss the Personnel Manual will be held on Wednesday, October 12<sup>th</sup>, 2011 at 4:15 pm in Courtroom #3 on the second floor at the Courthouse Complex.

**ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:**

- 1. Striping Roads -Approval:** Branum stated striping roads was discussed at the committee meeting. Engineer Smith had a few proposals for striping the County roads and the committee recommends going with the lowest proposal. The committee discussed cleaning up the striping unit and put it out for bid, and Engineer Smith suggested doing the striping each year as a maintenance item as part of the MFT funds. **Motion by Branum, second by Helgen to Approve the Lowest Proposal to Stripe approximately 80,000 Linear Feet of County Roads at \$.12 - \$.15 per linear foot. All in favor, motion carried. Motion by Branum, second by Graden to Sell the Used Striping Machine. All in favor, motion carried.**
- 2. Resolution #2011-09: Resolution to Appropriate Funds for 1090 B-CA, Coalfield Ave., Pitman Road District, 50%RD – 50% County Project -Approval:** Total Project Cost is \$21,000.00. Road District and County each \$10,500.00. **Motion by Branum, second by Williams to Approve Resolution #2011-09 to Appropriate Funds for 1090 B-CA, Coalfield Ave., Pitman Road District, 50%RD – 50% County Project. Total Project Cost is \$21,000.00. County's Share is \$10,500.00. All in favor, motion carried. (For Copy of Resolution, See Book 11, pages 232-233).**
- 3. New Tandem Truck Purchase -Approval:** Engineer Smith reported to the committee on the prices from the State Bid for a new Tandem Truck. The committee also would like for the old truck to be used as a trade in. The state bid has a 2012 International Harvester tandem truck for approximately \$102,156.00, which will include the truck bed. **Motion by Branum, second by Bone to Approve the Purchase of a 2012 - IH 7400 Tandem Truck from State Bid in the Amount of \$102,156. All in favor, motion carried.**
- 4. Red Ball Trail Letting Date -Update:** Branum stated the Red Ball Trail Bid Letting is scheduled for Tuesday, November 1<sup>st</sup>, 2011 at 9:30 a.m. at the County Highway Building.
- 5. Bridge Inspection Class for Assistant Engineer -Update:** Branum reported that the committee discussed paying for Assistant Engineer Sefton to be certified to help Engineer Smith with inspecting the County bridges, which would require him to attend a 10 day Bridge Inspection Class at a cost of \$1,500. This certification would allow both Engineer Smith and Assistant Engineer Sefton to inspect County bridges. The committee approved Assistant Engineer Sefton becoming certified through the 10 day Bridge Inspection Class for \$1,500.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Bathurst, second by Gasparich to approve the 8 committee reports and minutes. All in favor, motion carried.**

**ANNOUNCEMENTS:** Chairman Plunkett read a letter from the Hillsboro Free Methodist Church thanking the County Board for providing generators for the disaster shelters in the County. Plunkett also announced the following upcoming meetings:

1. The Special Meeting to discuss the Personnel Manual will be held on Wednesday, October 12<sup>th</sup>, 2011 at 4:15 pm at the Courts Complex Building in Courtroom #3 on the second floor.
2. The MCEDC Summit is Wednesday, October 26<sup>th</sup> at LLCC in Litchfield starting at 5:30 p.m.
3. The annual Enterprise Zone meeting is scheduled for Wednesday, November 2<sup>nd</sup> at 7:00 p.m. at the Annex Conference room.

**PAY BILLS:**

- 1. Approval to Pay Any Invoices from Adams, PC or Books & Moore: Motion by Bishop, second by Miles to pay any invoices for Adams, PC or Books & Moore. Voice Vote: In favor – 18, Against – 0, Absent – 2, Abstain -1 (Moore). Motion carried.**

**2. Motion by Blankenship, second by Wendel to pay all other approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2011.

**RECESS: Until the Full Board Meeting on *Tuesday, November 8<sup>th</sup>, 2011 at 8:30 a.m.* at the Farm Bureau Building, Hillsboro, Illinois.**

**Motion by Branum, second by Merano to adjourn the Full Board Meeting. All in favor, motion carried.**

Meeting adjourned at 10:12 a.m.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.