

**Montgomery County Board
Minutes**

For Tuesday, April 12th, 2011 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, April 12th, 2011 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 21 members present, 0 members absent.

Members Present: Mary Bathurst, Connie Beck, Nikki Bishop, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Robert Durbin, Joe Gasparich, Chuck Graden, Ed Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Scott Merano, Gene Miles, Jim Moore, Mike Plunkett, Richard Wendel, Dennis Williams.

Members Absent: None

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Bone, second by Miles to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Hertel, second by Kuchar to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, March 8th, 2011. All in favor, motion carried.

CONSENT AGENDA:

1. **Chief Assessment Officer's Report** – Ray Durston was present for questions.
2. **Circuit Clerk's Report** – Holly Lemons was present for questions.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and thanked all who helped with the April 5th, 2011 Consolidated Election.
4. **County Treasurer's Report** – Ron Jenkins was present for questions and stated that real estate tax bills will be tentatively mailed out on April 21st, 2011 and to call him with any questions.
5. **G.I.S. Coordinator's Report** – Mary Purcell was present for questions.
6. **Health Department Report** – Hugh Satterlee was present for questions.
7. **Probation Officer's Report** – was submitted.
8. **Public Defender's Report** – was submitted.
9. **Sheriff's Report** – Jim Vazzi was present for questions.
10. **T.B. Department Report & Annual Report** – Sally Adams was present for questions.
11. **V.A.C. Report** – Dave Strowmatt was present for questions.

Hertel thanked the offices of the Supervisor of Assessments, County Clerk, and County Treasurer for getting the tax bills back on an earlier tax cycle.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA: Motion by Hitchings, second by Bathurst to approve the 11 items on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

1. **U of I Extension Week -Update:** U of I Extension Regional Director Denise Kistner shared program highlights, informed members about educators and thanked the many volunteers and the community during Extension Week. All County Board members received an informational packet about U of I Extension.

2. **County Audit for FY 2010 -Update:** Patton & Company CPA Kyle Putnam presented the Montgomery County Audit Report for Fiscal Year 2010. She reported the total amount of county revenue due from County-owned Coal Rights sale has been received as of December 1st, 2010. Putnam stated the County has been good at managing the coal money to date and stated that these revenues provide the County a great opportunity. She explained the County is in a good position with a General Fund balance of \$4.8 Million, but recommends the Board form a Long Range Planning Committee to prioritize where the coal revenues will be spent and the County should avoid using the coal revenues for daily operating needs and only on capital expenditures. Putnam reported expenditures went up \$885,622 from 2009 to 2010, with the main expense of \$1.5 Million for the Annex Building and the Animal Control Facility. She stated that 30% of our total expenditures came from the Sheriff's Department for public safety. She stated there will be an increase in IMRF expense over the next several years, and we will also see increases in gas and utilities expenses. The Revenues between 2009 and 2010 were about the same, Putnam stated. And also stressed segregation and cross training in County offices. She reported that banks aren't requiring dual signatures on checks so the responsibility comes back to the County for correct practices. Treasurer Jenkins explained IMRF funding and amortization, as well as the various IMRF County pension plans. Deabenderfer asked clarification whether operating expenses includes salaries, and Putnam stated that salaries and insurances are both considered operating expenses. Gasparich asked clarification if the 2010 fund balance shows a deficit of \$436,725 and Putnam responded affirmatively, adding it would have been a \$1,500,000 deficit if coal revenues were not used. Bathurst agreed that long range planning is needed and coal revenues shouldn't be hoarded, and asked how long revenues should be held. Jenkins stated that according to court case history, the minimum Fund Balance is set at 2 times the average of the last 3 years balance. Gasparich asked what amount is good to keep in the General Fund, and Jenkins stated he recommends keeping 3 Million in the General Fund at all times. Hertel stated we need to be cautious with our spending because the County has spent the 2 Million in surplus throughout recent years and we have only coal revenue left. Putnam agreed that grants and new revenue sources aren't available now and n increases in sales tax are not anticipated either, so we must cut unnecessary expenses. Durbin reiterated that we should be thankful for our blessings because he has heard from other counties at UCCI meetings that they are in bad financial shape. Moore asked if there are any projections on future county income from our 2% royalties on coal sales, and Plunkett replied our income from royalties will depend on the tonnage and price of the coal produced and Gene Stuard of Forrestal Group is working on these details as part of finalizing the coal company's assessment. Plunkett stated that the Board will approve the Audit Report at next month's meeting. **(For copy of Auditor's Selected Financial Information Report, see Resolution Book 11, pages 52-55).**
3. **Resolution 11-03 to Recommend Not Eliminating Funding for the State's Regional Offices of Education -Approval:** Motion by Gasparich, second by Bishop to Approve Resolution 11-03 to Recommend Not Eliminating Funding for the State's Regional Offices of Education. **Voice Vote: Against – 1 (Deabenderfer). Motion carried. (See Resolution Book 11, page 56).**
4. **Redistricting Committee -Update:** Plunkett reported that he, Leitheiser and Matoush met for the 2nd and final time to redistrict the County Board Districts. Plunkett stated there are minimal changes to Districts, and explained the changes: Territory in rural Raymond Township would be moved from District #1 to #2 and the Village of Butler will move from District #1 to #6. A small territory in North Litchfield Township north of the City of Litchfield will be added to #1 from #7. East Fork #1 and #4 precinct boundaries will change to remove the City of Coffeen from East Fork #4 and place it East Fork #1 precinct, and the revised East Fork #4 precinct would be moved from District #4 to #3. A map will be available at next month's May meeting and the board will vote on the final map in June.

BUILDING AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

- 1. Request for Courthouse Lawn -Update:** Nancy Slepicka addressed the committee with a request to use the Courthouse lawn during the Grilling Contest in June, which was granted. The southwest corner of the lot may be used for children's games and other activities.
- 2. Sitton Construction Group -Update:** Doug Sitton introduced his business to the committee. Mr. Sitton owns an independent professional construction consulting service, and could perform an independent review of the plans that are designed by the engineering firm, looking at clarity and other issues in the bid documents as well as unforeseen conditions with the construction. Their construction management services also include negotiating the architect's design and overseeing the facility study, programming and conceptual design. Bone stated that the committee discussed this service and does not need it at this time since Hurst Rosche has said they already have independent eyes look at the bid documents for the Historic Courthouse renovation, however, the county may use this type of service in the future.
- 3. Maintenance Issues and Report -Update:**
 - The elevator in Historic Courthouse will be down for ½ hour in April for maintenance issues.
 - A Muffin Grinder is needed at the Jail to grind waste before it goes to the City's lift station at a cost of about \$22,000. Tree roots and old tile is also a problem, and the committee will invite a City of Hillsboro sewer treatment employee to their committee meeting next month.
 - New lights are almost finished being installing at the Courthouse Complex.
 - Pillars on the south porch of the Historic Courthouse need to be scrapped and painted.
 - Bricks and sealing needs to be addressed on the Historic Courthouse. Brent Lance of Hurst Rosche stated that most motor joints appear to be solid, and tuck pointing should be addressed before sealing the brick. Lloyd Meyer will have Western Waterproofing give an estimate to replace and seal the bricks.
- 4. Survey Work for parcel ID's 16-02-482-005 & 16-02-482-014 in the City of Hillsboro -Update:** The committee reviewed two survey plats prepared by Carl Nail for the two parcels across from the Courthouse Complex.
- 5. Historic Courthouse Renovations -Update:** Brent Lance of Hurst Rosche presented a drawing for the Supervisor of Assessment office on the 2nd floor to the committee. Walls on the 2nd floor will be taken out and moved as needed, and the outside fire escape will have 2 doors, one on the 2nd floor and one on the 3rd floor. A ramp on the front steps of the Courthouse will need to be constructed while the elevator is down for replacement. Heating registers will not change on the 3rd floor; however the air conditioning systems will all change according to the grant. Hurst Rosche looked into doing duct work on the 2nd floor to utilize the grant and does not see a benefit. The committee discussed the motion made last month by Roy Hertel to proceed with the 2nd floor project if the cost will be under \$130,000. Lance reported that according to his plans, the total costs should be around \$111,000 to \$120,000. Lance then stated that the Board can vote on the final bid documents in May and they will then be let later that week. Bids would need to be back at the end of May and bid results could go to the committee and Full Board meeting in June. Lance expects the contractor working by July 1st 2011, with construction renovations taking 6 months from start to finish. The committee discussed locating the scanning media room either on the 3rd floor or in the basement, and GIS Coordinator Purcell stated the scanning room will also be used for photographing plat of surveys, which will need bright lighting to scan and photograph. The committee asked County Clerk Leitheiser where the best place for early voting would be, and stated that large election equipment cases could be stored in the basement area where Miles currently is located. Leitheiser and Daniels will measure an area in the Water Company office to see if room could be made available for early voting. Bone reported to the Board that the layout set for the 2nd floor appears to be in the budget. Helgen asked if the ramp built on the front steps would be

temporary and Bone replied affirmatively. Treasurer Jenkins asked about the scanning room and said the 3rd floor location would be fine for its location. Bone stated that during renovation, the Supervisor of Assessments Office and EPA Office will relocate to the Farm Bureau building, and the Coordinated Services office will relocate to the Historic Courthouse basement.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **County Comprehensive Plan -Update:** The meeting for Thursday, April 14th was postponed, and Chairman Plunkett attended a meeting where Pat Curry presented information on the GIS data layer for the Comprehensive Plan. Deabenderfer stated that much long range planning has been done throughout the comprehensive planning process, and the amount of work is both intensive and worthwhile. He stated there will be public training opportunities given to the public soon on how to use the GIS computer data now available as part of the Comprehensive Plan.
2. **Resolution 2011-5 to Adopt Enterprise Zone By-Laws -Approval:** The committee viewed the Resolution to adopt the EZ Committee By-Laws. This resolution has been taken to the 10 municipalities for their review and approval so the DCEO application to add territory in Witt, Nokomis, Coalton and Raymond can be completed. **Motion by Deabenderfer, second by Hertel to Approve Resolution 2011-5 to adopt the Enterprise Zone Committee By-Laws. All in favor, motion carried.** Gasparich thanked Heather Hampton Knodle for time spent attending Council meetings and Deabenderfer also acknowledged Chris Daniels, Amanda Cole and Sandy Leitheiser for their work efforts. **(See Resolution Book 11, pages 57-60).**
3. **Rural Broadband -Update:** One more antenna needs to be installed on a tower in Coffeen, then Royelle will start marketing efforts county-wide in the next couple of months. Heather Hampton Knodle reported to the Board that Royelle Communications is now ready for signups, and residents should call them at (217) 965-3699.
4. **Rail Trail -Update:** There needs to be some signage on the Butler trail and a barricade put up so that vehicles cannot drive on it. Deabenderfer will check with the State's Attorney office to see what signage we need and will check with NAGS for trail maintenance. He stated that someone has been cutting firewood on the trail and he has a meeting with NAGS to discuss these issues.
5. **MCEDC Annual Report -Update:** The MCEDC annual report was given to the Full Board by Executive Director Heather Hampton+Knodle. Hampton+Knodle stated the County has invested \$135,000 in the Montgomery County Economic Development Corporation (MCEDC) since officially starting in 2005, and MCEDC has helped leverage 1.78 Million dollars in direct grants, with ½ Million dollars to individual communities. She stated that business retention visits started in 2008 and over 20 businesses have been assisted which is important because in rural areas such as Montgomery County 95-96% new jobs come from existing businesses. She stated that the Revolving Loan Fund is getting reimbursed and since December 2010 she has been working with six businesses regarding Revolving Loan possibilities. She asked the Board to please review the County Comprehensive Plan when it comes out this year, and stated that the County has very few marketing sites to attract new businesses which makes developing sites critical. She spoke of the costs to maintain the County's bridges and revamp downtown buildings all of which are important in bringing in new businesses. Hampton+Knodle also recognized Denise Kistner for her success in helping Montgomery County become the U of I Extension Regional Office.

**EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman Jim Moore as follows:
Ambulance Call Reports:**

A summary of monthly operations for **February 2011** are as follows:

Total calls: 326 Total amount billed: \$189,460.00 Amount collected: \$127,747.33

A summary of monthly operations for **March 2011** are as follows:

Total calls: 308 Total amount billed: \$166,429.00 Amount collected: \$112,350.50

AMBULANCE REPORT:

- 1. Collections -Update:** Total Collections for **March** are **\$112,350.50 (New System - \$110,867.86, Old System \$1,482.64)**
- 2. Purging Files -Update:** Working on shredding old files as we received permission from the State of Illinois two weeks ago on all old files up to 2005.
- 3. Small Claims -Update:** (16) 5-Default Judgments, 1- Dismissed, 7-Agreed Payment Orders, 1-Payment in full for \$713.00, 2-Came in and setup a payment plan prior to court. The next small claims court date is May 13th, 2011.
- 4. Billing Office -Update:** Staff will be attending the conference in St. Louis on April 21st & 22nd, and sessions offered at the conference will include all new updates for State, Federal, and private insurance carriers. They will also receive any new forms available, since some forms will be changing this year. Training will be put in the EMA budget each year.

EMA:

- 1. Illinois Earthquake Exercise -Update:** **Exercise for May has been cancelled.**
- 2. County Incident Management Team -Update:** The County has 18 members, and will start by doing some scenarios and refreshers on key positions and meet monthly as it begins. There is a good mix of ESDA, Police and Fire Departments on the team, and the scenario for this month will be Tornados. Montgomery is the only county in a six county wide area to have a County Incident Management Team.
- 3. The Great U.S. Shakeout -Update:** This event will be held April 28th, 2011, and Holmes will work with the ARES/RACES ham operators for that day, with some operators in Illinois doing check-ins. As part of Montgomery County's participation, all offices in both County Courthouses will do a short exercise that week (April 25th – 29th).
- 4. MABAS Tent/Trailer -Update:** The trailer is located at the Coffeen Fire Station for the present time, and MABAS President Leo Beasley is actively looking for a permanent home for it. Members voted at the HAZMAT meeting on March 31st and do not want the tent and trailer to move to the Shoal Creek Fire Dept. facility in Bond County since it would be too far south and response time would be a problem. Another concern is that Shoal Creek Fire is not part of MABAS 56 (Montgomery County). The Haz Mat team will try and find a more centralized location, and Walt Tarran of the Coffeen Fire Department will talk to the Coffeen Fire Chief to see if they can leave the trailer at the Coffeen Fire Station.

FINANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

- 1. GIS Report -Update:** Mary Purcell is working on regular GIS work and also doing map work for the Redistricting Committee.
- 2. SOA Report -Update:** Durston reported to the committee that all the assessors have picked up their 2011-12 books and they are to be returned by June 15th, 2011. The committee discussed that this is the first time in 28 years that the tax bills will have a June 1st payment date. Durston also informed the committee that the sales ratio study was received on March 25, 2011. Clerk Leitheiser reported to the committee that the Supervisor of Assessment Office shifted the tax cycle to the County Clerk's Office on February 16th, the Final Multiplier was received on March 9th, and the taxes were shifted to the Treasurer's office on March 29th, 2011. Under State Law, the County Clerk's office had to wait until March 15th to contact the overlapping counties for their assessed valuations. Leitheiser also stated to the committee that her office's Tax Extension Department Head Tricia Maulding was to be commended for getting tax extensions completed on a timely basis. Durston reported that he has a staff member out on an extensive medical leave and needs to hire a replacement on a temporary basis, and stated that he would hire Andrea Mikolasek for this temporary part-time position with no benefits.

3. **Resolution 2011-4 to Appoint IMRF Agent -Approval:** The committee recommends the approval of Resolution 2011-4 to appoint Payroll Clerk Liz Holcomb as the County IMRF agent. **Motion by Blankenship, second by Hertel to Approve the Resolution to Appoint Liz Holcomb as the IMRF Agent. All in favor, motion carried. (See Resolution Book 11, pages 61-62.)**
4. **Revolving Loan Fund -Update:** Payments were received on all three Revolving Loan accounts. Amanda Cole shared a Revenue Loan Accountability Report for 2010 with the committee to show job creation and retention compared to the amount invested. Cole also shared a report with the committee showing the number of small businesses her office has assisted for the 1st quarter of 2011. Cole will prepare this report on a quarterly basis.
5. **Regional Office of Education Quarterly Report -Update:** The committee reviewed the ROE Quarterly report and recommends the approval. **Motion Blankenship, second by Hitchings to Approve the Regional Office of Education Quarterly Report. All in favor, motion carried.**
6. **FY 2012 Budget -Update:**
 - **Budget Hearing Dates: Wed. 7/27, Fri. 7/29 & Mon. 8/1 starting at 8:00 am.** The committee reviewed the Hearing Schedule, and Blankenship stated that in May the Office Holders will be receiving letters to get ready for the budget process.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Update/Approval Elections -Update:** County Clerk Leitheiser shared copies of the April 5th Consolidated Election Summary Report with the committee, and told them there was a 26% voter turnout at this Election. 4,768 total ballots were cast, including 665 early/absentee ballots, so 13.9% of those who voted, voted early. 191 of 210 Election Judges worked at the county's 42 precincts that day. There were a few voter tabulator issues that were taken care of by the tech support team. The committee discussed the lifespan of the voting equipment, which has an 8 year life expectancy. The voting equipment has been used for 9 elections now and is 5 years old.
2. **Recycling Program and Events:**
 - **Litchfield Drop Off Paving -Update:** The committee approved the quote from Litchfield Street Superintendent Art LeVoy to repair the foundation work and paving materials for the 32'x 32' area at the Litchfield Drop Shed for approximately \$2,000.
 - **Electronics Drive -Update:** Electronics Recycling Drive will be held on Thursday, May 5th from 12:00 p.m. - 5:00 p.m. and Friday, May 6th from 8:00 a.m. - 3:00 p.m. at the Montgomery County Recycling Center in Hillsboro.
 - **E-Waste Contract Renewal with Com2 -Approval:** There is a one year agreement to approve with Com2 for our Electronics Recycling Drives. **Motion by Durbin, second by Kuchar to Approve the Electronics Waste Contract Renewal with Com2. All in favor, motion carried. (See Resolution Book 11, pages 63-65).** Plunkett reported this contract has no cost to the County.
3. **EPA Report -Update:** EPA Inspector Gonet shared quarterly reports with the committee, and they discussed the excess used tires at the County and Townships and how they could help dispose of them. The committee discussed offering a municipal cleanup to help dispose of the tires and asked that Gonet check into this option.
4. **Animal Control Facility and Program:**
 - **Animal Control Intake Summary -Update:** The March intake at the facility was 47 animals. The total outgoing for March was 55 animals. There were 12 animals claimed, 9 were adopted, 29 were sent out to rescue and 4 were euthanized. Volunteers' hours for March were a total of 93 hours. There was a microchip clinic at the facility in March and CRC volunteers were there more often to walk dogs now that the weather is nicer.

- **Mobile Adoption Guidelines -Update:** The committee reviewed and discussed guidelines presented by Animal Control Officer Richardson for PAWS members to facilitate a mobile adoption event. Gene Miles stated that PAWS needs to help get the animals out of the facility. The next mobile adoption is planned for April 16th, 2011 at the Hillsboro Ace Hardware Store. The committee would like the State's Attorney Office to review these guidelines.
 - **Spay/Neuter Voucher Program -Update:** Richardson gave some guidelines to the committee on a Spay and Neuter Program to help promote adoptions and to use the money in the Pet Population control fund.
- 5. Property & Casualty Liability Insurance -Update:** The committee asked that Mr. Couch be contacted for an updated schedule for bidding out the Property & Casualty Liability Insurance.

Graden reported that he was a recent customer at the Montgomery County Animal Control Facility and was very pleased to report he received good professional service there.

PERSONNEL COMMITTEE REPORT: Given by Chairman Sharon Kuchar as follows:

Meeting held on Thursday, March 31st, 2011:

- 1. Proposal for Health Insurance -Update:** Jeremy Billington addressed the committee regarding an insurance product with Mutual Medical. They use Symetra as their Reinsurance stop loss carrier. The committee reviewed the proposal that was submitted.
- 2. Consociate Dansig Health Insurance Renewal Proposal -Update:** Steve Spinner and Travis Schmidt of Consociate Dansig shared some reports on the insurance claims with the committee. The committee reviewed reports that showed charge type totals. Hines & Associates is an organization utilized to review high expense costs for hospital tests and they perform disease and case management services that has saved \$24,764 year to date. Committee discussed some of the Health Care Reform Act changes, and Consociates presented a reinsurance proposal from two companies. The average yearly increase for Montgomery County's employee Insurance from 2003 to current was 6.6%.
- 3. Consolidation of Litchfield and Mo. Co. Sheriff's Dispatchers -Update:** Sheriff's Department representative Nimmo reported to the committee that testing for dispatchers will take place on April 1st. Twenty-six people reported for orientation and 12-16 people will test, and the testing process takes about one month. The County currently has 10 full-time telecommunicators and will need 2 additional full-time telecommunicators to consolidate with Litchfield. We need to negotiate with Litchfield to perform the dispatching duties, and the County is looking at the costs to add additional telecommunicators. We may need to pay the two new employees for 60-90 days until the contract takes place with Litchfield. The County will also need to take the training expense into consideration, and Nimmo will calculate the one-time expense to get the two additional telecommunicators added. The committee agreed that we must move forward to hire the two new telecommunicators. Moore asked if fees would be reimbursed by Litchfield. Plunkett reported to the Board that he met with Litchfield representatives recently, and part of the agreement between the city and the county would be for Litchfield to help fund the County's cost of training the 2 new employees.
- 4. Employee Personnel Manual -Update:** Several suggestions to consider were received for the employee manual. The issues will be sent to the County Insurance consultant who has been reviewing our Personnel Manual and Union Contracts.

SPECIAL PERSONNEL COMMITTEE MEETING HELD ON FRIDAY, APRIL 8TH, 2011:

- 1. Proposal for Employee Health Reinsurance -Approval:** Consociate Care Group representative Steve Spinner was present to answer questions at the Special Personnel

Committee meeting. The committee discussed the timeline to get the insurance approved for the June 1st renewal, and Spinner stated that if the Re-insurance agreement with RAS was signed today, it would stop the underwriting by RAS. This action would lock in the rates that the committee reviewed in the proposal as of the day it was signed, and the county would not be held to the agreement should we choose a different insurance company. The committee feels that we should stay with Consociate Dansig, because we have had a good track record with them and their costs are comparable. The committee approved signing the document to accept the RAS Agreement to lock in the reinsurance amount. The committee recommends to the Full Board to stay with Consociate Dansig for Employee Health Insurance. **Motion by Kuchar, second by Graden to Stay with Consociate Dansig for Employee Health Insurance. All in favor, motion carried.**

2. **Highway Department Part-Time Seasonal Help -Update:** The committee reviewed and discussed the issue with the Highway Department part-time seasonal help and the fact that it is not in the current Union Contract. The committee reviewed the last contract and saw the language that pertained to part-time seasonal workers. Kuchar informed the Board she made contact with the Laborers Union Representative to see if there would be any problems with using the language from the old contract and found that past practice can be used. She reported the Highway Department will need 2 part-time seasonal workers.
3. **Temporary Part-Time Help in the SOA Office -Update:** Ray Durston reported at the Special Personnel Committee meeting that he needed to hire a temporary part-time person for that office while a staff member was on extended medical leave. The committee approved to hire Andrea Mikolasek at the hourly rate she left with from the County Treasurer's Office and no benefits and the position must stay under 1000 hours.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Walton Park Project -Update:** Engineer Smith reported to the committee that the construction on the Walton Park Project started on March 17th and is currently underway. Plocher Construction is working to get the project done by the end of May.
2. **Red Ball Trail Project -Update:** Engineer Smith is finalizing the temporary easement approvals, and Branum reported to the Board that the paperwork has been completed as of yesterday.
3. **Minor Subdivision -Approval:** This subdivision has one small strip in Bond County. Per the State's Attorney office, the Montgomery County portion is ok to approve. **Motion by Branum, second by Miles to Approve the Minor Subdivision in Donnellson. All in favor, motion carried.** Plunkett stated that it meets the County Subdivision guidelines.
4. **Simpson Bridge Replacement -Update:** Branum stated this bridge replacement is scheduled for State FY2015, and we are about 2 ½ years away from construction. The committee discussed the three different possible designs, and design work is on hold until Engineer Smith advises. Smith has set up a Road & Bridge Committee tour on Monday, May 2nd, 2011 at 8:30 a.m. so members can view the roads to be used to get around the structure if it was closed for construction.
5. **Part-Time Seasonal Workers -Update:** Engineer Smith will hire two part-time summer workers to help with mowing. The current Union Contract does not have language that addresses part-time seasonal workers.
6. **CA-7 Rock Letting -Update:** A couple of our county roads have experienced significant damage due to the spring thawing. Smith plans to blade-mix these bad sections using a CA-7 aggregate, but the aggregate wasn't included in our original MFT Rock Letting, so Smith needs to hold another letting for this rock. The letting date is set for Monday, May 2nd at 8:30 a.m. before the Road & Bridge Committee tour.
7. **County Maintenance Resolution 2011-05 -Approval:** Branum stated the County needs to replace the County Maintenance Resolution #2010-10 with County Maintenance Resolution

#2011-05 to include blade-mixing work and county's share for the Red Ball Trail project. #2010-10 appropriated \$975,000.00, and #2011-05 will increase the appropriation to \$1,150,000.00. **Motion by Branum, second by Williams to Approve County Maintenance Resolution 2011-05 to Include Blade-mixing Work that will Increase the Appropriation from \$975,000 to \$1,150,000. All in favor, motion carried.**

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Durbin, second by Helgen to approve the 8 committee reports and minutes. All in favor, motion carried.

SCHEDULE CHANGES: Plunkett reminded members of the Special Road & Bridge Rock Letting on May 2nd at 8:30 a.m. and the committee bridge tour afterwards.

APPOINTMENTS: Motion by Williams, second by Hitchings to approve the reappointment of Joe Martin as Trustee to the Raymond Fire Protection District for a three year term. All in favor, motion carried.

PAY BILLS:

- 1. Approval to Pay Any Invoices from Adams & Wilson, PCC and Books and Moore: Motion by Blankenship, Second by Bone to pay any invoices for Adams & Wilson, PCC and Books and Moore. Voice Vote: In favor – 20, Against – 0, Absent – 0, Abstain -1 (Moore), Motion carried.**
- 2. Motion by Hitchings, second by Bathurst to pay all other approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2011.

ADJOURN: Until the Full Board Meeting on *Tuesday, May 10th, 2011 at 8:30 a.m.* in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Hitchings, second by Branum to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:10 a.m.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.