

**Montgomery County Board  
Minutes**

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**For Tuesday, May 10<sup>th</sup>, 2011 – 8:30 AM**

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, May 10<sup>th</sup>, 2011 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.**

**Roll call was taken. 19 members present, 2 members absent.**

**Members Present:** Mary Bathurst, Connie Beck, Nikki Bishop, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Robert Durbin, Joe Gasparich, Chuck Graden, Ed Helgen, Roy Hertel, Jarod Hitchings, Sharon Kuchar, Scott Merano, Gene Miles, Mike Plunkett, Richard Wendel, Dennis Williams.

**Members Absent:** Frank Komor, Jim Moore

**Pledge of Allegiance to the flag was given.**

**Mileage and Per Diem Approval:**

**Motion by Miles, second by Bathurst to approve the mileage and per diem. All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Kuchar, second by Hertel to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, April 12<sup>th</sup>, 2011. All in favor, motion carried.**

**CONSENT AGENDA:**

1. **Chief Assessment Officer's Report** – Ray Durston was present for questions.
2. **Circuit Clerk's Report** – Holly Lemons was present for questions.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and called members attention to two maps from Patton Mining showing the proposed mining area and rail spur rail and rail crossing locations. Leitheiser stated these maps will be available in her office for public inspection.
4. **County Treasurer's Report** – Ron Jenkins was present for questions.
5. **G.I.S. Coordinator's Report** – was submitted.
6. **Health Department Report** – Hugh Satterlee was present for questions.
7. **Probation Officer's Report** – was submitted.
8. **Public Defender's Report** – was submitted.
9. **Sheriff's Report** – was submitted.
10. **T.B. Department Report** – Sally Adams was present for questions.
11. **V.A.C. Report** – was submitted.

**APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA: Motion by Hitchings, second by Durbin to approve the 11 items on the Consent Agenda. All in favor, motion carried.**

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:**

1. **U of I Extension -Update:** U of I Extension Regional Director Denise Kistner reported to the Board about the proposed state legislation to cut County Board Match State funding. This State funding is given through the Department of Agriculture, and Kistner stated that without the County Board Match, it would decimate the Extension Program locally. She is contacting Legislators on this issue, and encouraged County Board members and the public to do the same.

2. **Resolution for Redistricting/Reapportionment Plan for County Board Districts -Update:** Chairman Plunkett reported on the decisions of the Redistricting Committee and reviewed the Resolutions all members received and stated they would be voted on at the June meeting. Changes to districts will move territory in rural Raymond Township from District #1 to #2, territory in the Village of Butler will moved from District #1 to #6, and territory in East Fork 4 Precinct except the City of Coffeen would be moved from District #4 to #3. Plunkett called members' attention to the last paragraph in the Resolution for Redistricting/Reapportionment Plan that sets salaries for County Board members for the next 10 years. Per this Resolution, members of the County Board shall be paid on a per diem basis at \$75.00 per day for meetings plus mileage. The Chairman of the County Board shall be paid \$7,500.00 per year. Previous amounts were \$60.00 per day meeting per diem and \$6,000.00 for Chairman's salary.
3. **Precinct Changes Resolution -Update:** Chairman Plunkett stated that the Precinct changes of the dividing line between East Fork #1 and #4 would match to the newly drawn County Board Districts, saving election costs. He stated that the Redistricting Committee met two times with help from GIS Coordinator Mary Purcell whose GIS maps made their job significantly easier. The Full Board decision on the new County Board districts must be made next month at the June meeting.

**BUILDING AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:**

1. **Historic Courthouse Renovations -Approval:** Hurst Rosche architect Brent Lance brought specifications and drawings for the Historic Courthouse renovation to the committee. Lance explained that the Data plan is near completion and that he is still working on some of the flooring specs and everything for the complete bid specs should be done by Tuesday. Lance shared a report for the cost of the renovations, which is as follows: the base bid is \$461,236, which includes the elevator replacement, fire alarm system, new exterior stairs, raising the floors on the 2<sup>nd</sup> floor, and construction of an access area to the southwest stair tower from the 3<sup>rd</sup> floor. Option #1 has a cost of \$135,000 and consists of renovations with new finishes to the 2<sup>nd</sup> floor offices on the north and east side of the building which does not include renovations to the offices on the east side of the 2<sup>nd</sup> floor. Option #2 has a cost of \$35,000 and includes costs for new finishes on the 3<sup>rd</sup> floor that is associated with taking out the stair case. Option #3 has a cost of \$75,000 and includes HVAC work for the 1<sup>st</sup> floor and basement. Option #4 is a cost of \$15,000 and includes replacement of currently non-functional Air Conditioning units. The Subtotal of the base project plus the 4 Options is \$721,236. The grant funds that the county will receive are \$226,000. The difference of \$495,236 is the total that county funds will pay for the proposed work. Lance stated that the timeline schedule for the proposed work will be as follows: If bid documents are approved Tuesday, they will be advertised and in the papers on Thursday, the Pre-bid meeting would be held on Tuesday, May 24<sup>th</sup> at 10:00 a.m. in the Board room, the Bid opening will be held on Tuesday, June 7<sup>th</sup> at 2:00 p.m., and Board approval on June 14<sup>th</sup>, 2011. Lance explained that there is a Fire alarm in the specs for the entire Historic Courthouse; however there are no plans for a sprinkler system. The Supervisor of Assessment office would need to move from the 3<sup>rd</sup> floor by mid-July. Lance reported that the project should take about 6 months. The committee discussed that some of the SOA files currently in the basement would go up to the 3<sup>rd</sup> floor. The committee recommends approving the bid specifications for the Historic Courthouse renovations and advertising for Bids. Chairman Plunkett stated that complete Bid Specs are now on the table in the Board room showing all the information needed in great detail. He reiterated that the base project amount is \$721,236.00 with \$226,000.00 in grant funds equaling a net cost to the county of \$495,236.00. Brent Lance explained to the Board that an alternate bid for renovating the east

offices on the second floor will be included because this work was mistakenly left in the bid specs. Gasparich asked Lance if he knew who the subcontractor on the fire alarm system would be. Lance replied he won't know until the bids come in. Hertel asked what part of the grant money for air conditioning is not being used. Lance reported that \$14,000 of the air conditioning grant from the board room will not be used, because it makes no sense to throw grant money away by installing duct work in the board room and then removing it later if the ceiling is raised in the future. **Motion by Bone, second by Wendel to Approve the Bid Specifications for the Historic Courthouse Renovations and Advertising for Bids. Roll Call Vote: Ayes – 19, Nays – 0, Absent – 2 (Komor, Moore). All in favor, motion carried. (For copy of Renovations Cost, See Resolution Book 11, page 67).**

## **2. Maintenance Issues and Report -Update:**

- **Brick repairs and Waterproofing:** Lloyd Meyer reported to the committee that he had Western Waterproofing come onsite a couple of days ago to review the brick on the Historic Courthouse to give an estimate for work.
- **City of Hillsboro Sewer Treatment Employees:** City of Hillsboro workers Jim May and Brett Reynolds reported to the committee that there is a problem with inmates at the jail discarding towels, items of clothing and wrapping from commissary items into the sewer system which ultimately effects a lift station to the water sewer treatment plant. The county needs to eliminate waste going into the sewer system from the Jail. To date, a basket was created by the man hole to help catch waste coming from the jail, which needs cleaned out about every other day. It is recommended that the County get a grinder to process the waste; however it is not going to eliminate the problem. The estimated cost of this grinder is in excess of \$20,000. The committee discussed that the best scenario to correct the problem would be to eliminate the waste at the source.
- **Elevator Inspection:** Lloyd Meyer reported to the committee that the elevators passed the third party inspections. Since the Historic Courthouse elevator will be replaced in the next few months, it did not get approval from the State.
- **Prioritized List for Maintenance Items:** The committee asked Lloyd to prepare a list of items that will need to be addressed for budgetary purposes. The committee discussed that the roofs at the jail and new courthouse had been assessed in the last couple of years and at that time we were told that they would be OK for the next 5 years.

**3. Proposals to Cut Down Trees at the Jail and Mekala Property -Update:** The committee reviewed four bids to remove 3 trees. The committee accepted the proposal from Douglas Tree Service to cut down the three trees in the amount of \$700.00.

**4. Agreement to Purchase Real Estate Parcel #16-02-482-005 -Approval:** The committee reviewed a contract prepared by Assistant States Attorney Betsy Wilson to purchase parcel #16-02-482-0005 in the amount of \$14,045. In this agreement, the County will convey a 40 feet by 64 feet section of Lot 10 which is currently the County Parking lot north of Dr. Mekala's business. Dr. Mekala's attorney Alan Pretnar has also reviewed and approved of this contract. The committee approves and recommends to the Full Board the Agreement to Purchase Real Estate Parcel #16-02-482-005. **Motion by Bone, second by Miles to Approve the Agreement to Purchase Real Estate Parcel #16-02-482-005. All in favor, motion carried. (See Resolution Book 11, pages 68-71).**

**5. Lighting Grant -Update:** Coordinator Daniels reported to the committee that an acceptance letter has been received from the Illinois Clean Energy Foundation for a grant to help with lighting upgrade costs for the Historic Courthouse. Dave Ronen from A & D Electric helped complete the paperwork for the grant and we can receive up to \$40,000 in expenses not covered by the DCEO grant for the Historic Courthouse lighting upgrades. In order to complete the grant requirements, Daniels and Ronen will need to prepare some educational information for the public regarding the importance of the lighting upgrades to conserve energy. An Open House will also be planned in the near future.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:**

1. **County Comprehensive Plan -Update:** Deabenderfer reported to the Board that GIS training dates are scheduled for Wednesday, May 18<sup>th</sup>, 2011 for one session at a Nokomis School and two sessions at LLCC in Litchfield. The next Comprehensive Planning meeting will be May 12<sup>th</sup> at 6:00 p.m. at the U of I Extension office where the Comprehensive Plan will be presented. He also announced an Open House at Coffeen City Hall this Thursday, May 12<sup>th</sup> at 9:00 a.m.
2. **Rail Trail -Update:** Chairman Deabenderfer reported that he met with NAGS and the committee reviewed pictures that Mark Joy took of the Butler Trail before and after the contractor installed the sewer line last year. The Natural Area Guardians (NAGS) was pleased with the contractor's repairs and will look at possibly doing the maintenance on the trail. Deabenderfer also reported that he met with Assistant State's Attorney Betsy Wilson and she will look into drawing up a lease agreement with NAGS to maintain the trail which the committee will review next month. NAGS is looking to fundraise so they can have funds to mow the trail. The committee also discussed some open dumping at the Butler end of the trail on Fairground property. Deabenderfer said a group walked the entire trail last Sunday and they found about 25 large railroad spikes. Deabenderfer presented the photos of the trail to the Board which showed a remarkable difference before and after the clearing work that was done.
3. **Green Diamond Trail -Update:** Deabenderfer received a call reporting that the Green Diamond Trail from Waggoner to Farmersville needs to be oiled and chipped again. Coordinator Daniels will call Pitman Township Road Commissioner Tony Krager to get a cost to oil and chip to put in the FY 2012 budget and a community service crew will cut the brush back from the trail. Deabenderfer stated this trail was used for the 5K run during Irish Days.
4. **Amended Resolution #2011-05 to Abate Taxes for Property Located in the Montgomery County Enterprise Zone -Approval:** Committee discussed an amended Resolution to abate taxes for property located in the Montgomery County Enterprise Zone. Coordinator Daniels reported that this same revised Resolution to abate taxes will be mailed out to about 100 taxing districts within the County for their approval. She explained to the Board that an application to expand the Enterprise Zone was sent 1-1½ years ago and the Enterprise Zone has been extended for 20 years and could be extended to 30 years so this Amended Resolution is generic for future use. Daniels thanked the County Clerk's office for helping the project by customizing the Resolutions and providing mailing labels. **Motion by Deabenderfer, second by Beck to Approve the Amended Resolution #2011-05 to Abate Taxes for Property Located in Montgomery County Enterprise Zone. All in favor, motion carried. (See Resolution Book 11, page 72).**

**EMA/AMBULANCE COMMITTEE REPORT: Given by Vice Chairman Joe Gasparich as follows:**

**Ambulance Call Reports:**

A summary of monthly operations for **April 2011** are as follows:

**Total calls: 322 Total amount billed: \$187,422.40 Amount collected: \$113,091.36**

**AMBULANCE REPORT:**

1. **Collections -Update:** Total Collections for **April** are **\$113,091.36 (Old System - \$514.92 New Program \$112,576.44)**
2. **ABC3 Conference -Update:** The Conference was very informative and well presented. All classes were set up so that the EMA staff were informed of all new rules and regulations for the ambulance industry. They learned several new things that will be implemented in our billing here. (New forms, Poverty guidelines, etc.) One class was "Are you smarter than a Medicare auditor" and was presented by an actual Medicare auditor.

The conference was very well attended (200+) and was a great learning tool. Will be glad to attend again next year.

3. **Small Claims -Update:** The next small claims court date is May 13<sup>th</sup>, 2011.

#### **EMA:**

1. **Earthquake Shakeout -Update:** Was April 28<sup>th</sup>, 2011. Gasparich reported that some groups and schools participated in the drill by learning to duck, cover and hold on to strong furniture in case of an earthquake.
2. **MABAS 56 -Update:** MABAS President Leo Beasley was unable to attend the committee meeting. Gasparich explained that the County joined MABAS (Mutual Aid Box Alarm System) 5-6 years ago at \$175 yearly dues. We have access to Fire Department and Ambulance Resources in other areas of the State, and if we had an incident here such as flood or tornado, we have MABAS resources available to us. He reported that about \$600,000 worth of equipment resides in Montgomery County and recently the light tower was deployed to Marion, Illinois.
3. **IMT Meeting -Update:** The County Incident Management Team meeting was held April 27<sup>th</sup> at the Montgomery County Health Department where 14 members attended. The scenario for the evening was "Tornado Touch Down in Nokomis". This group will meet the last Wednesday of each month. The next meeting will be May 25<sup>th</sup> at the Litchfield Fire Station with B.J. Wilkinson as the host. Training will be on the role of Incident Command.
4. **April Storms -Update:** Damages were discussed and Gasparich reported we did not receive State or Federal assistance due to their determination that the storms here were minimal.
5. **IMT Deployment and EMA Deployment -Update:** The committee discussed the possibility of employees volunteering for IMT Duty and nonpaid Personal Time or Vacation Time. Holmes would get paid because that is part of her job duties. Gasparich reported they are working on the issues.
6. **Historic Courthouse -Update:** The committee discussed questions on outside ramp, elevator, alarm system and sprinklers planned for the Historic Courthouse renovations, and will check with Buildings & Grounds Committee for more information. Gasparich stated that is good that a fire alarm system will be installed because it will save the building in case of fire.

#### **NEW BUSINESS:**

1. **Light Tower/Generator Deployment -Update:** The unit went to Marion for flood fighting detail and MABAS Branch Chief Larry Jamrozek is unsure at this point how long it will be needed. Gasparich stated that when equipment is borrowed those who use it are encouraged to service the equipment before returning.

#### **FINANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:**

1. **Cost Study for County Fees -Update:** County Clerk Leitheiser reported that as requested, she has made contact with Maximus to possibly conduct a Cost Study for County Services. A Cost Study must be performed in order to raise fees for some County services and the County hired Maximus to complete a cost study several years ago for the County Recorder and Sheriff's Offices. Maximus also has the capability to complete a cost study for Sheriff Dispatching services for other agencies. Clerk Leitheiser also reported that she checked with Patton & Associates to see if they would perform a cost study for GIS fees and they declined. Clerk Leitheiser has offered to survey the County offices to find out what fees are currently being charged for services and to research the potential for fee increases or additional fee implementation.
2. **Forrestal Group Report on Assessment Work -Update:** Gene Stuard of Forrestal Group reported to the committee that he continues to have meetings and work on the formula to assess the coal rights. Spreadsheets should be done in the next 60-90 days. Stuard explained that

there are different ways to assess the Coal Rights with a price per acre for taxing purposes. Blankenship stated that the school district will be the main beneficiary of the increased assessment on coal rights.

2. **Dean Lee, Director of Human Resources for Patton Mining –Update:** Dean Lee gave the Committee an update on the progress of the construction at the Deer Run Coal Mine. Dean Lee reported that they are currently working on the Bottom Development Stage which is the construction of the starting gates for the longwall operation. During this process, they are producing some coal and have about 60,000 to 75,000 tons on the ground. The slope to the coal seam is 2,500 feet long and was constructed to descend at a 9 degree angle. Dean Lee also gave an update on the Transportation methods that will be used. Two rail spurs are currently being constructed from the mine site that will hook up with the Northfolk Southern and the Union Pacific Rail Roads. The rail spurs should be finished by the end of this summer. The Coal Company is also constructing a large docking area on the Ohio River in order to ship coal on barges. Dean Lee stated that the projection plans to mine 5 to 6 million tons of Coal in 2012 and they could produce 8 to 10 million tons of coal in 2013. Dean Lee stated that when complete, the Deer Run mine will be the number one coal producing mine (per man hour) in the world. The committee also discussed the 2% royalty that the county will receive per the contract. Chairman Plunkett asked Dean Lee to come to the full board meeting in June to give the entire board an update on the progress of the coal mine.
1. **Resolution# 2011-06 Establishing Fees for Civil Union License and Certified Copies**  
**-Approval:** Clerk Leitheiser presented a resolution to establish a fee for a Civil Union License to charge the equivalent as the fee for Marriage Licenses. Plunkett stated that it will be \$45 for the Civil Union License, \$10 for a Certified Copy and \$4 for an additional copy. **Motion by Blankenship, second by Bathurst to Approve the Resolution Establishing Fees for Civil Union License and Certified Copies. All in favor, motion carried. (See Resolution Book 11, page 73).**
2. **FY 2010 County Audit -Approval:** The committee discussed the County Audit that was presented last month by Patton & Company. The committee reviewed and recommends the approval of the FY 2010 County Audit to the full board. **Motion by Blankenship, second by Kuchar to Approve of the FY 2010 County Audit Report presented last month. All in favor, motion carried.**
3. **2 Year Proposal to Perform the Audit -Approval:** The committee reviewed and discussed a 2 year proposal from Patton & Company to complete the County audit for the next 2 years. The FY 2011 County Audit would be \$33,000 and \$7,000 for the Circuit Clerk's Audit. The FY 2012 County Audit would be \$35,000 and \$7,000 for the Circuit Clerk's Audit. Bathurst asked why this service is not going out for proposal so other County auditors can compete for this service. Deabenderfer asked if it was feasible to put this out for bid when the proposal from Patton & Company has already been read which would put competitors at an advantage. Chairman Plunkett stated that the County asked Patton & Company for their proposal. Hertel stated we would be paying the same amount for FY 2011 as we did in FY 2010 and there would be an increase only in FY 2012. Kuchar suggested we accept Patton & Company's proposal today and ask for proposals in two years. Bathurst reminded the Board that when we put out for proposals last year, the other proposal came in lower but the board did not accept it. **Motion by Bathurst, second by Graden to Request Audit Proposals for FY 2011 and FY 2012. Roll Call Vote: Ayes – 9, Nays – 10. Those voting Aye: Bathurst, Beck, Bone, Deabenderfer, Gasparich, Graden, Helgen, Miles, Williams. Those voting Nay: Bishop, Blankenship, Branum, Durbin, Hertel, Hitchings, Kuchar, Merano, Plunkett, Wendel. Those Absent: Komor, Moore. Motion failed.** Kuchar suggested staying with Patton & Company and to ask for new proposals when their new contract is up, and Bishop asked Chairman Plunkett for the best time for getting new proposals. Chairman Plunkett replied that to prepare for the budget, best time would be in the spring after the current audit has been completed. Bathurst asked Plunkett if the Board has to accept both years in Patton's proposal,

and Plunkett replied no, that it is up to what the Board wants. **Motion by Kuchar, second by Hitchings to Accept Patton & Company's Proposal to Complete the FY 2011 Audit for a total of \$40,000 and the FY 2012 Audit for a total of \$42,000. Roll Call Vote: Ayes – 15, Nays – 3. Those voting Aye: Beck, Bishop, Blankenship, Bone, Branum, Deabenderfer, Durbin, Hertel, Hitchings, Kuchar, Merano, Miles, Plunkett, Wendel, Williams. Those voting Nay: Bathurst, Gasparich, Graden. Those Absent: Helgen (left meeting prior to this vote), Komor, Moore. Motion carried.**

4. **FY 2012 Budget Schedule and Transmittal Letter -Approval:** The committee reviewed the FY 2012 Budget Schedule and Transmittal Letter to the Office Holders. **Motion by Blankenship, second by Branum to Approve the FY 2012 Budget Dates and Schedule. All in favor, motion carried.**
5. **Revolving Loan Fund -Update:** Amanda Cole reported there is a potential new business interested in applying for the Revolving Loan. The three current Revolving Loan accounts are current on payments. In August there will be an open house for a 1 year anniversary for a Hillsboro business currently using the Revolving Loan Fund.
6. **CEFS Ordinance #2011-07 & Intergovernmental Agreement to Provide for Public Transportation in Montgomery County -Approval:** CEFS Director Kristie Warfel addressed the Board regarding the annual Ordinance and Intergovernmental Agreement Montgomery County approves each year. She explained that out of the six counties they oversee, Shelby County is the main provider who disburses the funds to CEFS once the Intergovernmental Agreement is passed by all participating counties. She reported that she has seen an increase of over 1,000 new riders in Montgomery County this past year. She also reported a huge increase of \$7,000 in Medicaid transports in the County. Since March, 2011, transport dollars reached \$12,000. She stated that anyone can ride with a fee schedule of \$1 under 16 years of age and a suggested donation for 16 years and older. Treasurer Jenkins reported that the County has \$4,000 budgeted to offset CEFS expenses and the County has contributed this same amount over the last four years. **Motion by Blankenship, second by Gasparich to approve CEFS Ordinance #2011-07 with CEFS to Provide for Public Transportation in Montgomery County. All in favor, motion carried. Motion by Blankenship, second by Graden to approve the Intergovernmental Agreement with CEFS to Provide for Public Transportation in Montgomery County. All in favor, motion carried. (For copies, see Resolution Book 11, pages 74-76).**

**HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:**

1. **Elections -Update:** County Clerk Leitheiser reported to the committee that the recount for the Litchfield Ward 3 Alderman race was resolved with the same results as on Election night. Information was also shared regarding the Cost per Vote for the April 5th, 2011 Consolidated Election, and total costs were \$94,121.68 with 4,768 ballots cast at a cost per vote was \$19.74. The committee discussed consolidating precincts, but the consensus was to consolidate election judges where possible instead. Leitheiser stated Judges are commissioned through the March, 2012 General Primary Election so any changes should take place after March, 2012. State's Attorney Matoush will research the consolidation of Election Judges after the March, 2012 Election.
2. **Recycling Program and Events:**
  - **Fayco Enterprises - Update:** The committee discussed and approved for the County Recycling Program to process materials that are collected and shipped to the County from Fayco. The agreement was reviewed and approved by Assistant State's Attorney Wilson. The Montgomery County Recycling Program would be processing the materials.
  - **Conservation Day - Update:** Recycling Coordinator Lutz will be giving presentations to almost 300 fifth graders from Montgomery County for Conservation Day next

Wednesday at the U of I Extension building. They will be shown how to reduce waste by reusing bottles as miniature greenhouses.

- **Electronics Drive - Update:** Durbin reported that the Electronics Drive was held May 5<sup>th</sup> and 6<sup>th</sup> and we received 77,000 lbs. of electronics. Our 1<sup>st</sup> year we collected 90,000 lbs. and the 2<sup>nd</sup> year 81,000 lbs. Because of these Drives, we have kept a total of 250,000 lbs. of recycled electronics out of the landfill.
- 3. EPA Report -Update:** Bill Gonet handed out information to the committee regarding the Solid Waste Landfills in Illinois for 2009. The committee discussed the problem of excess used tires around the County and the fact that the State currently doesn't have anything in the budget to collect and recycle tires.
- 4. Animal Control Facility and Program:**
- **Animal Control Intake Summary -Update:** The total intake for April was 54 dogs and cats. 13 were claimed, 13 were adopted, 17 went to rescues, and 2 were euthanized.
  - **Spay/Neuter Fines -Update:** Richardson explained to the committee that she has checked with Department of Agriculture representative Stacey Ballard to see what can be done as far as fining adopters that do not have their animals spayed or neutered within the required 30 day time frame. Ballard explained that counties can set fines should they need to do so. Richardson stated that she has to spend a lot of time going through the stack of paperwork to make phone calls and write letters to these adopters asking them to show proof that the animal they adopted from the facility has been in fact spayed or neutered according to state law. The committee discussed charging a fine of \$50 per animal if sterilization proof is not received within 60 days of the adoption. The committee will discuss this problem next month and may decide to impose a larger fine to help make sure adopters get their new pet sterilized.
  - **Mobile Adoption -Update:** There will be a mobile adoption at Rural King on May 21<sup>st</sup> at Rural King run by PAWS Care group.
- 5. Property & Casualty Liability Insurance -Update:** The committee reviewed information from Insurance Consultant Tom Couch regarding the timeline for preparing the bid specs for the Property & Casualty Liability Insurance. Mr. Couch will attend the June Committee meeting with the draft of the bid specs for the committee to review.

**PERSONNEL COMMITTEE REPORT: Given by Chairman Sharon Kuchar as follows:**

- 1. IMRF Request -Update:** Committee discussed a request from Mary Purcell regarding purchasing back IMRF service.
- 2. Employee Personnel Manual -Update:** The committee reviewed recommendations from our Insurance Attorney Julie Bruch regarding the Personnel Manual. These recommendations will be reviewed a few at a time each month to incorporate into the Personnel Manual. Kuchar explained that this process will be ongoing for the next 4-5 months and asked the Board members if they would like to review the recommended changes all at once or a few each month. Bathurst suggested they see the items each month rather than the finished product. The majority of Board members in attendance were in agreement, so Kuchar stated the recommended changes will be made available to them monthly as they are finalized by the committee.

**ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:**

- 1. CA-7 Rock Letting Acceptance of Low Bid -Approval:** One bid was returned from Nokomis Quarry Company. **Motion by Branum, second by Miles to Approve the Low Bid from Nokomis Quarry Company for \$11.75 per ton. All in favor, motion carried.**

2. **FAS 1746-CH 9 Red Ball Trail Project – Section 09-00131-00-RS Letting -Update:** One bid was returned from Moniger Excavating of Moro, Illinois. The total bid was \$1,336,669.10, which exceeded the Engineer's Estimate (\$1,063,265.25) by approximately 25.7%. Five bidders did not return bids. Branum stated we can rebid the project this fall. Bone asked why only one bid came in and would like to find out from the Engineer why the bid was so much higher than the estimate. Plunkett replied the window for receiving bids may have been too short as easements had to be secured first. **Motion by Branum, second by Bone to Reject the Bid for the Red Ball Trail Project from Moniger Excavating. All in favor, motion carried.**
3. **Simpson Bridge Replacement -Update:** The committee discussed the two options to repair the Simpson Bridge. It will cost about \$300,000 less to close the bridge to make the repairs, and Branum reported that the road tour went well with only 6 minutes to drive around the bridge should it be closed. Construction time is 60 days and will occur in 2014 or 2015. Graden asked why the project won't occur until 2014 or 2015, and Branum stated that Engineer Smith reported that prior County Engineer Boehler applied for Federal funds which will be in the State's budget for 2015. **Motion by Branum, second by Kuchar to Close the Road and Repair Simpson Bridge as Soon as Possible in 2014 or 2015. All in favor, motion carried.**
4. **Part-Time Summer Workers -Approval:** There is \$5,000 in the Highway Department Budget for summer workers. The committee reviewed the guidelines for summer workers that were in the previous contract, and Personnel Chairman Sharon Kuchar contacted the Highway Department Union Representative who did not have any issues with going by the previous contract's guidelines for summer workers. Engineer Smith reported that he would like to hire one summer worker for 12.5 weeks at \$10.00 per hour for mowing. **Motion by Branum, second by Williams to Approve Engineer Smith Hiring a Summer Worker. All in favor, motion carried.**
5. **Resolution #2011-06 to appropriate funds for 1090 B-CA, East 19<sup>th</sup> Rd., Nokomis Road District, 50% RD – 50% County Project -Approval:** Total cost is \$21,650.88. **Motion by Branum, second by Miles to Approve Resolution #2011-06 to appropriate funds for 1090 B-CA, East 19<sup>th</sup> Rd., Nokomis Road District, 50% RD – 50% County Project. County's portion would be \$10,825.44. All in favor, motion carried. (See Resolution Book 11, pages 77-78).**
6. **Resolution #2011-07 to appropriate funds for 1091B-CA, Dutchmans Ave., Walshville Road District, 50% RD – 50% County Project -Approval:** Total cost is \$1,501.50. **Motion by Branum, second by Bone to Approve Resolution #2011-06 to appropriate funds for 1091B-CA, Dutchmans Ave., Walshville Road District, 50% RD – 50% County Project. County's portion would be \$750.75. All in favor, motion carried. (See Resolution Book 11, pages 79-80).**
7. **South of Kinks Korner County Road Repair -Update:** Engineer Smith reported that he had a meeting last Friday with Coal Mine Management regarding repairs to the County road by Kinks Korner. The Coal Mine will purchase and haul 2,700 tons of rock and store it in a field near the road. The Highway Department will then construct the base and blade mix for the road to repair it.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:** Motion by Gasparich, second by Hitchings to approve the 8 committee reports and minutes. All in favor, motion carried.

**SCHEDULE CHANGES:** Board Chairman Plunkett informed the Board that the next Economic Development Committee meeting date is changed to June 1<sup>st</sup> at 6:00 p.m. instead of June 8<sup>th</sup>.

**APPOINTMENTS:** Motion by Blankenship, second by Hertel to approve the reappointment of Dr. Roger McFarlin to the Montgomery County Tuberculosis Care and Treatment Board for a 3 year term. All in favor, motion carried.

Hertel discussed an e-mail regarding potential legislative changes to the sales tax reimbursement to the County being held by the State, which could affect Montgomery County by approximately \$450,000.

**PAY BILLS:**

- 1. Approval to Pay Any Invoices from Adams & Wilson, PCC and Books and Moore:** Motion by Wendel, Second by Hitchings to pay any invoices for Adams & Wilson, PCC and Books and Moore. All in favor, motion carried. (Moore Absent).
- 2. Motion by Hitchings, second by Wendel to pay all other approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2011.

**ADJOURN:** Until the Full Board Meeting on Tuesday, June 14<sup>th</sup>, 2011 at 8:30 a.m. in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

**Motion by Branum, second by Bathurst to adjourn the Full Board Meeting. All in favor, motion carried.**

Meeting adjourned at 9:58 a.m.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.