

**Montgomery County Board
Minutes**

For Tuesday, August 9th, 2011 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, August 9th, 2011 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 18 members present, 3 members absent.

Members Present: Mary Bathurst, Connie Beck, Nikki Bishop, George Blankenship, Terry Bone, Ronald Deabenderfer, Robert Durbin, Chuck Graden, Ed Helgen, Roy Hertel, Jarod Hitchings, Sharon Kuchar, Scott Merano, Gene Miles, Jim Moore, Mike Plunkett, Richard Wendel, Dennis Williams.

Members Absent: Bonnie Branum, Joe Gasparich, Frank Komor

Chairman Plunkett informed the Board of Bonnie Branum's wife Gloria's recent passing, and stated that the funeral visitation is this evening, August 9th at Miller Funeral Home in Vandalia and funeral services will be tomorrow, August 10th also at the Funeral Home.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Wendel, second by Bishop to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Kuchar, second by Miles to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, July 12th, 2011. All in favor, motion carried.

CONSENT AGENDA:

1. **Chief Assessment Officer's Report** – Ray Durston was present for questions.
2. **Circuit Clerk's Report** – Holly Lemons was present for questions.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and mentioned that she is waiting on Candidate Guide Manuals from the IL State Board of Elections to include in Candidate packets. Once available, she will have Candidate packets available at next month's meeting.
4. **County Treasurer's Report** – was submitted.
5. **G.I.S. Coordinator's Report** – was submitted.
6. **Health Department Report** – Financial Officer Jodi Perkins was present for questions.
7. **Probation Officer's Report** – was submitted.
8. **Public Defender's Report** – was submitted.
9. **Sheriff's Report** – was submitted.
10. **T.B. Department Report** – Sally Adams was present for questions.
11. **V.A.C. Report** – Dave Strowmatt was present for questions.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA: Motion by Bathurst, second by Hitchings to approve the 11 items on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Chairman Mike Plunkett stated all action from the Coordinating Committee will be made within the other committee reports.

BUILDING AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

- 1. ADA Compliance at Courthouse Complex -Update:** Bone stated that Circuit Clerk Lemons reported there are a few issues at the Courthouse Complex to address for ADA Compliance. The counter heights in many of the offices need to be lowered, the ADA Parking sign needs to be changed to read the minimum fine of \$250, the entry threshold is over ¼” higher than it should be, the Jury box has a step up and can’t fit a wheelchair, and there is not room to maneuver a wheelchair in the Jury room. Lemons will work with Lloyd Meyer to get some of these issues resolved and the committee will look at getting the counters lowered to be ADA compliant.
- 2. Historic Courthouse Renovations Bid Opening -Approval:** Bone informed members that Brent Lance from Hurst-Rosche Engineers stated that there were three bids opened for the Historic Courthouse Renovations. Korte & Luitjohan Construction submitted a base bid of \$836,900 and Alternate #1 bid in the amount of \$52,500, Bruce Unterbrink Construction submitted a base bid of \$864,444 and Alternate #1 bid in the amount of \$44,963, and Jun Construction’s bid came in at \$911,000 for the base bid and \$46,800 for Alternate #1 bid. Alternate Bid #1 is for the Renovation work on the second floor on the east side of the Board Room which includes all finishes and flooring. Lance also stated that the bid documents were changed to reflect a \$100,000 reduction in electrical work and \$100,000 to \$150,000 reduction in work for the HVAC. Lance stated that the electric issues in part of the building will be addressed, the fire alarm system is still included in the project and that if anything else were taken out, the project is not worth doing. The DCEO grant for the elevator and the Energy grant will still apply. Lance added a 10% contingency amount for change orders. The committee discussed doing the alternate bid work while the elevator is down. If the project is approved at the full board meeting, construction could start in October. Information will need to be given to the public regarding the construction issues and how the offices in the Historic Courthouse will be able to assist the customers during this 6 month renovation. County Clerk Leitheiser reported that Absentee/Early voting will be from February 9th – March 19th, 2012. The Contractor will have 180 days or 6 months to complete the project once the “Notice to Proceed” documents are signed, so the project should be done in March 2012. The committee recommends the bid with Korte & Luitjohan Contractors in the amount of \$836,900 and Alternate #1 bid in the amount of \$52,500. Bone then deferred to Hurst Rosche Architect Brent Lance who explained the Alternate #1 bid work behind the Board room. Lance reported a correction that the bid documents were changed to reflect a \$50,000 reduction in work for the HVAC. He also reported that with Alternate #1 bid, the offices behind the Board room will have paneling removed, plaster repaired and skim coated, trim work repaired, doors refinished, and stairway carpeted and will check on ceiling tiles since these have already been replaced. He stated that all three bid amounts for Alternate #1 were close in amount, which reassures us that they were all looking at the project carefully. Bone made a motion and Hitchings seconded to accept the low Base bid of \$836,900 and Alternate #1 of \$52,500 from Korte & Luitjohan Contractors for Historic Courthouse renovations for a total of \$889,400. Hertel stated he feels these issues should be voted on separately because the work behind the County Board room is too costly. Miles stated one of the reasons the committee approved to address this area right now is because the elevator will be replaced, the second floor will be empty at this time. Merano interjected that the project started out at \$500,000 then went up to \$700,000 and now it is higher yet. Chairman Plunkett explained that the grants the County is receiving totaling \$242,000 will be removed from the total of \$889,400, which brings the total the county owes down to \$647,400. Merano stated he wants to be on record saying the County should go back to repairing just what needs to be done to address safety concerns, until the County has enough funds to build a new facility. Bone recapped by saying that the committee went with the Board’s decision to exclude all work to the Board room and then after the bids came in still too high, the committee cut more from the project. He stated if the County Board doesn’t approve it today, we will lose the Energy Grant and we still will need to put the elevator in.

Merano asked if there was any other way to recoup the grant funds. Chairman Plunkett stated that we have already applied for a one year extension on the elevator grant and he reported that West Central Development Corporation has notified us that we must accept the bid today or the money for the energy grant will be unavailable. **Motion by Bone, second by Hitchings to Accept the Low Base Bid of \$836,900 and Alternate #1 of \$52,500 from Korte & Luitjohan Contractors for Historic Courthouse Renovations for a Total of \$889,400. Roll Call Vote: Ayes - 17, Nays – 1, Absent - 3. Those Voting Aye: Mary Bathurst, Connie Beck, Nikki Bishop, George Blankenship, Terry Bone, Ron Deabenderfer, Bob Durbin, Chuck Graden, Ed Helgen, Roy Hertel, Jarod Hitchings, Sharon Kuchar, Gene Miles, Jim Moore, Mike Plunkett, Richard Wendel, Dennis Williams. Those Voting Nay: Scott Merano. Those Absent: Bonnie Branum, Joe Gasparich, Frank Komor. Motion carried. (See Resolution Book 11, pages 163-167).**

3. **Maintenance Issues and Report -Update:** Chairman Bone reported that the brick work estimates were included in the FY 2012 budget. Also, the south porch of the Historic Courthouse has been painted.
4. **141 N. Main St. Hillsboro Purchase -Update:** The closing date on this property was Friday, August 5th, 2011. The Committee is looked at parking lot possibilities and will have Engineer Smith draw up some plans.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **County Comprehensive Plan -Update:** Chairman Deabenderfer reported that the Comprehensive Plan is on hold and stated he appreciates the work that the Planning committee has done and hopes to come to a solution as soon as possible. Mike Plunkett, Ron Deabenderfer, Sandy Leitheiser and Amanda Cole will need to meet with Ryan Hobson from the U of I Extension to resolve this issue, and Deabenderfer will call and schedule a meeting with him.
2. **Caretaker Lease Agreement with NAGS for Butler Rail Trail -Update:** The committee reviewed the proposed agreement from the Natural Area Guardians, Deabenderfer stated there is one small change to our agreement and he will present an agreement to the Full Board to review for one month.
3. **Proposal to Oil & Chip the Green Diamond Bike Trail -Update:** The committee discussed the re-surfacing options and the estimate of \$19,420 to oil and chip the bike trail. The bike trail was last oiled and chipped in 2007. Deabenderfer stated we are looking at alternative methods.
4. **MCEDC -Update:** Deabenderfer reported that he and Heather Hampton+Knodle represented the MCEDC at a meeting in Raymond with the new bidders for Internet Broadband which reported the progress. The Demuzio Broadband project is in place, and Royell is the point to point wireless internet provider. Deabenderfer learned the funding is available through the stimulus program for cable which is also now available and in use from Chicago to Collinsville. The purpose of the meeting in Raymond was to discuss putting fiber down Route 16 between Litchfield and Hillsboro which is very important for economic development. He reported that Route 16 will be repaved in the next 2 years and slowly broadband will be available in the County and we need to keeping stating the need for the project. Deabenderfer also reported that the Search committee has completed the new job description for the new Executive Director Position of Montgomery County Economic Development Corporation. The next MCEDC Summit is planned for Wednesday, October 26th at LLCC in the evening. Deabenderfer stated KK Gifts will have an open house today on Tuesday, August 9th, 2011 at 11:00 a.m and also reported on the Revolving loan stating that Sorellas' Restaurant has filed for bankruptcy. The Montgomery County State's Attorney will have to work with the Bankruptcy court. Deabenderfer announced that the next MCEDC Board of Directors meeting will be Monday, August 15th at 4:15 p.m. at the Hillsboro Hospital concerning the Distance Learning Project.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman Jim Moore as follows:

Ambulance Call Reports:

A summary of monthly operations for *June 2011* are as follows:

Total calls: 307 Total amount billed: \$117,248.30 Amount collected: \$116,832.52

A summary of monthly operations for *July 2011* are as follows:

Total calls: 296 Total amount billed: \$171,344.00 Amount collected: \$107,769.71

AMBULANCE REPORT:

- 1. Collections -Update:** Total Collections for **July** are **\$107,769.71**
- 2. Small Claims -Update:** There are 7 small claims set for a status hearing on August 19th, 2011. _
- 3. Midwest Collections -Update:** Moore reported that we have added Midwest Collections as another collection agency, and 40 claims have been sent to them. We get 60% of what they collect or 50% if it goes to court. Pinnacle Collections has not sent anything lately.

EMA:

- 1. 2012 Full Scale Exercise -Update:** Moore reported a Full Scale Exercise will take place on June 26th, 2012 in Litchfield with St. Francis in charge of getting a location in the Litchfield area for the exercise. Any Committee member or County Board member interested in taking part in this exercise should advise Director Holmes.
- 2. Radios and Pagers -Update:** Moore reported EMA pagers will need to be replaced due to the new narrow banding in 2013. MCSODC held a meeting on July 14th to explain the rules on narrowing of all county radios and pagers. Cost will be \$430 for each new pager, and the County needs new pagers for Director Holmes and one for Joe Gasparich.
- 3. Cooling Centers -Update:** Moore reported we were prepared during the recent heat warning period, with Cooling Centers on standby during the week of July 25th – 30th. All centers were available but none were used.
- 4. Grant Update for Generators -Update:** Moore reported the Grant application for generators was sent in to Mike Cavanaugh of West Central Development, and we learned that Cavanaugh will need to put that application in with another Montgomery County request because the amount was too low. Holmes reported to the committee that IKE grants are out of money for this year.
- 5. Donations for Shelters -Update:** Moore reported that Big O's Computer Service owners Orville and Stella Stokes of Taylor Springs donated 30 blankets and 5 cots for emergency events. The EMA Committee appreciates the donations and also thanked member Bathurst for donating a generator.
- 6. New Rules from FEMA -Update:** Per IEMA, Moore reported we need to do a full scale exercise once a year.
- 7. Montgomery County Incident Management Team Standard Operating Guidance for Deployment and Operations -Approval:** Gasparich provided the committee with the Montgomery County Incident Management Team's Standard Operating Guidance for Deployment and Operations, and stated this team will not take over from the jurisdiction at emergency events, but will be available to help. Moore reported this written guidance needs to be approved and added as an "Annex" to the County's EOP. **Motion by Moore, second by Bone to Approve the Montgomery County Incident Management Team Standard Operating Guidance for Deployment and Operations to be Added as an Annex to the County Emergency Operation Procedure. All in favor, motion carried. (For copy, see Resolution Book 11, pages 168-171).**
- 8. Time Change for September EMA Meeting -Update:** Moore reported a time change for September 6th EMA meeting from 3:00 p.m. to 2:00 p.m. IEMA Conference check-in is from 1:00 p.m. – 5:00 p.m.

OTHER BUSINESS:

- 1. Hillsboro Ambulance District Levy -Update:** Moore reported from Chairman Plunkett that Hillsboro Ambulance District levy dropped 36%, with last year's levy at \$157,000 and decreased this year to \$100,000. Also, this is after Hillsboro Ambulance built a new building and purchased a new ambulance in the past year. Moore commended the Hillsboro Ambulance District for their budget and levy practices.
- 2. Raymond/Harvel Ambulance District -Update:** Moore reported that the Raymond/Harvel Ambulance District needs more volunteers.
- 3. Coal Rail Spur / Emergency Routes -Update:** Moore reported that Bill Schroeder called regarding the Coal Rail Spur potentially blocking two emergency routes simultaneously along Illinois Route 185 and 6th Avenue on the south edge of Coffeen. Moore stated coordination will be done with the Coal Mine and Railroad Company to assure prompt emergency response time.

FINANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

- 1. Revolving Loan Fund -Update:** July Revolving Loan payments were received, and Amanda Cole reported to the committee that on Tuesday, July 26th one of the three revolving loan recipients filed for bankruptcy. Blankenship reported all payments were received so no major red flags were missed. The first court date is set for September 12th, 2011 and State's Attorney Matoush will be present to represent the County's interest.
- 2. Sheriff Department Vehicle Replacement Bid Opening -Approval:** The committee reviewed the following bids:
 - Wright Automotive:** Quantity of three vehicles available - 2011 Crown Vic – \$22,029 each with a trade-in of \$5,000 each. The net price would then be \$17,029 each or \$51,087 for the three units.
 - Victory Lane:** Submitted a bid for 1 vehicle for \$22,072 with no mention of trade-ins.

Blankenship reported that the vehicles with the highest mileage of plus or minus 100,000 miles will be traded in. One vehicle has already been replaced last month due to hail damage. Moore asked about the status of the other nine vehicles on the Sheriff's list of twelve total vehicles. Blankenship stated that one vehicle hit by a deer will be replaced and the others will be driven and included in the budget for FY2012. Hertel asked if one more car is available from Wright Automotive, and Blankenship replied affirmatively that one more will possibly be available in September at the same price. Graden asked if any trade-ins are SUV's and Blankenship stated that no SUV's will be traded in, only Crown Vics. Kuchar asked why some of these vehicles are being traded now and not all at the same time. Blankenship replied the Crown Vics are only available now in 2011 and are less costly as equipment will swap over easily between the same car model. **Motion by Blankenship, second by Hertel to Approve the Purchase of the Three 2011 Crown Vics from Wright Automotive for a Total of \$51,087.00 including Three Crown Vic Trade-ins. Roll Call Vote: Ayes - 18, Nays – 0, Absent - 3. *Those Voting Aye:* Mary Bathurst, Connie Beck, Nikki Bishop, George Blankenship, Terry Bone, Ron Deabenderfer, Bob Durbin, Chuck Graden, Ed Helgen, Roy Hertel, Jarod Hitchings, Sharon Kuchar, Scott Merano, Gene Miles, Jim Moore, Mike Plunkett, Richard Wendel, Dennis Williams. *Those Absent:* Bonnie Branum, Joe Gasparich, Frank Komor. Motion carried.**
- 3. Cost Study for County Fees -Update:** County Clerk Leitheiser stated to the committee that information from other Counties whose fees were surveyed is still being compiled. Leitheiser shared an ordinance with the committee from Logan County showing they raised their fees according to the CPI (Consumer Price Index) of the fees they were charging based on a cost

study they did 9 years ago. The Committee has asked that Assistant State's Attorney Wilson check to see if we can raise fees based on what Logan County has done, which will save about \$15,000 the county would need to pay for a new cost study. Wilson will review and advise the committee for next month.

4. **FY2012 Budget and Levy Discussion -Update:** The committee discussed the FY 2012 budget hearings Salary increase requests and decided to keep the \$1,000 increase per non-union employee. Information is being gathered about county employee salaries from a salary survey that was sent to over 20 counties. Blankenship stated the estimated tax levy should be under 5%, therefore a truth and taxation hearing will not be required. A final copy of the estimated taxes based on a dollar amount not a percentage will be presented at the September full board meeting.
5. **Appraisal of County Trustee Property -Update:** The committee discussed whether or not there is a need to have an appraisal done on the County Trustee Property and determined there is no need at this time.
6. **Letter to County Trustee Agent -Update:** The committee went into executive session to discuss an issue with the County Trustee Agent. After executive session, the committee approved and directed Assistant State's Attorney Wilson to draft a letter to the County Trustee Agent. Blankenship stated this is turned over to the State's Attorney for their legal assistance, since this matter could possibly go to litigation.
7. **Space at Jail -Update:** Deabenderfer brought up the need to discuss Judge Long's concern at budget hearings about the lack of space at the Jail for female arrestees. Chairman Plunkett replied we will need more space at the Jail in the future and the county will have to address the issue perhaps in FY2013 or later.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Elections -Update:** Durbin stated that County Clerk Leitheiser gave the committee information regarding the March 20th, 2012 General Primary Election Dates. Leitheiser is getting candidate packets ready and waiting for the Illinois State Board of Elections to complete Candidate Guide Manuals which need to be included in the packets. New State Legislative District, US Congressional District, and County Board District maps will be included in the Candidate Packets as well, and Committee members approved for her to send information to the media informing voters about the new County, State, and Federal Election Districts.
2. **Recycling Program and Events:**
 - **Recycling Office Building -Update:** Durbin reported that there were 4 responses received for construction of the new Recycling office, with bid specs due Tuesday, August 9th by 3:00 p.m. **A Special HWE meeting is scheduled to open the Recycling office bids on Friday, August 12th, 2011 at 6:30 p.m. in the Board Room.**
 - **Litchfield Drop Shed -Update:** City of Litchfield had some excess asphalt and installed a 32' x 32' area in front of the drop off area for less than \$2,000. Durbin stated the asphalt has been expanded to the road which provides a good foundation to get in to recycle.
 - **Irving Drop Shed -Update:** Durbin reported on the Irving CRC residents working on the Irving Drop off shed. Material was purchased and the shed is in the process of being rebuilt.
3. **EPA Report -Update:** Bill Gonet reported to the committee that we have received 3 quarterly grant payments from ILEPA. Gonet also stated that he was going to go to the Landfill to see the installation of a liner in a cell. Durbin reported that one cell was closed and another was opened.
4. **Animal Control Intake Summary -Update:** Durbin reported intake for the month of July was 28 dogs and 42 cats and kittens for a total of 70 animals. There were 7 animals claimed,

14 adopted, 29 that were sent to rescue and 10 that were euthanized. Some adult cats were euthanized due to lack of space, and adoptions have declined since last year.

5. **Property & Casualty Liability Insurance -Update:** Insurance bid deadline is August 15th, 2011. **There will be a special HWE meeting for bid opening on Tuesday, August 16th at 10:30 a.m. in the Board room.**
6. **Brian Devlin - ICRMT Consultant -Update:** Durbin stated ICRMT Consultant Brian Devlin would like to have a meeting with the County Office Holders to explain how to control workers' compensation costs. A meeting will be set up for Tuesday, October 25th at 11:00 – Noon and 1:00 – 2:00 p.m. with Dept. Heads and Supervisors so that Brian Devlin can explain available resources available and how Employee Safety Training would benefit our workers' compensation program. Durbin stated this Employee Safety Training program is very good and will help the County keep Workmen's Compensation costs down.

PERSONNEL COMMITTEE REPORT: Given by Chairman Sharon Kuchar as follows:

1. **Deputy Retirement -Update:** Kuchar stated that Undersheriff Rick Robbins reported he received an intent to retire from Deputy Hancock. Robbins stated to the committee that the Sheriff's budget is okay if they hired and trained a deputy before Hancock leaves this November. The Sheriff's Department has advertised for a deputy and a mandatory orientation meeting for interested applicants was scheduled for August 1st, 2011. Robbins also stated that the training academy will start August 22nd and is 10 weeks long. The new hire would then ride with a deputy for a couple of months and should be ready to be on their own in January 2012. **Also, the committee discussed the Sheriff's Department Laborer's contract that will expire on November 30th, 2011. The committee will have a Special Personnel Meeting on Wednesday, August 24th at 6:00 p.m. to discuss the contract.**
2. **Driver's License Information for each Office - Update:** Kuchar stated that Treasurer Jenkins compiled a list for insurance purposes of Driver's License Information for each county employee who is driving for County business whether it is a County vehicle or Personal vehicle.
3. **Employee Personnel Manual -Update:** Kuchar stated the committee discussed having the elected officials sign a document with language to abide by in the Personnel Manual. The committee then proceeded with their review of the employee manual and discussed proposed changes. These changes will be made and sent to the State's Attorney Office for review before they are introduced to the full board.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Highway Engineer Kevin Smith as follows:

1. **South of Kink's Korner County Road Repair -Update:** Engineer Smith reported that the Highway Department got a new base of 12" rock installed on the road south of Kink's Korner. The road has been re-opened so that traffic can drive on it to compact the rock. The County Highway department will then prime coat it and put down a double layer of seal coat.
2. **Striped Roads -Update:** Engineer Smith stated that he is working on figures to report to the committee.
3. **2011 Seal Coating Program -Update:** Engineer Smith stated that County forces are in the process of seal coating approximately 30 miles of County roads.
4. **Pitman Road District, 08-12122-00-BR, Letting Date -Update:** Engineer Smith reported we need to set a Letting date for this 3 span bridge in Pitman Township located 1 mile west of Waggoner and 3 miles north of Waggoner Road. Additional right-of-ways were needed to install the bridge and water lines were relocated. This is a Township bridge project and will cost about \$600,000. Engineer Smith can advertise with IDOT on August 11th, 2011. **Smith will schedule a Letting for Tuesday, August 23rd, 2011 at 8:30 a.m. at the Highway Department.**
5. **CMT, P.E. Supplement, Walton Park Project -Disapproval:** Engineer Smith sent a letter to committee members regarding an additional invoice from CMT requesting more money for the

Walton Park Bridge Project. Committee members feel that the County doesn't owe any additional money. CMT was very late in submitting Engineer designs early in the project. The project didn't have a change of scope for the project. Past Engineer Ruben Boehler worked with the project from its inception and other committee members have discussed and decided that the scope of the project was never changed so the County does not owe CMT any additional Engineering funds. The committee agreed that the County should not pay the additional request for Design Engineering Fees. The project is being seeded and the road is now open. **Motion by Bone, second by Hertel to Not Award CMT the Additional Request for Funds for Design Engineering Fees. All in favor, motion carried.**

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Bishop, second by Kuchar to approve the 8 committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Plunkett announced the following:

- **There will be a Special HWE meeting for the Recycling Office building bids on Friday, August 12th at 6:30 p.m.**
- **There will be a Special HWE meeting for Insurance bid opening on Tuesday, August 16th at 10:30 a.m.**
- **The Road & Bridge Committee Letting date is scheduled for Tuesday, August 23rd, 2011 at 8:30 a.m. at the Highway Dept. for the Pitman Township bridge project.**
- **There will be a Special Personnel Committee meeting on Wednesday, August 24th at 6:00 p.m. in the County Board room to discuss upcoming Union Contract Negotiations with Sheriff's Dept.**
- **There will be a Committee member change. Mary Bathurst has agreed to switch committees with Scott Merano due to job restrictions. As of the September meetings, Scott Merano will serve on the EMA committee and Mary Bathurst will serve on the HWE committee starting in September.**

SCHEDULE CHANGES: Plunkett reported the EMA Committee meeting on September 6th will be held at 2:00 p.m. instead of 3:00 p.m.

APPOINTMENTS:

Motion by Blankenship, second by Wendel to Approve the Reappointment of Kathy Shafer, DMD to the Montgomery County Board of Health for a three year term which expires July 31st, 2014. All in favor, motion carried.

Motion to Graden, second by Hertel to Approve the Appointment of Walter Williams, MD to the Montgomery County Board of Health for a three year term which begins October 18th, 2011 and expires July 31st, 2014. All in favor, motion carried.

Motion Bathurst, second by Hitchings to Approve the Appointment of Mike Fleming to the Montgomery County Housing Authority Board for a five year term which begins immediately and expires June 30th, 2016. All in favor, motion carried.

PAY BILLS:

1. **Approval to Pay Any Invoices from Adams, PC or Books & Moore: Motion by Wendel, second by Williams to pay any invoices for Adams, PC or Books & Moore. Voice Vote: In favor – 17, Against – 0, Absent – 3, Abstain -1 (Moore). Motion carried.**
2. **Motion by Blankenship, second by Wendel to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2011.**

ADJOURN: Until the Full Board Meeting on Tuesday, September 13th, 2011 at 8:30 a.m. in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Merano, second by Hitchings to adjourn the Full Board Meeting. **All in favor, motion carried.**

Meeting adjourned at 9:30 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.