

**Montgomery County Board
Minutes**

For Tuesday, October 9th, 2012 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, October 9th, 2012 in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 21 members present, 0 members absent.

Members Present: Mary Bathurst, Connie Beck, Nikki Bishop, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Robert Durbin, Joe Gasparich, Chuck Graden, Ed Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Scott Merano, Gene Miles, Jim Moore, Mike Plunkett, Richard Wendel, Dennis Williams.

Members Absent: None

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Graden, second by Bishop to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Hertel, second by Miles to approve the Minutes of the Previously County Board Meeting held on Tuesday, September 11th, 2012. All in favor, motion carried.

CONSENT AGENDA:

1. **Chief Assessment Officer's Report** – Ray Durston was present for questions.
2. **Circuit Clerk's Report** – Holly Lemons was present for questions. Hertel asked about collections from fines and fees and Lemons replied these fines and fees are down in revenue compared to last year.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
4. **County Treasurer's Report** – Ron Jenkins was present for questions.
5. **G.I.S. Coordinator's Report** – was submitted.
6. **Health Department Report** – was submitted.
7. **Probation Officer's Report** – was submitted.
8. **Public Defender's Report** – was submitted.
9. **Sheriff's Report** – Undersheriff Rick Robbins and Sheriff Vazzi were present for questions.
10. **T.B. Department Report** – Sally Adams was present for questions.
11. **V.A.C. Report** – *Including Annual Report* – Dave Strowmatt was present for questions.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA: Motion by Merano, second by Durbin to approve the 11 items on the Consent Agenda. All in favor, motion carried. Gasparich asked if the reports could be sent electronically in the future instead of using so much paper. Treasurer Jenkins stated his report can be emailed and some may want to ask IS Manager Bill Purcell for help. Chairman Plunkett replied that the Coordinator's office will see about offices emailing their reports if they can do so. Bathurst stated she asked for minutes to be emailed two years ago, but is also receiving paper copies and suggests receiving them by email only to save paper costs. Plunkett stated if reports are emailed, there must not be County Board business discussion in emails per Open Meetings Act requirements, since such discussion must be done at public Board meetings. Merano asked if the reports would still be available upon request in paper form, and Plunkett replied affirmatively. Hertel asked what happens if some are not sending their reports, and suggested the reports be emailed to Coordinator Daniels who then would email them to members. Daniels stated that county office holders are notified when reports are needed sooner due to holidays.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

- 1. CEFS Report Given by Kristie Warfel -Update:** Per the County Board's request, CEFS representative Kristie Warfel returned to address the Board and reported that when she came six months ago, Central Illinois Public Transit was in the process of making changes. Warfel stated they now have a short term Operational Plan, which they are constantly re-evaluating to determine how they can expand and grow. A large mailer has been sent to various organizations, churches, agencies, etc. asking for their input, and their staff has given many presentations in Montgomery County, and in addition has had multiple phone conversations with agencies. Warfel reported 2,700 units in July, August, and September of 2011 and now units for the same months in 2012 total 3,177, which is almost an increase of 500 units transported. Warfel attributed this increase to more local contracts including with Fayco Enterprises and school districts. Member Graden asked what CIPT does for children, and Warfel replied they have school programs for kids, but try not to compete with the school bus. CIPT provides transportation to kids so they may receive a nutritious lunch, which sometimes includes activities there. She reported CIPT will bring students from school to sports activities, and takes kids from their daycare to preschool. She has also seen an increase in providing transportation for school children who fall under the mileage limit for school bus transportation. Hertel asked Warfel about a client who set up an appointment but didn't receive the requested transportation, and Warfel replied maybe there was a disconnect she wasn't aware of and pledged to check into it. Warfel reported that CEFS' office hours are 8:30 a.m. to 4:30 p.m. and the answering service gets calls after 4:30 p.m., and if an appointment is made or cancelled, the answering service notifies her or the manager. Before 8:30 a.m., messages go directly to the bus driver's email. CIPT has initiated new software and route schedules are entered in the system, and any management staff can see what is scheduled. This new system allows clients to make one call and schedule multiple pickups and routine pickups. Warfel reported they serve a seven county service area, and have found the software beneficial for the program. They are trying to track and see if they are missing an hour that is needed by the public. They have not yet implemented hours of 6:00 a.m. to 6:00 pm (eventually the hours will expand until 11:00 p.m.), but plan to soon. Warfel reported that software is now being initiated that allows access to all schedules within the entire CEFS region so that service remains seamless and also helps with reporting functions. Warfel offered to come back in six months when she comes to the County Board for their annual intergovernmental agreement and offered to bring a few CEFS vans to show members their operations. Chairman Plunkett asked when the 6:00 a.m. to 6:00 p.m. hours begin and Warfel replied she hopes they will be begin very soon, and stated she will continue to send monthly progress reports. Chairman Plunkett invited her to return in six months with further program updates.
- 2. CEFS Central Illinois Public Transit Monthly Progress Report -Update:** The monthly progress report was included at the front of County Board packets.

BUILDING AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

- 1. Historic Courthouse Renovations -Update:** Bone reported that Del Scott from Korte & Luitjohan Contractors addressed the committee regarding a few change orders that they have submitted for payment and rejected by Hurst-Rosche Engineers representative Brent Lance. The first change order in the amount of \$12,436.82 resulted from a problem with the elevator shaft found on January 18th, 2012, where Korte & Luitjohan had to build steel rails for the shaft and install anchors to hold masonry from coming down. Additional problems were found when the Elevator Inspector came and found a new ceiling needed to be constructed which Korte-Luitjohan completed on a Saturday to keep the project going. Conduit and phone wires

located in the shaft also had to be removed per the inspector. These issues had to be done to keep the project moving. Some of these issues were unforeseen since information was missing in the plans. Another change order for \$2,598.57 was submitted for electrical work to connect hot water heaters for two sinks that were not in the original bid specs. Lance stated the elevator was a potential area of concern because of the age of the building and not being able to see everything and that unforeseen circumstances are built in the contingency costs. The County paid Hurst-Rosche to oversee our project and they have the problem with the amount of the change orders. Lance stated there are portions of the claim that are legitimate claims but they were submitted about 5 months after the project. The committee agreed that Korte Luitjohan and their subcontractors did do a quality job on the project. From a budgeting standpoint, the funds are in the budget. After executive session in the committee, the committee directed Lance to review the change orders again and come up with a fair price to pay Korte-Luitjohan for the additional work they had to do on the elevator and the electrical work for the hot water heaters. The committee will hold a special meeting this Friday, October 12th, 2012 at 8:30 am at the Historic Courthouse to discuss the cost proposal from Lance. Once the committee agrees on a price for the change orders, Assistant State's Attorney Betsy Wilson will draft a letter to Korte-Luitjohan explaining the County's position for the amount to pay on the change orders. This issue must be presented to the full board to take action in November before the start of the new fiscal year on December 1st, 2012.

- **Dan Heise to do SOA heater install:** Bone reported Lance will talk with Heise to see if an electric coil could be installed in the air handler in the Supervisor of Assessments Office.
 - Bone reported he was notified that the light nearby the elevator on the second floor of the Historic Courthouse doesn't turn on quick enough.
2. **Annex Building Walls -Approval:** Bone reported that Lance recently met with Western Waterproofing to look at the brick on the front of the Annex Building per the committee's request from last May. Whenever there is a heavy rain, water has been coming in through the north and west walls, and there are a number of open joints by windows that are letting water in. Lance also has a concern that water is possibly coming in from some stone caps on the roof and suggests the caps be replaced with metal if the inspection shows a problem. Water is traveling through the brick and pushing through the walls. The proposal for Western Waterproofing to repair the bricks and mortar will be an amount not to exceed \$5,000. The Committee approved the proposal from Western Waterproofing to fix the north and west walls of the Annex Building for an amount not to exceed \$5,000. **Motion by Bone, second by Hitchings to Approve the Proposal from Western Waterproofing to fix the North and West Walls of the Annex Building for an amount not to exceed \$5,000. All in favor, motion carried.**
 3. **Maintenance Issues and Report -Update:** Bone reported maintenance staff is getting prices for materials to construct a wall in the basement office.
 4. **HVAC at Courts Complex -Update:** Bone reported the Committee discussed that Carrier has been here to analyze and do the work on the HVAC system at the Courthouse Complex. Hurst-Rosche's fee was \$1,384.50 to oversee the work with Carrier. Lance stated that he will check with Hurst-Rosche representative Tom Baker to see if the project is closed and will report back to the committee.
 5. **Proposal to Replace Exterior Pole Lights -Approval:** Bone reported that Dave Ronen of A & D Electric presented a proposal to replace the exterior pole lights in the parking lots at the Jail and the Courthouse Complex. There are a total of 17 exterior light poles and over 8 lights are out right now with replacement parts no longer available. Ronen presented an energy efficient fixture to replace the 17 units that has a 5 year warranty and will last over 15 years. Ronen reported that an Ameren agreement is available with a 5 year payback. The committee discussed the need to have efficient lighting for safety. The proposal to purchase and install 17

new exterior pole lights is \$5,321, and the Ameren Incentive rebate would be \$748 bringing the cost down to \$4,573. Projected energy savings would be \$912 per year, so the payback period would be less than 5 years. Ronen will complete the grant paperwork and Ameren will send the County a check for \$748. Bone stated the lights are dim and several are burned out. Graden asked if the poles were okay and Bone replied affirmatively and stated the new lights would be retrofitted on top. Gasparich asked how vendors like this are contacted for this work, and Bone responded that Ronen came to the County with the proposal. Miles reminded members that Ronen's company was also hired for the new lighting in the Board room. Chairman Plunkett stated if costs for projects are over \$20,000, they must be bid out, and if the costs are under \$20,000 they don't have to be bid out. **Motion by Bone, second by Graden to Approve the Proposal from A&D Electric to Replace 17 Exterior Pole Lights by the Courthouse Complex and Jail for a total of \$5,321.00. Voice Vote: For- 19, Against – 2 (Hertel, Merano). Motion carried.**

- 6. Space for MCWC Office -Update:** Bone reported the Committee discussed and declined a request to use a small space in the Historic Courthouse for the Montgomery County Water Company computer so that the new billing company from Dieterich, IL can upload and download the meter reading software each month. When the Montgomery County Water Company announced that they were changing their billing operations and vacating the basement office of the Historic Courthouse a couple of months ago, other arrangements were made for early voting in that area and there are no other areas of the building that have extra space. Bone stated that any room left on the 3rd floor will be used by County offices in the future.

Hertel asked about having Maintenance workers check lights in the County Board room for water leakage, and Bone confirmed they have been checked and water leakage was found and they have been repaired.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

- 1. MCEDC -Update:** Deabenderfer reported the MCEDC Executive Board met last week. MCEDC has met with some local economic development groups. Megan Beeler was at the MCEDC meeting to give a report on the EDGE program. She is actively talking to businesses and would like to visit 25 a year. Jamie Powers with the Regional Office of Vocational Education was also present at the MCEDC meeting and spoke to them about available grant funds to purchase machines to teach welding. Four to five businesses have contacted MCEDC Executive Director Erika Kennett inquiring about the Revolving Loan Fund. Deabenderfer reported MCEDC is combating the issue of people being distrustful of government by giving presentations. Hertel stated he has been critical of MCEDC in the past, but after hearing from a local business owner recently that was happy someone visited and asked them to expand their business, he believes this is a positive approach. Chairman Plunkett stated it is an excellent focus to promote business expansion and if each business can hire one more full-time employee it would be like a new factory came into the county. Deabenderfer reported there are some Revolving Loan Board of Directors' terms that are expiring, and the MCEDC is working on getting some bankers to be appointed by the County Board to fill the vacancies, with four nominees under consideration: James Keller of First National Bank in Nokomis, Neil Jordan of First National Bank in Raymond, Randy McFarlin of First Community Bank in Hillsboro, and Justin Holderread of National Bank in Hillsboro. The next MCEDC Executive Board meeting will be January 3rd, 2013.
- 2. Arches Trail -Update:** Deabenderfer shared a copy of the NAGS newsletter that had an article about the Arches Rail Trail. The trail is now open for public use. He encouraged Board members and residents to become a member of NAGS for just \$5 as the group has accomplished much to date.

3. **Oil & Chip Green Diamond Bike Trail -Update:** Deabenderfer reported the oiling of the Green Diamond Trail was completed on Monday, October 1st, 2012. Last time the oil and chip lasted five years and he believes it will be too expensive to oil again in the future. Deabenderfer welcomes volunteers to help maintain the trail as NAGS did for Arches Trail.
4. **Career Fair -Update:** Deabenderfer reported the Macoupin/Montgomery Career Fair will be held on Thursday, October 25th at 3:00 p.m. – 7:00 p.m. and asked members to encourage their constituents to attend.
5. **IL Rivers Project -Update:** Deabenderfer reported Ameren will have several public hearings regarding new power lines north of Montgomery County if anyone is interested in attending.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman Jim Moore as follows:

Ambulance Call Reports:

A summary of monthly operations for *August 2012* is as follows:

Total calls: 357 Total amount billed: \$202,899.00 Amount collected: \$126,378.97

AMBULANCE REPORT:

1. **Collections -Update:** Moore reported Total Collections for **September** are **\$99,448.05** (Old System \$135.00, New System \$99,313.05)

EMA:

1. **Generators -Update:** Moore reported Director Holmes will order generators, cots and blankets for County shelters this fall.
2. **EMA Budget -Update:** Moore reported Holmes eliminated an additional \$3,000 from the FY 2013 budget. The Committee also discussed the \$5,000 in Capital Outlay in office 085 and decided to eliminate that item from the FY2013 Budget as well. He stated the budget is down to all that the EMA office needs.
3. **Fire Drill -Update:** Moore reported a Fire Drill was held September 28th, 2012 in the Historic Courthouse at 8:30 a.m. 1.) Those monitoring the exercise were as follows: Bill Purcell, Curt Watkins, Lloyd Meyer, Fire Chief Joe Lyerla and EMA. 2.) The time frame for everyone to exit the building was 3 minutes. 3.) All 3 floors of the building were checked making sure everyone was out. Moore reported the elevator did not lock out as required by building code and Lloyd was to check with Hurst Rosche to make sure this gets repaired. Moore also stated we will need to get Knox Boxes, and keys for Fire Alarm and Offices will need to be placed in the Knox Box for Fire Department use after hours.

FINANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

1. **Sheriff's Department Replacement of Damaged Car-Approval:** Blankenship reported that the Sheriff's Department is asking for approval to purchase a new vehicle as their SUV was damaged and also had high mileage. He asked Undersheriff Rick Robbins to address the Board, and Robbins explained that the K9 vehicle hit a deer and this is one of the four vehicles they asked to replace at the Budget Hearings in July. The Insurance adjuster will reimburse \$9,144.89 less \$1000 deductible. Normally the trade-in values on used Sheriff vehicles are about \$3,000 to \$6,000. The trade in allowance is \$2,250 on the wrecked vehicle. Robbins stated there is a total of \$10,394 to contribute for a new vehicle, with funds coming directly from the General Fund. Chairman Plunkett asked if the new vehicle was a 2012 model and Robbins replied it is a 2013 model from Roger Jennings via a state contract bid. Moore asked what the County's total cost is and Robbins replied \$23,000 with \$20,000 coming from the General Fund and \$3,000 from the Sheriff's Drug Fund for the canine cage, lights and radio transfer. Treasurer Jenkins told the Committee there is enough funds in the Sheriff's Budget to cover the cost. **Motion by Blankenship, second by Deabenderfer to Approve the Purchase of a New Tahoe to Replace the Damaged K9 Vehicle from FY 2012 Budget. All in favor, motion carried.**

2. **Sheriff's Department Antennae Tower -Update:** Blankenship reported that emergency communication in the northern and eastern parts of the County is bad due to poor tower strength, and a local privately owned tower would help improve this communication. A meeting with the family who owns the tower on land near Cress Hill Cemetery took place over the summer. An inspection will need to take place to see if this tower will work for our radio and communication needs. Chairman Plunkett and Treasurer Jenkins have met with the family again recently to start negotiations. Moore asked if the new tower would replace the tower by the Jail and Undersheriff Robbins stated that both towers will be kept, but the Sheriff's antennas would be moved to the new tower and Highway Department's antenna to the current tower so everyone will have better communications.
3. **FY 2013 Budget Changes and Recommendations-Approval:** Blankenship stated the Revised FY 2013 Revenue and Expense Reports provided by Treasurer Jenkins are now in Board packets. One report is a comparison of the budgets for 2011, 2012 and 2013. Another showed the revised expenses and how much each General Fund office cut from their budget. Blankenship advised members to look over the draft of the budget for 30 days and if any errors are found to bring them forward. Only the changes will be given at next month's Board meeting. Merano feels the County Board members should cut their own budget by 50%. Chairman Plunkett stated Board pay has to be set six months before budget. Hertel stated the budget could be lowered, but Board members won't be paid. Hitchings reported the County Board budget was cut 5.73% as part of the recent Finance Committee request. Chairman Plunkett stated that the County Board budget is higher than last year due to the increased per diem and salary approved earlier this year. Bathurst stated she made a pledge not to take the pay raise and encouraged others to join her and not take the pay raise either. Hertel stated we could also reduce the budget by Board members not charging to go the liaison meetings once a month. Plunkett stated he could evaluate if it is necessary to send someone to each of these meetings and Hertel replied he believes we should still attend these meetings, just not be compensated for them. Plunkett stated we could also cut the committees from six members to five. Plunkett reiterated that Law states that County Board salary needs to be set six months before an election due to new members. Merano said that he feels as County Board members, we our not here for the money, but we should be here for the people of Montgomery County. Hertel stated that by cutting the County Board budget by 50%, this would mean it will run out of funds.
4. **Adopt FY 2013 Levy -Approval:** Blankenship reported the committee discussed the report showing the Aggregate Levy and tax extension amounts and since it is under 5%, there will not be a Truth In Taxation hearing. Chairman Plunkett stated the amount is the same as the estimated Levy approved last month. **Motion by Blankenship, second by Kuchar to Adopt the FY 2013 Aggregate Levy in the Amount of \$4,545,062 which represents a 4.9971% Increase Over Last Year. All in favor, motion carried.** Hertel stated the figure should be \$4,716,710 before election costs (\$171,646) are deducted, and Treasurer Jenkins agreed and stated we are allowed to adjust for election costs, which are excluded from Truth in Taxation purposes. Blankenship asked Jenkins if we can go over the 5% then take off Election Costs and Jenkins replied affirmatively. **Plunkett asked Blankenship and Kuchar if they would amend the last motion and they did so. Motion by Blankenship, second by Kuchar to Adopt the FY 2013 Aggregate Levy in the Amount of \$4,716,710 which after Election Costs are excluded represents a 4.9971% Increase Over Last Year. All in favor, motion carried. (See Resolution Book 12, page 252).**
5. **Montgomery County Public Disclosure of Total Compensation -Update:** Blankenship reported that by law, Treasurer Jenkins has to post any elected or appointed county employee who is compensated over \$75,000 per year on the County website. The total compensation includes Salary, Employer paid Health Insurance, Vehicle allowance, Vacation days earned and Sick days earned.

- 6. Job Salary Survey -Update:** Blankenship reported that the Committee discussed the preliminary reports for four offices that were submitted by U of I Extension representative Ron Duncan. The final report should be done by the end of October. Circuit Clerk Lemons asked if she could speak with Duncan regarding her office reports and Plunkett replied a schedule should be made next week to discuss issues with him. Bone asked if the job study will have an effect on the current year's budget and Plunkett replied it would if it is done in time. Bone stated he thought it was to have been done in time and Blankenship responded contact will be made with Duncan to check his status of completion.

H.W.E. COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

- 1. Elections -Update:** Durbin reported County Clerk Sandy Leitheiser conducted Election Judge Training on Wednesday, October 3rd and Thursday, October 4th with County Election Judges. No-excuse absentee voting started on Thursday, September 27th and many voters have completed voting to date.
- 2. Recycling Program and Events:**
 - **Litchfield Drop Shed -Update:** Durbin reported the video surveillance cameras are up and running at the Litchfield Drop Shed and are being viewed by the City of Litchfield Police Department. Six signs have been put up to let people know that there is video surveillance on site at the Litchfield facility.
 - **Electronics Recycling Drive -Update:** Durbin reported the Electronics Drive will be held on Thursday, October 18th at 12:00 p.m. – 5:00 p.m. and Friday, October 19th at 8:00 a.m. – 3:00 p.m. at our Hillsboro Facility.
- 3. EPA Report -Update:** Durbin reported EPA Inspector Gonet shared reports from ILEPA on the Landfill Capacity numbers in the Region. Gonet also had a report on the county open dumps and landfill inspections. The Committee asked Gonet to check a number of abandoned cars in a municipality to see if this is an open dump issue or a nuisance issue. Sharon Kuchar reported to Committee that the Illinois Legislature has a bill pending regarding derelict vehicles. It is Durbin's opinion that we should help municipalities clean up.
- 4. Animal Control Facility and Program:**
 - **Animal Control Intake Summary -Update:** Durbin reported overall intake numbers are down compared to this time last year.
 - **Revenues & Expenses -Update:** The receivables and expenses are okay.
 - A Rabies Clinic will be held Saturday, October 6th. So far there are 80 animals registered. Link card people can sign up for their pets to receive free rabies shots.
- 5. ICRMT Property & Casualty Insurance Renewal -Update:** Durbin reported the Committee reviewed inventory reports for the County buildings and vehicles. The insurance renewal invoice should be submitted in November.
- 6. UCCI Dinner Meeting -Update:** Durbin reported the Annual UCCI awards meeting and dinner will be held on October 19th in Springfield at the Lincoln Museum at 6:00 p.m, with the deadline to register set for today's meeting. Also, Durbin reported that a Whiteside County Board member has been on the County Board there for 47 years and the County Board chairman for 22 years. He is 91 years old and is running for Board again and has received a plaque from the Governor.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

- 1. Village of Irving – Pine Street -Update:** Branum reported Dale White from the Village of Irving was present for the meeting and stated that the Village doesn't have the money available and needs some financial help to do the repairs to Pine Street. The committee discussed the huge truck traffic using Pine Street which turns into the Coffeen/Irving blacktop that goes to the Ameren Power Plant and the Coal Mine. White was given contact information for those who could help with this situation.

2. **Red Ball Trail Project -Update:** Branum reported an expert came to check the road on Red Ball Trail on Friday, and according to Engineer Smith, the expert said it was a little rough. A study will be performed with an instrument to photograph the surface to see if it meets the specifications. Allen Henderson & Associates are looking for someone that can perform the test. Merano asked who pays for this testing, and Smith replied since this is a local project the County is required to pay for testing and the cost is unknown. If the results fall outside of the specs, the contractor will pay. Smith will bring the proposed cost to the county to the next Road and Bridge Committee meeting.
3. **P.E. Agreement with McDonough-Whitlow, CH-1, Taylorville Road -Approval:** Branum reported the Taylorville Road is located north out of Nokomis on the County line. McDonough-Whitlow will do a Preliminary Engineering survey with IDOT in order to give a cost estimate and tell us what we are dealing with for this project. The agreement's maximum cost would be \$17,200. If the cost for the project comes back favorable, the information from the survey can be used to help draw up the Preliminary Engineering Plans. **Motion by Branum, second by Durbin to Approve the Preliminary Engineering Agreement with McDonough-Whitlow for a maximum amount of \$17,200 to complete a Preliminary Engineering Survey for the Taylorville Road near Nokomis. Voice Vote: Against -1 (Moore). Motion carried. (For Copy of Agreement, See Resolution Book 12, pages 253-261).**
4. **North 23rd Avenue, Raymond Road District, Township Bridge Letting Date -Update:** Branum reported the Letting will be scheduled for Wednesday, October 24th at 8:30 a.m.
5. **Striper Unit -Update:** Branum reported Engineer Smith stated that he can advertise for bids on the Striper Truck. The Committee approved for Engineer Smith to take care of the bid for the Striper Truck.

PERSONNEL COMMITTEE REPORT: Given by Chairman Sharon Kuchar as follows:

1. **County Holiday Schedule for 2013 -Approval:** Kuchar reported the Committee reviewed and approved the proposed Holiday Schedule for 2013.

January 1, 2013	New Year's Day	Tuesday
January 21, 2013	Martin Luther King Jr. Day	Monday
February 18, 2013	President's Day	Monday
March 29, 2013	Good Friday	Friday
May 27, 2013	Memorial Day	Monday
July 4, 2013	Independence Day	Thursday
September 2, 2013	Labor Day	Monday
October 14, 2013	Columbus Day	Monday
November 11, 2013	Veteran's Day	Monday
November 28, 2013	Thanksgiving Day	Thursday
November 29, 2013	Day after Thanksgiving	Friday
December 25, 2013	Christmas Day	Wednesday

Motion by Kuchar, second by Bishop to Approve the Holiday Schedule for 2013 for the County. (For copy, see Resolution Book 12, page 257).

2. **Employee Time Off Quarterly Reports -Update:** Kuchar reported all departments have turned in their reports and the Committee is reviewing them.
3. **Employee Insurance Meetings with Consociates -Update:** Kuchar reported a representative from Consociates Dansig was here September 21st and 24th to explain increases and health insurance changes to the County employees.
4. **Sheriff's Dept. Union Contract Negotiations with Local Laborers #773 -Update:** The Committee discussed the status of the Sheriff's Department Union Contract. Kuchar reported at this time we are still in discussions. Hertel asked if we need another meeting and Plunkett replied the Personnel Committee will discuss at the regular meeting.

5. **Labor Local # 397 Contract -Update:** (Report Given by Vice Chairman George Blankenship) The Committee discussed the status of the SOA Union Contract. Blankenship reported the Committee thought we had an agreement on the contract, but according to Mr. Traylor there are a few issues yet, so we need another meeting with Mr. Traylor. Gasparich asked if members could have a listing of all County Unions and what employee groups are represented by them and Hertel replied that Coordinator Daniels has that information and will provide it for members.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Bishop, second by Bathurst to approve the 8 committee reports and minutes. All in favor, motion carried.

SCHEDULE CHANGES: Chairman Plunkett reported the following:

1. There will be a special Building & Grounds Committee meeting on Friday, October 12th, 2012 at 8:30 a.m. in the County Board Room.
2. A reminder that the next Finance Committee Meeting is Monday, November 5th due to Veterans' Day Holiday the following week.
3. A reminder that the next EMA Committee Meeting is Monday, November 5th due to Election Day.

Bone asked if a group picture of County Board members could be taken after next month's meeting and Chairman Plunkett replied affirmatively and asked Coordinator Daniels to schedule it with photographer Bruce Sanford.

PAY BILLS:

1. **Approval to Pay Any Invoices from Adams, PC or Books & Moore:** Motion by Merano, second by Wendel to pay any invoices for Adams, PC or Books & Moore. Voice Vote: In favor – 20, Against – 0, Absent – 0, Abstain -1 (Moore). Motion carried.
2. Motion by Blankenship, second by Bone to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2012.

RECESS: Until the Full Board Meeting on Tuesday, November 13th, 2012 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Branum, second by Hitchings to recess the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:00 a.m.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.