

**Montgomery County Board  
Minutes**

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**For Tuesday, August 14<sup>th</sup>, 2012 – 8:30 AM**

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, August 14<sup>th</sup>, 2012 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.**

**Roll call was taken. 20 members present, 1 member absent.**

**Members Present:** Mary Bathurst, Connie Beck, Nikki Bishop, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Robert Durbin, Joe Gasparich, Chuck Graden, Ed Helgen, Roy Hertel, Jarod Hitchings, Sharon Kuchar, Scott Merano, Gene Miles, Jim Moore, Mike Plunkett, Richard Wendel, Dennis Williams.

**Members Absent:** Frank Komor

**Pledge of Allegiance to the flag was given.**

**Mileage and Per Diem Approval:**

**Motion by Miles, second by Bathurst to approve the mileage and per diem. All in favor, motion carried.**

Newly crowned 2012 Miss Montgomery County Fair Queen Sunny Lentz introduced herself to the Board stating she has been traveling around Illinois and is excited to represent Montgomery County. She will be competing in the Illinois state finals in January, and she hopes to complete a degree in education and teach in the Hillsboro School District in the future. Chairman Plunkett wished her best of luck and congratulations.

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Hertel, second by Wendel to approve the Minutes of the Previously County Board Meeting held on Tuesday, July 10<sup>th</sup>, 2012. All in favor, motion carried.**

**CONSENT AGENDA:**

1. **Chief Assessment Officer's Report** – Ray Durston was present for questions.
2. **Circuit Clerk's Report** – Holly Lemons was present for questions.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and informed members of new Precinct and County Board District maps and a new price list for them. She thanked GIS Coordinator Mary Purcell for her assistance on the project and welcomed input from members on the products.
4. **County Treasurer's Report** – Ron Jenkins was present for questions.
5. **G.I.S. Coordinator's Report** – was submitted.
6. **Health Department Report** – Hugh Satterlee was present for questions and reported the roof replacement at the Health Department has started, and with the cost around \$90,000, they do not anticipate borrowing money from the County.
7. **Probation Officer's Report** – was submitted.
8. **Public Defender's Report** – was submitted.
9. **Sheriff's Report** – was submitted.
10. **T.B. Department Report** – was submitted.
11. **V.A.C. Report** – Dave Strowmatt was present for questions.

**APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA: Motion by Williams, second by Durbin to approve the 11 items on the Consent Agenda. All in favor, motion carried.**

## **COMMITTEE REPORTS:**

### **COORDINATING COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:**

- 1. ROE Superintendent Marchelle Kassebaum Introduces New Assistant Superintendent Greg Patrick -Update:** Regional Office of Education Superintendent Marchelle Kassebaum addressed the Board and introduced the new ROE Assistant Superintendent Greg Patrick of Christian County. She reported he has taught at the high school level and has administrative experience at secondary and elementary levels and she looks forward to his expertise in the position. Patrick responded by saying he is blessed to have this opportunity and has had an interesting journey working in the ROE office for the past two months.
- 2. Realignment of Regional Offices of Education -Update:** Marchelle Kassebaum presented a letter to Chairman Plunkett from the Illinois Association of Regional Superintendents of Schools Committee for ROE Boundary Realignment regarding their procedures over the next months. She will keep the Board informed with developments which should not affect Montgomery and Christian counties with their combined population above 61,000. **(For copy of letter, see Resolution Book 12, pages 206-207).**
- 3. CEFS Central Illinois Public Transit Monthly Progress Report -Update:** Copy was enclosed in the Board packets.

### **BUILDING AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:**

- 1. Montgomery County Water Company Office -Update:** Bone reported that the committee discussed the decisions of the Montgomery County Water Company to move its billing operations out of the basement office of the Historic Courthouse as of January, 2013. The committee discussed and approved the need to allocate two thirds of this area for Early and ADA Voting as was discussed earlier last year before the courthouse renovations, as well as designating the remaining third as a County Board Archive room. The basement office located in the northwest corner of the Historic Courthouse is adjacent to the handicap entrance which would be a huge benefit for both voters with special needs or those who choose to vote early. About one third of the room could be walled off with a separate locked door entrance to make a storage area for a County Board Archive room for filing cabinets with historic and sensitive County Board related documents. The County Clerk's Office and the Coordinated Services Office could then place these County Board related documents in that area and have secured access to this room, which would free up some storage space in the County Clerk's Office and current Coordinator's Storage area for Building and Grounds Maintenance materials. Clerk Leitheiser asked the committee if the Water Company was going to need any part of the area after January for a drop box payment location, and Chairman Plunkett replied that they should not require any space after the first of the year. Clerk Leitheiser reported to the committee that Early voting will start on September 27<sup>th</sup>, 2012 and there is a need to at least locate the Automark Marking Device in that area to be ADA compliant. The office would also need to have a floor-to-ceiling wall built between the two areas for security purposes and two new heavier doors installed. Clerk Leitheiser also requested installing two security cameras in the area- one at the entrance and the other for the tabulators. Clerk Leitheiser and Coordinator Daniels will begin getting prices for the rooms' renovations for the next Building & Grounds Committee meeting. Bone reported the County Clerk's office has been getting by with their space within the office during voting, but it is very crowded. He stated now is the time to designate this basement area for early voting and asked for input from members. Hertel responded that this should have been done long ago and asked if there was handicapped parking. Bone replied affirmatively. No other discussion was held.

2. **HVAC at Courts Complex -Update:** Bone reported that Carrier Commercial Service and Tom Baker of Hurst-Rosche should be on site today to review the HVAC system at the Courthouse Complex.
3. **Maintenance Issues and Report -Update:** Bone reported the following:
  - **Fire Alarm System at Annex Building:** Bill Purcell contacted Wareham's Security to monitor the Fire Alarm system at the Annex Building.
  - **Leak at Annex Building:** Western Waterproofing looked at it, but no word yet. Bone has contacted Hurst Rosche Representative Brent Lance.
  - **Lights on after hours in County Buildings:** The committee approved that a memo be sent out to all offices to suggest shutting lights off in all offices and storage areas to conserve energy and costs.
  - **Bondurant Plumbing Proposal:** Committee approved a proposal for \$920.32 from Bondurant Plumbing to replace a cast iron Sewer Pipe in Historic Basement.
  - **Media Archive room:** This room on 3<sup>rd</sup> floor is almost done painted by maintenance staff.
4. **Historic Courthouse Renovations Change Orders -Approval:** Bone reported the committee discussed three change orders that were approved and submitted from Hurst-Rosche Engineers. **Motion by Bone, second by Bishop to Approve Historic Courthouse Renovations Change Orders #11, #13, and #14 in the Amount of \$5,763.62. Voice Vote: Majority of Yays heard, No by Miles. Motion carried.**
5. **Historic Picture Donated from Roy Wilson -Update:** Bone reported Roy Wilson is donating a historic picture from the late Cecil Price's collection of a road construction crew working on Route 127 in 1927. The committee discussed hanging it in the glass case on the 1<sup>st</sup> floor of the Historic Courthouse, and Bone thanked Wilson for his donation.
6. **CMS Resolution to Purchase Surplus Property -Approval:** Bone reported the committee discussed the renewal of the resolution for the Coordinated Services Office to purchase items at the State and Federal Surplus warehouse in Springfield. Coordinated Daniels had invited other departments to be included on the application with a designated person approved to make the purchase. The committee shared some concerns of letting other organizations use the County Accounts because we couldn't control the purchases and how the items would be used. Any County Office using this account would need to give the Coordinated Services Office a copy of the receipt for all items purchased from CMS. **Motion by Bone, second by Gasparich to Approve the CMS Resolution to Purchase Surplus Property. All in favor, motion carried. All in favor, motion carried. (See Resolution Book 12, page 208).**
7. **Schedule Fire Alarm Drill -Update:** Bone reported the fire drill will be scheduled between September 12<sup>th</sup> and September 27<sup>th</sup>, 2012. Gasparich asked Bone if Wareham's Security makes their first call to 911 before notifying the vendor of the alarm and Bone replied affirmatively.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given by Chairman Ron Deabenderfer as follows:

1. **Introduce MCEDC Executive Director Erika Kennett to Full Board -Update:** Deabenderfer introduced MCEDC Executive Director Erika Kennett to the Full Board. Deabenderfer stated it is important to have someone who is readily identified for Economic Development purposes and Kennett is that point of contact and does a fine job. Kennett reported she has ten years' experience and a master's degree in public administration. She stated she has workforce development issues to uncover in Montgomery County, such as why jobs are available but the County still has a high unemployment rate. Also, she will attend a meeting regarding the IL Fresh Food Fund Initiative that connects grocery stores with underserved areas where the Illinois Farm Bureau is invited. Kennett works Tuesdays and

Wednesdays at the Courthouse in the Chairman's office behind the Board room and stated she will try to be in the office as much as possible.

2. **Oil & Chip Green Diamond Bike Trail -Update:** Deabenderfer reported that the Highway Department employees used their equipment to cut overhanging branches on the trail so that Pitman Township can do the oil and chip in the next month or two. Also, a Boy Scout wants to work on the trail for his Eagle Scout badge. Probation staff person Rice Phillips and the community service workers did some work before on the trail and will come back and hand brush any remaining debris off the trail. Deabenderfer stated he doesn't know if the County will oil & chip in the future since the cost is high.
3. **Arches Trail Memo from Mark Joy -Update:** Deabenderfer reported that the Committee reviewed a memo from Mark Joy regarding the items needed for the Arches Trail. Joy explained that it would cost about \$600 to \$700 for three gates and about 60 feet of fencing, locks and posts. Deabenderfer asked at budget hearings that the money be put in the Budget and it has. NAGS will maintain the trail.
4. **City Wide Clean Up Program -Update:** Deabenderfer stated during the budget hearings it was reported that there is only a balance of about \$897 in the fund for the City Wide Clean-up Program. This program was funded by the sale of delinquent property which is now handled through a different County Trustee. The committee discussed that the Finance Committee decided to stop funding the program when the funds run out as was the original intent when the program was set up. A letter will be sent out to all the municipalities from the Finance Committee to advise them on this issue. Deabenderfer stated that hopefully we will find another source of revenue for this service. Graden asked what municipalities are affected and Deabenderfer replied this change will apply to all municipalities in Montgomery County.
5. **Enterprise Zone Extension Legislation -Update:** Deabenderfer reported that on Tuesday, August 7<sup>th</sup>, 2012 Governor Quinn signed SB 3616 that extends the Enterprise Zone up to 25 years. He stated that restrictions from Attorney General Madigan have been overcome. Deabenderfer reported that the County extended our Enterprise Zone two years ago. Our current expiration date is February 28<sup>th</sup>, 2020.

**EMA/AMBULANCE COMMITTEE REPORT:** Given by Chairman Jim Moore as follows:

**Ambulance Call Reports:**

A summary of monthly operations for *June 2012* is as follows:

**Total calls: 338 Total amount billed: \$108,943.80 Amount collected: \$117,187.41**

A summary of monthly operations for *July 2012* is as follows:

**Total calls: 354 Total amount billed: \$207,901.60 Amount collected: \$112,957.92**

**AMBULANCE REPORT:**

1. **Collections:** Moore reported Total Collections for **July** are **\$112,957.92** (Old System \$491.90, New System \$112,466.02)

**EMA:**

1. **Regional Meeting –August 3<sup>rd</sup> -Update:** Moore reported that all requirements for County EMA have been completed. (63 hours of training). The NIMS Cast Roll-Up completed, and the EOP completed July 2011, with the next revision due July 2013. All eleven on-line training classes are completed.
2. **Deer Run Mine Safety Plans Confidential -Update:** Moore reported there have been requests for Safety plans for the Coal Mine, but IDNR has specified that we cannot give that information out to the public. According to the County FOIA Officer Assistant State's Attorney Wilson, we cannot give that information under FOIA. Chairman Plunkett suggested to the committee that this information be sent in a FOIA Request and given to Wilson to deny.

3. **Generators/Shelter -Update:** Moore reported that Farmersville, Butler, and Latter Rain Ministries in Litchfield will be getting generators. The Butler Homecoming Committee contacted Director Holmes and said they have a secure place for a generator and the Community Center could be used for a shelter. Holmes will contact the Butler Homecoming Committee to pursue adding the Butler Community Center as an emergency shelter.
4. **Bus Accident - August 2<sup>nd</sup> -Update:** Moore reported that everyone did a fabulous job and everything that was needed was received quickly. He stated that an excellent job was done by State, County, City, Church and Community. Special mention was given on the following:
  - Chief Quint and Montgomery County Sheriff's Office Dispatch Center was commended. Per Hitchings, IDOT Traffic Safety commended Fire Chief Quint on an excellent job.
  - Request for 32 Ambulances met.
  - Request for 10 Medic Helicopters met. IL State Police enforced a no fly zone so that Emergency Helicopters could land and take off.
  - Request for Rescue Squads (4) met.
  - Request for reception area in city of Litchfield met. (Some area ambulance EMS units went to reception area and did a second triage and transported people to St. Francis if they wanted to be checked out.)
  - Assistance from Red Cross was met.
  - All area hospitals were able to take patients as needed – St. Francis, Hillsboro, Carlinville, Staunton, St. Louis area, Memorial and St. Johns in Springfield.
  - Wal-Mart sent items and food, Girl and Boy Scouts and Local churches helped.
  - ISP is in charge of investigation with help from NTSB if needed.
  - Litchfield City Administrator Andy Ritchie was present and stated that it would have been helpful to have the Emergency Numbers for all the surrounding areas. Holmes will get Ritchie this information.
  - Holmes will get a list of Language Translators and put the information into the Emergency Operation Plan.

Helgen reported his property was next to the accident and he saw firsthand how everything done couldn't have gone much better. He was really impressed that everyone knew what they were doing and it was apparent that their training prepared them as all went into motion. Moore stated we will keep training and when something happens we will know exactly what to do. Hertel stated that combining 911 with the Sheriff's Dispatch helped, since this allowed four telecommunicators on duty instead of one as was in the past.

5. **Burn Ban Order:** Holmes asked the committee if we should keep the Burn Ban in place or lift the order. The committee discussed leaving it as is.

**FINANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:**

1. **GIS Report -Approval:** Blankenship reported that Mary Purcell presented a revised GIS data fee schedule to the committee. **Motion by Blankenship, second by Hitchings to Approve the Revised GIS Fee Schedule. All in favor, motion carried. (For copy, see Resolution Book 12, page 209).**
2. **Revolving Loan Fund -Update:** Blankenship reported two of the three businesses receiving revolving loans are making on-time payments, and the other business is in bankruptcy.
3. **Raymond/Harvel Ambulance Service Tax Levy -Update:** Blankenship reported Julie Rosenthal from the Raymond/Harvel Ambulance Service presented information to request an increase in their tax levy.

4. **IMRF Representative -Update:** Blankenship reported that IMRF Representative Mandy Beedie was present at the committee with reports on the status of the County IMRF funds. IMRF balances were reported for the Regular, SLEP, and ECO Retirement Funds. Beedie explained to the committee that effective February 2012, a new Bill passed for an Accelerated Payment Plan. IMRF has to make assumptions based on 3% raises, age and when an employee will retire. This law states that if an employee's salary increases by more than 6% or \$5,000 in any given time in the 4 years prior to their retirement, IMRF will bill the employer for that amount. This includes paid sick time and if any vacation is on the books. Blankenship reported this payment must be paid in lump sum to IMRF so that 7.5% interest is not charged, and if not paid in a timely manner jumps to 12% interest. The only exemption from not getting billed from IMRF is for employees in Union contracts. Blankenship reported we will try to find money in the Budget to supplement these areas.
5. **FY2013 Budget and Levy Discussion -Update:** Blankenship reported discussion was held at the Committee on the Sheriff and 911 Budget, Recycling, and Employee Health Insurance. Information spreadsheets presented by Treasurer Jenkins show proposed plan increases to deductible and co pays plus proposed 1% to 5% increases in premiums. Blankenship reported no decisions have been made. The committee approved that Blankenship advise the Personnel Committee on the Proposed Employee Health Insurance Increases. Hertel began discussion with concerns about the County budget. He stated we have \$7 Million in expenses and are collecting \$6 Million in taxes, fees and fines which is a difference of \$1 Million. We have \$800,000 in Reserves in the bank which is from coal money. In the past, we had \$2 Million in the bank. If we do not get coal money, next year we will have a deficit and our bank account will be down to \$0, and we will have to use coal revenue to keep our doors open. We are not collecting enough money to pay the bills the way we used to, and Hertel stated we have to be tight on our budget for the next two years and will have to toe the line on expenses with the money we have and do no new hiring, etc. Hertel stated we need to have a plan in place. He referred to the chart that the Treasurer Jenkins gave to members and stated \$2 Million has been spent on daily operations, and said if we receive royalties from coal mine sales that would be wonderful, but we also have a looming IMRF debt. **(For Copy of Chart referenced, see Resolution Book 12, page 210).** We will probably have to borrow money from the bank and we won't want to pay 12% interest. He said he hopes no one retires soon. Bathurst stated we hear from people throughout the County who think the County is stashing money because of the coal mine, and said there is no stash of money sitting around that people think we are keeping from them. Deabenderfer stated there are some figures in dispute and asked Bathurst and Hertel if they are asking for a tax increase for the IMRF burden and stated we need to have this discussion in the Finance Committee meeting. Hertel replied no, he is not in support of raising taxes with the state of our economy, but is advocating tightening up our belt and suffering through in hopes that the coal mine produces. Hertel said that income tax is not growing a lot and we have less money from sales tax and fines, and said there is no dispute in what is in the Reserves. Treasurer Jenkins stated we have \$1 Million in Reserve as of yesterday, and reported that the \$371,000 received so far from coal royalties is not in that total. In September, October, and November of this year, if the coal mine starts longwall mining, the county should receive about \$390,000 a month. He said that IMRF, Social Security and Property Casualty owes the General Fund over \$600,000 right now and yes there are concerns and issues. Deabenderfer asked about the \$2 Million from the General Fund money paying for IMRF/Social Security, and stated he thought we had an agreement that nothing would be spent from the General Fund for day to day operations. Deabenderfer stated to Jenkins that he thought the Finance Committee was tight on employee raises. Jenkins replied not really, and we need to educate employees about our situation so they can work with the Board. Gasparich stated he keeps hearing "it's in the budget" every time the County offices are going to buy something, and said that just because it's in the budget doesn't mean it has to be spent.

Everyone should ask if the money in the budget should be spent, even if we have the right to spend it. He has overseen cuts in EMA's budget and every budget needs to be cut. Gasparich stated he wasn't here when the coal rights were sold, but the general idea was that coal money would be for infrastructure upgrades so that when the coal mine leaves we would still be in good shape. Gasparich stated we need to tell the Office Holders to look at a leaner budget. Bathurst asked Jenkins if we only get money when the coal is sold and Jenkins replied affirmatively and the County Board needs to watch what they are spending, not just the Office Holders. Jenkins reported 93% of his budget is for salaries and 7% is left for other expenses. He stated it is not the Office Holders that are spending the most; it is the County Board spending money on projects. Hertel stated we lost \$400,000 when the coal mine in Coffeen closed in 1984 and we had to adjust for that. He stated for years the County was able to live on fines and fees and he has only brought this up to caution members because we are not collecting enough money to pay day to day bills. He stated the Coal Company is a roll of the dice and hates to plan everything on the roll of the dice. Instead, we need to look at our other income. Jenkins stated Chairman Plunkett had an excellent idea to keep the coal revenue totals in next year's budget at last year's level. Chairman Plunkett stated he had a good discussion with Jenkins to set next year's budget where we are not budgeting to spend, but budgeting what we received last year. He referred to Jenkins comments that stated 93% of the Treasurer's budget is for payroll, and Plunkett reported the county was fortunate to sell coal rights before the economy downturn, and we didn't cut anything because of the coal money. Many other districts have made cuts such as jobs and we haven't done so. He stated if the Board wants to cut \$1 Million then that means we must cut jobs. Gasparich reported that EMA's budget had things that could go, and in the past, their budget was \$58,000 and it jumped up to \$74,000 so cuts were made this year. He stated we all need to make 5% cuts and there are ways it can be done without cutting jobs and said we can't cut \$1 Million, but we can start making small cuts early on. He stated that much of the reserves is the \$800,000 we shaved off the Historic Courthouse renovation expenses. Jenkins stated it is not evil to use the coal mine money for day to day expenses. Hertel stated he sat through 12 hours of budget hearings he is not advocating pink slips this year, but stating we need to wait it out and see what the coal mine does and we just need to know now that we could have a problem in the future and it's not all roses. Chairman Plunkett stated that Gasparich is right that every office holder should look at their budget and make sure there is no fluff anywhere. Helgen reported from the UCCI meetings that other counties are going through horrible budget cuts and are asking him what we are doing to save money and some of these counties are bankrupt, and he is thankful we have the coal money. Kuchar stated that our county is in a much better situation than others who are cutting hours and staff and said that everyone involved, starting with the office holders, needs to start making small adjustments. Durbin also reported about UCCI meetings' comments from other counties about their bad fiscal condition and he is glad we don't have a nursing home to support like other counties who are in bad shape have. Bathurst stated what we do have is ten unions, each with a collective bargaining unit, that we have to negotiate salaries for. We have never had a Union say they are willing to freeze pay, let alone take a 1% cut, so how can we sell that to ten collective bargaining units. Chairman Plunkett reported that at the beginning of last fiscal year, Fayette County put their \$5 Million in coal rights money in the bank and asked their employees to take a two week unpaid furlough, but it didn't sit well with them so the county had to dip into their coal reserves. Bone stated that no office holder is dumping money and we don't need to be pointing fingers. He reported we saved \$4 to \$6 Million by not building a new Courthouse and renovating the Annex and Historic Courthouse instead, plus we saved \$25,000 on the Board room, and we are still \$4 to \$5 Million ahead as we would have had to maintain the Historic Courthouse either way. Bone stated now everyone is where they need to be without paying rent and has what they need. Chairman Plunkett stated that the New Courthouse across the street cost the taxpayers \$3.3 Million. We have learned if

you have a project that needs done, you should save up for it and then spend rather than use the Public Building Commission process. Hertel stated we are all in the boat together and just need to be cautious and frugal as we possibly can. Chairman Plunkett stated members will get a draft of the budget next month and encouraged every Board member to look it over.

6. **Resolution #12-10 to Void Tax Bill on Parcel #16-02-482-005 -Approval:** Blankenship reported the lot purchased from Dr. Mekala needs to have the tax bill voided. SOA Ray Durston has completed paperwork for the Department of Revenue to get the property exempted in the future. **Motion by Blankenship, second by Graden to Approve Voiding the Tax Bill for Parcel ID #16-02-482-005. All in favor, motion carried. (See Resolution Book 12, page 211).**
7. **Ordinance to Provide For Video Gaming Pursuant to the Illinois Video Gaming Act in the Unincorporated Areas of Montgomery County, Illinois -Update:** Blankenship reported Assistant State's Attorney Wilson used the City of Hillsboro's ordinance as a template for the county ordinance. The Full Board can review it for one month to take action at the September meeting. He asked members to report any corrections needed.
8. **Corrective Special Quit-Claim Deed from Montgomery County to Colt LLC -Parcel ID#21-16-100-301 -Approval:** Blankenship reported we need to correct a couple of legal descriptions for Coal Rights that were transferred in 2003. A color map was included in the Full Board packet with the Yellow Portion pertaining to this parcel. **Motion by Blankenship, second by Branum to Approve the Corrective Special Quit-Claim Deed for Parcel ID#21-16-100-301 from Montgomery County to Colt LLC. All in favor, motion carried. (See Resolution Book 12, pages to be inserted after recordation).**
9. **Special Quit-Claim Deed from Colt LLC to Montgomery County – Parcel ID# 21-16-400-009 and Parcel ID#21-16-400-005 -Approval:** Blankenship reported these two legal descriptions need to be corrected for Colt LLC to transfer back to Montgomery County. A map was included in the Full Board packet with the Gray Portion pertaining to these parcels – Section 16 of East Fork Township, west of Fish & Wildlife Reserve. **Motion Blankenship, second by Deabenderfer to Approve the Special Quit-Claim Deed for Parcels ID#21-16-400-009 and ID#21-16-400-005 from Colt LLC to Montgomery County. All in favor, motion carried. (See Resolution Book 12, pages to be inserted after recordation).**
10. **ROE Sale of West School Property -Approval:** Chairman Plunkett asked ROE Superintendent Marchelle Kassebaum to discuss the Notification from the Regional Office of Education regarding the sale of the Taylorville West School Property. Kassebaum addressed the Board and reported the title for this property is held by the Regional Board of School Trustees and not the Taylorville School District. ROE has to advertise the sale. These two parcels will be sold in September with sealed bids and proceeds will go to the Taylorville School District. Graden asked if the school is in Taylorville and Kassebaum replied affirmatively. Assistant ROE Superintendent Greg Patrick reported the school was closed three or four years ago due to consolidation. **Motion by Blankenship, second by Graden to Approve the ROE Sale of West School Property. All in favor, motion carried. (For copies, see Resolution Book 12, pages to be determined).**  
Kassebaum thanked Gasparich for attending the ROE Superintendents meeting and explaining crisis management.
11. **Update/Approval of Resolution #12-11 from West Central Planning Commission Authorizing Submission of a FY 2012 Partnership Planning Assistance Grant Request to the US Department of Commerce:** The committee discussed and approved the Resolution submitted by West Central Planning Commission. **Motion by Blankenship, second by Kuchar to Approve the Resolution from West Central Planning Commission Authorizing Submission of a FY 2012 Partnership Planning Assistance Grant Request to the US Department of Commerce. All in favor, motion carried. (See Resolution Book 12, pages to be determined).**

**H.W.E. COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:**

1. **Elections -Update:** Durbin reported County Clerk Sandy Leitheiser provided a handout with Important General Election dates for the November 6<sup>th</sup>, 2012 election. Current Precinct and County Board District maps are now finalized in the GIS Department, who will also provide the maps to the public. The February and April, 2013 Consolidated Elections were discussed, and Leitheiser stated that recent legislation moved up Municipal, Township, and Multi-Township Caucus dates from January to December 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, 2012.
2. **Ordinance Authorizing Montgomery County Electrical Aggregation Referendum on November's Ballot -Update:** Durbin reported the law now lets counties, townships and municipalities aggregate the electricity rates if passed by referendum. Committee discussed this proposal and decided not to pursue this ballot question at this time.
3. **Recycling Program and Events:**
  - **Litchfield Recycling Facility -Update:** Durbin reported the Litchfield building is up and we are waiting on concrete, which will take two days to pour and then there will be a day and a half left for electrician work. Once a date has been set to reopen the drop off, Lutz will contact everyone and the City of Litchfield for a small ribbon cutting ceremony.
  - **Camera Installation -Update:** Durbin reported that Police Chief Wilkinson has stated that his staff can make sure the facility is open from 5:30 a.m. until 9:30 p.m. The Committee approved the proposal from Slavings Services in the amount of \$2,215 for Camera Installation at Litchfield Recycling Facility.
  - **Budget -Update:** Durbin reported during Budget Hearings it was proposed to add some workers for recycling. Lutz shared a letter with the HWE committee that was sent to the Finance Committee.
  - **Injured Employee/Hire Temporary Employee:** Durbin reported that the committee discussed and approved hiring a temporary part time employee while a full-time employee is out on medical leave. Durbin shared that Recycling Center worker Ben Bishop was in an accident and had an operation recently. Durbin asked for prayer for Bishop's recovery as he is a very good worker.
4. **Animal Control Facility and Program:**
  - **Animal Control Intake Summary -Update:** Durbin reported that the Committee reviewed the report and a total of 44 animals' intake in July.
  - **Revenues & Expenses -Update:** Durbin reported the Committee reviewed the reports.
  - **Security/Panic button proposal from Wareham's Security -Update:** Durbin reported the committee discussed the proposal from Wareham's Security for one hardwired panic button in the office and two necklace-style transmitters to be worn by employees at a cost of \$710 for parts and labor. The monthly monitoring fee is \$21. The Committee approved getting the Panic Alarm System from Wareham's Security out of the Animal Control budget.
  - **Municipality contracts -Update:** Durbin reported the committee reviewed the recommendations and supports the fee increases from \$20 to \$25 for call outs with no pickups and the fee increase to pick up cats from \$25 to \$40, however the committee wants additional information regarding the fee method for municipalities whether an animal is claimed or not. More information is needed and possible meetings with some of the municipalities charging fines to pet owners when animal control is doing the work to pick up and care for the animal. Moore asked if we will see the county animal control tickets from our staff in the newspaper and Chairman Plunkett replied not yet but Richardson has asked to do so, and that the municipalities have been putting their tickets in the newspaper.

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Chairman Bonnie Branum as follows:

1. **Resolution #2012-08: Resolution to appropriate funds for 1099 B-CA, Dutchman's Trail, Walshville Road District, 50% RD – 50% County Project -Approval:** Total Cost is \$2,300. County's Portion is \$1,150. Motion by Branum, second by Blankenship to Approve Resolution #2012-08: Resolution to appropriate funds for 1099 B-CA, Dutchman's Trail, Walshville Road District, 50% RD – 50% County Project. Total Cost is \$2,300. County's Portion is \$1,150. All in favor, motion carried. (See Resolution Book 12, pages to be determined).
2. **Resolution #2012-09: Resolution to appropriate funds for 1100 B-CA, Cain Road, Walshville Road District, 50% RD – 50% County Project -Approval:** Total Cost is \$7,000. County's Portion is \$3,500. Motion by Branum, second by Bone to Approve Resolution #2012-09: Resolution to appropriate funds for 1100 B-CA, Cain Road, Walshville Road District, 50% RD – 50% County Project. Total Cost is \$7,000. County's Portion is \$3,500. All in favor, motion carried. (See Resolution Book 12, pages to be determined).
3. **Resolution #2012-10: Resolution to appropriate funds for 1101 B-CA, Singer Trail, Walshville Road District, 50% RD – 50% County Project -Approval:** Total Cost is \$2,800. County's Portion is \$1,400. Motion by Branum, second by Beck to Approve Resolution #2012-10: Resolution to appropriate funds for 1101 B-CA, Singer Trail, Walshville Road District, 50% RD – 50% County Project. Total Cost is \$2,800. County's Portion is \$1,400. All in favor, motion carried. (See Resolution Book 12, pages to be determined).
4. **Resolution #2012-11: Resolution to appropriate funds for 1102 B-CA, CH-7-Nokomis Road, 100% County Project -Approval:** Total Cost is \$38,000. Motion by Branum, second by Miles to Approve Resolution #2012-11: Resolution to appropriate funds for 1102 B-CA, CH-7-Nokomis Road, 100% County Project. Total Cost is \$38,000. All in favor, motion carried. (See Resolution Book 12, pages to be determined).
5. **Preliminary Engineering Agreement with McDonough-Whitlow for Rocky Hollow Bridge - Approval:** Branum reported Engineer Smith stated that by law the County can't pick a consultant based on price. Motion by Branum, second by Helgen to Approve the Preliminary Engineering Agreement with McDonough-Whitlow for Rocky Hollow Bridge in the sum of \$49,308.23. All in favor, motion carried. (See Resolution Book 12, pages to be determined).
6. **End Loader Bucket Purchase -Approval:** Branum reported Engineer Smith received two quotes for a new bucket for the front end loader. Altorfer submitted a quote for \$12,134.94 just the bucket. A reconditioned bucket is \$7,480. Boyd & Sons Machinery submitted a quote for \$12,870. Branum reported we will use our old bucket for spreading salt and the new one to move dirt. Motion by Branum, second by Williams to Purchase a New End Loader Bucket from Altorfer for \$12,134.94. All in favor, motion carried.
7. **Sale of Paint Striper and Striper Truck -Update:** Branum reported that the City of Litchfield is interested in the striping truck. Engineer Smith will check with Assistant State's Attorney Wilson to see how the surplus striping unit can be sold to the City of Litchfield. Graden asked if the striper is sold, will it be replaced, and Chairman Plunkett reported if sold we will not replace the striper truck because of its lack of use.

**PERSONNEL COMMITTEE REPORT:** Given by Chairman Sharon Kuchar as follows:

1. **Consociates Insurance -Update:** Kuchar reported Travis Schmidt and Steve Spinner of Consociate Dansig addressed the committee with an update on the County Employee Health Insurance. The committee received a report to review with the different costs for each of the four Classes. She stated that with the Affordable Health Care Reform Act, the increase can't be more than 5% after March 2010, which is the maximum allowable increase for grandfather status under Health Care Reform. You can also lose grandfather status by changing benefits.

These new rates would take place January 1<sup>st</sup>, 2013 so the committee would need to decide soon.

2. **Grievance in Sheriff's Department -Update:** Kuchar reported the Committee went into Executive Session and denied the grievance in the Sheriff's Department. **A Federal Mediator will attend the regular Personnel Committee meeting on August 30<sup>th</sup>.**
3. **Job Study with U of I Extension -Update:** Kuchar reported Ron Duncan of U of I has some very preliminary reports for three of the offices for the committee to review. Interviews with Departments will start the week of August 20<sup>th</sup>, 2012, and the final job study could be completed by the end of September. Circuit Clerk Lemons asked if Duncan has scheduled meeting with the Office Holders yet, and Coordinator Daniels stated Duncan will be making appointments soon, and will pass his contact information on to Lemons if she would like to call him.
4. **FMLA Meeting with Department Heads -Update:** Kuchar reported that Sheriff Vazzi stated he will keep his own FMLA records in his office and notify the Coordinated Services office of any employee that is going on FMLA with a copy of the WH-382 form and the Coordinated Services office will keep just the Notification Sheet (form WH-382) for the County Board FMLA file.
5. **Labor Local # 397 -Update: (Report Given by Vice Chairman George Blankenship.)** The third meeting was held on July 24<sup>th</sup> and the fourth on August 3<sup>rd</sup>. Blankenship reported the County made a proposal and stood by it, and we are going to work with Mr. Duncan and get information from the Job Study. The Supervisor of Assessments, Emergency Management Agency and State's Attorney offices are units with Labor Local #397.
6. **Sheriff's Dept. Union Contract Negotiations with Local Laborers #773 -Update:** Mediation was held on July 16<sup>th</sup>. Chairman Plunkett stated to the committee that he checked with the State's Attorney's office to see if the Appellate Prosecutor could help with legal advice for arbitration in labor issue.
7. **Executive Session:**
  - ***Enter into Executive Session to discuss Sheriff's Dept. Union Contract Negotiations with Local Laborers #773: Motion by Kuchar, second by Hertel to Enter into Executive Session. All in favor, motion carried. Time 10:15 a.m.***
  - ***Come Out of Executive Session: Motion by Graden, second by Blankenship to Come Out of Executive Session. All in favor, motion carried. Time 10:45 a.m.***

No action was taken.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:** Motion by Bishop, second by Durbin to approve the 8 committee reports and minutes. All in favor, motion carried.

**SCHEDULE CHANGES:** Chairman Plunkett reported that the next EMA Committee Meeting is Friday, September 7<sup>th</sup> at 3:30 p.m. due to IEMA Conference.

#### **PAY BILLS:**

1. **Approval to Pay Any Invoices from Adams, PC or Books & Moore:** Motion by Bathurst, second by Deabenderfer to pay any invoices for Adams, PC or Books & Moore. Voice Vote: In favor – 19, Against – 0, Absent – 0, Abstain -1 (Moore). Motion carried.
2. **Motion by Helgen, second by Bishop to pay all other approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2012.

**ADJOURN:** Until the Full Board Meeting on Tuesday, September 11<sup>th</sup>, 2012 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois.

Motion by Branum, second by Durbin to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:46 a.m.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.