

**Montgomery County Board
Minutes**

For Tuesday, September 11th, 2012 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, September 11th, 2012 in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 19 members present, 2 members absent. Member Merano arrived.

Roll call was changed upon arrival of one member to 20 members present, 1 member absent.

Members Present: Mary Bathurst, Connie Beck, Nikki Bishop, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Robert Durbin, Joe Gasparich, Chuck Graden, Ed Helgen, Roy Hertel, Jarod Hitchings, Sharon Kuchar, Scott Merano, Gene Miles, Jim Moore, Mike Plunkett, Richard Wendel, Dennis Williams.

Member Absent: Frank Komor

Pledge of Allegiance to the flag was given by special guests Undersheriff Rick Robbins, Sheriff's Deputy Scott Woods and Sheriff's Deputy Tyson Holshouser along with Nokomis Fire Chief and County Board member Joe Gasparich on the eleventh anniversary of the terrorist attacks at the World Trade Center in New York on September 11th, 2001. Chairman Plunkett stated the importance of commemorating this day and recalled that the County Board also met on the morning of the attacks. Gasparich addressed the Board and stated we want to remember those who were affected. Those who helped at the World Trade Center could not have guessed they were to give up their lives that day. He reported he has had the opportunity to train with some of the New York City firefighters and first responders and learned of the story of one firefighter who gave his life on the 87th floor of the south tower when it collapsed. Gasparich stated oftentimes we don't see the enormity of that day and how it changed our world. Gasparich acknowledged our county first responders, which he said we also take for granted and stated he is glad to be associated with the firefighters and law enforcement of Montgomery County.

Mileage and Per Diem Approval:

Motion by Durbin, second by Graden to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Hertel, second by Wendel to approve the Minutes of the Previously County Board Meeting held on Tuesday, August 14th, 2012. All in favor, motion carried.

CONSENT AGENDA:

1. **Chief Assessment Officer's Report** – Ray Durston was present for questions.
2. **Circuit Clerk's Report** – Holly Lemons was present for questions.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
4. **County Treasurer's Report** – Ron Jenkins was present for questions.
5. **G.I.S. Coordinator's Report** – was submitted.
6. **Health Department Report** – Hugh Satterlee was present for questions.
7. **Probation Officer's Report** – was submitted.
8. **Public Defender's Report** – was submitted.
9. **Sheriff's Report** – was submitted.
10. **T.B. Department Report** – Sally Adams was present for questions.
11. **V.A.C. Report** – was submitted. Report includes Benefits Summary.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA: Motion by Bathurst, second by Merano to approve the 11 items on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

1. **CEFS Central Illinois Public Transit Monthly Progress Report -Update:** Monthly progress report was included at the front of Board packets. Plunkett reported CIPT monthly Ridership goal for Montgomery County in 2013 at 12,504. Hertel asked when CEFS will come back and speak to Full Board as they were to do so at six months. Plunkett stated we will have Kristie Warfel come back in October.
2. **2012 Legislative Summary from IL Assoc. of County Board Members -Update:** Plunkett asked the Board to review the 2012 Legislative Summary included in the packet regarding upcoming State laws that might have an impact on the County.
3. **ROE Superintendent Marchelle Kassebaum Quarterly Report -Update:** Kassebaum addressed the board regarding her ROE Quarterly report and the future ROE districts' realignment. She reported that plans are for the Regional offices to be reduced to 35 statewide, with two proposals sent to the State to date. Kassebaum will keep the Board updated on the issue, and also reported that her office has obtained a training program on Bullying for administrators and teachers to meet children's needs. She received DVD's and teacher manuals for schools through a grant and they will have an ongoing workshop throughout the year. Kassebaum also reported on additional State mandates for school administration to implement a teacher evaluation system by 2016. She informed members about an electronic program to aid in the school improvement plan to be implemented in a few years, and also reported ISAT testing is changing to PARCC testing in 2014/2015 school year with the State's new Common Core Standards that measure student growth. Twenty-four states will be using this new testing. Her office is helping with math and science sections as the standards are being implemented now. She will let school districts know what PARCC involves and what they need to know as well as educating board members and the community. Deabenderfer stated his concern about the new State requirements regarding teacher performance evaluation, and mentioned teachers in Chicago are on strike right now. He believes this new requirement will require more State supervision and wonders if teachers will have input. Kassebaum replied that school districts can design their own evaluations based on the State guidelines or can use the models already in place, and that teachers will have an input because "teacher teams" will be formed. Deabenderfer stated that in his experience, some teachers are not included in "team" input implementation, and he wants Kassebaum to be aware of this. Kassebaum replied she has confidence in our school district leaders that they are making good choices to involve all teachers who want to be involved.

BUILDING AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Historic Courthouse Renovations -Update:** Bone reported the committee went into Executive Session to discuss possible litigation. No action was taken. Brent Lance of Hurst-Rosche will look at the gouges in the cork flooring in the second floor hallway and will submit an updated punch list to Korte Luitjohan, plus he suggests the County take care of hooking up the sensor in the third floor hallway.
2. **Maintenance Issues and Report -Update:** Bone reported the following:
 - Lance will follow up with Western Waterproofing regarding the leaks on the Annex Building north wall and west wall.
 - Johnson Controls was at the Courthouse Complex on Friday working on some issues.
 - Board Member Richard Wendel has offered to treat and spray the Historic Courthouse grounds.
 - The Committee discussed the concrete parking lot approaches getting damaged by ice melt, and they stated the approaches should be sealed to help prevent damage from the ice melt.

3. **MCWC Office Renovations for Early Voting -Update:** Bone reported maintenance forces will construct a wall and install two metal doors. The committee discussed getting a duct installed onto the air handler to go into the new room.
4. **HVAC at Courts Complex -Update:** Bone reported Hurst-Rosche representative Tom Baker stated that there are some safeties in the control panels that need to be corrected on the HVAC system. Two of the problems with the equipment include the refrigerant charge in the system and the age of the system. Agencies in the HVAC Industry can help determine the useful life of this type of equipment, and this unit should last up to 20 - 25 years. Baker thinks we should turn this into a chilled water system and will advise on how to budget for newer equipment. There may also be an option to lease this chiller equipment if funding is tight. Baker states there are minor costs to make some adjustments to the system. Refrigerant leaks are due to components that have failed but have at some point been repaired. Bone stated we will need to look at this need and budget for a new HVAC system at the Courts Complex in the future because there is definitely a problem. Hopefully a new system will cure it.
5. **Other:** Member Bishop asked to be taken off the attendance in the minutes for the B&G Committee meeting.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **MCEDC -Update:** Deabenderfer reported that the MCEDC sent Director Erika Kennett to a few trainings with the next Board of Directors meeting set for October. He reported of a Food Services meeting attended in Peoria, and that MCEDC has a radio spot on WSMI in October. Also, he reported a new Revolving Loan request has been submitted, with the Board presently working on the application.
2. **Arches Trail -Update:** Deabenderfer reported that the committee discussed a concern that Joe Page, a neighbor to the Arches Trail property, had called him about. There was a fence put on the trail north of his house that he believed was not on County Property. Mr. Page talked with NAGS representatives about the fence and they said they would remove it if the fence is not on County property. Deabenderfer stated it was determined that the fence is on the eastern end of County property and accommodations will be made for Mr. Page to access the territory he needs. Mr. Page has also now volunteered to help maintain the trail.
3. **Oil & Chip Green Diamond Bike Trail -Update:** Deabenderfer reported Probation Supervisor Rice Phillips and the community service workers cleaned off the bike trail after the County Highway Department trimmed some trees. The Eagle Scout who installed mile markers on the trail has now completed his project. Deabenderfer reported that Coordinator Daniels spoke to Pitman Township Highway Commissioner Krager this morning and oil & chip will start within two weeks.
4. **Dilapidated Buildings in Towns -Update:** Deabenderfer reported Gasparich asked if some future coal revenue could be used to help the small communities help tear down old buildings in disrepair. Deabenderfer stated the committee recommends this and possibly a program can be set up in the future as the City Wide Clean Up Program has ended.
5. **Other:** Deabenderfer reported Ameren is still working on new power lines across the State which will be installed north of Montgomery County and he will be attending the meeting in Taylorville on October 1st to protect our interest.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman Jim Moore as follows:

Ambulance Call Reports:

A summary of monthly operations for *August 2012* is as follows:

Amount collected: \$126,378.97

AMBULANCE REPORT:

1. **Collections -Update:** Moore reported Total Collections for **August** are **\$126,378.97** (Old System \$488.30, New System \$125,890.67)

EMA:

1. **IEMA Conference -Update:** Moore reported that Earthquake Mitigation Training class was completed.
2. **Review of Mega Bus Accident on August 30th -Update:** Moore reported Chief Quint held a review meeting of the Mega Bus accident, with agencies that were involved in attendance. IL State Police reports gave high marks for the way the incident was handled.
3. **Open Burning:** Moore reported the County “no fireworks/open burning” recommendation has been lifted.
4. **HazMat Coal Mine Tour on August 30th -Update:** Patton Mining invited County HazMat members to the mine for a tour and presentation of mining operations. The tour and presentation was well received by all HazMat members.
5. **Other -Update:** The Accreditation for 2013 and the June 26th exercise has been approved by IEMA.
6. **Weather -Update:** Moore reported that severe weather went through the area on Wednesday September 5th, with a possible tornado touch down in northwest Fillmore reported. There was property damage to one home with windows blown out of the house but no structural damage reported, and there is no confirmation if it was a tornado or possible straight wind. Moore stated power was out in Litchfield, but Hillsboro dodged the severe weather.
7. **Narrow Banding of Radios -Update:** Bone asked Gasparich if Narrow Banding of radios will create a problem with pagers having less power. Gasparich replied that he doesn't think power will be reduced as it is a change in bandwidth and frequency, and instead it should be more reliable than before with less interference. Gasparich thinks most of the County radios should be compliant with the narrow bandwidth, and there should not be any significant changes as emergency responders have already been switched with no problems.

FINANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

1. **Revolving Loan Fund -Update:** Blankenship reported that the Committee reviewed the reports submitted by the MCEDC and Deabenderfer has already informed the Board members of the new Revolving Loan request in his report. Blankenship stated on the three older Revolving Loans, two clients are paying and one is in bankruptcy.
2. **Employee Health Insurance Premium and Deductible/Co-pay Increase -Approval:** Blankenship reported it was the Committee's consensus to raise the Employee Health Insurance Premium by 5% of the Cobra Rate, not 5% of the existing premium, per tier and to increase the Deductible by \$150 and to increase the Co-pays by \$5.00. The last time the Employee Health Insurance Premium was increased was in 2009, and Health Insurance costs have gone up about \$400,000. The Committee discussed the issue of losing the program grandfather status if the premiums are raised more than 5%. Blankenship stated this is a one-time raise; we can't raise it any higher than this 5% increase or we risk losing our grandfather status. Open enrollment for the new year begins November 1st, 2012, and a letter will go out to all the employees right after the Board meeting notifying them of the Board's decision to increase the Employee Premium by 5% of the 2010 Cobra Rate. Bone asked what the increases will amount to, and Plunkett read new monthly premium amounts for Class 1 Single, Child, Spouse and Family and mentioned there are 4 Classes. **Motion by Blankenship, second by Graden to Approve an increase in the Employee Health Insurance Premium by 5% of the Cobra rate and to increase the Deductible by \$150 and to increase the Co-Pays by \$5.00. Roll Call Vote: Ayes - 13, Nays – 7. Those Voting Aye: Bathurst, Blankenship, Branum, Durbin, Graden, Helgen, Hertel, Hitchings, Kuchar, Miles, Moore, Plunkett, Williams. Those Voting Nay: Beck, Bishop, Bone, Deabenderfer, Gasparich, Merano,**

Wendel. Those Absent: Komor. Motion carried. (For copy of memo to employees and Premium Increase amounts, see Resolution Book 12, pages 241-242).

3. **Employee Health Insurance Meeting -Update:** Blankenship reported meetings will be set up so that Consociate Dansig can give presentations to the employees regarding the increase in Employee Premiums, deductibles and co-pays.
4. **FY 2013 Budget -Update:** The Committee reviewed a revised draft of the FY2013 Revenue & Expense Reports prepared by Treasurer Jenkins. Blankenship stated the revised draft of the budget dated September 12th is as close as we can get at this time. Items have been cut out and the budget is less. He advised the members to go over it; however the budget won't be passed until the November meeting. He stated we have between now and November to make changes, and asked members to get back to the Finance Committee with any questions. Deabenderfer asked if this budget supersedes the one from August, and Blankenship replied affirmatively. Plunkett, Jenkins, Hertel and Blankenship met yesterday to discuss cutting the GIS flyover of \$100,000 and four new Sheriff's Dept. vehicles of \$90,000. He stated we will add back \$30,000 into Office 047 for the county's share of MCEDC. In the future, the \$30,000 payment to Fayco could be added as a levy instead of coming from the General Fund. Gasparich asked if salary increases were built into the draft, and Blankenship replied that salaries for the offices with pending union contracts won't be changed until the union contracts are settled. Gasparich asked if retroactive pay was figured in this budget, and Blankenship replied it is not figured in the 2013 budget. Hertel stated the Finance Committee has asked Elected and Appointed Heads to reduce their budget by 5% and meet with them on reductions before any decisions would be made. Kuchar asked Blankenship if the draft they have just received reflects the 5% off and Blankenship replied it does not, and we will make a new print out after the 5% cuts are made. Hertel stated the Recycling budget will not be finalized until the Committee decides between the options of hiring two part time or one full time and one part time employee; however Lutz just cut the budget by 5% recently. Blankenship stated some offices have already cut their budgets by 5%, so they won't have to. Chairman Plunkett stated the draft members are receiving at today's meeting does include \$170,000 total cuts made yesterday. The budget handed out today doesn't reflect the increase in revenue for the Employee Health Insurance Premium or the 5% reductions. After revision, there will be public inspection for 30 days. Treasurer Jenkins stated that only the General Fund offices are asked to reduce by 5%, which does not include the Health Department, Highway Department, and Veterans Assistance Commission. General Fund Contracts are included, and Hertel explained that General Fund Expenditures are from pages 1 to 14 in the Budget book and General Fund Revenues go to the middle of page 5. Deabenderfer asked if a Special Finance Committee meeting would be set up, and if so, how much notice do we need. Chairman Plunkett replied we need to give Office Holders some time and Open Meetings Act requires a two day notice for a Special meeting. Hertel asked if the Finance Committee could briefly meet after today's meeting to decide on a special meeting date and Plunkett replied affirmatively. (Note: After the meeting, a Special Finance Committee meeting was decided on and scheduled for Tuesday, September 18th at 8:30 a.m. with Department Heads to discuss General Fund budget reductions by 5%.)
5. **FY2013 Estimated Levy -Approval:** Blankenship reported the Committee reviewed reports for 3 options for the levy. The first report reflected a 4.997% tax levy increase with a 2012 Tax year estimated extension of \$4,545,062. The second report showed a 8.5139% tax levy increase and the third report showed a 29.4406% tax levy increase. Estimated 2013 EAV for Montgomery County is \$397,714,710. IMRF and Social Security owes the General Fund money, and if the Coal mine starts paying royalties next year, then we won't have to borrow money. The General Fund Balance now is about \$1.3 Million, and the State owes us about \$198,000. Jenkins stated to the Committee that it is a good idea to set up a payment plan to pay back the General Fund in the next few years. Blankenship stated we are not recommending a Truth in Taxation Hearing. **Motion by Blankenship, second by Kuchar to**

Approve the Fiscal Year 2013 Aggregate Levy at 4.9971% Increase based on the 2012 tax year Estimated Extension of \$4,545,062. All in favor, motion carried. (For copy of Real Estate Tax Levy/Extension Summary Comparison, see Resolution Book 12, page 243).

6. **Truth in Taxation -Update:** Truth in Taxation Hearing will not need to be held because the County will be below 5% increase in tax levy.
7. **Ordinance #12-12 to Provide For Video Gaming Pursuant to the Illinois Video Gaming Act in the Unincorporated Areas of Montgomery County, Illinois -Approval:** Blankenship stated the Board was given this Ordinance a month ago to review. County Clerk Leitheiser researched the annual fee per terminal is \$25 and we can't exceed that amount per State Law. Chairman Plunkett stated we would also share in some revenue with the State. Hertel stated the Ordinance doesn't include a prohibition of ATM's on the premises. **Motion by Blankenship, second by Williams to Approve the Ordinance to Provide For Video Gaming Pursuant to the Illinois Video Gaming Act in the Unincorporated Areas of Montgomery County, Illinois. Roll Call Vote: Ayes - 12, Nays - 8. *Those Voting Aye:* Beck, Bishop, Blankenship, Bone, Branum, Durbin, Gasparich, Graden, Miles, Moore, Wendel, Williams. *Those Voting Nay:* Bathurst, Deabenderfer, Helgen, Hertel, Hitchings, Kuchar, Merano, Plunkett. *Those Absent:* Komor. Motion carried. (For copy of Ordinance #12-12 and Letter to Illinois Gaming Board, see Resolution Book 12, pages 244-248).**
8. **ROE Quarterly Report -Approval:** The committee reviewed and approved. **Motion by Blankenship, second by Gasparich to Approve the ROE Quarterly Report. All in favor, motion carried.**

H.W.E. COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Elections -Update:** Durbin reported County Clerk Leitheiser shared a Voting Equipment Maintenance Status Report on the total of 41 M100 Precinct Tabulator Units and 31 AutoMark Voter Machines Units owned by the County. The No Excuse Absentee Voting Period starts on September 27th, 2012, and the Early Voting period begins October 22nd, 2012. The committee discussed the possibility of having an additional Early Voting Site in Litchfield, and the consensus was to not proceed with this at the present time for budget reasons. Leitheiser will provide information for County Board members and the public about the Campaign Free Zone around the Courthouse Square during Voting Hours prior to the Election. "I Voted" stickers with the words "I Made Freedom Count" were distributed to members, which were privately purchased at no taxpayer expense. Leitheiser explained the handout regarding the Campaign Free Zone around the Historic Courthouse. She stated the guideline is if voting signs are outside, then don't park around the Courthouse. Moore asked if this includes outer parking spaces and Leitheiser replied 100 feet does include some outer spaces. She explained the 100 feet is measured from the three entrances to the Historic Courthouse building. Miles asked if campaigning in the zone has been a problem in the past and Leitheiser replied depending on the election, it has been a problem. Bathurst stated it is often done unintentionally and Plunkett agreed that most don't realize early voting is going on and they have a campaign bumper sticker on their car at the time. Leitheiser also explained the change in law regarding the candidate order on general election ballots. Hertel asked Leitheiser if she would notify candidates not already on the County Board of the candidate order and Leitheiser replied affirmatively.
2. **Recycling Program and Events:**
 - **Litchfield Recycling Facility -Update:** Durbin reported electrical is complete and the Drop Shed is nearly ready to open. The ribbon cutting ceremony will be scheduled for Thursday, September 13th at 1:00 p.m. with Mayor Jones, Plunkett and Lutz attending. The City of Litchfield Police Department will open the drop off at 5:30 a.m. and close at 9:30 p.m. There will be video surveillance on the premises and a fence to deflect blowing debris.

- **Temporary Employee -Update:** Durbin reported Lutz hired a temporary employee who started August 23rd. Forty applications were handed out and 22 returned. Six applicants were interviewed. Retired Taylorville correctional officer Roger Cassidy from Ohlman was hired and is doing a great job.
- **Budget -Update:** Durbin reported that Lutz stated she spoke with Finance Chairman Blankenship regarding her budget request for a full-time employee instead of two part-time employees. The Recycling budget was also reduced by 5%.
- **Electronics Drive -Update:** Durbin reported the 5th free Electronics Recycling Drive will be Thursday, October 18th from 12 p.m. to 5 p.m. and Friday, October 19th from 8 a.m. to 3 p.m. at the Hillsboro Recycling Facility. Durbin stated the Hillsboro facility is used due to forklifts available there and the materials can be put in the shed at night and shipped out in a few days.

3. Animal Control Facility and Program:

- **Animal Control Intake Summary -Update:** Durbin reported there were 29 dogs and 13 cats taken in for a total of 42 animals taken in during August. 46 animals went out.
- **Revenues & Expenses -Update:** Durbin reported the next Rabies Clinic is scheduled for October 6th.
- **Municipality Contracts -Update:** Durbin reported that Animal Control Officer Richardson contacted some of the municipalities regarding their fees for claiming an animal. Most of the municipalities are \$50 to \$75 fine for the first time. The committee approved an increase to charge the municipalities \$50.00 per dog and \$40.00 per cat regardless of whether the animal is claimed or not.
- **Stray Cat Issue -Update:** Durbin reported that Richardson stated there is a stray cat issue in the rural areas and she said that picking up all these stray cats creates a problem when the facility is full. Richardson will handle this issue on a case by case basis whether to take in stray cats or kittens when there is no space available at the facility.

PERSONNEL COMMITTEE REPORT: Given by Chairman Sharon Kuchar as follows:

- 1. Employee Time Off Quarterly Reports -Update:** Kuchar reported the committee discussed sending out a memo to department heads to let everyone know the due dates to submit their time off reports to the County Coordinator's Office. The first quarterly reports need to be sent in one week prior to the September Personnel Committee meeting.
- 2. Job Study with U of I Extension -Update:** Kuchar reported Mr. Duncan gave a brief explanation of the Job Study Process. Seventy percent of all job descriptions and about fifty-five percent of the job surveys have been turned in, which is in line with the pace to have number crunching done by the end of September. The final report would then be available in a few months. Each job description will be taken and matched up with the employee survey to insure that this is the job the person is doing and it adds a degree of clarity and points out the need to update job descriptions if needed. Job codes can then be looked at to get data from the National and County Salary for those job classes. The final report will have comparable salary data. Mr. Duncan stated that there has been great cooperation in all offices and he has tried to meet with individual employees, but this was not possible in the larger offices. He restated that even with the delay in starting the contract, he should be on time with delivering the figures for the end of September. Mr. Duncan stated to the Committee that employees completed their own questionnaire, and the Department Head had a separate form to complete to make comments if needed. Kuchar stated there had been some questions brought out on this issue. Bathurst asked if the Job Study would be done at the end of September or in two months and Plunkett replied we will have all the data by the end of September, but the report won't be done for another two months.

3. **Local #773 Grievance -Update:** Kuchar reported the union grievance was settled by both parties agreeing that the employee would be paid mileage for training that would be calculated by using the shortest distance from either their home or the jail building to the training site.
4. **Local #773 Pension Fund Amendment -Approval:** Kuchar reported the State's Attorney has reviewed the addendum and a penalty was assessed because the contract hasn't been settled yet. The \$.03 increase should have started last December 1st, 2011. Mr. Troutt spoke with the Union and they said it would be okay to start the \$.03 increase starting September 1st, 2012. The Addendum will be Effective September 1st, 2012. Chairman Plunkett stated the County isn't paying the \$.03, and instead it is deducted from the employee's paycheck. **Motion by Kuchar, second by Hertel to Approve the Local #773 Central Laborers' Pension Fund Addendum. All in favor, motion carried.**
5. **Sheriff's Dept. Union Contract Negotiations with Local Laborers #773 -Update:** Kuchar reported the Committee discusses the counter offer presented by Local Laborers #773.
6. **Labor Local # 397 -Update: (Report Given by Vice Chairman George Blankenship)** Blankenship stated the Committee and this Union have not met for some time, but the next Special Personnel Committee meeting with the SOA office is Thursday, September 13th, 2012 at 5:00 p.m. for the Committee and 5:30 p.m. with the Union to discuss and negotiate again. Labor Local #397 includes SOA along with EMA and State's Attorney, but we are negotiating the SOA office first. **(For copy of Resolution, see Resolution Book 12, pages 249-250).**

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Resolution #2012-12: Resolution to appropriate funds for 1103 B-CA, Red Bridge Trail, Hillsboro Road District, 50% RD – 50% County Project -Approval:** Branum reported total Project Cost is \$15,000. County portion is \$7,500. **Motion by Branum, second by Graden to Approve Resolution #2012-12 to appropriate funds for 1103 B-CA, Red Bridge Trail, Hillsboro Road District, 50% RD – 50% County Project. Total Project Cost is \$15,000. County Portion is \$7,500. All in favor, motion carried. (See Resolution Book 12, pages 249-250).**
2. **Red Ball Trail Project -Update:** Branum reported that Engineer Smith stated an extension was granted until August 29th however the Red Ball Trail Project was still not completed. We are now on Day #7 past the deadline, so the contractor owes the County \$1,125 per day for liquidated damages. They were shaping the west ditch. Engineer Smith also reported that the contractor is aware of having to pay liquidated damages. Branum reported we met with Coffeen to see if they had any complaints and they did not.
3. **2013 Road & Bridge Committee Meeting Dates -Approval:** Branum reported the committee reviewed a list of committee meeting dates for 2013 on the Wednesdays before Full Board meeting. **Motion by Branum, second by Bishop to Approve the 2013 Road & Bridge Committee Meeting Dates. All in favor, motion carried. (See Resolution Book 12, page 251).**

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Miles, second by Hitchings to approve the 8 committee reports and minutes with the deletion of Nicki Bishop in attendance at the B&G Committee per her request and under Finance Committee the Health Insurance increase of \$400,000 should not be "per year" per Hertel. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Plunkett welcomed U of I Extension Unit Leader Amanda Cole who stated she is currently searching for a family life educator to teach classes. Also, she will be overjoyed to find an economic development educator to fill her old position as there were 100 retirees in from the U of I Extension system in May and June.

SCHEDULE CHANGES: Chairman Plunkett reported the following:

1. A reminder that the next Finance Committee Meeting is Monday, October 1st due to Columbus Day Holiday.
2. The next Special Personnel meeting with Labor Local #397 is Thursday, September 13th at 5:00 p.m. for the Committee and 5:30 p.m. with the Union.

PAY BILLS:

1. **Approval to Pay Any Invoices from Adams, PC or Books & Moore:** Motion by Beck, second by Bone to pay any invoices for Adams, PC or Books & Moore. Voice Vote: In favor – 19, Against – 0, Absent – 0, Abstain -1 (Moore). Motion carried.
2. Motion by Blankenship, second by Bathurst to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2012.

ADJOURN: Until the Full Board Meeting on Tuesday, October 9th, 2012 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Branum, second by Merano to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 9:51 a.m.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.