

Montgomery County Board

Minutes

For Tuesday, January 8th, 2013 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, January 8th, 2013 in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.

Hertel announced that all board and committee meetings are being recorded.

Roll call was taken. 20 members present, 1 member absent.

Members Present: Mary Bathurst, Connie Beck, Megan Beeler, Nikki Bishop, Bonnie Branum, Ronald Deabenderfer, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Sharon Kuchar, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, David Ronen, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel.

Members Absent: Joe Gasparich

Pledge of Allegiance to the flag was led by Board member Sharon Kuchar.

Chairman Hertel called for members to remain standing for a moment of silence in honor and memory of Litchfield Fire Chief Michael Quint who passed away in December, 2012.

Mileage and Per Diem Approval:

Motion by Branum, second by Webb to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Bathurst, second by Bishop to approve the Minutes of the Previously County Board Meeting held on Tuesday, December 11th, 2012. All in favor, motion carried.

CONSENT AGENDA:

- 1. Chief Assessment Officer's Report** – was submitted. Hertel reported the Board of Review Secretary position open due to a retirement will not be filled and he appreciated Ray Durston's efforts to save county funds.
- 2. Circuit Clerk's Report** – Holly Lemons was present for questions.
- 3. County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
- 4. County Treasurer's Report** – was submitted.
- 5. G.I.S. Coordinator's Report** – Mary Purcell was present for questions.
- 6. Health Department Report** – Hugh Satterlee was present for questions. Hertel thanked Satterlee for providing vehicles to be used next Saturday for Board members to attend the UCCI Seminar in Springfield.
- 7. Probation Officer's Report** – was submitted.
- 8. Public Defender's Report** – was submitted.
- 9. Sheriff's Report** – Sheriff Jim Vazzi was present for questions and reported that the 911 Secretary is resigning and her last day will be this Friday, January 11th, 2013. The position will be filled with a part-time employee for two days a week, which will save the County about \$30,000 and the Sheriff and other supervisors will assume many of her duties. Hertel stated the Sheriff informed him of the situation a week and a half ago, and he appreciated Sheriff Vazzi's efforts to save money.
- 10. T.B. Department Report** – was submitted.
- 11. V.A.C. Report** – was submitted.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA: Motion by Graden, second by Ronen to approve the 11 items on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT:

COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:

1. **Illinois Counties Risk Management Trust (ICRMT) Attorney Julie Bruch -Update:** Chairman Hertel reported that ICRMT Attorney Bruch attended the last Coordinating Committee meeting and gave an excellent report. He stated he plans to have her return for a seminar to provide further training and information. Trainings sessions are free of charge and will be arranged in the spring. All County Board Committee Chairmen and Member Deabenderfer were present at Coordinating Committee meeting.
2. **CEFS Central Illinois Public Transit Monthly Progress Report -Update:** Chairman Hertel reported that we do not have a monthly progress report from CEFS.
3. **Report of the Rules Committee -Update:** Bathurst reported at the end of Full Board meeting that the Rules Committee had not met since the last meeting, but a date will be set.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Chairman Bob Sneed as follows:

1. **Maintenance Issues and Report -Update:**

- **Advertise for Business Vendor List -Update:** An advertisement will go out to local newspapers requesting businesses to contact the County Coordinated Services office if they wish to be included on a Vendor List. Sneed stated vendor names are due by February 7th, 2013 and he hopes there is a good response to this ad.
- **Annex Roof -Update:** Sneed reported Young's Roofing will be replacing the coping on the Annex Roof, but due to bad weather it is slowing the work down.
- **Smoking Outside behind Courts Complex -Update:** Sneed reported a "No Smoking" sign will be put up by the intake louvers behind the Courts Complex where smoke is entering the building from smokers, and hopes the problem will be resolved.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Heather Hampton+Knodle as follows:

1. **County Website – montgomeryco.com -Update:** Hampton+Knodle reported the committee met January 7th and the main topic discussed was the County Website. The committee reviewed a few other websites for comparison purposes, and she thanked Information Systems Manager Bill Purcell for his website presentation and for providing instruction so the Coordinated Services office to be able to post information such as the County Board Packets and Committee Minutes on the web, which makes it more accessible, transparent and efficient for users. Plans are for more items to be added to the website in the future such as budgets and audit reports. Hampton+Knodle reported a survey will be sent out to office holders in mid-February for input on the County website. Offices will be asked "what are your frequently asked questions?"
2. **MCEDC -Update:** Hampton+Knodle reported that the MCEDC Executive Board meeting scheduled for January 3rd was cancelled due to an illness and is rescheduled for Thursday, February 7th at 4:15 p.m., and Ron Deabenderfer and David Ronen will attend. The annual meeting will be held in March.
3. **Appointment of David Ronen to MCEDC -Update:** Hampton+Knodle reported it is within the MCEDC bylaws for any Board member to attend MCEDC meetings. Deabenderfer is currently the MCEDC President and will not run for a second term as President.

4. **Recommendation of Ken Nimmons of Litchfield to Workforce Investment Board - Update:** Hampton+Knodle reported Ken Nimmons has shown an interest and would represent Montgomery County on the Workforce Investment Board.
5. **Recommendation of Jo Ann Keele of Nokomis to West Central Development Council – Approval to Pay Mileage:** Hampton+Knodle reported Keele’s community service and passion makes her a good choice for this position. The committee is checking on reimbursing Keele and Nimmons for mileage to and from these meetings. **Motion by Hampton+Knodle, second by Martin to Pay Mileage to Ken Nimmons and Jo Ann Keele for their Service on the Workforce Investment Board and the West Central Development Council Pending Approval of the States Attorney’s Office. All in favor, motion carried.**
6. **Montgomery County Planning Commission -Update:** The Planning Commission could continue to meet at the U of I Extension office or the Annex Conference Room would also be available for meetings if they choose that location. Hampton+Knodle reported Commission members will be canvassed to set the best meeting dates, with meetings set to start again in mid to late February.
7. **Board Member Electronic Information -Update:** Hampton+Knodle reported 14 out of 21 Board members signed up to receive board information electronically. Chairman Hertel reported that Wi-Fi is available in the Historic Courthouse today as he noticed some members have brought laptops and tablets. Hertel also thanked County IT Representative Bill Purcell and stated we will continue to work on the website.

E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:

Savage reported that the EMA/Ambulance office continues to bill for ambulance services in the County and to train for preparedness in the event of an emergency. Savage also stated that County employees should not block any County building doors open since it is a safety hazard and everyone should also be aware of who is coming in and out of county buildings and ask questions if the need arises.

Ambulance Call Reports:

A summary of monthly operations for **November 2012** is as follows:

Total calls: 300 Total amount billed: \$173,983.60 Amount collected: \$110,055.20

AMBULANCE REPORT:

1. **Collections -Update:** Total Collections for **December** are **\$93,654.11** (Old System \$-4.00, New System \$93,654.11)

EMA:

1. **Accreditation for 2013 -Update:** Have received accreditation for 2013.
2. **Online Classes -Update:** Savage reported all online classes have been completed by the EMA department as of 12/24/12.
3. **ICS 402 Class -Update:** Savage reported that Joe Gasparich will be teaching a three hour class in March.

FINANCE COMMITTEE REPORT: Given by Vice Chairman Mike Plunkett as follows:

1. **SOA Report -Update:** Plunkett reported that the Assessments office provides assessments services for townships that do not have an assessor and stated that Supervisor of Assessments Durston reported the townships reimbursed the County about \$2,500 in expenses. Plunkett reported the State has issued a tentative multiplier of .97 for the County, which is a 3% reduction, and will most likely remain the same as a final multiplier. There are currently about 148 complaints to the Board of Review and they will start the hearings in mid-February.
2. **Revolving Loan Fund -Update:** Plunkett reported there was no monthly report this time, but will have one next month.

3. **Invite Elected and Appointed Officials to Discuss FY 2013 Budget and General Fund Balance -Update:** An email was sent to all Department Heads inviting them to the February 4th, 2013 Finance Committee meeting to discuss the FY 2013 budget and to review expenses. Plunkett reported one category to be researched is the duplication of copier service contracts among offices so the committee will see if some bills can be combined.
4. **Monthly Coal Revenue Report and General Fund Revenue & Expense Bar Graph Report -Update:** Plunkett reported a Coal Royalty payment of \$182,968.15 was received in December 2012 and the account balance to date is \$871,138.79. Coal Payments are made the 20th of each month. He stated we have not heard an amount for January, but with longwall Mining starting an increase in revenue is expected. Plunkett reported Board member Megan Beeler is working with Treasurer Jenkins to provide members with a financial report that includes monthly revenues, expenses and bank balances for coal funds.
5. **Monthly List of Approved County Bills -Update:** Plunkett reported the committee discussed a request to have the list of bills included in the board packets each month and some committee members felt that each committee is responsible for their own bills to approve. Hampton+Knodle asked about the list and Chairman Hertel stated that if board members want to see bills from other committees they may go to the County Clerk's office to get a copy. Hertel later stated that a PDF form could be made for the website.
6. **Coal Age Report -Update:** Chairman Hertel reported that the Coal Age magazine featured Deer Run Mine in Hillsboro in its latest edition and encouraged members to read it.

H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:

1. **Elections -Update:** Beck reported that County Clerk Leitheiser shared a Notice of Election report with the committee that shows the races for the April 9th, 2013 Consolidated Election, and stated there will be a total of 135 ballot styles for that Election. She explained the report of Election judges slated to work at the election and the contested races known to date. Leitheiser asked the committee for general approval to continue the procedure she uses to assign Election Judges which saves taxpayer costs and also provides adequate Election services. Beck reported the committee told Leitheiser she could talk with Party representatives. Leitheiser reported she will use an adequate amount of judges to administer the Election efficiently and save county funds.
2. **Recycling Program and Events:**
 - **Raymond Buckeyes Recycling Payment Discussion -Update:** Beck reported that Lutz sent a letter to the Village of Raymond and Raymond Buckeyes 4-H Club notifying them that payments for their recycling efforts have stopped from the County beginning 2013 as approved by the Full Board on January 11th, 2011.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:

1. **Raymond Road District Letting Date -Update:** Miles reported the letting date has been scheduled for Wednesday, February 27th, 2013 at 8:30 a.m. at the County Highway Department.
2. **Red Ball Trail -Update:** Miles reported there is no new information on the Red Ball Trail.
3. **Guardrail West of Farmersville -Update:** Miles reported that there is a problem with the guardrails west of Farmersville on Farmersville/Girard road because they are too close to the road and motorists are hitting them and damaging them, plus it is difficult for farmers to get through. Repairs have been \$4,000 per incident which the County ends up paying. Miles reported the Federal government required the guardrails but we might be able to eliminate them if we purchase right-of way and address the slopes for about \$15,000. Chairman Hertel stated if we eliminate the guardrails, it will save us money in the long run.

4. **2013 Fuel Letting Date -Update:** Miles reported the Special Road & Bridge meeting is scheduled for Wednesday, January 23rd, 2013 at 8:30 a.m. at the County Highway building.
5. **2013 Rock Letting Date -Update:** Miles reported the Special Road & Bridge meeting is scheduled for Wednesday, January 23rd, 2013 at 9:00 a.m. at the County Highway building. This meeting will take place after the Fuel Letting.
6. **Highway Department Union Local #1084 -Update:** Miles stated that the date to start negotiations is set for February 25th, 2013.

PERSONNEL COMMITTEE REPORT: Given by Chairman Mary Bathurst as follows:

1. **Local Labor #397 Agent Bill Traylor -Update:** Bathurst reported that Business agent Bill Traylor addressed the committee with concerns regarding salary issues for Labor Local #397.
2. **Circuit Clerk's Union Local #148 -Update:** Beck reported the next meeting date with the Circuit Clerk's Union will be Monday, February 11th, 2013 at 5:30 p.m. - Location is Historic Courthouse, 2nd floor.
3. **Highway Dept. Union Local #1084 -Update:** Scheduled for Monday, February 25th at 5:00 p.m.
4. **EXECUTIVE SESSION:**
 - ***Go Into Executive Session:*** Motion by Bathurst, second by Bishop to Enter into Executive Session to Discuss Possible Litigation. All in favor, motion carried. Session starts at 9:00 a.m.
 - ***Come Out of Executive Session:*** Motion by Webb, second by Martin to Come out of Executive Session. All in favor, motion carried. Session ended at 9:30 a.m.
 - **No Action was taken on Executive Session.**

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Webb, second by Martin to approve the 8 committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Hertel announced the following:

- Martha Jackson sent a thank you card for the County's support letter for the Rt.66 Museum.
- Fire Chief Quint's Family sent the County a thank you card for flowers sent to them.
- The UCCI Seminar for members is on Saturday, January 12th at the Lincoln Presidential Museum in Springfield and the van will leave the Courthouse at 7:15 a.m. and will be at the Litchfield Salvation Army parking lot at 7:30 a.m.
- "County Board Liaisons to other boards" have been handed out on bright yellow paper to insert in member's binders. Hertel encouraged members to go to these meetings and may ask them to give a short report.
- Photographer and Sheriff's employee Bruce Sanford has proofs for County Board pictures on the front desk and the order form sheets are provided for members to order.
- The Dispatching Center will be recognized by the Sheriff's Association as Co-Dispatching Center of the Year for the I-55 Bus Incident. All board members will go to the Sheriff's Office at the next Full Board meeting in February after the consent agenda to recognize the employees and have a tour of the Jail and Courts Complex.
- Chairman Hertel thanked Bob Lentz and the Farm Bureau for the breakfast they provided to Board members this morning and for the use of their facility during Historic Courthouse renovations.

SCHEDULE CHANGES: Chairman Hertel announced the following:

- Coordinating Committee Meeting Time is changed to 6:00 p.m.
- February Building & Grounds Committee Meeting starts at 1:00 p.m. for the next three meetings.

APPOINTMENTS:

1. **Motion by Bathurst, second by Beck to Appoint Ken Nimmons of Litchfield to the Workforce Investment Board for a four year term. All in favor, motion carried.**
2. **Motion by Miles, second by Beeler to Appoint Jo Ann Keele of Nokomis to the West Central Development Council. All in favor, motion carried.**

PAY BILLS:

1. **Approval to Pay Any Invoices from Adams, PC or Books & Moore: Motion by Plunkett, second by Miles to pay any invoices for Adams, PC or Books & Moore. Voice Vote: In favor – 19, Against – 0, Absent – 1, Abstain -1 (Moore). Motion carried.**
2. **Approval to Pay Any Invoices from Point of Light Awards: Motion by Bishop, second by Bathurst to pay any invoices for Point of Light Awards. Voice Vote: In favor – 19, Against – 0, Absent – 1, Abstain -1 (Beck). Motion carried.**
3. **Motion by Graden, second by Kuchar to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2013.**

ADJOURN: Until the Full Board Meeting on Tuesday, February 12th, 2013 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Moore, second by Robinson to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 9:34 a.m.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.