

Montgomery County Board

Minutes

For Tuesday, November 12th, 2013 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, November 12th, 2013 in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.

Roll call was taken - 19 members present, 2 members absent. Heather Hampton+Knodle and Nikki Bishop came after roll call, so roll was changed to 21 members present, 0 absent.

Members Present: Mary Bathurst, Connie Beck, Megan Beeler, Nikki Bishop, Bonnie Branum, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Sharon Kuchar, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, David Ronen, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel.

Members Absent: None

Chairman Hertel asked Veterans Assistance Commission Superintendent Dave Strowmatt to give board members a brief history of the Veterans Day holiday. Strowmatt explained that on the 11th hour of the 11th day of the 11th month, World War I came to an end, and in November 1919, President Wilson proclaimed November 11 as Armistice Day. After World War II, Armistice Day was changed to Veterans Day to honor veterans of all the wars and those in active service.

Pledge of Allegiance to the flag was led by VAC Superintendent Dave Strowmatt.

Mileage and Per Diem Approval: Motion by Bathurst, second by Bishop to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Webb, second by Sneed to approve the Minutes of the Previous County Board Meeting held on Tuesday, October 8th, 2013. All in favor, motion carried.

CONSENT AGENDA:

- 1. Chief Assessment Officer's Report** – Ray Durston was present for questions.
- 2. Circuit Clerk's Report** – Chief Deputy Stephanie Keiser was present for questions for Circuit Clerk Holly Lemons who is on maternity leave.
- 3. County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
- 4. County Treasurer's Report** – Ron Jenkins was present for questions.
- 5. G.I.S. Coordinator's Report** – Mary Purcell was present for questions.
- 6. Health Department Report** – Hugh Satterlee was present for questions. Chairman Hertel complimented Satterlee on the positive report he received from Litchfield emergency responders about Health Department staff who provided counseling after the recent auto accident on I-55.
- 7. Probation Officer's Report** – was submitted.
- 8. Public Defender's Report** – was submitted.
- 9. Sheriff's Report** – was submitted.
- 10. T.B. Department Report** – Sally Adams was present for questions.
- 11. V.A.C. Report** – Dave Strowmatt was present for questions.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA: Motion by Miles, second by Ronen to approve the 11 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS: **911 Board** – Webb reported that 911 appointments will be approved later in today’s meeting, and that Tom Rogers is currently acting as chairman. **CEFS Board** – Robinson reported that a CIPT representative will come to the County Board meeting in December, and stated that CIPT is still working on the B-line transportation route with ten stops daily between Hillsboro and Litchfield. She said they will stop at each destination every hour and it will cost \$.50 to ride, and monthly passes will also be available. **CIEDA** – Hampton+Knodle reported the board issued an inducement for a \$6 Million housing development rehab project in Springfield and plans to move forward within 60 days. **Health Dept.** – Martin had nothing to report. **IL Assoc. of Co. Officials** – Plunkett reported that neither he nor Kuchar will make it to the Chicago conference. **MCEDC** – Ronen had nothing to report. **MCWC** – Branum reported the meeting was cancelled. **Planning Commission** – Beeler reported that Planning Commission meeting was changed from November 14th to 21st. **Senior Citizens Board** – Bishop reported there was a good turnout for the soup and chili fundraiser. **UCCI** – Miles reported he attended the UCCI seminar on Saturday in Springfield and stated that a large class of 39-40 graduated at the dinner Friday night. **U of I** – Graden reported the Extension meeting was October 10th in Hillsboro and stated he is amazed of the variety of programs they offer such as 4-H clubs and the good job they do. **VAC** – Sneed complimented Dave Strowmatt who spoke at the Veterans Day service yesterday in Litchfield. **WCDC** – Wendel reported on the October 17th meeting and stated that unemployment rates have gone down in the counties they serve.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Roy Hertel as follows:

1. **CEFS Central Illinois Public Transit Monthly Progress Reports -Update:** Chairman Hertel stated that the August and September reports were included in Board packets.
2. **2014 Coordinating Committee Dates & Time –Approval:** Motion by Martin, second by Bathurst to approve the 2014 Coordinating Committee Dates and Times as presented in the spreadsheet submitted to Board members. All in favor, motion carried.
3. **2014 Full Board Meeting Dates & Time -Approval:** Motion by Gasparich, second by Bathurst to approve the 2014 Full Board Meeting Dates & Time with one change to Wednesday, November 12th due to Veterans Day holiday on the 11th. All in favor, motion carried.
4. **Sale of the Sherman Building:** – Motion to abate County taxes will be in the Finance Committee report. Chairman Hertel reported Treasurer Jenkins worked on helping the sale of the Sherman Building go through, and a Trustee’s Deed will be issued on the Sherman building at the end of the month. There was approximately \$9,000 in back taxes due and about \$11,000 in penalties for a total due of about \$20,000. The county’s portion of the tax is about \$1,200.
5. **Intergovernmental Agreement with City of Litchfield for Temporary Use of Montgomery County’s Mapping Equipment –Approval:** Motion by Hampton+Knodle, second by Robinson to Extend the Agreement to Litchfield to Loan GIS Equipment until November 12th, 2014. All in favor, motion carried.
6. **County Priority List/Coal Funds –Update:** Chairman Hertel stated he will have a complete list next month.
7. **Foresight Energy Book:** Chairman Hertel notified Board members that Treasurer Jenkins has a book available to view which includes Hillsboro Energy’s Deer Run Mine.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:

1. **Red Ball Trail -Update:** Miles reported that Engineer Smith has worked with the State’s Attorney’s office to draft a 10-day notice letter that will be mailed sometime this week to Moniger Construction.
2. **Irving North Bridge -Update:** Miles reported that the bridge deck is set on the Irving North Bridge, and once the deck is set rails and concrete work will be done in dryer weather. Miles also reported that beams are done and ditches are being reformed, and the bridge should be complete in two weeks.
3. **Road Damages Policy -Update:** Miles reported the committee is still discussing this topic.

4. **County 2014 MFT Maintenance Resolution #2013-18 -Approval:** Miles reported that this Resolution is done once a year and states how much money will be spent on MFT projects and will allow us to spend up to \$1 Million. Once approved, a copy will be sent to IDOT by the Highway Department. **Motion by Miles, second by Moore to approve the County 2014 MFT Maintenance Resolution #2013-18. All in favor, motion carried. (See Resolution Book 13, page 223).**
5. **Resolution #2013-16: Resolution to appropriate funds for 1110 B-CA, Witt Road District, N. 17th Avenue, 50% R.D. – 50% County Project -Approval:** Total \$4,000. Witt = \$2,000, County = \$2,000. **Motion by Miles, second by Hampton+Knodle to approve Resolution #2013-16 to appropriate funds for 1110 B-CA, Witt Road District, N. 17th Avenue, 50% R.D. – 50% County Project. All in favor, motion carried. (See Resolution Book 13, pages 224-225).**
6. **Resolution #2013-17: Resolution to appropriate funds for 1111 B-CA, County Highway 10, 100% County Project -Approval:** Total = \$3,500. **Motion by Miles, second by Robinson to approve Resolution #2013-17 to appropriate funds for 1111 B-CA, County Highway 10, 100% County Project. All in favor, motion carried. (See Resolution Book 13, pages 226-227).** Hertel stated this is the road to Panama.
7. **Other Business: Road & Bridge Tour:** Hertel reported due to the construction of Irving North Bridge, the tour of the Highway Department after a County Board meeting will be postponed until spring.

PERSONNEL COMMITTEE REPORT: Given by Chairman Mary Bathurst:

1. **Circuit Clerk's - Union Local #148 -Update:** Bathurst reported that the Personnel Committee needs to hear a grievance that was filed by an employee. The meeting will be rescheduled with Union Business Agent Dan Sweet.
2. **FOP Union Negotiations -Update:** Bathurst reported we need to reschedule this meeting as the Union needed to cancel the previously scheduled meeting.
3. **Recycling Local 773 Union Negotiations -Update:** Bathurst reported the committee met with Local 773 on October 17th, 2013 at 6:00 pm in the County Board room. The Union and County exchanged proposals and an agreement was reached at 7:00 pm. Executive session will occur at end of Full Board concerning County Board approval of this contract.
4. **Personnel Committee Priority List -Update:** Bathurst reported the Committee reviewed the items that were discussed at last month's meeting as follows:
 - Union Contracts - Committee continues to work on.
 - Job Salary Survey – The U of I Extension is making the final changes to present and is hopefully getting close to finalization.
 - Wellness Program – The committee met with representatives from Hillsboro Hospital and Fusion Fitness. Bathurst would like them to make a presentation to Full Board in the future.
 - Personnel Manual – The Committee will make some recommendations at the next board meeting on exempt employee definitions and also will continue to work on the manual.
5. **Personnel Manual -Update:** Bathurst reported the Committee discussed the clarification of exempt employees and the minimum number of hours to work each week. The issue also involves the amount of sick time that is calculated by IMRF. The Committee also revised the list of Exempt employees and will continue the discussion on this issue at their next regular meeting.
6. **Customer Service Training -Update:** Bathurst reported the training went well.
7. **Workplace Wellness Program -Update:** Bathurst reported the committee met with Hillsboro Area Hospital CEO Rex Brown and Fusion Executive Director Jessica Chappellear regarding the Wellness Program that is offered at Hillsboro Hospital. They will also be invited to Full Board in the future.
8. **2014 County Holiday Schedule -Approval:** Bathurst reported the committee reviewed the County Holiday Schedule that reflects 13 holidays for 2014. Once the full board approves, it will be sent to the Chief Judge's Office. **Motion by Bathurst, second by Martin to approve the 2014 Holiday Schedule as presented. All in favor, motion carried. (See Resolution Book 13, page 228).**

9. **2014 Personnel Committee Meeting Dates & Time -Approval:** Bathurst reported the committee reviewed the 2014 Personnel Committee meeting dates and times and discussed changing the time back to mornings at 8:00 am. The November and December meetings would need to move up by one week due to the holidays. **Motion by Bathurst, second by Martin to approve the meeting dates as presented with the changes for November and December and to change the start of the meeting to 8:00 am. All in favor, motion carried.**
10. **Executive Session -Approval:** At end of meeting.

H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:

1. **Elections -Update:** Beck congratulated County Clerk Sandy Leitheiser on being named “Illinois County Clerk/Recorder of the Year” for Zone II which represents 25 Illinois Counties. Beck stated we are very proud of Sandy and Leitheiser thanked her staff and the County Board for their support. Leitheiser also reported the filing period for the General Primary Election is November 25th – December 2nd, 2013.
2. **Workers Compensation Insurance-IPRF -Approval:** Beck reported that Illinois Public Risk Fund Insurance agent Jeff Weis addressed the committee with information regarding our Workers Compensation Insurance renewal. Weis reported that there were only a couple of medical claims this past year and last year our premium was \$84,791. We also received a \$2,400 safety grant to help towards the purchase of Tasers for the Sheriff’s Department and will be eligible for a safety grant of \$3,542 this year with a matching grant that could apply to a specific list of safety items. Treasurer Jenkins stated IPRF is great to work with and Chairman Hertel compared our premium to another county our size and complimented County employees on prioritizing safety on the job. **Motion by Beck, second by Webb to approve the Workers Compensation Insurance proposal as presented by IPRF agent Jeff Weis in the amount of \$83,678. ROLL CALL VOTE: Ayes – all 21 members, Nays – 0. Motion carried. (See Resolution Book 13, pages 229-232).**
3. **Property Casualty Insurance-ICRMT -Approval:** ICRMT representative Tom Franzen addressed the Full Board regarding the insurance on County Properties. The 2013 premium was \$214,323, and the renewal is \$220,591 which is about a 2.5% increase. There is currently a \$5,000 per occurrence deductible on County Buildings. The deductible on Auto is \$1,000 and Mr. Franzen recommended not increasing that deductible to \$2,500 due to the frequency of deer strikes. Franzen stated that we should have Insurance Certificates for all vendors that do work for the County. Franzen also suggested that the County consider Cyber Liability which will be a separate policy that can be approved at a later time. Montgomery County has \$26 Million in property values. Plunkett asked Franzen to talk about the Excess Liability category, and Franzen stated the rationale for those amounts relate to the small number of judgments we have had in our history, and the liability should be retained only those items we can measure and control. Chairman Hertel stated the reason insurance costs have gone down is because staff and supervisors have done a good job. Martin thanked Franzen for his work in representing the county’s insurance. **Motion by Beck, second by Graden to approve the Property Casualty Insurance Proposal of \$211,881 that will increase the excess liability from \$5,000,000 to \$7,000,000 and to go with the recommended deductibles as suggested by Mr. Franzen of ICRMT. ROLL CALL VOTE: Ayes – all 21 members, Nays – 0. Motion carried. (See Resolution Book 13, pages 233-236).**
4. **Recycling Program and Events -Update:** Beck reported the last Electronics Drive was the biggest drive to date. The success of this drive can be attributed to the Grants that we were awarded by IEPA that allowed us to distribute fliers throughout all newspapers and schools in the County. Lutz has submitted another Grant to IEPA for the 2014 Grant cycle for further electronics recycling education.

5. **Animal Control Vehicle Bids -Approval:** Beck reported two bids were received for the new Animal Control Vehicle: Wright Automotive submitted a bid for \$24,075, and the second bid was from Barker Automotive of Bloomington in the amount of \$29,300. Beck stated that we still need to order a camper top for the security of the animals and a hydraulic lift for the tail gate. Beeler asked if the current vehicle was a van and Beck replied affirmatively and stated the van is useless in the winter and the new truck will have 4-wheel drive to better navigate rural areas. Hampton+Knodle asked if the payment for the vehicle would be from the estate money and Hertel replied affirmatively, stating we received a partial distribution of \$50,000. Hertel also stated the van will still be used for transporting animals to rescues outside the County. Deabenderfer stated expenses will increase with two vehicles and asked if the overhead would be covered by the estate. Hertel stated the interest on estate money of \$11,000 each year will offset expenses of the Animal Control facility. Kuchar asked why volunteers paid for their own gasoline to transport animals in the past and now the County is paying volunteers for gasoline costs. Hertel replied volunteers are in the process of raising money now in order to pay for gas in the future. Kuchar asked why not have volunteers do the transporting so we don't have the expense of another vehicle, and Hertel replied the county has found we can't rely on volunteers and must do this ourselves. Robinson stated the new vehicle would be for picking up animals inside the County as the van is not equipped for rural county road travel. Hertel also stated the van in current use is 1999 model with 92,000 miles. **Motion by Beck, second by Webb to purchase the vehicle from Wright Automotive for \$24,075 pending the review and acceptance of the bid specs. All in favor, motion carried.** The purchase of the vehicle will come from estate funds.
6. **2014 HWE Committee Meeting Dates & Time -Approval:** Beck reported the Committee reviewed their list for the 2014 meeting dates. **Motion by Beck, second by Bishop to approve the meeting dates and times for 2014 as presented. All in favor, motion carried.**

FINANCE COMMITTEE REPORT: Given by Chairman Joe Gasparich as follows:

1. **Resolution to abate the County Portion of taxes on the Sherman Building Parcel #16-02-494-016 in Hillsboro, IL -Approval:** Motion by Gasparich, second by Deabenderfer to approve the Resolution to abate the County portion of the real estate taxes on parcel #16-02-494-016 in the amount of \$1,240.46 pending the buyer getting a bankruptcy trustee deed. All in favor, motion carried. Verbal passage was done at this meeting. (For copy of Resolution completed later, see Resolution Book 13, page 261).
2. **GIS Work Group Report -Update:** Beeler reported the group is identifying an online system for GIS data and working to get a proposal on what they want in a flyover. GIS Coordinator Purcell stated Beeler is exceptional to work with.
3. **Parcel #16-01-251-010 at 618 Parkside, Hillsboro, IL -Update:** Gasparich reported Board Chairman Hertel and a few others toured the property, which is not in City of Hillsboro limits, and that the Hillsboro School District is interested in acquiring it. When the County acquires the property, the County will quit claim deed it to the Hillsboro School District. Hertel stated he is glad to get this property back on the tax rolls. (For copy of deeds, see Resolution Book 13, pages 237A-248A.)
4. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report -Approval of Letter:** Treasurer Jenkins reported that we have received about \$241,000 in coal royalties for September and for October the royalties will total \$302,000, and there is a \$2.6 million bank balance, and the General Fund Balance was down to about \$500,000 at the end of September. Gasparich stated that the Committee discussed the sale of the Ameren Power plant to Dynegy and how the sales tax money has helped with the County's finances, as well as information regarding Dynegy looking to purchase several Ameren Power Plants in Illinois and that they are seeking the same waiver that Ameren had received from the IL Pollution Control Board to meet standards. Gasparich requested that a support letter be sent from the County Board Chairman to the Illinois Pollution Control Board and local media regarding the extension they are requesting pertaining to Pollution Control standards. **Motion by Gasparich, second by Plunkett to send a letter to the Illinois Pollution Control Board to support Dynegy's request to receive the extension to put in scrubbers at the other Ameren Power Plants that was granted to Ameren. All in favor, motion carried.**

5. **FY2014 Budget Changes and Recommendations -Update:** Gasparich reported that the committee reviewed the FY 2014 Budget changes and recommendations submitted by Treasurer Jenkins. The total appropriations for FY 2014 will be \$21,413,468. The two page report is in the packet for review. Some union contracts were settled so revisions were made. (See Resolution Book 13, pages 237-238).
6. **Passing The Fiscal Year 2014 Budget -Approval:** Gasparich reported that in this meeting, the budget will be passed first and then the levy resolutions will be read. In years past, we have done the reverse which he stated is still lawful. Gasparich also reported that during Budget Hearings, Department Heads made a real effort to cut expenses and be frugal. He stated the County is still going to spend more money than is coming in, but we will continue to look at ways to be frugal. Gasparich stated hopefully at some time we will be in the position where we won't spend more than we take in. Hampton+Knodle asked how many employees have taken the Severance Package, and Treasurer Jenkins replied possibly 8 employees will be taking this offer. Chairman Hertel stated that probably one employee will not be replaced, and the others will start at a lower salary. Hampton+Knodle stated that the majority of the Budget cost is for salaries and insurances. Moore thanked Office Holders and the Finance Committee for keeping the costs down in the FY2014 budget. **Motion by Gasparich, second by Beck to Approve the Fiscal Year 2014 Budget. ROLL CALL VOTE: Ayes – 19, Nays – 2. *Those Voting Aye:* Bathurst, Beck, Beeler, Bishop, Branum, Deabenderfer, Gasparich, Graden, Hampton+Knodle, Hertel, Kuchar, Martin, Miles, Plunkett, Robinson, Savage, Sneed, Webb, Wendel. *Those Voting Nay:* Moore, Ronen. Motion carried.**
7. **FY2014 Budget Appropriation, Levies and Resolutions –Approval:** Resolutions were read by State's Attorney Chris Matoush:
- **Resolution #13-05:** Resolution to Adopt the Fiscal Year 2014 Financial Appropriation Ordinance for \$21,413,468.00. Motion by Gasparich, second by Beck. All in favor, motion carried.
 - **Resolution #13-06:** Resolution to pass the General Corporate Fund levy for the current taxable year for \$839,103.00. Motion by Gasparich, second by Webb. All in favor, motion carried.
 - **Resolution #13-07:** Resolution to pass the County Health Department levy for \$403,000.00. Motion by Gasparich, second by Bishop. All in favor, motion carried.
 - **Resolution #13-08:** Resolution to pass the Illinois Municipal Retirement Fund levy for \$926,000.00. Motion by Gasparich, second by Branum. All in favor, motion carried.
 - **Resolution #13-09:** Resolution to pass the Social Security Fund levy for \$553,269.00. Motion by Gasparich, second by Plunkett. All in favor, motion carried.
 - **Resolution #13-10:** Resolution to pass the levy to pay the costs of Insurance Premiums for \$453,700.00. Motion by Gasparich, second by Graden. All in favor, motion carried.
 - **Resolution #13-11:** Resolution to pass the Tuberculosis Care and Treatment Fund levy for \$90,800.00. Motion by Gasparich, second by Martin. All in favor, motion carried.
 - **Resolution #13-12:** Resolution to pass the County Highway Fund levy for \$403,000.00. Motion by Gasparich, second by Miles. All in favor, motion carried.
 - **Resolution #13-13:** Resolution to pass the County Highway Federal Aid Matching Fund levy for \$201,500.00. Motion by Gasparich, second by Hampton+Knodle. All in favor, motion carried.
 - **Resolution #13-14:** Resolution to pass the Special Aid to County Bridge Fund levy for \$201,500.00. Motion by Gasparich, second by Kuchar. All in favor, motion carried.
 - **Resolution #13-15:** Resolution to pass the levy for the Litchfield Special Service Area in the amount of \$180,000.00. Motion by Gasparich, second by Sneed. All in favor, motion carried.

- **Resolution #13-16:** Resolution to pass the levy for the Hillsboro Special Service Area in the amount of **\$85,000.00**. Motion by Gasparich, second by Deabenderfer. All in favor, motion carried.
 - **Resolution #13-17:** Resolution to pass the levy for the Nokomis/Witt Special Service Area in the amount of **\$141,000.00**. Motion by Graden, second by Miles. All in favor, motion carried.
 - **Resolution #13-18:** Resolution to pass the levy for the Raymond/Harvel Special Service Area in the amount of **\$50,000.00**. Motion by Gasparich, second by Beeler. All in favor, motion carried.
 - **Resolution #13-19:** Resolution to pass the levy for the Farmersville/Waggoner Special Service Area in the amount of **\$72,000.00**. Motion by Gasparich, second by Beck. All in favor, motion carried.
 - **Resolution #13-20:** Resolution to pass the levy for the County Extension Service for **\$154,910.00**. Motion by Graden, second by Ronen. Abstain 1 (Gasparich). Motion carried.
 - **Resolution #13-21:** Resolution to pass the levy for Senior Citizen Social Services for **\$84,000.00**. Motion by Gasparich, second by Bishop. All in favor, motion carried.
 - **Resolution #13-22:** Resolution to pass the levy for Veterans Assistance for **\$79,600.00**. Motion by Gasparich, second by Sneed. All in favor, motion carried.
 - **Resolution #13-23:** Resolution to set Salaries for the following Department Heads: Supervisor of Assessments - **\$54,732.00**, Probation Officer - **\$55,816.00**, and Assistant Probation Officers - **\$158,973.00**. Motion by Gasparich, second by Deabenderfer. All in favor, motion carried.
 - **Resolution #13-24:** Resolution to Authorize State's Attorneys Appellate Prosecutor and to Appropriate the sum of money not to exceed **\$11,000.00**. Motion by Gasparich, second by Plunkett. All in favor, motion carried. (For copy of all resolutions, see Resolution Book 13, pages 239-260).
8. **County Trustee Activity Report -Update:** Trustee report is in Board packet for review.
9. **Finance Committee Priority List -Update:** Gasparich reported the committee discussed starting a trust fund or rainy day fund after \$3.5 Million in reserve is reached. The first priority is to keep the County running as we are in the service business and our business is serving the citizens of Montgomery County.
10. **2014 Finance Committee Meeting Dates & Time -Approval:** Gasparich reported the committee discussed the meeting dates and times. The meetings will stay on the first Monday of the month and will start at 8:15 am. **Motion by Gasparich, second by Bathurst to approve the meeting dates for 2014 with a start time of 8:15 am. The September meeting will be on September 8th, 2014. All in favor, motion carried.**
11. **Other Business:**
- Gasparich reported regarding the new Health Care Reform Act, there will be additional discussion in the future.
 - **Data Offsite:** Gasparich reported that Bill Purcell has been checking for prices to keep data offsite in a secure area in case of an emergency or disaster to get the files back if needed. Committee will be looking more into this.

E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:

1. **Collections -Update:** October - **\$123,763.19** (New System **\$123,520.85** Old System **\$242.34**)
2. **Table Top Exercise -Update:** Savage reported there was a Table Top exercise held at the Free Methodist Church in Hillsboro on October 21st, 2013 that covered antibiotics distribution in the County if there was an anthrax outbreak. He stated we are only as good as our last practice, and we have to plan on how we would meet challenges. Everyone needs to be aware that we need constant practices and Director Holmes will have more practices for various scenarios.

3. **AED/CPR training (AED- Automated External Defibrillator) –Update:** Savage reported Holmes will make AED and CPR training available and he recommends all employees and Board members get the training. Savage stated Committee discussed scheduling the training in February.
4. **Code Red Emergency Notification System -Update:** Board Chairman Hertel stated that the Sheriff's Department Staff is attending classes for the Code Red Emergency Notification System. He stated that the system is operational now at an introductory level and a press release will be sent encouraging citizens to add their cell phones to this notification system.
5. **Mitigation Plan Meeting -Update:** A new date for next Mitigation Planning has been rescheduled for February 18th, 2014 at 7:00 PM at the health department. Director Holmes will send out letters to all that were on the original list of participants. Savage and Holmes will visit some municipalities relating to the Mitigation Plan.
6. **New ESDA Ordinances for Municipalities -Update:** Holmes reported that the committee needs to look at asking all Jurisdictions in the County to do a new ESDA ordinance and update all information including their NIMS compliant personnel. Holmes stated that after looking through old files, she found that most places have a "Civil Defense" ordinance and some date back to the 1950's. Most of the people on the list were deceased. Holmes will put materials together and have Assistant State's Attorney Wilson approve it before it is sent out.
7. **Committee Meeting Dates for 2014 -Approval:** Savage reported the committee reviewed the dates and times for 2014. **Motion by Savage and second by Webb to approve the Committee meeting dates as presented with one change in November. All in favor, motion carried.**
8. **Other Business:**
9. **Board Room Acoustics -Approval:** Savage reported that the acoustics in the County Board room need addressed. **Motion by Savage, second by Graden to have IT representative Bill Purcell bring forward a plan to improve the acoustics in the County Board room. All in favor, motion carried.** Savage was referred to the Building and Grounds Committee for more information.
 - Director Holmes again thanked the Health Department for sending four employees to counsel the Litchfield emergency responders after the car accident on I-55. She stated that crisis teams are needed in our County.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Heather Hampton+Knodle as follows:

1. **MCEDC -Update:** Hampton+Knodle introduced MCEDC Executive Director Lindsay Wagahoff who gave an update to Full Board members. She stated that she completed four-day training in Naperville on Economic Development. Her other activities include assisting with employee support after the recent mine closure in Farmersville, coordinating with DCEO, touring the Coffeen Power Station to track the merger process of Ameren/Dynegy, assisting with recruitment for the LLCC Training grant, and coordinating grants that are available to cities for demolition of buildings. Plunkett asked if municipalities need to own these buildings to qualify for demolition grants and Wagahoff replied they only have to be able to secure the property. She said that the next MCEDC meeting is Tuesday, November 19th at 4:30 pm in the Conference Room of the Historic Courthouse in Hillsboro.
2. **Revolving Loan Fund Report -Update:** Hampton+Knodle reported that the RLF board met on October 23rd, 2013 and she distributed copies of questions and concerns which need to be addressed when revising the RLF policy and procedures. She stated that RLF board members are working on clarifying the policy for participants and the County. Assistant State's Attorney Betsy Wilson will also meet with MCEDC Executive Director Lindsay Wagahoff concerning these clarifications, and the committee will review them in the next month.

3. **Mineral Trust Fund -Update:** Hampton+Knodle stated she had asked for Committee members' thoughts about setting aside coal funds for a rainy day fund and asked them to think about priorities how to invest for a long term for the County. Capital investment, durable goods and other criteria will be discussed. Hampton+Knodle will send out a thought paper to share with committee members.
4. **Central Illinois Economic Development Authority -Update:** Hampton+Knodle reported that the CIEDA board passed an order to issue a bond for a \$6 million housing development rehab project. Should hear something soon within the next 60 days. She reported non-profits such as YMCA, Fusion, etc. can participate.
5. **Planning Commission Recommendations -Update:** Hampton+Knodle reported the next meeting is rescheduled to be held on Thursday, November 21st at 5:30 p.m. at the Courthouse Annex in Hillsboro and the commission will be working on structural improvement permits and addressing high-accident areas of Montgomery County. Gasparich stated that Highway Engineer Smith should have input for the roads and bridges information and asked that the Hazardous Mitigation Plan be reviewed as a part of this process for further information. Deabenderfer reminded Board members that previous Highway Engineer Ruben Boehler is still on the Planning Commission as a private member, and will have input also. Beeler stated the Planning Commission covered the land use portion at the last meeting, even though Smith was absent. The next meeting's focus will discuss Economic Development.
6. **2014 Economic Development Committee Meeting Dates & Time -Approval:** **Motion by Bishop, second by Martin to approve the meeting dates as presented with two changes. All in favor, motion carried.** Hampton+Knodle reported there may be another date changed next month.
7. **Other Business:**
 - **Enterprise Zone Conference in October 2013:** Hampton+Knodle reported Chris Daniels and Lindsay Wagahoff attended this conference and changes to the Enterprise Zone process are ongoing.
 - **Farmersville Coal Mine:** Hampton+Knodle reported she had significant conversation with ADAA regarding its closure.
 - **Grain Belt Clean Line:** Hampton+Knodle reported this is the transmission line from Kansas and she is still waiting for information on this project.
 - **Ameren Transmission Lines:** Hampton+Knodle reported that at this time, these lines look like they will not come through Montgomery County.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Chairman Bob Sneed as follows:

1. **HVAC at Courts Complex -Update:** Sneed reported we just received and signed the "Notice to Proceed" paperwork sent by Hurst Rosche Engineers for the HVAC system at the Courts Complex and also received the Certificate of Liability Insurance. Bishop asked about the heat issue at the Courts Complex building and Sneed replied we are getting new controls for heat and this will help.
2. **Maintenance Issues and Report -Update:** Sneed reported there is some plaster work that needs to be taken care of in the basement elections storage room. The committee also discussed addressing the first floor men's restroom to make it ADA compliant and gave approval for Bob Sneed to proceed.
3. **Schindler Elevator Service issues -Update:** Sneed reported we had a problem with the elevator in the Historic Courthouse which went down late afternoon on Thursday. Schindler was called to be here first thing Friday morning but they didn't come until after lunch. The B & G committee discussed the necessity of having the elevator working and that it may be necessary to pay for overtime to fix it. The committee approved for maintenance employees to notify Committee Chairman Bob Sneed when the elevator goes down so he can evaluate the need for overtime on a case by case basis. Beeler stated a concern of not having a ramp to enter or exit the building. Plunkett stated first responders and the local fire department are aware of employees who have accessibility needs in the building so they can be carried out.

4. **Cleaning Service for the Courts Complex Building -Update:** Sneed reported the current cleaning contract for the Courts Complex building will expire in February and the committee will continue this discussion at the next meeting.
5. **Remodel Basement Office for Early Voting -Update:** Sneed reported that a fan-fold “Accessible Entrance” sign will be put out at the ground level handicap accessible door area. The temporary sign will be put out each morning and taken in at the end of each working day.
6. **2014 Building & Grounds Committee Meeting Dates & Time -Approval:** The Committee reviewed the 2014 meeting dates and there was one conflict for July 4th. The committee decided to move their meeting date up one week to Friday, June 27th, 2014. The committee also decided to change their meeting time to 1:00 pm each month. **Motion by Sneed, second by Bishop to approve the 2013 committee meeting dates and time as presented. All in favor, motion carried.**

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Graden, second by Miles to approve the 8 Committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Hertel announced the following:

1. **Tour of Montgomery County Highway Department is postponed until spring.**
2. **A thank-you note for the memorial gift was received from the Donald Sneed family.**

SCHEDULE CHANGES: Chairman Hertel announced the following:

1. **Special Personnel Committee meeting with FOP scheduled for Thursday, November 14th was cancelled and will be rescheduled.**
2. **Special Joint Committee meeting for Personnel Committee and Finance Committee to discuss the Affordable Care Act is Thursday, November 21st at 4:00 p.m.**
3. **Regularly scheduled Personnel Committee on Thursday, November 21st is changed to 5:00 p.m.**

APPOINTMENTS:

1. **Motion by Gasparich, second by Martin to Reappoint Tom Rogers to the 911 Board beginning November 8th, 2013 through November 2014. All in favor, motion carried.**
2. **Motion by Webb, second by Branum to Reappoint Rick Robbins and Dave Weir to the 911 Board beginning November 8th, 2013 through November 2016. All in favor, motion carried.**
3. **Motion by Martin, second by Miles to Reappoint Lynn Shepard and Joe Gasparich to the 911 Board beginning November 8th, 2013 through November 2017. All in favor, motion carried.**

PUBLIC COMMENTS: None

PAY BILLS:

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to A&D Electrical Supply:** Motion by Bathurst, second by Wendel to pay any invoices for Adams, PC or Books & Moore and to A&D Electrical Supply. Voice Vote: In favor – 19, Against – 0, Absent – 0, Abstain -2 (Moore), (Ronen). Motion carried.
2. **Motion by Sneed, second by Wendel to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2013.**

Update/Approval Executive Session to Discuss Recycling Union Contract Local #773:

- Motion by Bathurst, second by Martin to Enter into Executive Session. All in favor, motion carried. Time: 10:40 a.m.
- Motion by Martin, second by Ronen to Come Out of Executive Session. All in favor, motion carried. Time: 10:50 a.m.
- Motion by Bathurst, second by Gasparich to approve the three year Union Contract with Laborers' International Union of North America Local 773, the Recycling Department. All in favor, motion carried.

ADJOURN: Until the Full Board Meeting on Tuesday, December 10th, 2013 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Gasparich, second by Moore to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:52 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.