

Montgomery County Board

Minutes

For Tuesday, December 9th, 2014 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, December 9th, 2014 in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.

Roll call was taken - 20 members present, 1 member absent.

Members Present: Mary Bathurst, Connie Beck, Bill Bergen, Nikki Bishop, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel, Evan Young

Members Absent: Megan Beeler

Pledge of Allegiance to the flag was led by Citizen Bill Schroeder.

Mileage and Per Diem Approval: Motion by Graden and second by Bishop to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Bathurst and second by Hopper to approve the Minutes of the Previous County Board Meeting held on Wednesday, November 12th, 2014. All in favor, motion carried.

Approval of Minutes of the 2014 County Board Reorganization Meeting Held on December 1st, 2014.

Motion by Wendel and second by Martin to approve the Minutes of the County Board Reorganization Meeting held on Monday, December 1st, 2014. All in favor, motion carried.

CONSENT AGENDA:

1. **Chief Assessment Officer's Report** ---- Ray Durston was present for questions.
2. **Circuit Clerk's Report** ---- Holly Lemons was present for questions.
3. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
4. **County Treasurer's Report** ---- Ron Jenkins was present for questions.
5. **Health Department Report** ---- Hugh Satterlee was present for questions.
6. **Probation Office Report** ---- Bane Ulrici was present for questions.
7. **Public Defender's Report** ---- Newly Appointed Public Defender Erin Mattson was present for questions and she thanked everyone for their support and stated she is eager to work with everyone. Chairman Hertel welcomed her to her position, and informed members that her contract will run through June, 2015.
8. **Sheriff's Report** ---- Jim Vazzi was absent.
9. **T.B. Department Report** – Becky Durbin was present for questions.
10. **V.A.C. Report** ---- Dave Strowmatt was present for questions.

APPROVAL OF 10 ITEMS ON THE CONSENT AGENDA: Motion by Martin and second by Miles to approve the 10 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

911 Board – Webb stated that they are scheduled to meet in January.

CEFS Board - Robinson stated that there is nothing to report at this time.

CIEDA – Hampton+Knodle stated that they will convene next Tuesday to consider a \$3.5 million bond for a Community Center in Decatur.

Health Dept. – Martin stated that there is nothing to report at this time.

IL Association of County Officials – Plunkett stated that there is a meeting set for January 22nd, 2015.

MCEDC – Heather Hampton+Knodle reported the following:

- **Grant Writer:** The MCEDC has contracted with Steve and Rita Bryant from Litchfield, Illinois to do the grant writing and they will begin their work shortly.
- **Revolving Loan Fund Report:** A lunch was given for 10 area lenders to promote the revolving loan fund and they had one request for information this month.
- **Eagle Zinc Cleanup:** Several county representatives attended a public meeting for the Eagle Zinc project in November where they discussed plans for the cleanup. Hampton+Knodle thanked Chairman Hertel and the MCEDC for their efforts for the project to employ local residents.
- **Workforce Development:** The MCEDC held a meeting of the workforce roundtable and met with LLCC to talk about the programs they offer to help develop our workforce.
- **Litchfield Night of Networking:** All county board members were invited to the Night of Networking held on December 11, 2014 at the Litchfield County Club.
- **Lindsay Wagahoff's Absence:** In Lindsay Wagahoff's absence due to her pregnancy, MCEDC member David Ronen will have the MCEDC phone. Hampton+Knodle said that if anyone needs anything, they may call David on the MCEDC phone at 851-4332.

MCWC – Deabenderfer is the liaison, and the next meeting is December 22nd at 7:00 p.m. at the Annex Building. Deabenderfer will call an MCWC representative before the meetings to make sure they are still meeting.

Planning Commission – Beeler was absent.

Senior Citizens Board – Bishop reported that they had their Christmas dinner just before Thanksgiving and thanked Lyn Fugate for all her hard work at the Senior Center.

UCCI – Miles reported that there was a speaker at their recent session who explained the recent elections and he stated there will be three seminars planned in the near future.

U of I – Hertel stated that the next U of I Extension Board meeting is Thursday, December 11th at 6:00 p.m. at the Ariston in Litchfield, and new County Board member Evan Young is the liaison.

VAC – Sneed reported that our Montgomery County veterans received over \$500,000 in retroactive benefits within the past FY 2014 and over \$2 million in continued benefits for the coming year.

WCDC – Wendel reported that there was a holiday dinner in Carrollton and no business was conducted.

Wellness Committee – Bathurst stated there is nothing to report at this time.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:

1. **CEFS Central Illinois Public Transit Monthly Progress Report Update:** In board packets.
2. **Set the dates and times for all the Committee and Full Board Meetings for 2015 Approval:**
Motion by Hopper and second by Bishop to approve the Dates and Times for all the Committee and Full Board Meetings for 2015. All in favor, motion carried. (See Resolution Book 14, page 170).
3. **County-wide Connected Water System Update:** Chairman Hertel reported that he has called West Central Development Council to check for funding options and he stated that this project will cost about \$3.6 million dollars to run 8.5 miles of water line down Illinois Route 16. Gasparich stated that we should put this request on the Mitigation Plan, and Chairman Hertel stated that he has mentioned this to Hazard Mitigation Plan Consultant Greg Michaud.
4. **Other Business:** None at this time.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Bob Sneed as follows:

1. **Tuck-pointing Historic Courthouse Update:** Sneed reported that he has been communicating with Western Waterproofing to address a few issues with the tuck pointing work they did on the lower level of the Historic Courthouse, and the final payment will be made to them when the issues are addressed. He also said that the Committee will advertise for bids for the rest of the tuck pointing work.

2. **Communications Tower Update:** Sneed reported that the land survey work for the communications tower will be done next week and if it is approved by Assistant State's Attorney Wilson it will be recorded. He said that Undersheriff Rick Robbins will follow up with Nail Surveying and give them advice.
3. **DCEO Lighting Grant Update:** Sneed reported that we have received about \$2,600 from DCEO for the lighting grant for the Historic Courthouse, so the taxpayer cost will be under \$500. He said that the committee will also work on getting energy efficient lights for the Courthouse Complex.
4. **Other Business Update:** Sneed reported that the Highway Department has started work on the parking lot across from the Courthouse Complex.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Heather Hampton+Knodle as follows:

1. **Dakota Access Pipeline Update:** Hampton+Knodle stated that there is no new news except for the Road Use agreement that the committee discussed. County Board members were given a draft copy of the Road Use Agreement at last month's board meeting.
2. **Clean Line Energy on Grain Belt Transmission Project Approval:** Hampton+Knodle stated that we have received a verbal agreement showing where the transmission line is going through our county. The committee also discussed eminent domain and requested that the board direct Chairman Hertel to write a letter to ICC requesting that eminent domain status not be granted to this privately funded business. Hampton+Knodle also clarified that the County has not signed any agreements with Clean Line Energy and she explained that over a year ago they talked about an agreement that would pay the County \$7,000 per mile for county miles the project goes through, however the county board did not consider it. Graden asked why the county does not want eminent domain, and Hampton+Knodle stated that the company should not have that much power over land use and that Clean Line Energy should negotiate with individual land owners. Deabenderfer stated that they are also a privately owned company and only public companies can use eminent domain, and also this is not an Illinois Company and its energy will not benefit Illinois. Gasparich asked about the timeline and route of the project, and Hampton+Knodle responded that they will come back with a definite route in January. **Motion by Hampton+Knodle, second by Young to direct County Board Chairman Hertel to write a letter to the ICC stating the County Board is against Clean Line Energy getting eminent domain for this project. All in favor, motion carried.**
3. **Coal Dust Issues Update:** Chairman Hertel stated that he received a call from Hillsboro Energy Representative Mark Cornell recently and he reported that they have ordered all parts for the wind fence and will start construction in December. Hertel stated that Cornell also sent a copy of the invoices to the residents of Schram City who called their attention to this issue, Jean and Jerry Mehochko.
4. **Eagle Zinc Cleanup Project Update:** Hampton+Knodle stated that an update was given earlier about this project.
5. **MCEDC Update:**
 - The MCEDC annual meeting will be held during the first week of April and David Ronen will continue to serve as the Chairman until then.
 - Hampton+Knodle stated she is checking to see if the MCEDC could be the fiscal agent for the CEO program since they are a 501 c3 organization.
6. **Planning Commission Update:** Hampton+Knodle reported that the next meeting will be held on January 21st and discussion will take place on storm water issues. She said that Kris Reynolds is currently the acting Chairman and they will have an election for officers in January. Chairman Hertel inquired if the Planning Commission would review whether the county should charge a \$25.00 fee for a Structural Notification Permit.
7. **Workforce Round Table Update:** Hampton+Knodle reported that there was a meeting on November 20th and they are planning a training that will address many of the employment soft skills that were identified at the round table discussion.
8. **Revolving Loan Fund Report Update:** Hampton+Knodle reported that Committee reviewed the RLF report and payments have been made, and stated that there is a balance of \$187,000 in the Revolving Loan Fund.

9. **Legislative Priorities and Input Update:** Hampton+Knodle stated that the Committee discussed the need to issue another letter requesting federal funding for next year's budget for Phase II of the Eagle Zinc clean up.

10. **Economic Development Fund/Developing Guidelines for Long-Term Improvement Fund Approval:**

- **CEO Program:** Hampton+Knodle stated that this program is off to a strong start- we have 23 investors on board as of this morning, the program has been well received and all four school districts have indicated a positive interest. She stated we only need 35 investors to sign the agreement; however our goal is to have 40 investors by Christmas.
- **CEO Franchise Fee:** Hampton+Knodle said there is a one-time franchise fee of \$20,000 and an annual fee of \$3,000 with a three year commitment to the CEO Program. After December 31st, 2014 the franchise fee will be \$25,000 and an annual fee of \$5,000 with a three year commitment. The franchise fee includes training the facilitator, support of the CEO board and mentor training. After the franchise fee is paid, she said that the next step will be to hire a facilitator. **Motion by Hampton+Knodle, second by Martin to pay the \$20,000 franchise fee to the Midland Institute.** Moore asked if the school districts could pay the franchise fee, and Hampton+Knodle replied that the school districts don't put money in the program, however they do provide guidance counselors. She also stated that this is a great use of coal funds as it invests in our youth, and if it the franchise fee is not paid now, it will go up. Graden confirmed that the fees paid will come from the coal fund. Hampton+Knodle stated that Sangamon and Morgan Counties have plans to start the CEO program soon and Bishop stated that she was in Carlinville recently and they spoke very highly of the CEO program and its strong investment in the youth. **All in favor, motion carried.**

11. **Other Business Update:** Hampton+Knodle stated that the Night of Networking will be held in Litchfield at the Country Club on December 11th, 2014. She stated that a speaker from the CEO program and alumni from the program will be there. Hampton+Knodle also asked members to think about ideas for Montgomery County population recruitment, which is a need that the Economic Development Committee will be seeking to meet in the coming year.

E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:

Collections: Savage reported that collections from the Old System was \$85.00 and New System was \$63,871.19 for a Total of \$63,956.19. He stated that the rate of recovery is very high, which is good news.

AMBULANCE REPORT:

1. **ProMedic Audit Update:** Savage reported that the Committee reviewed the report submitted by ProMedic Consultants who are an ambulance billing management and consulting company.

EMA:

1. **Hazard Mitigation Meeting Update:** Savage reported that a few volunteers are needed for one hour sessions for four weeks at different locations in the county to count truck traffic for data to be included in the Hazard Mitigation Plan Update. Holmes has further information if anyone is interested.
2. **Update/Approval Other Business:** None to report at this time.

FINANCE COMMITTEE REPORT: Given by Vice Chairman Joe Gasparich as follows:

1. **Purchase Two Vehicles for the Sheriff's Department Approval:** Gasparich reported that when the County Budget was done last year the Finance Committee agreed to let the Sheriff's Department have two new vehicles and stated that they also got five new vehicles last year. The Sheriff's Department advertised for two Tahoes because they have a good warranty and have been working great on county roads. **Motion by Gasparich and second by Graden to approve the purchase of two 2014 Tahoes in the amount of \$54,657.20 from Roger Jennings, Inc. which includes the trade in of two Crown Victorias for \$7,000.** Hampton+Knodle asked about how many Tahoes the county needs and if there is one for each deputy. Gasparich replied that each deputy has a vehicle and that their experience has been that the utility vehicles are better to maintain than cars. Graden stated that the SUVs can go everywhere in all kinds of weather. Gasparich also stated that he asked Kankakee County about their Tahoes and they responded that they hold up in all kinds of weather and save money on maintenance. Young asked about the expected life of the

Tahoos and Gasparich responded they will have longer life expectancy than cars. Hertel stated that there was a formula made by the County Board several years ago concerning the timeframe for the Sheriff Vehicles to be replaced. Plunkett stated that they had a rule of thumb that that they would be traded at 80,000 miles. Hopper stated as a law enforcement officer for a municipality he feels that SUV's are more reliable especially when you consider the rough roads and weather. **Roll Call Vote: 19 yes, 1 no (Moore) and 1 absent. Motion carried. Voting Yes were Bathurst, Beck, Bergen, Bishop, Deabenderfer, Gasparich, Graden, Hampton+Knodle, Hertel, Hopper, Martin, Miles, Plunkett, Robinson, Savage, Sneed, Webb, Wendel and Young. Voting No was Jim Moore. Beeler was absent.**

2. **SOA Report Update:** Gasparich stated that Durston reported that the Property Tax Tentative Abstract was mailed on 10-29-14, that the multiplier came back at 1.0000 and that next year is a quad year. He said that the Board of Review had 150 complaints and their inspections were finished before the meeting. Durston stated that he attended the IACO Conference in Peoria recently and that he hired Sara Batty as of 12-29-14 for the full time position that was open in his office. Gasparich also stated that Durston will contact Pictometry to finish the flyover for the rural areas of the County and reported that Durston and Leitheiser worked together to advertise the GIS Technician position in county newspapers and on various websites.
3. **Health Insurance Review Approval:** Gasparich stated that County Property/Casualty Insurance representative Franzen compiled some information regarding the employee health insurance and he asked him to speak to the Board members. Franzen reported that he did a basic review of our insurance plans and also reviewed the networks that have been used when claims were submitted. Franzen stated that questions came up regarding getting the correct discounts on our networks and said it benefits the County to explore the fully funded marketplace to see if there are any savings there. Franzen also stated that we need accurate data and that this is a good time to review our policy. He said we need to consider bidding out health insurance to try and save some money also. Gasparich stated that we appreciate what Franzen did for us by reviewing our employee health insurance and said that the board needs to approve an invoice for \$12,743.02 which was a re-insurance annual enrollment contribution now required by the federal Affordable Care Act. **Motion by Gasparich and second by Deabenderfer to pay the annual enrollment fee for 2014 in the amount of \$12,743.02. 19 members in favor, 1 member Glenn Savage voted no, motion carried.**
4. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update:** Gasparich referred board members to the reports in their packets and he stated that the CEO program will get paid \$20,000 out of this fund.
5. **School facility sales tax Update:** Gasparich reported on the possibility of county school districts wanting to put a sales tax referendum on the April 2015 ballot, and he said this sales tax would yield about \$63 per student if passed. He stated that more information will be forthcoming should it go forward. Deabenderfer asked if this tax passes if it will be collected by the state and Chairman Hertel replied affirmatively. Moore asked how much would be raised, and Chairman Hertel stated that it is 1% sales tax. Leitheiser stated that the law was amended in 2011 where the school districts goes through the Regional Office of Education and not the County Board to certify the question to the County Clerk to put on the ballot.
6. **New Accounting Software Update:** Gasparich stated that two vendors demonstrated their accounting software to the County Clerk and Treasurer's staff and more information will be submitted at a later time.
7. **Regional Office of Education Quarterly Report Approval:** Gasparich stated that the Full Board needs to approve the ROE quarterly and annual reports. **Motion by Gasparich, second by Hopper to approve the ROE quarterly and annual reports. All in favor, motion carried.** Hampton+Knodle stated that ROE Supt. Kassebaum didn't include the CEO program or Workforce Development in her report and she has been very helpful with both of these projects.
8. **Other Business Update:** Chairman Hertel gave board members a brief overview of their FY 2015 budget books and stated that the revenues are \$ 22,751,122 and expenses are \$22,541,974 which shows that we are planning to spend more than what we are taking in. Hertel explained that this doesn't mean that we are going to spend everything that was put in the budget and that board members will get a report every month showing what we spent each month out of each line item. He said that the budget consists of the General Fund, Health Department Fund and Road and Bridge Fund, and said the Health Department budget is

prepared by that department and Highway Department Engineer Kevin Smith prepares the Road and Bridge budget. Hertel further explained that the Road and Bridge budget added \$1.17 million for FY 2015 because they will spend it on projects that they have been saving up for. He said that there was also \$500,000 budgeted for projects for Economic Development, Road and Bridge, Building and Grounds projects so it looks like we inflated the budget this year, but this was not done. Hertel said that if the projects were not included the budget would not be this high, and that we set this money aside and now we will spend it so as a result the budget expenses are higher.

H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:

1. **Elections Update:** Beck asked County Clerk Leitheiser to give an update on the April 2015 elections. Leitheiser stated that the candidate filing period is from December 15th through December 22th for municipal elections which will include all municipalities, libraries, school boards, park districts, among others. Martin asked where candidates could pick up the petition forms and Leitheiser replied that the forms are available in her office, with local clerks, and on-line at the State Board of Elections website. Plunkett asked about the timeline for local clerks to certify the ballot to her, and Leitheiser replied that the deadline to receive them is January 29th, 2015.
2. **EPA Report Update:** Beck stated that EPA inspector Gonet has been driving his new truck and that the Committee is discussing his role in locating new structures for assessment purposes. Sneed inquired if the County is selling building permits now and Chairman Hertel stated that we are not at this time, however the board may look into the possibility in the future because many municipalities already sell building permits. He said that this fee would only apply for buildings constructed outside of city limits. Hertel also added that the Planning Commission will make a recommendation to the County Board about this potential fee and the board will have to decide what to do about charging the fee. Hertel said that Gonet may deliver the building permit forms, however he would not have to collect the fee.
3. **Recycling Program and Events Update:** Beck stated that Recycling Coordinator Ben Bishop is in the process of researching vendors to do an Electronic Recycling Drive. Bishop told the committee that vendors now want to be paid \$20 to \$40 per television set because of their costs to dispose of them, and if implemented, this fee would cost the county between \$8,000 and \$12,000 per electronics drive.
4. **Animal Control Facility and Program Approval:** Connie Beck reported that they are working to revise the contracts with the municipalities to charge for mileage. The committee met this morning to approve hiring Martin Large full time at animal control instead of hiring another part time employee, and this full time position will replace two part time positions. **Motion by Beck and second by Graden to hire Martin Large as a full time employee at the Animal Control facility instead of having two part time employees.** Hampton+Knodle asked about the number of part time employees at the Animal Control Facility, and Beck replied that there are three at the present time. Miles asked if the employee costs will be greater than the two part time positions and Chairman Hertel replied that the salary cost will be about the same, but the benefits will be a little more. Hertel also stated that it has been a problem in keeping part time employees and several good part timers have left for full time positions and he hopes that this change may solve that problem. Hertel also stated that employee Martin Large has the authority to write tickets and this will benefit work after hours and the weekends. Hampton+Knodle asked if this position was posted first and Chairman Hertel stated that it was not because part time people get offered full time jobs first because they are already trained. Hampton+Knodle then asked about the part time opening for cleaning the Courthouse Complex and Sneed replied that the committee is reviewing a list of older part time applications and they will post the position if these don't work out. Deabenderfer stated that he will vote for the full time hire because he feels that all county employees should receive benefits, however this isn't really holding costs down like the board says they will do. Plunkett stated that the benefit of having one full time and three part time employees was to cover for vacation time, and now there will be two full time employees who will accrue time off. He also noted that this is a seven day a week operation and benefits are expensive. **Verbal Vote with 19 Members voting Yes and Plunkett voting No. Motion carried.**

5. **Workers Compensation Premium Effective 1/1/2015 Approval:** Beck asked insurance agent Tom Franzen to share a report for the Workers Compensation, and Franzen gave a brief report and stated that the new premium is \$76,904, which is less than last year's premium of \$83,678. The committee also approved that the Finance committee set up a risk management fund to use it for loss control and safety and for future premiums. **Motion by Beck and second by Webb to approve the Workers Compensation premium in the amount of \$76,904. All in favor, motion carried.**
5. **Update/Approval Other Business:** None reported at this time.

Sheriff Jim Vazzi entered the meeting, and Chairman Hertel asked him to come forward and report about the Jail inspection that was conducted on August 27th, 2014 by the Illinois Department of Corrections. Sheriff Vazzi stated that there were no non-compliance issues and he brought a copy of the report for board members to review.

PERSONNEL COMMITTEE REPORT: Given by Chairman Mary Bathurst:

1. **Employee Supplemental Insurance Update:** Bathurst reported that the committee allowed representatives of Washington National Insurance to visit with the employees and offer their supplemental insurance for one year. She stated that this insurance would be allowed in addition to the AFLAC supplemental policy that is already offered to employees and that the County will visit this topic again next year before the enrollment period. Bathurst explained that Washington National Insurance must sign up at least ten employees in order for the County to allow the payroll deductions for this policy.
2. **Local 773 in the Sheriff's Department Update:** Bathurst reported that the committee is waiting for a mediation date with Local 773 business representative Bill Troutt and that there will be a special meeting this Thursday at 9:00 am to meet with Local 773 employees in the dispatcher section of the bargaining unit.
3. **GIS Position Reclassification Approval:** Bathurst reported that the committee approved to recommend the re-classification of the GIS Coordinator position to a GIS Technician position. This will be a non-exempt technical position in the SOA Office. **Motion by Bathurst, second by Robinson to approve the re-classification of the GIS Coordinator position to a GIS Technician position in the SOA office. Voice vote is 19 Yes and 1 No vote by Deabenderfer. Motion carried.**
4. **Personnel Manual Approval:** Bathurst explained a few small revisions that were made to the final version of the Personnel Manual that the board members received last month to review.
 1. Page 5 – Delete the GIS Coordinator Position from the Exempt Positions
 2. Page 7 – Delete the GIS Coordinator Position from the list of Department Heads that report their time off to the Chairman's Office.
 3. Page 9 – Final Pay, Language changes in #1, #2. Also the sick day pay is changed to \$20 per day.**Motion by Bathurst, second by Bergen to approve the Personnel Manual with the above changes. All in favor, motion carried. (See Resolution Book 14, pages 176-179).** Chairman Hertel stated this process to update the Personnel Manual was not an easy task. The committee started out by taking a boiler plate template from our Liability Insurance Attorney Julie Bruch and revised it from there. Hertel also expressed the Board's appreciation to Assistant State's Attorney Wilson for all her time and effort in helping with the revisions. Bathurst also stated that the final Personnel Manual will be put in three ring binders and distributed to Department Heads, put on flash drives and will be placed on the County web site.
5. **Other Business Update:** None to report at this time.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:

1. **Highway Department Capital Improvement Projects Update:** Miles stated that the committee is still discussing the capital improvements projects and in the planning stages. He also said that Engineer Smith will work on getting the new above ground fuel tanks at the Highway Department site.
2. **East Fork 6th Avenue Township Bridge over Coffeen Lake Update:** Miles stated that this bridge will not be repaired at this time because of the possibility that it will be mined under in the near future.

3. **Walshville Township Bridge, 3rd Avenue Engineering Agreement Approval:** Miles reported that the committee approved the recommendation from Engineer Smith to enter into a preliminary engineering agreement with Hurst-Roche in the amount of \$30,500 for the Walshville Township Bridge. **Motion by Miles and second by Webb to approve the Engineering Agreement with Hurst-Rosche Engineers in the amount of \$30,500 for the Walshville Township Bridge. All in favor, motion carried. (See Resolution Book 14, pages 171-175).**
4. **Red Ball Trail Update:** Miles reported that there has not been a response yet from the Surety Company and the committee will continue to work on this issue with Assistant State's Attorney Wilson.
5. **Pipeline Permit/Road Use Agreement Approval:** Miles reported that the committee reviewed and approved the recommendation of the Road Use Agreement and Permit. Plunkett asked if there is any impact on any water companies in our county, and Engineer Smith replied that all utilities will have to pay attention to our road use agreement. Hampton+Knodle asked if anything in the agreement will apply after the fact, such as if water lines on township roads were damaged during construction will this agreement be retroactive where the contractor has to come back and repair them. Engineer Smith stated that once this agreement is signed if a utility negatively affects a road then they have to come back and repair it. **Motion by Miles and second by Hampton+Knodle to approve the road use agreement.** The board then discussed the need to amend this motion to approve the agreement in the future because the board will have to set the bond amounts. Engineer Smith stated he will bring a proposal for appropriate bond amounts back to the board.
6. **2015 Fuel Letting Update:** Miles reported that fuel letting bids will be opened at the regular January Road and Bridge meeting.
7. **2015 Rock Letting Update:** Miles reported that the rock letting will be held on Wednesday, January 28th at 9:30 am at the Highway Department.
8. **New Equipment Purchase Update:** Miles reported that the committee approved for Engineer Smith to advertise for bids for a new backhoe that will include a chisel hammer. He stated that the cost will be about \$64,000 to \$65,000, and the bids will be opened at the special meeting on January 28th at 8:30 am.
9. **Other Business Update:** Miles stated that Highway Department workers are working on the parking lot by the Courthouse Complex.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Gasparich and second by Martin to approve the 8 Committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Hertel announced the following:

1. FAYCO Enterprises has sent us their newsletter "The Link" and it is on Board member's desks.
2. Employee Holiday Luncheon will be held on Wednesday, December 17th in the basement of St. Paul's Lutheran Church from 11:00 to 1:30 pm.

SCHEDULE CHANGES: Chairman Hertel announced the following:

1. Special Personnel Committee meeting is Thursday, December 11th at 9:00 a.m. with Sheriff's Laborers Local #773.
2. Special Road & Bridge Committee meeting for the rock letting is scheduled for Wednesday, January 28th at 9:30 am at the Highway Department.

APPOINTMENTS:

1. Motion by Beck and second by Webb to re-appoint Randall Riemann as Commissioner to the Pitman-Zanesville #2, County Zone #33 Drainage District for a 3-year term beginning January 1st, 2015 and expiring December 31st, 2017. All in favor, motion carried.
2. Motion by Bishop and second by Beck to re-appoint Larry Ziegler as Commissioner to the Zanesville #3, County Zone #15 Drainage District for a 3-year term beginning January 1st, 2015 and expiring December 31st, 2017. All in favor, motion carried.

3. **Motion by Webb and second by Wendel to re-appoint J. David Sale as Commissioner to the Zanesville #5 Drainage District for a 3-year term that will begin immediately and expire the first Tuesday of September 2017. All in favor, motion carried.**

PUBLIC COMMENTS:

Montgomery County resident Bill Schroeder thanked the County Board members for all they do and wished them all a Merry Christmas and a Blessed and Happy New Year.

PAY BILLS:

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to Point of Light Awards:** Motion by Plunkett and second by Martin to pay any invoices for Adams, PC or Books & Moore and to Point of Light Awards. **Voice Vote: In favor –17, Against – 0, Absent – 1, Abstain -2 (Moore, Beck). Motion carried.**
2. **Motion by Bathurst and second by Sneed to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2015.**

ADJOURN: Until the Full Board Meeting on Tuesday, January 13th, 2015 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Robinson, second by Savage to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:16 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.