

Montgomery County Board

Minutes

For Tuesday, May 13th, 2014 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, May 13th, 2014 in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.

Roll call was taken - 20 members present, 1 member absent.

Members Present: Mary Bathurst, Connie Beck, Megan Beeler, Nikki Bishop, Bonnie Branum, Ronald Deabenderfer, Joe Gasparich, Heather Hampton+Knodle, Roy Hertel, Sharon Kuchar, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, David Ronen, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel

Members Absent: Chuck Graden

Pledge of Allegiance to the flag was led by Glenn Savage.

Mileage and Per Diem Approval: Motion by Bathurst, second by Miles to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Wendel, second by Gasparich to approve the Minutes of the Previous County Board Meeting held on Tuesday April 8th, 2014. All in favor, motion carried.

CONSENT AGENDA:

1. **Chief Assessment Officer's Report** ---- Ray Durston was present for questions.
2. **Circuit Clerk's Report** ---- Holly Lemons was present for questions.
3. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
4. **County Treasurer's Report** ---- Ron Jenkins stated that tax bills are tentatively scheduled to be sent out the first week of June.
5. **G.I.S. Coordinator's Report** ---- Mary Purcell was present for questions.
6. **Health Department Report** ---- Hugh Satterlee was present for questions.
7. **Probation Office Report** ---- was submitted.
8. **Public Defender's Report** ---- was submitted.
9. **Sheriff's Report** ---- Jim Vazzi was absent.
10. **T.B. Department Report** ---- Sally Adams was present for questions.
11. **V.A.C. Report** ---- Dave Strowmatt was present for questions.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA: Motion by Bishop, second by Ronen to approve the 11 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **911 Board** – Webb stated the board talked about 911 system preventative maintenance issues.
- **CEFS Board** - Robinson stated that they are working on the buses for the Litchfield B-line transit system.
- **CIEDA** – Hampton+Knodle stated that there is no new information to report.
- **Health Dept.** – Martin reported that they are moving forward on the PSR building.
- **IL Association of County Officials** – Kuchar stated that she attended an informative seminar this month at the IACO Conference in Springfield where they stressed that counties provide an important service to communities. Kuchar said that the mayor from Dixon, Illinois was there regarding their situation with their former city treasurer's felony thefts of city funds. Kuchar stated she also attended a seminar in Bloomington that provided informative information regarding new conceal carry and medical marijuana laws and the liabilities to counties associated with those laws.

- **MCEDC** – Ronen reported that the revolving loan fund has one loan completely paid off. He also reported that the Eagle Zinc Phase one clean-up is scheduled for this fall and the final clean up design is underway for Phase two. Ronen also stated that the MCEDC Legislative Breakfast was held recently and well attended, and speakers included US Congressman Rodney Davis, State Senator Andy Manar, State Representative Wayne Rosenthal and a representative from US Senator Durbin’s Office. Chairman Hertel asked if the Waggoner Frontage Road needs were brought up to our legislators at the Legislative Breakfast, and Ronen replied affirmatively. Ronen reported that MCEDC recently sponsored a small business workshop with 20 attendees.
- **MCWC** – Branum reported that all the right of way easements for the next phase are complete.
- **Planning Commission** – Beeler stated that the next meeting will be held this Thursday at 5:30 pm and a representative from Grainbelt Transmission will be there to talk about their project. She stated that the Planning Commission has a full agenda including two guests.
- **Senior Citizens Board** –Bishop reported that CEFS and the Senior Citizen Boards are having building rent issues, which hopefully will be resolved soon.
- **UCCI** – Miles reported that there was no meeting in April, 2014 however one is scheduled for May, 2014.
- **U of I** – Graden was absent, so there was no report.
- **VAC** – Sneed stated that they are getting the budget ready for County Board budget hearings.
- **WCDC** – Wendel reported that they will have a meeting on April 17th, 2014. WCDC is working on 17 CDAP grants, with 8 grants coming from Montgomery County.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:

1. **CEFS Central Illinois Public Transit Monthly Progress Report -Update:** Included in the Board packet for review.
2. **Adopt a Board Member Program –Farm Bureau -Update:** Chairman Hertel stated that the Farm Bureau has asked for interested board members to participate in their Adopt a Board Member program that would include going out to visit a farm in the fall. Board members Kuchar, Deabenderfer, Sneed and Martin have committed to participate so far. Board members Webb, Robinson and Miles will advise the Chairman’s office soon if they can also participate in the program.
3. **Frontage Road from Waggoner to Route 48 -Update:** Chairman Hertel reported that the residents in the Farmersville and Waggoner areas have been struggling with the Frontage Road surfacing problems for years and that we need to support this road upgrade project by sending letters to IDOT, the Governor’s Office and to our Legislative Representatives. He stated that the west side of this road from Waggoner to Route 48 is beyond repair. It makes no sense to seal coat and chip the east frontage road from Route 48 to Waggoner and not fix the West Frontage Road. Emergency funds are available, but it is up to IDOT to release the funds to overlay the West Frontage Road.
4. **Rules of Order Committee-Update:** Mary Bathurst reported that the Rules Committee met yesterday and reviewed the Per Diem issue and also reviewed all the rules. The committee also created a new rule and is asking the State’s Attorney’s Office to review it before presenting their revisions to the Full Board next month at the June meeting. The Full Board will review their revisions for one month and then take action at the July Board meeting.
5. **U of I County Board Youth Shadowing Program is on July 8th at Full Board meeting -Update:** U of I Representative Chris Casey was present and explained the Youth Shadowing Program he asked to be scheduled for the July 8th board meeting. Casey said the program will involve county board meeting attendance and a related community service project. Beeler asked how the youth in the county can sign up for the program, and Casey said they will promote the free program through county schools and the 4-H program, and he stated he will attend the May Coordinating Committee meeting to further discuss the details of this program.
6. **Executive Session to Review Prior Executive Session Minutes –Approval:** Chairman Hertel stated that the Board will go into Executive Session at the end of the meeting.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Chairman Bob Sneed as follows:

1. **HVAC at Courts Complex -Update:** Sneed reported that the new HVAC system has been installed and that Hurst-Rosche Engineers will be working on the final punch list this week in order to work out a few of the issues the system is having.
2. **Maintenance Issues and Report -Update:**
 - **Striping Parking Lots:** Sneed reported that the committee approved the bid from Landmark Striping to stripe County parking lots.
 - **Filters for the Courthouse Complex and Jail:** Sneed reported that the committee approved the low bid from International Filter of Litchfield to purchase filters for these county buildings.
3. **Door Access Panels in the Courthouse Complex -Update:** Sneed reported that the committee approved replacement of the three main exterior door readers and controls at the Courthouse Complex from Wareham's Security in the amount of \$3,839 and the replacement of the door readers and controls on the three exit interior doors on the west side of Courtroom two and three in the amount of \$3,313. Sneed also reported that Judge Long approved for these purchases to be paid from the Court Fund.
4. **Fire and Sprinkler Inspection for the Courthouse Complex and Jail -Update:** Sneed reported that the committee approved a quote from Automatic Fire Sprinkler Company to inspect the fire and sprinkler systems at the Courthouse Complex and the Jail buildings. The committee also approved a quote to inspect the backflow preventers from Dan Heise Plumbing in Litchfield.
5. **Fire Alarm System in the Historic Courthouse -Update:** Sneed reported that there have been some problems with re-booting the fire alarm system at the Historic Courthouse and there have been some system check alerts. Purcell reported that the software may need to be replaced at some point in time.
6. **List for Vendor Insurance Certificates & Vendor Waivers -Update:** Sneed reported that the committee discussed the process of obtaining the vendor insurance certificates and that he met with Assistant State's Attorney Betsy Wilson and Liability Insurance Agent Tom Franzen to review the Hold Harmless Waiver agreement which will be presented next month. The County Board Office is also gathering copies of certificates of insurance from current vendors.
7. **Communications Tower - Update:** Sneed reported that the committee received and discussed a report from Public Safety Group regarding the inspection of the communications tower in the Butler area. The report gives a current estimate of \$10,000 for work that would need to be completed at the time of purchase and \$22,500 for work that could be done in the near future for a total of \$32,500. Sneed stated that the committee talked to the Sheriff about this project and is looking at trying to gain revenue by renting space on the tower. The committee also discussed concerns expressed by the Sheriff and Highway departments that the tower is full and doesn't have the radio range required for all the areas in the County. Chairman Hertel stated that we can negotiate with the landowners where the communications tower exists and the committee has spent a lot of time looking at the options to either buy or lease the tower. He stated it is up to the board to see if it is important enough to pursue this project. The committee will have more discussions with Sheriff Vazzi about how to proceed.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Heather Hampton+Knodle as follows:

1. **State of Industry Report -Update:** Hampton+Knodle stated that MCEDC Executive Director Lindsay Wagahoff will present the State of Industry Report and explain employment trends at the June Full Board meeting.
2. **MCEDC -Update:** Hampton+Knodle stated that the Small Business Development seminar had a good turnout and there will be a follow up seminar next September at Litchfield's LLCC campus.

3. **Legislative Breakfast -Update:** Hampton+Knodle stated that the Legislation Breakfast was held recently on Monday, May 12th at 8:00 AM at LLCC.
4. **Planning Commission -Update:** Hampton+Knodle stated that the next meeting date is set for Thursday, May 15th and discussion will take place on a complaint from a home owner in the Schram City area regarding coal dust on their property. The Economic Development committee is planning to tour this home and review their concerns before their next regular Economic Development meeting. Chairman Hertel stated that the Coal Mine should be contacted regarding the coal dust issue after the visit and before contacting regulatory agencies to see if they can take care of the problem. Hampton+Knodle stated that the homeowners have had discussions with the coal mine and the response they received was that they are already doing everything they can.
5. **Revolving Loan Fund Report -Update:** Hampton+Knodle reported that one loan has been paid off and one client made two payments.
6. **Revolving Loan Fund Policy & Procedure Manual Changes -Update:** Hampton+Knodle reported that after a meeting with MCEDC Representative Wagahoff and Assistant State's Attorney Wilson they are close to finalizing language for the RLF Policy and Procedure Manual. Once the revisions are complete, the draft policy will again be presented to the RLF board for approval before the final draft is presented to the Full Board.
7. **Adoption of 2014 Legislative Priorities and Input -Update:** Hampton+Knodle reported that a letter was recently sent out by Chairman Hertel to State and Federal representatives that included the list of our legislative priorities.
8. **Econ. Dev. Fund/Developing Guidelines for Long-Term Improvement Fund -Update:** Hampton+Knodle shared a report with the revised data from the survey that was submitted to Board Members regarding funding in the Long-Term Improvement Fund, and she said this report will be brought back to the Board in June with revisions from the Economic Development Committee so that the input can be used for the July budget hearings. Hampton+Knodle stated that the Finance Committee discussed a report that proposes how coal mine royalties can be distributed into the Operating/Maintenance fund, the Reserve (Rainy Day) Fund and the Capital Improvement fund. Hampton+Knodle reported that there will be a special Economic Development Committee meeting to decipher the survey results that the county board members suggested in order to establish the priorities and parameters so they can be taken to the public. The Special Meeting will be held on Monday, May 19th at 7:00 pm in the Conference room on the second floor of the Historic Courthouse. **(For copy of Long Term Improvement Fund Survey revised on 5/7/2014, see Resolution Book 14, pages 21-25).**
9. **Economic Development Incentives - Update:** Hampton+Knodle reported that they were approached by a business in the County asking for a forgivable loan, and stated the County does not have the legal authority to do this and does not want to set precedent. She said they will continue to work towards a formula approach to tax abatements that is being reviewed by Assistant State's Attorney Wilson and will bring more information to next month's board meeting.
10. **Memo of Understanding for Grain Belt Transmission -Update:** Hampton+Knodle reported that the Committee will review this at the next Planning Commission meeting.
11. **Marketing County Property for Potential Development -Update:** Hampton+Knodle reported that she met with Assistant State's Attorney Wilson to see whether the County can market county owned property with active advertising, but was informed that no advertising can be done, just noting it one on one with prospective buyers.
12. **12" Water Main Between Litchfield and Hillsboro -Update:** Hampton+Knodle stated that the MCEDC has been asked to look at grants for this project and that Finance Committee Chairman Gasparich has been asked to keep this issue in consideration for potential Hazardous Mitigation Plan grant funding.

13. Other Business -Update:

- Hampton+Knodle reported that the Finance Committee asked GIS representative Mary Purcell to get information regarding advertising and report back to the Finance Committee. Committee discussed looking for potential businesses to advertise on the county GIS web-based system.
- Hampton+Knodle read the Smithsonian Museum Exhibition Schedule of the BRS Baseball Museum in Nokomis, which was selected to host a traveling exhibit on hometown teams on June 7th – July 20th, 2014. The Public Humanities Programs include Night of Champions, Take Me Out to the Ballgame, Twin Bill at the Movies, Taking Stock of Your Sports Stuff, and Sports Media Roundtable. She offered a complete schedule to those who are interested in more information.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:

1. Oil Letting Bids -Approval:

- **2014 Various Road Districts MFT Oil for Section 14-XX000-00-GM -Approval:** Miles stated that three bidders returned bids: Louis Marsch, Inc. of Morrisonville, IL, Litchfield Bituminous Corporation of Hillsboro, IL and JTC Petroleum Co., Inc. of Maryville, IL. Bids were opened and read. **Motion by Miles, second by Beeler to accept the low bids for the 2014 Various Road Districts MFT Oil for Section 14-XX000-00-GM as listed on the report provided to the Road and Bridge Committee. All in favor, motion carried.**
 - **2014 County MFT Oil for Section 14-00000-00-GM -Approval:** Two bidders returned bids: Louis Marsch, Inc. of Morrisonville, IL and JTC Petroleum of Maryville, IL. Bids were opened and read. **Motion by Miles and second by Branum to accept the low bid from Louis Marsch, Inc. All in favor, motion carried.** Hampton+Knodle asked if we have clarified if IDOT has waived the bonding requirements, and Miles replied affirmatively.
- 2. Red Ball Trail -Update:** Miles reported that Engineer Smith working with Assistant State's Attorney Wilson regarding this issue.
 - 3. Resolution #2014-01: Resolution to appropriate funds for 1112 B-CA, 20th Avenue, Nokomis Road District, 50% RD – 50% County Project -Approval:** Total project cost is \$5,600.00. Montgomery County portion is \$2,800.00. **Motion by Miles, second by Martin to approve Resolution #2014-01 to appropriate funds for 1112 B-CA, 20th Avenue, Nokomis Road District, 50% RD – 50% County Project. All in favor, motion carried. (For copy of Resolution, see Resolution Book 14, ages 26-27).**
 - 4. Used Single Axle Dump Truck Purchase -Approval:** Miles reported that the Highway Department employees found a used 1992 single axle dump truck with 26,000 miles on it for \$15,000. The highway department staff believes that this truck will be a good addition to their fleet and would save money in the future, since a new dump truck would cost about \$90,000. Miles reported that if this purchase is approved, they will then sell the current dump truck and they will also have an older pick up and snow blade for sale. Moore asked if the employees have inspected the dump truck, and Miles replied that they have inspected the International Dump Truck and it appears to be in very good shape. Plunkett asked if there are funds in the current year's Equipment Purchase budget for this purchase, and Miles responded affirmatively. **Motion by Miles and second by Robinson to purchase the 1992 single axle dump truck for \$15,000. All in favor, motion carried.**
 - 5. Reminder – June Highway Tour -Update:** Miles reminded board members that the County Board will tour the Highway Department after the June board meeting.
 - 6. Other Business -Update:** Miles reported that the Highway Department will address problems with the Oconee blacktop at a future meeting.
 - 7. Parking lot at the New Courthouse –Update:** Miles reported that the Highway Department will be working on the parking lot across from the Courthouse Complex, and Engineer Smith has coordinated this effort with City of Hillsboro representative Joe Boston.

E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:

AMBULANCE REPORT:

1. **Coding Conference -Update:** Savage reported that the Ambulance billing and collections proceeded in routine fashion, and that Ambulance Billing personnel will be attending a Coding conference on May 20th and 21st in St. Louis.
2. **Ambulance Contracts -Update:** Savage reported that Director Holmes is collecting the ambulance contracts.

EMA:

1. **April 16th Class -Update:** Savage reported the class presented recently by Sandy Ellis at the Hillsboro KC Hall was very well attended. Discussion at the class included the need to run a water main between Hillsboro and Litchfield through IEMA
2. **Panic Alarm Checks May 1st with Wareham's -Update:** Savage reported that Wareham's Security representative Wendy Keller met recently with Holmes and showed her where all the panic alarms are at in the Historic Courthouse.
3. **MABAS Town Hall Meeting May 1st in Litchfield -Update:** Chairman Savage reported that there was a presentation given by Gasparich, Webb and Savage at Litchfield City Council's recent meeting regarding the Mutual Aid Box Alarm System, and they encouraged the City Council to sign mutual aid agreements for future emergency events.
4. **School Planning -Update:** Savage reported that he and Gasparich will meet with ROE Superintendent Marchelle Kassebaum to prepare a school emergency planning program that will be implemented this August before school starts.
5. **12" Water line between Hillsboro and Litchfield -Update:** Savage reported that the committee discussed amending the County Natural Hazardous Mitigation Plan to include the installation of a 12" water line between Hillsboro and Litchfield.
6. **Sprinkler Test -Update:** Savage reported that Wendy Keller from Wareham's Security was here on May 1st to inspect the fire alarm and sprinkler systems.
7. **ILEAS Agreement -Approval:** Savage reported that Assistant State's Attorney Wilson has reviewed and approved the ILEAS Agreement for board approval. **Motion by Savage and second by Kuchar to approve the renewal of the ILEAS Agreement for Montgomery County Law enforcement. All in favor, motion carried. (See Resolution Book 14, pages 28-29).**

FINANCE COMMITTEE REPORT: Given by Chairman Joe Gasparich as follows:

1. **Resolution #04-14-002- Amendment to Delinquent Tax Program Agreement -Approval:** Gasparich stated that Assistant State's Attorney Wilson has reviewed and approved the documents for the amendment to the Delinquent Tax Program Agreement. **Motion by Gasparich and second by Plunkett to approve Resolution #04-14-002 an Amendment to the Delinquent Tax Program Agreement. All in favor, motion carried. (See Resolution Book 14, pages 30-31).**
2. **Convey County Trustee Deed of Surplus Property of Parcel #18-26-128-002 in Fillmore Township -Approval:** Gasparich reported that there is a resolution and a copy of the map of the parcel in Fillmore Township in their packets. **Motion by Gasparich and second Hampton+Knodle to approve the conveyance of County Trustee Deed of Surplus Property of Parcel #18-26-128-002 in Fillmore Township. All in favor, motion carried. (See Resolution Book 14, pages 32-33).**
3. **GIS Report -Update:** Gasparich reported that the flyover was started but the rural areas were not completed due to the winter weather conditions. Beeler reported that she had Assistant State's Attorney Wilson review the contract and it states that they are not responsible for weather related issues. Gasparich explained that there are a few options with the first being to go ahead and accept the 6" low flight material that they did and then complete the 9" rural area fly over in the fall. The other option is to do the entire flyover again in the fall. The Finance committee will need to review the information and decide on how to proceed.

4. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report -Update:** Gasparich stated that the Committee reviewed a two page report prepared by Treasurer Jenkins titled "Coal Mine Royalty Disposition of Funds," which was also distributed to members. Chairman Hertel asked the board members to look at the report showing the three fund categories and stated that the board will review the report for one month, and then a recommendation will be made on its contents. Chairman Hertel stated that he worked with Treasurer Jenkins and Gasparich to come up with the report, which presents three fund categories to be used to divide coal revenues: the Rainy Day or Reserve fund, the Operating/Maintenance fund and the Capital Improvement fund. Chairman Hertel stated that the Operating/Maintenance fund needs \$100,000 every month to sustain the County and keep the doors open and that we have already borrowed \$1.2 million from the fund. Chairman Hertel also stated that this report captures the fiscal year which began December 1st, 2013, and said that after the Operation/Maintenance fund needs are met, the Reserve fund and the Capital fund will then split the remainder of the coal revenue between those two funds. He said that if the coal revenue is down one month at least \$100,000 amount will be used for the operating fund. Plunkett stated that he has been doing a lot of thinking about this concept, and he likes the idea. He stated that if the board is going to reconsider how the money is set back and how the rainy day fund would be used, we should follow the Auditor's suggestion and have \$3.5 million in reserve and then start using this formula to divide up the coal revenue from this point forward. Plunkett stated that we should always have the \$3.5 million in reserve, and we don't want to be taking out the \$100,000 for operating and maintenance needs forever. He said that when we go to budget hearings we would look at what is going into the operating and maintenance categories each year and maybe reduce it to \$80,000 each month or \$60,000 each month. Plunkett also stated that it would be responsible for the board to make a five year plan that would allow us to wean ourselves off of this coal money. He suggested that the Reserve Account have \$3.5 million in at the start and then split up the revenues in the three accounts. Hampton+Knodle asked Plunkett if there is a ceiling amount that would be in the reserves in his proposal. Plunkett stated that once the reserve ceiling is met, the county could adjust what the coal fund puts into the Operation/Maintenance fund each month would be less than \$100,000. Hertel stated the county can have about \$6 million and bump up to \$9 million in reserve before there are property tax objections. Plunkett stated that property taxes could be abated at some point if there is enough in reserve. Gasparich stated to keep in mind that property tax revenues will come in soon and the Finance Committee will discuss this proposal further next month. **(For copy of "Coal Mine Royalty Disposition of Funds" report, see Resolution Book 14, pages 34-35).**
5. **FY 2013 Audit Report -Approval:** Gasparich stated that the board received the FY 2013 Audit Report last month and it needs to be approved this month. **Motion by Gasparich and second by Beck to approve the FY 2013 Audit Report. All in favor, motion carried.**
6. **Structural Improvement Notification Permit Process -Update:** Gasparich reported that Supervisor of Assessments Ray Durston is working on the Structural Improvement Notification Permit process and that the form is now on the County Web site. Gasparich stated that he attended the Nokomis City Council meeting last night informed them about the Structural Improvement Notification Permit Process along with giving them a packet of information. **(For copy of Structural Improvement Notification Process Guidelines, see Resolution Book 14, pages 36-37).**
7. **FY 2015 Budget Hearings -Approval:**
- **Information:** Gasparich stated that the Budgets will be due June 6th.
 - **Setting salaries -Approval:** Gasparich reported that Chairman Hertel and the committee discussed that the raises for non-union, non-supervisory employees should be \$.34 per hour to keep in line with what union employees received. The committee then discussed a \$984.00 annual increase for the exempt salaried positions. The committee approved to recommend a \$613.00 for non-union, non-supervisory employees and \$984.00 per year increase for supervisory employees in the Treasurer, County Clerk, SOA, and Circuit Clerk's offices and appointed department heads. **Motion to approve a \$613.00 for non-union, non-supervisory employees and \$984.00 per year increase for supervisory employees in the Treasurer, County Clerk, SOA, and Circuit**

Clerk's offices and appointed department heads. Motion by Gasparich and second by Bathurst. Beeler expressed concerns with not having the money in the budget. Gasparich stated that they came up with these amounts by looking at what the union employees were given for this year and compared it to the mean salary with the CPI, which comes out to about 2%. Kuchar stated she doesn't understand why we keep hearing that we need to cut corners and expenses, and it is not cut and dry that the employees need to get raises every year. She stated that these employees are not tied in with the union and union employees' wages should have no bearing once the union contract is established. Hampton+Knodle agreed with Kuchar's comment and said this level of raises is not sustainable in the long term but she also recognizes the outcome of the union negotiations. Hampton+Knodle is concerned with pensions and insurance and realizes this is a very challenging process. Gasparich stated he did a quick calculation and county costs total \$6,500 for meeting expenses to meet with unions which doesn't also take into consideration the mediation expenses if they are needed. Bathurst stated that this has been an on-going process over several years and every time we negotiate a new contract we are looking at current contracts at the same time. She stated we are trying to get them all to a fair playing level at the same time and we are really close to that. Bathurst said that we can't always compare dollar raise to dollar raise because we had union employees who took a better insurance rate in exchange for a zero raise. Bathurst said the committee also took the job salary study information into account when negotiating with the unions and the committee also looked at some of the new unions and negotiated a higher first year salary to bring them up to a level playing field with other county employees. Deabenderfer stated that we are obligated to give employees a raise to help them keep up with the cost of living increases.

Roll Call vote: 18 members voting Yes: Bathurst, Beck, Bishop, Branum, Deabenderfer, Gasparich, Hampton+Knodle, Hertel, Martin, Miles, Moore, Plunkett, Robinson, Ronen, Savage, Sneed, Webb, Wendel. 2 members voting No: Beeler, Kuchar. Chuck Graden was absent. Motion carried.

8. **Setting Salaries for Elected Officials -Approval:** Motion by Bathurst and second by Beeler to take the motion tabled last month off the table, so the motion is again made to increase the Elected Officials' salaries (Sheriff, Treasurer, County Clerk/Recorder, Circuit Clerk) by 3.1% for each of the four years starting December 1st, 2014. Gasparich referred members to the spreadsheet with the neighboring county's elected official salary comparisons and stated that other county officials that are paid more than our elected officials, others are paid less. He said that our County is not on top and not on the bottom, but the rationale in giving the 3.1% raise is that they are supervisors and they have expenses to run for election every four years. Bathurst stated that there are instances where employees in the elected officials' office make more money than the elected official. Deabenderfer stated that in response to Mary Bathurst's comments it is not a good managerial strategy to set a boss's salary based on someone in their office making more money than the boss. Moore asked if the elected officials are still getting their state stipends. Chairman Hertel replied that they are still getting them in most cases. Hampton+Knodle stated that it is important going forward to look at other factors other than county population when determining the ability to pay raises, such as county expenses and revenues and their assessed valuation. Chairman Hertel stated that Elected Officials are not hourly employees and are not paid that way. Due to the extra duties required by the positions, the raises were fair to go to 3%, such as major overtime, night meeting requirements, call outs on weekends, special requests by citizens after hours to come to the office all the other things they do in their particular position. Therefore, these officials deserve a little more money for the hours that they put in and the work that they do. Kuchar asked if it has always been the policy to give the elected officials a raise each year. Hertel stated that yes we have given the elected officials raises each year and that there is a law that requires their salaries be set for the next four years by this meeting. If we delay any further the Elected Officials would not receive a raise. Kuchar asked if the raise is generally given for each year, and Hertel stated that four years ago these raises were given at a 16% up front for the whole four year period. **Member Beeler left the meeting during discussion, so 19 members remained for the vote.**

Roll call vote: 12 members voting Yes: Bathurst, Beck, Bishop, Branum, Gasparich, Hertel, Miles, Plunkett, Robinson, Savage, Sneed, Wendel. 7 members voting No: Deabenderfer, Hampton+Knodle, Kuchar, Martin, Moore, Ronen, Webb. Motion carried.

9. **Electric Rate Proposals 2014 -Approval:** Gasparich reported that the Finance Committee held a special meeting this morning to review and approve the Electric rate bids for 2014, and the low bidder was Dynegy's Homefield Energy for a 12 month contract for .05007 per kilowatt. Last year the rate was .0426. **Motion by Gasparich and second by Plunkett to approve the low bid from Homefield Energy for a 12 month contract for .05007. All in favor, motion carried.**

H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:

1. **Elections -Update:** Beck reported that County Clerk Leitheiser shared an updated list of the county Democratic and Republican Precinct Committee representatives with the committee, which now includes their email addresses when given. She stated that Richard Lyons of Harvel is now the county Democratic Party Chairman and Terry Richmond of Hillsboro is now the Republican Party Chairman, and that the County Board will be approving newly appointed Election Judges in July for their commission's two year term. Beck said that Precinct Committee Representatives must submit Election Judges names to Leitheiser's office by June 20th so they can then come to the board for approval at their July meeting.
2. **Recycling Program and Events -Update:** Beck reported that the Electronics Recycling drive last week was the largest one to date and resulted in the collection of 110,140 pounds that was hauled off in six semi-trucks. She stated that there will need to be some repairs done to a semi-truck that had the roof damaged when loading.
3. **EPA Report -Update:** Beck reported that EPA Inspector Bill Gonet shared information regarding the Litchfield-Hillsboro Landfill capacity certification report with the committee. She said that there will be a Household Hazardous Waste collection on May 17, 2014 at the Christian County fairgrounds in Taylorville,
4. **Animal Control Facility and Program -Update:** Beck reported:
 - The generator is working at the Animal Control facility and kicked on last week because MJM was down for about an hour, however the unit is not testing correctly and a service call was placed.
 - Friends of MCAC are having a spaghetti dinner fundraiser on Monday, May 19th 2014 at the Lions Building in Hillsboro.
 - Chief Jarman of Litchfield was given a copy of the Animal Control contract and he met with Animal Control regarding their services. We are waiting to hear from Litchfield to see what they are going to do.

Hampton+Knodle asked when the Mason County Tour will take place and Beck stated that one will be scheduled.

PERSONNEL COMMITTEE REPORT: Given by Chairman Mary Bathurst:

1. **Workplace Wellness Program -Update:** Bathurst stated that the Employee Wellness Program has been a success and that Hillsboro Hospital conducted two health assessments for employees and they should have gotten their test results back.
2. **ICRMT Mandatory Employee and Board Member Sexual Harassment/Sensitivity Training - Update:** Bathurst stated that the mandatory sexual harassment/sensitivity training sessions will take place next Tuesday, May 20th for employees and board members. She said that arrangements have been made to video tape the training for future trainings or for employees who cannot attend this training. Moore asked who is required to attend this training. Hertel stated that the Insurance Company strongly suggested that county employees and County Board members attend this training and that board members will be paid to attend. Hertel stated he realizes he can't force Elected Officials to participate but he does appreciate that the Elected Officials are cooperating.
3. **Personnel Manual -Update:** Bathurst reported that the Committee is working on revisions to the Personnel Committee Manual. Once the revisions are complete the Personnel Manual will be presented to the full board.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Webb, second by Robinson to approve the 8 Committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Hertel announced the following:

1. **Tour of Coffeen Power Station is today after Full Board meeting.**
2. **Tour of Highway Department will be June 10th after the Full Board meeting.**
3. **T-shirt sizes from Board members are needed if you plan to attend U of I County Board Youth Shadowing Program Community Service Project and Lunch immediately following July 8th Full Board meeting. Sign-up sheet is on front table.**
4. **ICRMT Mandatory training sessions will take place on Tuesday, May 20th, 2014 at 9:00 AM, 10:30 AM, 1:00 PM and 2:30 PM.**

SCHEDULE CHANGES: Chairman Hertel announced the following:

1. **Special Economic Development Committee Meeting will be held on Monday, May 19th at 7:00 p.m. in the Conference room of the County Board Room at the Historic Courthouse in Hillsboro to discuss Capital Long Term Improvement.**
2. **The next Regular Economic Development Committee Meeting on June 4th will begin at 6:00 p.m. instead of 7:00 p.m. and the location of the meeting will begin at the home of Jean and Jerry Mehochko of Schram City.**

APPOINTMENTS:

1. **Motion by Wendel, second by Sneed to re-appoint Rich Applegate as a Trustee to the Shoal Creek Fire Protection District Board for a three year term to begin May 1, 2014 and expire April 30, 2017. All in favor, motion carried.**
2. **Motion by Miles, second by Bathurst to re-appoint Kent Aumann to the Board of Review for the 2014 and 2015 sessions. All in favor, motion carried.**
3. **Motion by Gasparich and second by Ronen to re-appoint Roger McFarlin to the Montgomery County Tuberculosis Care and Treatment Board for a three year term to begin July 1st, 2014 and expire June 30, 2017. All in favor, Motion carried.**

PUBLIC COMMENTS: Bill Schroeder stated that he appreciated all the discussion on the Finance report. Schroeder then asked what the coal dust issue was about. Hampton+Knodle stated that a resident in Schram City has the concern about coal dust at their home and in their pool and the resident invited the Economic Development committee to tour their home and property on Wednesday, June 4th at 6:00 PM. Hertel stated that Hampton+Knodle should notify the coal company of the problem and if they can't resolve the problem the board needs to be aware of it. Schroeder stated that as a point of observation, he lives 4.5 to 5 miles away from the coal mine refuse pile and it is visible from his front door. He said there were many occasions where coal dust could be seen blowing around, and he first thought it was smoke. Schroeder stated that the nearest air monitoring station is in Nutwood, Illinois. Schroeder stated that he also wants to inform the board that it was reported in the newspaper after the last County Board meeting that the Auditor referred to the coal money as a windfall. Schroeder stated that this is not true and asks the board to keep in mind when referring to the money to also witness the coal dust and the destruction of the farm ground. Schroeder also stated that the coal mine is expanding the shadow area down to Grisham County.

PAY BILLS:

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to A&D Electrical Supply:** Motion by Webb, second by Gasparich to pay any invoices for Adams, PC or Books & Moore and to A&D Electrical Supply. Voice Vote: In favor – 17, Against – 0, Absent – 2, Abstain -2 (Moore, Ronen). Motion carried.
2. **Motion by Bathurst, second by Ronen to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2014.**

Executive Session for the purpose of Opening Executive Session Minutes -Approval:

- **Motion by Webb, second by Ronen to Enter Into Executive Session. All in favor, motion carried. Time: 10:25 a.m.**
- **Motion by Gasparich, second by Webb to Come Out of Executive Session. All in favor, motion carried. Time: 10:35 a.m.**
- **Motion by Plunkett, second by Bishop to approve Opening Executive Session Minutes dated 8/30/12, 02/25/13, 05/06/13, 06/11/13, 09/04/13, and 11/12/13 and Forever Sealing the remaining Executive Session Minutes listed on the Handout. All in favor, motion carried. (For copy of Handout, see Resolution Book 14, page 38).**

ADJOURN: Until the Full Board Meeting on Tuesday, June 10th, 2014 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Branum, second by Ronen to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:35 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.