

Montgomery County Board

Minutes

For Tuesday, November 10th, 2015 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, November 10th, 2015 in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.

Roll call was taken - 21 members present, 0 members absent.

Members Present: Mary Bathurst, Connie Beck, Megan Beeler, Bill Bergen, Nikki Bishop, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel, Evan Young

Members Absent: None

Pledge of Allegiance to the flag: The Pledge was led by Veteran's Assistance Commission Superintendent Dave Strowmatt who gave a brief overview of the history and meaning of Veteran's Day.

Mileage and Per Diem Approval: Motion by Miles and second by Wendel to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Bathurst and second by Young to approve the Minutes of the Previous County Board Meeting held on Tuesday, October 13th, 2015. All in favor, motion carried.

CONSENT AGENDA:

1. **Animal Control Report** ---- Amanda Daniels – report was submitted.
2. **Circuit Clerk's Report** ---- Holly Lemons was present for questions.
3. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions. She stated that the office is near completion of the digitization and indexing of original birth certificates dating back from 1862 to current. Leitheiser complimented her staff as they completed this task which was started in 2011 as a backup project and included the scanning and indexing of the birth record information from over 91,000 birth certificates. She stated they will now work on the marriage records which date back to 1821. Chairman Hertel complimented Leitheiser and her staff for the completion of this project.
4. **Health Department Report** ---- Hugh Satterlee – report was submitted.
5. **Highway Department Report** --- Kevin Smith was present for questions.
6. **Probation Office Report** ---- Bane Ulrici – report was submitted.
7. **Public Defender's Report** ---- Erin Mattson – report was submitted.
8. **Recycling Report** ---- Ben Bishop – report was submitted.
9. **Sheriff's Report** ---- Jim Vazzi report was submitted.
10. **SOA Report** ---- Ray Durston was present for questions.
11. **T.B. Department Report** – Becky Durbin was present for questions.
12. **Treasurer's Report** ---- Ron Jenkins was present for questions.
13. **V.A.C. Report** ---- Dave Strowmatt was present for questions.

APPROVAL OF 13 ITEMS ON THE CONSENT AGENDA: Motion by Graden and second by Bishop to approve the 13 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **911 Board** – Webb stated that they had a meeting last month and informed members that the law has changed and the oversight of 911 services is moving next year to the Illinois State Police and he is concerned they will consolidate to smaller dispatch centers. Gasparich stated that he has talked with a few Illinois State Police Officers and they don't know what is going to happen. He said that the administering agency has to figure out what is going to happen, and Gasparich also said that we can still keep our dispatching center if we find a way to pay for it. Chairman Hertel stated that as of January 1, 2016, the State of Illinois is going to collect and keep the 911 surcharges and the County needs to take action to make sure that our local dispatching services are maintained.
- **CEFS Board** - Robinson stated that due to the current State of Illinois budget crisis, the Golden Circle program will be reduced to 4 days a week and only 150 meals will be delivered. She also said that on February 1st senior meals will only be served three days per week. Robinson also reported that the CEFS Literacy program has also been reduced.
- **CIEDA** – Hampton+Knodle stated that there is no new information at this time.
- **Health Dept.** – Martin stated that there is nothing to report at this time.
- **IL Association of County Officials** –Plunkett and Bergen – Plunkett stated that a meeting will be held in Springfield on Thursday.
- **MCEDC** – Hopper reported that a meeting will be held next week.
- **MCWC** – Deabenderfer stated that Phase 5 is finished now and phone contacts have been made to those who can connect to the water lines. Deabenderfer also reported that most of the water is being purchased from Litchfield because the rates are cheaper. Panama Mayor Joe McCario attended the meeting regarding supplying Panama with water.
- **Planning Commission** – Beeler stated that there was a meeting held on October 21st and discussion took place regarding the bonds and admin fee for the pipeline project. She said that they also discussed the county structural permit fee process and there was an inquiry about if the County has any storm or water ordinances on the books. She stated that they also scheduled their meeting dates for 2016.
- **Senior Citizens Board** –Bishop reported that the annual Senior Citizens Christmas Dinner will be December 12th, 2015 at noon at the Free Methodist Church in Hillsboro.
- **UCCI** – Miles reported that there is a meeting scheduled for next Monday morning.
- **U of I** – Young stated that there is nothing to report.
- **VAC** – Sneed stated that there is nothing to report.
- **WCDC** – Wendel stated that West Central Director Mike Sherer was present to report on WCDC activities. Sherer stated that they provide job training programs for customers in the area and said that there is money currently allocated for a program for eligible out of school youth ages 16 to 24 who are looking for jobs. Sherer asked everyone to send these individuals to their local job center and explained that this grant will pay their salary and workers compensation. Hampton+Knodle asked Sherer if he has had a conversation with Banee Ulrici in the Probation Office regarding this program for referrals, and Sherer stated that he will call Ulrici. Hampton+Knodle also asked if there were any updates on the WCDC services review meeting they attended in August and Sherer stated that the review went well but a written report has not been issued yet. Hampton+Knodle stated that the WCDC services need to focus on preparing the future work force. Sherer talked about the dropout rate problem and said he feels there is a need for programs to be implemented in the schools and said that all they can do is try to re-train workers for jobs that are growing in demand. Hampton+Knodle stated that to be able to get outreach to those needing services social media must be looked at and not just the traditional means of getting information. Chairman Hertel suggested that WCDC go to all of the Illinois Department of Human Services Offices in the seven counties they serve and coordinate their job programs with the State TANF work program.

- **Wellness Committee** – Bathurst reported that there are 46 current participants in Fusion and 7 participants with SNAP fitness programs.

Gasparich reported on the passing of retired county Sheriff’s Deputy employee Tom Unser and informed members that he was a good person and great county employee.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:

1. **IPMG Claims and Loss Control Presentation Update/Approval:** Chairman Hertel stated that IPMG representatives and our Insurance agent Tom Franzen are currently working with the Sheriff’s Office to set up on-line and other training that will begin on 12/9/2015. Hertel stated that once the training and policies are in place, it should help us reduce our premium costs.
2. **Coal Mine Update/Approval:** Chairman Hertel stated that some of the coal miners have just gone back to work however they are not mining coal yet.
3. **Law Suit – Montgomery County vs. State of Illinois Update/Approval:** Chairman Hertel stated that the State owes us about \$175,000 in back MFT funds and we have not been reimbursed about \$8,000 of our State’s Attorney’s Salary as well as the salaries for the SOA and Public Defender. Chairman Hertel added that sales tax and income taxes are coming at about the same rate as last year, however we are not receiving our video gaming tax as well as another tax. Hertel stated that he discussed this issue at the Coordinating Committee and they recommended that we file a law suit in the Court of Claims for the monies the State owes us. Chairman Hertel added that if we don’t win the claim at least we would have it on file to show what the State owes us at this time in case the State passes a law that states they will not pay the back funds. State’s Attorney Matoush reported that he is not aware of any cost to file a claim. **Motion by Beck and second by Bergen to file a law suit in the Court of Claims for the money owed by the State of Illinois. Gasparich abstains, all others are in favor. Motion carried.** Chairman Hertel stated that other State Employees are getting paid so the County employees whose salaries are reimbursed by the State should get paid also. Hampton+Knodle added that there should be a Class action suit filed against the Speaker of the Illinois House for lack of duty. Deabenderfer asked if we are the only county doing this or if there is a movement to sue from other counties. Chairman Hertel replied that Mercer County wants to pursue suing the State also. Plunkett stated that we will have labor costs and asked if we lose if there will be costs that we will have to cover on the opponents. Hertel stated that he will have the State’s Attorney check this out and he doesn’t think there are charged attorney fees on the other side because we will all file in the Court of Claims where it is anyone’s right to file to get money from the State and let a Judge decide. Chairman Hertel explained that the State of Illinois owes us about \$300,000 and with this lawsuit filing we will have something on record to show that the State owes us this money. Chairman Hertel stated that if other taxing bodies want to join us (townships, municipalities, etc.) they can get their figures together and join us in the law suit.
4. **2016 Montgomery County Full Board and Committee Meeting Dates Approval:** The full board reviewed the list of full board and committee meeting dates for 2016. **Motion by Gasparich and second by Robinson to approve the 2016 Full Board meeting dates and the 2016 Committee meetings dates for B & G, Coordinating, Economic Development, EMA/Ambulance, HWE, Finance, Personnel and Road & Bridge. All in favor, motion carried. (See Resolution Book 15, page 1).**
5. **Other Business Update/Approval:** Hertel stated that the CEFS monthly reports are in members’ packets for review.

FINANCE COMMITTEE REPORT: Given by Chairman Megan Beeler as follows:

1. **Fiscal Year 2016 Budget Approval:** Beeler reported that board members received a copy of the proposed budget for 2016 and this month they also have a one page change sheet on their desk to review. **(For Budget change sheet, see Resolution Book 15, page 2).** Beeler explained that the Finance Committee adjusted the coal money transfer in amount down to \$1 million from \$1.2 million. She said there were also five changes to

County Departments for salaries due to union negotiations. Beeler also stated that the Economic Development Capital Improvement fund was increased from \$50,000 to \$100,000 for an internet fiber project and explained that this money will not be spent if no project materializes. Beeler reported that the total County budget is in the black, however the million dollar transfer of coal revenue is still covering the difference of the county shortfall between revenue and expenses. Beeler thanked Gasparich for the foresight to put that reserve contingency money away and added that the coal money is still floating the County because if we take out the million dollars in coal revenues we would be \$750,000 in the red. Webb stated that he wants to make sure that special projects will always be voted on by the board and he noted that expenses dropped from last year's budget. Beeler stated that money in Office 375 budget will not be spent if coal money is not received. Moore stated that the biggest expense in the budget is Sheriff's Department and commented that out of their \$2.4 million budget, they only cut \$40,000 or 1% from last year. Beeler stated that the goal was to cut the Sheriff's budget by 2% for this year and they nearly got there. Gasparich stated that other offices don't have the 2% to cut and he pointed out that some office holders are using their other internal funds to pay employee salaries and other expenses in their office to help ease the pain of the General Fund. Moore stated that the Sheriff's Office also has other internal funds which could have been used and Beeler replied that they did ask the Sheriff's Department for some of this money from their other funds to help with pay for items they wanted. Beeler added that some of the medical costs now come out of the commissary funds and that prisoner medical expenses were cut by \$30,000. Beeler stated that the salaries in the Sheriff's Department prevent further cuts from being made. **Motion by Beeler, second by Gasparich to Approve the Fiscal Year 2016 Budget. ROLL CALL VOTE: Ayes – 18, Nays – 3. Those Voting Aye:** Mary Bathurst, Connie Beck, Megan Beeler, Bill Bergen, Nikki Bishop, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Gene Miles, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Evan Young. **Those Voting Nay:** Ronald Deabenderfer, Jim Moore and Mike Webb. **Motion carried.**

2. Approval of Fiscal Year 2016 Budget - Levies and Resolutions: Resolutions were read by States Attorney Chris Matoush.

Resolution #15-09: Motion by Beeler and second by Bathurst to approve the Resolution to Adopt the Fiscal Year 2016 Financial Appropriation Ordinance in the amount of \$20,426,417.00. All in favor, motion carried.

Resolution #15-10: Motion by Beeler and second by Graden to approve the Resolution to pass the General Corporate Fund levy for the current taxable year in the amount of \$867,450.00. All in favor, motion carried.

Resolution #15 -11: Motion by Beeler and second by Webb to approve the Resolution to pass the County Health Department levy in the amount of \$428,000.00. All in favor, motion carried.

Resolution #15 -12: Motion by Beeler and second by Young to approve the Resolution to pass the Illinois Municipal Retirement Fund levy in the amount of \$1,105,000.00.

Resolution #15-13: Motion by Beeler and second by Martin to approve the Resolution to pass the Social Security Fund levy in the amount of \$610,015.00. All in favor, motion carried.

Resolution #15-14: Motion by Beeler and second by Gasparich to approve the Resolution to pass the levy to pay the costs of Insurance Premiums in the amount of \$510,701.00. All in favor, motion carried.

Resolution #15-15: Motion by Beeler and second by Hopper to approve the Resolution to pass the Tuberculosis Care and Treatment Fund levy in the amount of \$90,800.00. Hampton+Knodle votes no, all others vote yes. Motion carried.

Resolution #15-16: Motion by Beeler and second by Robinson to approve the Resolution to pass the County Highway Fund levy in the amount of \$428,000.00. All in favor, motion carried.

Resolution #15-17: Motion by Beeler and second by Miles to approve the Resolution to pass the County Highway Federal Aid Matching Fund levy in the amount of \$214,000.00. All in favor, motion carried.

Resolution #15-18: Motion by Beeler and second by Sneed to approve the Resolution to pass the Special Aid to County Bridge Fund levy in the amount of \$214,000.00. All in favor, motion carried.

Resolution #15-19: Motion by Beeler and second by Bergen to approve the Resolution to pass the levy for the Litchfield Special Service Area in the amount of \$181,000.00. All in favor, motion carried.

Resolution #15-20: Motion by Beeler and second by Hopper to approve the Resolution to pass the levy for the Hillsboro Special Service Area in the amount of \$85,000.00. All in favor, motion carried.

Resolution #15-21: Motion by Beeler and second by Graden to approve the Resolution to pass the levy for the Nokomis/Witt Special Service Area in the amount of \$199,000.00. Gasparich abstained, and all others are favor. Motion carried.

Resolution #15-22: Motion by Beeler and second by Miles to approve the Resolution to pass the levy for the Raymond/Harvel Special Service Area in the amount of \$50,000.00. All in favor, motion carried.

Resolution #15-23: Motion by Beeler and second by Young to approve the Resolution to pass the levy for the Farmersville/Waggoner Special Service Area in the amount of \$72,000.00. Webb abstained, all others in favor. Motion carried.

Resolution #15-24: Motion by Beeler and second by Young to approve the Resolution to pass the levy for the County Extension Service in the amount of \$154,900.00. Gasparich abstained, all other in favor. Motion carried.

Resolution #15-25: Motion by Beeler and second by Bishop to approve the Resolution to pass the levy for Senior Citizen Social Services in the amount of \$107,092.00. All in favor, motion carried.

Resolution #15-26: Motion by Beeler and second by Sneed to approve the Resolution to pass the levy for Veterans Assistance in the amount of \$79,600.00. All in favor, motion carried.

Resolution #15-27: Motion by Beeler and second by Miles to approve the Resolution to set Salaries for the following Department Heads: Supervisor of Assessments in the amount of \$60,178.00, Probation Officer in the amount of \$61,437.00, and the Assistant Probation Officers in the amount of \$178,043.00. All in favor, motion carried.

Resolution #15-28: Motion by Beeler and second by Moore to approve the Resolution to Authorize State's Attorneys Appellate Prosecutor and to appropriate the sum of money not to exceed \$12,000.00. All in favor, motion carried. (For copies of all Resolutions and Budget/Levy summary, see Resolution Book 15, pages 3-24).

3. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update:** Beeler stated that we received two payments from the Coal Mine in September. She said that the July revenue was \$124,906 and the September revenue was \$63,144, and there was no coal revenue received for August.
4. **New Wave Phone and Internet Implementation Update:** Beeler reported that IT Manager Bill Purcell has been working on moving our County phone and internet service over to New Wave Communications and that there will be a onetime fee of \$500 to change over the computers in the Sheriff's Vehicles which will take place over the next four weeks. Beeler added that in the long run the County will save about \$2,000 per month by switching our phone and internet services to New Wave Communications.
5. **708 Board – Mental Health and Developmental Disabilities & Substance Tax Levy- 405 ILCS 20 Update:** Beeler stated that Health Department Administrator Hugh Satterlee and FAYCO Director Kim Taylor were at the Finance Committee to talk about creating a 708 board where they would collect property taxes to help cover the costs for FAYCO and other entities to fund Mental Health and Developmental Disabilities & Substance Tax Levy, and gave an overview of how the 708 board would be created, which must include passage by the county electors at an upcoming election.
6. **Zobrio Accounting Software Implementation & Access for Supervisors Update:** Beeler stated that a follow up meeting was held with Zobrio CEO John Varadian on Monday, November 9th to go over the Zobrio punch list showing the pending items before the software can be fully utilized. Beeler stated she feels like we are headed in the right direction and it was good to sit down and go over all the items with the Zobrio representative and learn when they will be addressed. Chairman Hertel stated that Mr. Varadian also needs to follow up on the Human Resources Training.

7. **Full Time Minimum Salary Increase Approval:** Beeler stated that the committee discussed that the minimum starting hourly salary for a full time county employee has been set at \$11.00 per hour since 2012 and approved increasing it by \$.25 per hour to \$11.25 per hour. **Motion by Beeler and second by Beck to increase the starting salary for a new full time county employee to \$11.25 per hour. All in favor, motion carried.**
8. **Public Act 099-0269 – County Board Implement a Judicial Facilities Fee Update:** Beeler reported that the Finance committee approved for Chairman Hertel to write a letter to Senator Manar asking him to introduce a bill so that we could implement a judicial facilities fee that is similar to Public Act 099-0269.
9. **County Hotel/Motel Tax Ordinance Update:** Beeler stated that the committee decided to pursue looking into establishing a Hotel/Motel Ordinance and that Assistant State’s Attorney Wilson will be contacted to provide further research.
10. **County Board Member Structure Update/Approval:** Beeler stated that the committee had a good discussion regarding options to consider changing the County Board member structure and she thanked Plunkett for putting information together that compared us with the County Board member structure of other counties comparable to our size. She said that the report also showed what counties pay their members for per diem, mileage, etc., and said that the committee will continue to look at these options for County Board member structure.
11. **ROE Quarterly Report Update/Approval:** Beeler stated that the ROE Quarterly report has been submitted for approval. Hampton+Knodle stated that she would like for Daniels to contact ROE Superintendent Wallerman to ask her to break out the statistics for just Montgomery County on future reports. **Motion by Beeler and second by Hampton+Knodle to approve the ROE quarterly report as presented. All in favor, motion carried.**

Resolutions to convey deeds Approval:

1. **Motion by Beeler and second Beck by to approve a Resolution to Convey Deed for Parcel # 03-28-206-006 in Pitman Township to Steve Price All in favor, motion carried. (For copy of Resolution, see Resolution Book 15, page 25).**
2. **Motion by Beeler and second by Graden to Approve a Resolution to Convey Deed for Parcel # 08-14-355-007 in Nokomis Township to Taylor Bain. All in favor, motion carried. (For copy of Resolution, see Resolution Book 15, page 26).**
3. **Motion by Beeler and second by Miles to Approve a Resolution to Convey Deed for Parcel # 08-23-151-001 in Nokomis Township to Donald Baxter. All in favor, Motion carried. (For copy of Resolution, see Resolution Book 15, page 27).**
4. **Motion by Beeler and second by Gasparich to Approve a Resolution to Convey Deed for Parcel # 08-23-160-021 in Nokomis Township to Timothy J. Brookshire. All in favor, Motion carried. (For copy of Resolution, see Resolution Book 15, page 28).**
5. **Motion by Beeler and second by Graden to Approve a Resolution to Convey Deed for Parcel # 08-23-327-019 in Nokomis Township to Johnie R. West Sr. All in favor, Motion carried. (For copy of Resolution, see Resolution Book 15, page 29).**
6. **Motion by Beeler and second by Miles to Approve a Resolution to Convey Deed for Parcel # 08-23-327-021 in Nokomis Township to Elizabeth Watkins Update/Approval: All in favor, Motion carried. (For copy of Resolution, see Resolution Book 15, page 30).**
7. **Motion by Beeler and second by Bathurst to Approve a Resolution to Convey Deed for Parcel # 10-03-279-003 in North Litchfield Township to Curtis D. Walch. All in favor, Motion carried. (For copy of Resolution, see Resolution Book 15, page 31).**
8. **Motion by Beeler and second by Young to Approve a Resolution to Convey Deed for Parcel # 12-22-453-001 in Irving Township to Matthew Brody Page. All in favor, Motion carried. (For copy of Resolution, see Resolution Book 15, page 32).**

9. Motion by Beeler and second by Miles to Approve a Resolution to Convey Deed for Parcel # 12-27-204-010 in Irving Township to Beneficial Homes, Inc. All in favor, Motion carried. (For copy of Resolution, see Resolution Book 15, page 33).
10. Motion by Beeler and second by Martin to Approve a Resolution to Convey Deed for Parcel # 13-06-204-006 in Witt Township to Charles R. King. All in favor, Motion carried. (For copy of Resolution, see Resolution Book 15, page 34).
11. Motion by Beeler and second by Hampton+Knodle to Approve a Resolution to Convey Deed for Parcel # 13-06-204-008 in Witt Township to Charles R. King. All in favor, Motion carried. (For copy of Resolution, see Resolution Book 15, page 35).
12. Motion by Webb and second by Martin to Approve a Resolution to Convey Deed for Parcel # 13-06-263-001 in Witt Township to David D. Beeler. Beeler abstains, all other in favor, Motion carried. (For copy of Resolution, see Resolution Book 15, page 36).
13. Motion by Beeler and second by Young to Approve a Resolution to Convey Deed for Parcel # 13-06-286-004 in Witt Township to Elizabeth Watkins. All in favor, Motion carried. (For copy of Resolution, see Resolution Book 15, page 37).
14. Motion by Beeler and second by Robinson to Approve a Resolution to Convey Deed for Parcel # 16-12-254-041 in Hillsboro Township to Kenneth Voyles. All in favor, Motion carried. (For copy of Resolution, see Resolution Book 15, page 38).
15. Motion by Beeler and second by Bishop to Approve a Resolution to Convey Deed for Parcel # 21-09-400-009 in East Fork Township to Collin Wasson. All in favor, Motion carried. (For copy of Resolution, see Resolution Book 15, page 39).
16. Motion by Beeler and second by Savage to Approve a Resolution to Convey Deed for Parcel # 15-04-504-008 in South Litchfield Township to the City of Litchfield. All in favor, Motion carried. (For copy of Resolution, see Resolution Book 15, page 40).

Miles stated that he hope the people who purchased these properties understand that they are now responsible for them and Chairman Hertel replied that the liability for these properties will go to the new owners and after the Deed is recorded, the property will go on the tax rolls in their name. Chairman Hertel added that this is a very large group of parcels that have been transferred so the trustee program is working.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:

1. **I-55 from IL-16 to IL-108 Update/Approval:** Miles stated that the committee discussed the inquiry from IDOT regarding the frontage road near the I-55 weigh station and they decided to tell them to take the structure down and fill it in with dirt. Chairman Hertel stated he thinks that IDOT should spend the money on another project in the county.
2. **North Road Damage Update:** Miles reported that the insurance company of the person who did the damages will pay the full amount for the damages to the North Road.
3. **Fillmore Road Damage Update:** Miles reported that a farm implement damaged about 500 feet of the Fillmore road a few weeks ago and that the responsible individual contacted Engineer Smith immediately. Miles said that the Highway Department did a quick emergency repair the night of the incident and they will oil and chip it next year.
4. **Nokomis Quarry Boring Project Update:** Miles reported that the Nokomis Quarry is now negotiating with another company to complete their boring project and that our bonds will remain the same.
5. **Simpson Bridge Construction Update:** Miles reported that the project is moving along very well because the weather has been good and stated that they hope the project will get done sooner that projected. He said that some residents are using the side road due to the road closure.
6. **Crude Oil Pipeline Update/Approval:** Miles reported that the Dakota Access company submitted their final maps for their crude oil pipeline and we will have 23.02 miles of county roads affected. He stated that we are asking for a \$3.5 million surety bond which will stay the same for less miles so it will be \$152,000 per mile, and the administrative fee was set at \$25,000.

7. **Above-ground Fuel Tanks Update:** Miles stated that the State Fire Marshall's office came and inspected the new fuel tanks at the Highway Department and they are now getting prices to remove the old tanks.
8. **2016 MFT Resolution Approval:** Miles stated that the committee reviewed and is recommending a resolution to appropriate \$1.2 million next year out of MFT funds. **Motion by Miles and second by Young to Approve the County Maintenance Resolution to appropriate \$1.2 million for the 2016 MFT. All in favor, motion carried. (For copy of Resolution, see Resolution Book 15, page 41).** Chairman Hertel stated that the Highway Department has been doing a lot of work this year and thanked them for their work on the county bridges, the communication tower site, and the Irving Road. Engineer Smith stated that we can remove the weight limit signs on Seven Sisters Bridge per Young's request.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Chairman Bob Sneed as follows:

1. **Maintenance Issues and Report Update:** Sneed reported that the north and south doors of the Historic Courthouse have been painted and that a bearing was replaced on one of the jail doors. Sneed stated that the trim by the handicap entrance needs to be fixed and the bags of salt now need to be moved from the ramp.
2. **Building Restoration Update:** Sneed reported that there was a pre-bid meeting on Monday, November 9th at 9:00 am at the Historic Courthouse. He said the bids will be due on November 30th, 2015 and the Building and Grounds will review them at their meeting on December 4th, 2015. He said that only one bidder showed up yesterday at the pre-bid meeting.
3. **Communication Tower Renovations – Security Fence Approval:** Sneed reported that the tower has been painted and that a small storage building and generator have been installed. He said that a new electric pole will need to be installed to hook up the electricity to the area. Sneed thanked the Highway Department for doing a good job of clearing the area and stated that Undersheriff Robbins received a bid of \$6,500 to install a fence around the generator. Sneed added that no trespassing signs will be installed on the fence. **Motion by Sneed and second by Miles to approve the proposal from Fence Masters in the amount of \$6,500 to install the fence at the tower site. All in favor, motion carried.**
4. **Upgrade panic security system at the Courthouse Complex update:** Sneed reported that the committee approved a bid from Wareham's Security to upgrade the panic security system at the Courthouse Complex in the amount of \$4,750 which would allow security to know if there is a problem somewhere in the building.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Heather Hampton+Knodle as follows:

1. **MCEDC Update/Approval:** Hampton+Knodle referred the board members to a handout submitted by MCEDC representative Shalter listing the things that the MCEDC has been working on.
2. **Incentives Update/Approval:**
 - a. Revolving Loan Fun: Hampton+Knodle stated that the RLF payments have been made on time and MCEDC Director Shalter is working on some leads for new loans.
 - b. Enterprise Zone New Application: Hampton+Knodle stated that the EZ Mayor Council met last week and learned about the issues with applying for a new EZ Application prior to two years before the current Zone terminates. She stated that our EZ terminates in 2020, so we would have to submit a new application in 2018 and we have received clarification from DCEO that we can apply for the Admin Fee in one application, and adding territory and units of government can be combined in another application. She said that the deletion of territory would need to be a separate application and said that she would like the County Board to approve proceeding with an application to add territory. **Motion by Hampton+Knodle and second by Martin to include Butler and Donnellson in the Enterprise Zone. All in favor, motion carried. Motion by Hampton+Knodle and second by Young to proceed with adding territory as prescribed in the legal descriptions. All in favor, motion carried.**

3. Planning Update/Approval:

- a. Planning Commission: Hampton+Knodle stated that Beeler will not be able to continue as the county liaison to the Planning Commission and she asked Evan Young to be the Liaison and he has agreed.
- b. West Central Internal Review Update: Chairman Hertel stated that he went to their last meeting in Carlinville and they will be having an audit this week.

4. Infrastructure Update/Approval:

- a. Incumbent Provider Updates: Hampton+Knodle stated that they had a meeting with Consolidated Communications and learned that there is significant fiber along the county highways, but despite this we have measurable evidence of poor internet service in Montgomery County. Hampton+Knodle stated that her committee will continue with their research to improve fiber infrastructure for broadband in the county. She also stated that Assistant State's Attorney Wilson is reviewing their Request for Proposal for the Fiber project.
- b. Eagle Zinc – Hampton+Knodle stated that Chairman Hertel sent a letter to the Remedial Project Manager of the US EPA Superfund Division regarding the issues with the Phase I contractor and stated that our request is not to have this same contractor for Phase II.
- c. Grain Belt – Hampton+Knodle stated that we hope to hear about the status of the Grain Belt project from the Illinois Commerce Commission on or before November 21st, 2015.

Tourism Update/Approval:

- Tourism South Submissions: Hampton+Knodle stated that Shalter has submitted a list of businesses to the Tourism Bureau.
- Bike Trail Signage Bid: Hampton+Knodle stated that the committee reviewed and approved a proposal in the amount of \$55.70 each for signage for prohibiting unauthorized motor vehicles and displayed the signs to be posted to the members.

5. Workforce Update/Approval:

- a. CEO Networking Event: Hampton+Knodle stated that the Networking event will be held on November 16th, 2015 at the new Litchfield Holiday Inn Express from 5:00 pm to 7:00 pm and invited members to attend.

E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:

Ambulance Call Reports:

Collections: New System \$93,124.95 Old System \$44.00 Total \$93,168.95

EMA:

- 1. **Mitigation Meeting Update/Approval:** Savage reported that the next Mitigation Meeting is scheduled for Thursday, January 21st, 2016 at 6:30 pm at the County Health Department.
- 2. **MOU Update/Approval:** Savage stated that Director Holmes has received over 70 signed MOU resolutions to date.
- 3. **New IEMA Rules Update/Approval:** Savage reported that IEMA has increased training requirements for Director Holmes.
- 4. **Text Page Test Update/Approval:** Savage deferred to Director Holmes and she reported that she collected contact information for all the Department Heads and the test on October 21st didn't work so they performed the test again on October 28th and a few issues remain that she and Nimmo will work out.
- 5. **Flood Plain Ordinance and Enforcement Policy Update/Approval:** Savage reported that we have a flood plain ordinance to protect property in the County and in the past, some structures were placed in the flood plain and in harm's way, so better enforcement is needed.
- 6. **Radios and Power Supplies Update/Approval:** Savage reported that we had a lighting strike and the county insurance is replacing the equipment that was damaged in the EMA office.
- 7. **Fire Extinguisher training Update/Approval:** Savage stated that there are about 50 people signed up to attend one of four fire extinguisher trainings to be held in the County Board room.
- 8. **911 Legislation Update/Approval:** Savage stated that the EMA Committee is looking into how the new State 911 law is going to affect Montgomery County.

H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:

1. **Property Casualty Insurance Update/Approval:** Beck deferred to Insurance Agent Tom Franzen who gave an update on the county property casualty insurance. Franzen stated that there will be an increase in the premiums this year, however when he ran the Loss report nothing jumps out as a need. Franzen also reported that there are training courses for employees that are available to get the insurance premium costs down.
2. **Water Well Ordinance – Health Department Approval:** Health Department employee Cyndi Howard presented the proposed Water Well Ordinance and stated that it has been reviewed and approved by Assistant State’s Attorney Wilson, the State of Illinois Department of Public Health and the Montgomery County Health Department Board. Howard explained that changes were made to add regulation language for GEO thermal well drillers because there have been some issues of policies not being followed. She said that the State of Illinois charges water well owners \$100 for water and GEO Thermal Wells permits to regulate wells that are bored horizontal and vertical at the present time. Moore asked if this policy is currently covered by the State and Chairman Hertel replied that the State may not be enforcing it and that with this ordinance we will have the right to enforce it in our County. Members discussed the pros and cons of implementing this ordinance. Howard stated that presently the homeowner contracts with the well digger and then they apply to the Health Department to inspect the well at which time they pay \$100, and the Health Department sends the check to the State of Illinois to process and then the Health Department gets 75% of the money back through a grant. Hampton+Knodle asked if there is a net loss or gain of the funding needed to regulate this and about the anticipated number of wells impacted. Howard stated there have been 13 well inspections so far for the year. Chairman Hertel stated that board members should review the Water Well Ordinance and discuss it further at next month’s meeting.
3. **Recycling Program and Events Update/Approval:**
 - **Lease a New Baler:** Beeler asked about whether the county is leasing a new baler and Chairman Hertel stated that we might keep the old one and also check into lease/purchasing another baler. Gasparich stated that if we lease/purchase a new baler, we should not keep the old one. Chairman Hertel replied that we could still use the old baler as a backup which would make it worth keeping. Hampton+Knodle asked if we have talked with Vandalia Prison about doing their recycling, and Beck stated this will be checked out.
4. **Animal Control Facility Program Update/Approval:**
 - **Animal Control Ordinance:** Beck reported that the committee reviewed and approved to give the revisions of the Animal Control ordinance to the full board to review for one month. She said that Assistant State’s Attorney Wilson has reviewed the ordinance and made some recommended changes. Beck stated that after the committee meeting she received an email from Department of AG Veterinarian Dr. Earnst stating that there are four new Public Acts regarding animal control that were signed into law so she provided them to the members with the ordinance for their review. Plunkett asked about the ordinance’s new Breeders section and Beck stated that board members are welcome to contact her with questions.

PERSONNEL COMMITTEE REPORT: Given by Chairman Mary Bathurst:

1. **Local 397 Union Negotiations Update/Approval:** Bathurst reported that the union contracts for the three offices’ employees in Local 397 voted to approve the union contract. She stated that the salary increases agreed upon were \$.30 per hour for the first year and \$.25 per hour for the second and third years. Bathurst also stated that health insurance premiums will remain the same for the first year of the contract and any increases in the second and third year will be split 50% by the employee and 50% by the County. **Motion by Bathurst and second by Young to approve the three Local 397 union contracts. All in favor, motion carried.**

2. **Local 148 Union – Circuit Clerk’s Office Negotiations Update/Approval:** Bathurst reported that Circuit Clerk Lemons and the committee met to discuss some items that needed addressing in their union contract and said that three more meetings have been scheduled with the union business agent.
3. **Review Draft of Personnel Manual Updates from ICRMT Update/Approval:** Committee Chairman Bathurst reviewed the changes and updates to the Employee Personnel Manual that she and Assistant State’s Attorney Wilson worked on last month. She said that the committee also worked on the Separation Procedures and Final Pay section and she asked Wilson to help write some language. Bathurst said that the committee approved and recommended the changes to the full board and she asked the board members to review these changes for 30 days so action can be taken at the December meeting.

Executive Session to Discuss Personnel, Litigation and Executive Session Minutes Update/Approval:

Motion to enter into Executive Session by Bathurst and second by Moore. All in favor, motion carried. Time 11:18 am.

Motion by Beeler and second by Moore to come out of Executive Session. All in favor, motion carried. Time: 11:24 am.

No action was taken after Executive Session.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Miles and second by Wendel to approve the 8 Committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Hertel announced the employee Christmas Party is coming up and County Board members should expect notification soon.

SCHEDULE CHANGES: none

APPOINTMENTS:

1. Motion by Hopper and second by Hampton+Knodle to reappoint Darin Beckman to the 911 Board expiring November 30th, 2019. All in favor, motion carried. Gasparich and Webb abstained.
2. Motion: Young and second by Miles to reappoint Mike Webb to the 911 Board to a term expiring November 30th, 2019. All in favor, motion carried. Webb and Gasparich abstain.

PUBLIC COMMENTS: Citizen Bill Schroeder asked about the proposed county lawsuit against the State regarding the back monies owed and he also asked if we are going for a smaller membership on the board as an option for the board member structure issue that was given during the Finance Committee report. He stated that by reducing the size the board we are discounting the need to serve our potentially increasing population. Schroeder also asked if the Water Well ordinance is put in place if the property assessment will increase, and Hertel stated he will check into this.

PAY BILLS:

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to Point of Light Awards:** Motion by Plunkett and second by Young to pay any invoices for Adams, PC or Books & Moore and to Point of Light Awards. Voice Vote: In favor – 19, Against – 0, Absent –0, Abstain -2 (Moore, Beck). Motion carried.
2. Motion by Wendel and second by Miles to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2015.

Adjourn: Until the Full Board Meeting on Tuesday, December 8th, 2015 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Young and second by Savage to adjourn the Full Board Meeting. All in favor, motion carried. Meeting adjourned at 11:35 am. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.