

Montgomery County Board

Minutes

For Tuesday, August 11th, 2015 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, August 11th, 2015 in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.

Roll call was taken - 21 members present, 0 members absent.

Members Present: Mary Bathurst, Connie Beck, Megan Beeler, Bill Bergen, Nikki Bishop, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel, Evan Young

Members Absent: none

Pledge of Allegiance to the flag: The Pledge was led by U of I Extension Entrepreneur student Tad Daniels.

Mileage and Per Diem Approval: Motion by Young and second by Graden to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Robinson and second by Wendel to approve the Minutes of the Previous County Board Meeting held on Tuesday, July 14th, 2015. All in favor, motion carried.

CONSENT AGENDA:

1. **Chief Assessment Officer's Report** ---- Ray Durston was present for questions.
2. **Circuit Clerk's Report** ---- Holly Lemons' report was submitted.
3. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
4. **County Treasurer's Report** ---- Ron Jenkins' report was submitted.
5. **Health Department Report** ---- Hugh Satterlee was present for questions.
6. **Highway Department Report** --- Kevin Smith was present for questions.
7. **Probation Office Report** ---- Banee Ulrici's report was submitted.
8. **Public Defender's Report** ---- Erin Mattson's report was submitted.
9. **Sheriff's Report** ---- Jim Vazzi's report was submitted.
10. **T.B. Department Report** – Becky Durbin was present for questions.
11. **V.A.C. Report** ---- Dave Strowmatt's report was submitted.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA: Motion by Martin and second by Bishop to approve the 11 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **911 Board** – Webb stated that they did not have a quorum to conduct a meeting.
- **CEFS Board** - Robinson stated that there is nothing to report this month.
- **CIEDA** – Hampton+Knodle stated that two of the three Governor appointed seats are up and will be appointed soon.
- **Health Department** – Martin reported that Under Sheriff Rick Robbins agreed to fill the open position on the Health Department Board.
- **IL Association of County Officials** –Plunkett and Bergen reported that no meeting was held.
- **MCEDC** – Tim Hopper reported that there is nothing to report at this time.
- **MCWC** – Deabenderfer stated that John Rapp was recently elected as President of the MCWC board and that Daryl Fuchs will serve as Vice President. Deabenderfer reported that Phil Borgic will remain as the Secretary/Treasurer and Pat Robinson of rural Hillsboro was appointed to fill one of the open board member positions. Deabenderfer stated that they have resumed trenching for Phase 5 and that it will be

finished by September and also reported there will be a three percent rate increase for water customers to be implemented in September and collected in October.

- **Planning Commission** – Beeler stated that they had a meeting and welcomed two new members. She also said that they will be reviewing the State statutes regarding storm drainage and water issues and they also discussed concerns regarding enforcement.
- **Senior Citizens Board** – Bishop stated that there is nothing to report this month.
- **UCCI** – Miles reported that he went to a meeting in Galena and that UCCI is working on a government handbook for local officials. Miles stated that they also discussed workplace rules for county employees to be in compliance with the new state medical cannabis statutes.
- **U of I** – Evan Young reported that there is nothing to report at this time.
- **VAC** – Sneed reported that there is nothing to report at this time.
- **WCDC** – Wendel reported that the WCDC will meet on August 20th.
- **Wellness Committee** – Bathurst reported that the Wellness Committee met and there were about eight employees who went on probation in the first quarter and that the group currently has about 60 active participants.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:

1. **U of I Extension Entrepreneurship Camp Presentation:** Chairman Hertel recognized the leaders and youth who participated in an Entrepreneurship Camp sponsored by the U of I Extension Service this past summer, and he asked U of I Cooperative Extension Marketing Director Terri Miller to introduce those in attendance. Miller stated that the camp was facilitated by Chris Casey who could not be present at the meeting. Board Members heard presentations from five local youth who developed their own products, marketing plans and commercials, and the students explained their products and showed a brief video of their commercials.
2. **The Tourism Bureau Illinois Presentation:** Hertel stated this presentation will be given during the Economic Development report.
3. **Water Line Connection Update:** Hertel stated that he has not had any recent meetings regarding this issue.
4. **State Income Tax – Local Government Distribution Fund, HB 365 Update:** Hertel reported that without a State budget we don't know what will happen with the State Income Tax.
5. **Coal Mine Update:** Hertel stated the Deer Run Mine is not in operation again because of high CO2 levels.
6. **Other Business Update:** None at this time.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Chairman Bob Sneed as follows:

1. **Maintenance Issues and Report Update:** Sneed reported that the rail for the fire escape has been installed and will be painted this week.
2. **Bid from Engineer Service to Prepare Specs for the Annex Building issues Approval:** Sneed reported that at last month's meeting he addressed some of the issues at the Annex Building and he has since asked McDonough-Whitlow to submit a price for preliminary engineering work. He stated that McDonough-Whitlow submitted a quote of \$6,000 to prepare bid specs to address the issues at the Annex Building and this price also includes letting of bids and the pre-bid meeting. Sneed reported that we have spent about \$630,000 on the building already and that we can either put more money in it to protect our investment or we can decide not to make any more repairs at this time. Moore stated that we need to protect our investment. Beeler stated that it is human nature to protect one's investment but she also has a concern about committing an additional amount of money without knowing if it will solve the problems. Beeler also stated that we could be committed to pay twice that much and not get anywhere and that we may want to think about cutting our losses now. She asked about the potential of utilizing Hillsboro TIF District funds, and Hertel stated that no TIF funds are currently available. Gasparich stated that he thinks we need to have other options such as a plan to house these offices in another County building or perhaps

constructing another building that might be cheaper than repairing the Annex. Gasparich gave the example of the new building at the Health Department that is very suitable and didn't cost a lot of money. Sneed stated that there were things that needed to be addressed at the Annex Building from the beginning that were not done during the first renovation and that as far as other options we could find another spot and build another building. He and his committee would like to know what direction the board wants them to take. Bathurst stated that she would prefer that the committee make some kind of recommendation and she needs more information to make a decision. Hampton+Knodle asked if options could be considered to house the ROE Office at the Hillsboro School District unit office and wondered if there have been any discussions or options like this. Sneed stated that he has not checked with other locations to house these offices. Sneed outlined the problems with the building and stated that there are some priorities needed to be made in the scope of work that needs to be done and that we need an engineer involved to be able to proceed. Hampton+Knodle suggested hiring an engineer to do this work and get us a cost for the repairs while we look at other options for these offices. Miles stated that we looked at other options before and at this time we need to fix the lentil to keep that water out and that that this should have been fixed when we first bought the building. Miles also stated that there should be an awning installed to protect the lentil and then the building needs to be sealed. Graden stated that as the building stands now it is not worth much and that if the county chooses to sell it we won't get what we have paid into it. Plunkett stated that by spending \$6,000 for an engineering agreement, the outcome will tell us where we go from here. **Motion by Deabenderfer and second by Bishop to approve the engineering agreement with McDonough-Whitlow in the amount of \$6,000. All in favor, motion carried.**

3. **Bid for Painting at the Historic Courthouse Update:** Sneed reported that the committee is getting bids to paint the porch and doors of the Historic Courthouse.
4. **Communications Tower Approval:** Sneed reported that the County now owns the communication tower and we need to install a gate for security purposes. **Motion by Sneed and second by Graden for the Highway Department to install a gate at the tower entrance for \$500. All in favor, motion carried.** Gasparich asked about redundancy between the two towers and Chairman Hertel replied that the Sheriff's Department is in charge of the project and he has suggested they look at the potential of renting space on the tower as a new revenue source.
5. **ServPro Disaster Assessment of County Buildings Update:** Sneed reported that ServPro has completed their assessment of the County buildings and submitted reports. He said that copies of the final reports will go to different offices and law enforcement to show the locations for the utility shut offs. Sneed said that labeling will also take place at all the shut off areas for identification purposes, and wrenches will be provided in indoor locations so emergency shut offs can occur. Deabenderfer asked if the wrenches will be secure at all the indoor shut offs and Sneed replied that the committee will make a determination about which locations receive them.
6. **Other Business Update:** None at this time.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:

1. **Walshville TBP Letting Approval:** Miles reported that the committee received two bids for the Walshville Trail Bridge Project. Kinney Contractors submitted a bid for \$412,717.50 and Yamnitz and Associates submitted a bid of \$385,077. Miles stated that both bids were compliant with IDOT regulations and recommended that we accept the low bid. **Motion by Miles and second by Young to approve the low bid from Yamnitz in the amount of \$385,077 for the Walshville TBP.** Miles stated that Yamnitz is located in Fieldon, IL which is near Jerseyville, IL and he also stated that Yamnitz has done several bridge projects for the county. Board members expressed their concerns that we have to accept the low bid from a company that is not located within Montgomery County. **Roll call vote. Voting Yes = Bathurst, Beck, Beeler, Bergen, Bishop, Gasparich, Graden, Hampton+Knodle, Hopper, Miles, Moore, Robinson, Savage, Sneed, Webb, Wendel, and Young. Voting No = Chairman Hertel, Deabenderfer and Plunkett. Martin had left the meeting before this action. 17 yes, 3 no, Motion Carried.** Chairman Hertel stated that he voted no because all of the money spent for this project leaves the County when this contractor does the work and that he rarely hires any workers from our county.

2. **2015 Multi-Agency Culvert Letting Approval:** Miles reported that the committee reviewed and recommends the low bid for the 2015 Multi-Agency Culvert. **Motion by Miles and second by Webb to approve the low bid from Metal Culverts in the amount of \$15,072.90 for group 1 culverts and \$8,506.30 for group 2 culverts. All in favor, motion carried.**
3. **Crude Oil Pipeline Update:** Miles stated that the committee is waiting on a final map from Dakota Access so they can add the final information to the road use agreement.
4. **Resolution #2015-10 to appropriate funds for 1127 B-CA, Donnellson Avenue, CH-10, Montgomery County, 100% County project Approval:** **Motion by Miles and second by Moore to recommend the approval of Resolution #2015-10 to appropriate \$7,000 for 1127 B-CA, Donnellson Avenue, CH-10, 100% County project. All in favor, motion carried. (For copy of Resolution, see Resolution Book 14, pages 254 and 255).**
5. **P.E. Agreement, McDonough-Whitlow, P.C., Section 15-08114-00-RR, Red Bridge Road Approval:** Miles stated that the Illinois Commerce Commission works to upgrade rail road crossings for public roads and two Preliminary Engineering agreements need to be approved. He stated that the cost will be paid 100% from the Grade Crossing Protection Fund and no funds will be used from the township or county for these agreements. Miles said that Hillsboro Township will pay for their share and then get reimbursed from IDOT. **Motion by Miles and second by Graden to recommend the approval of the P.E. Agreement with McDonough-Whitlow in the amount of \$16,400 for the Red Bridge Road project to the full board. All in favor, motion carried.** Engineer Smith further explained that the Grade Crossing Protection fund is an IDOT fund and not a county fund and is an arm of the Motor Fuel Tax and that the County is responsible for overseeing the Motor Fuel Tax fund. Smith stated that reimbursement money to Hillsboro Township from this state fund will go through the Highway Department. **(For copy of Agreement, See Resolution Book 14, pages 256-260).**
6. **P.E. Agreement, McDonough-Whitlow, P.C., Section 15-08115-00-RR, Miller Branch Trail Approval:** **Motion by Miles and second by Young to recommend the approval of the P.E. Agreement with McDonough-Whitlow in the amount of \$11,400 to the full board for the Miller Branch Trail project. All in favor, motion carried. (For copy of Agreement, see Resolution Book 14, pages 261-265).**
7. **Nokomis-Fillmore Road Update:** Miles stated that the committee discussed the issues with the Nokomis-Fillmore Road and the possibility of using TARP funds in the amount of \$90,000 per mile which would not be nearly enough to cover the estimated \$500,000 per mile cost.
8. **Above Ground Fuel Tanks Update:** Miles stated that the fuel tanks came in and the concrete pad was installed and needs to cure so that electricity can be hooked up.
9. **Damage on North Road Update:** Miles reported that repairs have been made to the mile stretch of the North Road damaged by a large implement vehicle and that it will be oiled when the county does the rest of the road oiling at the end of August. Miles also stated that an invoice will be sent to the individual that caused the damage to the North Road.
10. **Black Diamond Road Repairs Update:** Miles stated that he drove that Black Diamond yesterday and that it is much smoother. He said they have a few small spots to work on and then the road will be ready to be oiled and chipped later this month.
11. **Other Business Update:** Engineer Smith reported that there will be a meeting this Thursday on the Simpson Bridge because the County has an executed contract so we should get the Federal funding. Chairman Hertel stated that he received a call from IDOT representatives Sue Graham and Ron Rybolt and that they told him that we should get the funding for the project. Smith stated that the paperwork has been sent off to the state and they are responsible for paying the contractors for the work. Hertel informed members that he was recently informed that the county will not receive Motor Fuel Tax this month so the County General Fund will supplement the costs it pays.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Heather Hampton+Knodle as follows:

1. **MCEDC Update:** Hampton+Knodle stated that MCEDC representative Will Shalter is currently working on a population recruitment brochure and will present it at their next meeting.
2. **Revolving Loan Fund Report Update:** Hampton+Knodle stated that Revolving Loan payments have been made and that MCEDC Director Will Shalter is checking on some potential leads for other business loans.
3. **Utilities Update:**
 - **Dakota Access** – Hampton+Knodle stated that she hasn't heard of anything new on this project since mid-July.
 - **Grain Belt Transmission Line Project** - Hampton+Knodle stated that there was a public meeting held recently in Pana and County Board member Joe Gasparich attended. Gasparich stated that it was very well attended with about 80% of those in attendance in opposition and a 20% in support of the project. He stated that most of the people who spoke were local residents who would be affected by these lines on their farms and spoke about the stress the project will cause to local property owners. Gasparich stated that there were some businesses in attendance that supported the project, and that two representatives from the Illinois Commerce Commission were also at the meeting. Gasparich stated that comments made on behalf of our county were in regards to the eminent domain issue, potential damage to roads and the concerns if a line dropped. Hampton+Knodle also stated that Clean Line Energy is appealing the ruling by the Missouri Commerce Organization that ruled against their status as a public utility.
4. **Business Sites and Development Update:**
 - a. **Eagle Zinc Operable Unit 2** – Hampton+Knodle stated that Congressman Shimkus' Office representative told her that we should hear something about the funding for Phase II in the next two to three weeks.
 - b. **Electronics Recycling Pitch** – Hampton+Knodle stated that MCEDC representative Will Shalter is working with BLH electronics recycling company of Springfield to find a location in Montgomery County.
 - c. **CEO Program** – Hampton+Knodle stated that nearly 100 people attended the CEO annual meeting on August 10th and the first day of classes for the 16 students will be August 20th, 2015. Discussion among members expressed concern that no Litchfield students are in the CEO program, and Hampton+Knodle stated there were 24 Litchfield students who picked up applications, however only three applications were returned and only one of those students was selected for the program and she has since dropped out. Hampton+Knodle stated that the new Litchfield School Superintendent is very excited about the program and that they are developing a feeder system in the schools there so they can encourage kids to join the program in the future.
5. **Tourism Approval:**
 - a. **Tourism South Approval:** Hampton+Knodle stated that the committee reviewed an opportunity to pursue membership with the Illinois South Tourism Bureau with some of the funds coming from the Hotel/Motel tax collected by the State. Hampton+Knodle explained that hotels and motels have to pay a State tax and unless our county belongs to a Bureau we can't take advantage of this funding match. Hampton+Knodle reported that this membership will include a marketing consultation, website advertisement and a marketing campaign that will help us create a "brand" name for our county. Beeler stated that the Bureau will also offer discounted advertising in their publications, promote our events and provide assistance with tourism mailer and brochure printing. Beeler added that membership to this Bureau will provide a great benefit for all our communities because they will then have the opportunity to advertise their events in their publications. Hampton+Knodle stated that we don't know how much funding we will get from the State because they do the calculation based on the hotel/motel taxes collected in each county. Beeler stated the funding match formula from the State is unknown, however we think we are at the \$2,500 match level. Deabenderfer stated that he fears that

there is no way to measure how much the \$2,500 expenditure will bring into the County. Hopper stated that there is a way to measure results like checking prior attendance at the Summer Concerts in Hillsboro and then comparing those numbers to the same events after we advertise. Beeler stated if we work with real estate agents and other community leaders we can capture feedback and other data from the publications. Bergen asked if we will have to hire a county tourism employee and Hampton+Knodle replied no, that the MCEDC has the mechanism to work with tourism because it is in their bylaws and the City of Litchfield already has their own tourism employee. Bishop stated that if we participate in this program we should encourage coordination with the City of Litchfield tourism department, and Bathurst stated she has contacted the City of Litchfield and established that coordination. Plunkett stated that one of the nice things about the Illinois Tourism Bureau is that their publications are getting out and in the hands of those who travel, and by participating we will have opportunities to further tourism here. Hertel stated that he was originally contacted at home by the Tourism Bureau Illinois South representative and she told him that the hotel/motel taxes aren't being spent here and explained to him how we could take advantage of this funding and join their bureau. He stated that their tourism brochures and publications are placed in hotels, rest stops and restaurants throughout Illinois, and said the \$2,500 membership will be for the Illinois 2017 Fiscal Year, however the Tourism Bureau Illinois South stated that services will start once we join and we won't be billed until FY 17. **Motion by Hampton+Knodle and second by Hopper to pursue membership with Illinois Tourism South Bureau for \$2,500. All in favor, motion carried.**

b. **Farmersville Bike Trail** – Hampton+Knodle stated that the Highway Department doesn't have the materials to run the sign machine and that it is cheaper to go out and purchase a sign for the bike trail. Savage stated that IDNR considers this bike trail to be a part of the Old Route 66 and gave Mike Webb some signs to install at the trail. The committee is also looking to see if a current ordinance will address the problems of the four wheelers on the bike trail.

6. Planning Update:

- a. **Planning Commission Update:** Hampton+Knodle stated that the Planning Commission met on July 16th, 2015 at the Annex building and Beeler gave an update earlier during the Liaison reports.
- b. **West Central** – Hampton+Knodle stated that she is planning on attending the Economic Development Administration meeting scheduled for August 12th, 2015.

7. Infrastructure Update:

- a. **Broadband Opportunity** – Hampton+Knodle stated that Shalter attended a meeting last week with School Districts for the Broadband Opportunity and that he is at the stage of figuring out costs, etc.
- b. **Central Illinois Public Transit- CEFS Update/Approval** – Hampton+Knodle reported that CIPT is looking for another Transit Director because Dennis Shiley is leaving the organization. Hampton+Knodle also stated that they are optimistic we will get a higher funding level for our area.

8. Incentives – EZ, abatements Approval:

- a. **Pioneer Abatement Update** – Hampton+Knodle stated that all the taxing authorities have approved the resolution to abate taxes for the Pioneer project and that in her last conversation with the Pioneer Corporate Office they reported that they are planning to do more upgrades.
- b. **Enterprise Zone Legal Description** – Hampton+Knodle stated that Tony Hard has the revised contract and the information to start the legal description work for the new enterprise zone territory.
- c. **Enterprise Zone Next Mayor's Meeting** – Hampton+Knodle stated that the next meeting will be scheduled once the legal description work has been completed and when the Consultant who will be working on the narrative will be available.
- d. **Enterprise Zone Presentations for Narrative** – Hampton+Knodle stated that the committee listened to two presentations for consulting services to prepare the narrative for the new enterprise zone application and that we changed our scope to include a total review of the application once it is ready for DCEO. Hampton+Knodle stated that the Consultant will write the narrative for the 10 criteria and that both companies who presented their information had experience. One company stated that they would charge \$55,000 and the other would charge \$30,000. **Motion by Hampton+Knodle and second by Beeler to approve hiring Craig Coil with TDC to complete**

the narrative, review the ordinances & intergovernmental agreements and to review our final application for the new EZ application for an amount not to exceed \$30,000. All in favor, motion carried. Young asked specifically what the consultant will be doing for this cost and Hampton+Knodle replied that they will be getting data from various sources and writing a high level narrative to tell our county story that will justify our criteria to DCEO in hopes that we will be awarded an Enterprise Zone in round two.

9. **Other Business Update:** None at this time.

E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:

Ambulance Call Reports: Savage reported that collections continue in a routine fashion.

Collections: New System \$114,625.29 Old System \$22.00 Total \$ 114,647.29

AMBULANCE REPORT: Savage reported that the ambulance budgets will be discussed and approved at their next meeting.

EMA:

1. **LEPC Meeting August 13th at the Health Department Update:** Savage reported that the LEPC meeting is scheduled for August 13th at the Health Department.
2. **Emergency Contacts Update:** Savage stated that 911 has the ability to send text messages and that Director Holmes will coordinate getting lists from each Department Head so that 911 can notify them.
3. **Mitigation Planning next meeting October 22nd Update:** Savage reported that the next mitigation planning meeting is scheduled for October 22nd.
4. **MOU Approval:** Savage reported that the committee reviewed the Memorandum of Understanding and is recommending its approval to the full board. He explained that this agreement outlines who has the right to manage resources in a disaster situation and the MOU must be updated every three years. **Motion by Gasparich and second by Webb to approve the Memorandum of Understanding for Mutual Aid. All in favor, motion carried. (For copy of MOU, see Resolution Book 14, pages 266-267).** Chairman Hertel asked how Attachment A will be dealt with (the list of all the taxing bodies). Gasparich replied that it has been a long time since we discussed this and he explained that the MOU is needed to apply for federal disaster aid so these taxing authorities can be recipients of grant money from the State of Illinois. He stated that the taxing authorities all need to approve this MOU at their board meetings and we need to keep their signed copy on file at the EMA office. Hampton+Knodle asked how and who will be responsible to make sure this MOU is updated every three years. Gasparich replied that it is the responsibility of the EMA Office to get this on file so the taxing authorities can apply for emergency funding and be eligible for disaster relief. Savage thanked Assistant State's Attorney Betsy Wilson who has spent a lot of time looking at various versions of this agreement.
5. **EOP Update:** Savage stated the Emergency Operation Plan was submitted to IEMA and they have reviewed and accepted it.
6. **MABAS Assets Update:** Savage reported that the committee is working on liability insurance for the MABAS Vehicle and that Holmes is getting VIN numbers to cover equipment for liability.
7. **Other Business Update:** Savage stated that Hillsboro Ambulance Service representative Barb Schmedeke attended the committee meeting with a request to increase their coverage from 16 hours to 24 hour coverage and stated that they are in the process of phasing out old ambulances.

Gasparich left the meeting at 10:30 AM.

FINANCE COMMITTEE REPORT: Given by Chairman Megan Beeler as follows:

1. **Proposals for Professional Auditing Services Approval:** Beeler reported that the committee received one proposal from Kerber, Eck and Braeckel to perform the annual county audit, and their proposal is for \$40,000 for the first year, \$41,200 for the second year and for an amount not to exceed \$42,436 for the third year. Beeler stated there are still issues with the new Zobrio financial software and she was advised by KEB that there could be an increase in their fees if they have to go through two sets of software entries and reports due to these issues. Beeler stated that this will create an auditing nightmare and stated she wants

the board to know that there will be further repercussions if we can't get the Zobrio software to work. Plunkett stated that he wondered about the two year proposal since we advertised for this time frame as the proposals were sought. Beeler replied that we don't have to go out for proposals on professional services and that Assistant State's Attorney Wilson reviewed the proposals and said we are OK with going for the three year version. **Motion by Beeler and second by Bathurst to approve hiring KEB to perform the annual county audit in the amount of \$40,000 for the first year, \$41,200 for the second year and an amount not to exceed \$42,436 for the third year. All in favor, motion carried.** Deabenderfer asked if the county would have to pay Patton and Associates for working with KEB during the transition and Hertel replied they probably will not charge the county since this is part of auditing etiquette.

2. **Zobrio Accounting Software, Access for Supervisors-Security Level Update:** Beeler stated that we are continuing to work through the process of implementing the Zobrio accounting software and trying to get payroll to balance. Beeler reported that there is a problem with the IMRF payroll calculations and that it has been a challenge working through the process. County Clerk Leitheiser stated that her office has been successfully using the Accounts Payable module for several months now and it is working well and that she feels that purchasing this software has been a worthwhile investment for the County. Beeler stated that the General Ledger module is functioning; however Treasurer Jenkins doesn't like the reports and that the software doesn't function the way he wants. Beeler stated that Zobrio wants this to work and that they are working with the software writer to get the Treasurer's issues resolved. Chairman Hertel stated that both offices were asked if this is the software they wanted before the county purchased it. Beeler stated that Assistant State's Attorney Wilson has also talked with Treasurer Jenkins regarding these issues and that Zobrio is doing the extra work without charge to the county and the Harris software is still being used until the issues can be worked out. Moore asked who is paying for the Harris software and Hertel stated that the county is paying them \$4,000 for another quarter to run payroll.
3. **ROE Budget Update:** Beeler stated that ROE Superintendent Julie Wallerman addressed the committee and presented the new ROE budget which will cost the county about \$30,000 more than prior years due to the ROE consolidation with Bond, Fayette and Effingham Counties. Beeler also reported that after the consolidation we now have fewer employees here in the Montgomery County Office. Deabenderfer asked why the costs have increased and Chairman Hertel replied that the State saved money with the consolidation but the Counties did not, and unfortunately will have to pay more and receive less services. Hampton+Knodle confirmed that the consolidation of the ROE Districts was misrepresented to our county when it was mandated.
4. **Procedural Review on Health Insurance Written Report Update:** Beeler stated that Kerber, Eck and Braeckel submitted their final written procedural health insurance review due to the change in health insurance companies and there were no major findings.
5. **Suspension of State Reimbursed Salaries Update:** Beeler reported that the State has suspended the salary reimbursements for the Supervisor of Assessments, Public Defender and State's Attorney as of the June reimbursements until they can pass a state budget.
6. **County Clerk Employee – Automation Fund Approval:** Beeler stated that Clerk Leitheiser requested that she be allowed to make her part time employee a full time employee with the entire salary and insurance to come from her automation fund. **Motion by Beeler and second by Bathurst to move the part time employee to a full time position and to pay the salary and insurance out of the County Clerk Automation Fund #327. All in favor, motion carried.**
7. **FY 2016 Budget Update:** Beeler said that as of now the county levy increase will be 4.9983%, which would be under the Truth In Taxation requirement, but this levy amount may be revised based on tentative budget requests. Beeler stated that the County received \$125,000 for the July coal royalty payment and that we received \$195,000 for the month of June. She said our average monthly coal royalty payment six months ago was \$233,000. Beeler stated that due to the fire at the mine, there will be one more small payment next month and that we just can't count on more payments until the coal mine re-opens. Beeler thanked former Finance Committee Chairman Gasparich for setting up a reserve to help us work through this situation.

- **Animal Control Budget Update-** Beeler reported that the committee is still working on the Animal Control budget to take some funding from the Vanek Estate.
- **County Board Member Per Diem Update:** Beeler reported that the committee also discussed lowering the county board member per diem from \$75 per day down to \$60 per day among other cost saving measures, but she would like to table this issue until next month so that the County Board Chairman reimbursement can also be addressed. Beeler explained that at budget hearings the county offices had cut their budgets and the committee went through their line items and asked them to tighten their budgets even further. Beeler added that the board should control and change their own budget also to share the sacrifice, and a 20% decrease would make the meeting per diem \$60 per day and the mileage reimbursement would be reduced to \$.44 per mile. Beeler stated that the county board structure will also be discussed next month. She said we need to start thinking outside the box and think about how we will do things in Montgomery County with having fewer committees and/or fewer board members. She said she realizes the total amount of the county board budget is minimal as compared to other county budgets, but we must “tackle this elephant one bite at a time.” Beeler stated that she has asked Gasparich and Plunkett to research other county board member pay and board structures so they can report on different options at their next meeting. Deabenderfer stated that he noticed this on the agenda and said that he refuses to take a guilt trip about his county board member earnings and that it is unconscionable to ask board members to go back and do the work for the same pay as was earned in 2000. Deabenderfer stated that when he got on the board he realized how much time it takes to do this work and he resisted the temptation to say “you know what you are worth.” He said that he refuses to take a guilt trip for the county board per diem since it takes a lot of time and effort to be on this board. He asked how can we go to our constituents and say that our time isn’t as valuable as it was before, and he knows what he is worth and it is at the level that members are currently paid. Moore said he would gladly “take a bite out of the elephant if we can wash it down with free city water,” referencing the bottled water purchase for county offices. Hertel stated that this pay reduction would only pertain to the board members who were elected in 2016 because the per diem requests can’t be set during the term of current board members. Hertel also stated that we can’t officially cut the number of members of the board until 2022 after the next census, but we can vote now to cut the board but it wouldn’t take effect until after the census. Hertel stated that the pay for board chairman is \$7,500 and he only takes \$6,000 per year and his per diem is for \$60 per meeting instead of \$75. Hertel stated that the county board budget might go over a little this year and reminded members that some meetings were consolidated together, and cited that the Road and Bridge Committee has had some lettings at their regular meetings. Deabenderfer stated that we act as a board that is not in a crisis because we just voted to spend \$30,000 for Enterprise Zone consultant fees, recently paid for a new flyover and got new financial software. Hertel stated the sky wasn’t falling until March and if the fire at the coal mine keeps burning, we will be in crisis and that he is more concerned about keeping the employees working. Hertel added that he is not concerned about the board members and if we have to cut \$1 million from the budget it would mean cutting a lot of employees and we are here to make sure the county runs and to give people services. Plunkett stated that we spent a lot of money on a job study to see what we should pay employees and we need to look at the board members salary and pay them at the level of the job requirements. Beeler said that she recently has had two four hour meetings and when that is broken down it is \$19 per hour or \$39,000 per year, which is much more than we pay most of our employees. Beeler asked how many board members sit in four hour meetings each month. Deabenderfer stated that there is other time spent on board member work besides meeting time. Bishop stated that some board members have young families and some are retired and that in her case she feels it is her duty to serve her constituents and give back to the county who has given her and her family so much. She added that we are asking our employees to look at everything they can to reduce spending and the Board Members should also do their part. Hertel stated that the sky is not falling yet and he would be more than happy to give up some of the board members’ salary to keep our employees employed. He said that if the revenue continues to

go down, employees will be asked for a 10-15% cut in pay but because of unions there would probably be layoffs instead. Hertel concluded by saying we hired our employees to do a job and it is our job to keep them employed.

8. **Convey Parcel # 13-06-406-001 to the City of Witt Approval:** Motion to convey parcel #13-06-406-001 to the City of Witt. **Motion by Beeler and second by Young to convey parcel #13-06-406-001 to the City of Witt. All in favor, motion carried. (See Resolution Book 14, page 268).**
9. **Convey Parcel # 13-06-329-005 to the City of Witt Approval:** Motion to convey parcel #13-06-329-005 to the City of Witt. **Motion by Beeler and second by Webb to convey parcel #13-06-329-005 to the City of Witt. All in favor, motion carried. (See Resolution Book 14, page 269).**
10. **Convey Parcel # 13-05-105-002 to the City of Witt Approval:** Motion to convey parcel #13-05-105-002 to the City of Witt. **Motion by Beeler and second by Hampton+Knodle to convey parcel #13-05-105-002 to the City of Witt. All in favor, motion carried. (See Resolution Book 14, page 270).**
11. **Convey Parcel # 10-32-435-003 to the City of Litchfield Approval:** Motion to convey parcel #10-32-435-003 to the City of Litchfield. **Motion by Beeler and second by Bathurst to convey parcel #10-32-435-003 to the City of Litchfield. All in favor, motion carried. (See Resolution Book 14, page 271).**
12. **Convey Parcel # 10-33-401-003 to the City of Litchfield Approval:** Motion to convey parcel #10-33-401-003 to the City of Litchfield. **Motion by Beeler and second by Sneed to convey parcel #10-33-401-003 to the City of Litchfield. All in favor, motion carried. (See Resolution Book 14, page 272).**
13. **Convey Parcel # 15-04-251-013 to the City of Litchfield Approval:** Motion to convey parcel #15-04-251-013 to the City of Litchfield. **Motion by Beeler and second by Beck to convey parcel #15-04-251-013 to the City of Litchfield. All in favor, motion carried. (See Resolution Book 14, page 273).**
14. **Convey Parcel # 15-04-429-009 to the City of Litchfield Approval:** Motion to convey parcel #10-32-435-003 to the City of Litchfield. **Motion by Beeler and second by Bishop to convey parcel #15-04-429-009 to the City of Litchfield. All in favor, motion carried. (See Resolution Book 14, page 274).**
15. **Convey Parcel # 15-05-278-012 to the City of Litchfield Approval:** Motion to convey parcel #15-05-278-012 to the City of Litchfield. **Motion by Beeler and second by Young to convey parcel #15-05-278-012 to the City of Litchfield. All in favor, motion carried. (See Resolution Book 14, page 275).**
16. **Convey Parcel # 03-28-201-001 to Steven R Webb in Pitman Township Approval:** Motion to convey parcel #03-28-201-001 to Steven R. Webb in Pitman Township. **Motion by Beeler and second by Miles to convey parcel #03-28-201-001 to Steven R. Webb in Pitman Township. All in favor, motion carried. Mike Webb abstained. (See Resolution Book 14, page 276).**
17. **Revised Pre-Paid vendor list Approval:** Beeler reported that the committee met in a special meeting before the full board meeting to approve revisions to the Pre-Paid Vendor List. **Motion by Beeler and second by Miles to approve the revisions to the Pre-Paid Vendor List. All in favor, motion carried. (See Resolution Book 14, page 277-278).**
18. **Jury Commission Dissolution Resolution Approval:** Beeler reported that Circuit Clerk Lemons presented a Resolution to Dissolve the Jury Commission. **Motion by Beeler and second by Graden to approve the Jury Commission Dissolution Resolution.** Moore asked about the cost savings, and Beeler replied that it was about \$200 every quarter and that Circuit Clerk Lemons notified the three individuals who sit on the Jury Commission and the Judges have also agreed to this change now that her office has a computer program used to select juries. **Voice vote with Moore voting no, motion carried. (See Resolution Book 14, page 279).**
19. **Other Business Update:** None at this time.

H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:

1. **Elections Update:** County Clerk Leitheiser stated that county board member candidate packets are now available for pickup.
2. **EPA Report Update:** Beck reported that the committee discussed the cleanup of a safety hazard property in Ohlman. Assistant State's Attorney Wilson stated that they are working with this issue and that Ohlman has hired an attorney.

3. **Recycling Program and Events Update:** Beck reported that the committee approved some repairs to the building and also approved to purchase a building exhaust fan to help draw out the heat due to a couple of employees getting sick during the recent hot weather.
4. **Animal Control Facility Program Update:** Beck reported that there are plenty of pets available for adoption at the facility and that the committee continues to discuss the amount of after-hours call for animal control services.
5. **Other Business Update:** None at this time.

PERSONNEL COMMITTEE REPORT: Given by Chairman Mary Bathurst:

1. **FOP Union Grievance Update:** Bathurst stated that the grievance filed by the Fraternal Order of Police regarding the county health insurance was withdrawn by the union.
2. **Union Negotiation meetings with Local 397 Update:** Bathurst reported that there will be a special meeting on Monday, August 24th at 6:00 pm in the County Board room to conduct union negotiations with Local 397, the union that represents employees in the offices of the Supervisor of Assessments, State's Attorney and EMA.
3. **Other Business Update:** None at this time.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Wendel and second by Hopper to approve the 8 Committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: None

SCHEDULE CHANGES: Hertel stated that a special Personnel Meeting on Monday, August 24th at 6:00 pm in the County Board Room to conduct union negotiations with Local 397.

APPOINTMENTS:

1. **Motion by Moore and second by Young to appoint Jack Rebman to the Irving Cemetery Board Association. All in favor, motion carried.**

PUBLIC COMMENTS: Schroeder thanked Hertel, Plunkett and Deabenderfer for voting against Yamnitz on the bridge project and he stated that this contractor has failed to comply with an apprentice program and minority and female hiring standards. Schroeder stated that Kinney Contractors is a local company and he thinks there needs to be a protest against the unfair State requirement to take the low bid on these projects. Schroeder stated that he doesn't have an objection to what board members get paid or with the per diem and mileage reimbursement. Schroeder stated that he hopes the county does something to repair the Annex building but they should do it faster than the Red Ball Trail and Communication Tower projects.

PAY BILLS:

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to Point of Light Awards: Motion by Bathurst and second by Plunkett to pay any invoices for Adams, PC or Books & Moore and to Point of Light Awards. Voice Vote: In favor – 17, Against – 0, Absent – 2, Abstain -2 (Moore, Beck). Motion carried.**
2. **Motion by Bishop and second by Miles to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2015.**

ADJOURN: Until the Full Board Meeting on Tuesday, September 8th, 2015 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Hopper and second by Savage to adjourn the Full Board Meeting. All in favor, motion carried. Meeting adjourned at 11:17 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.