

MONTGOMERY COUNTY BOARD OF HEALTH

Minutes

October 16, 2020

A regular quarterly meeting of the Montgomery County Board of Health was held on October 16, 2020, at 7:00 p.m. as a virtual meeting, due to the COVID-19 situation. Present at the virtual meeting were: Walter Williams, M.D., Jerry Wesley, Phillip Johnson, M.D., Robert Mulch, M.D., Patricia Whitworth, M.D., Brenda Johnson, R.N., Lou Ellen Anderson, Taryn Markezich, Lauren Fuller, Sandra Johnson, Lynn Sellers, Kimber Deming, Becky Schweizer, Lori Beeler, Cyndy Howard, Jodi Perkins, and Hugh Satterlee.

Dr. Williams called the meeting to order at 7:00 p.m.

Dr. Williams asked for a motion to approve the minutes of the July 21, 2020 Board of Health meeting. Brenda Johnson made a motion to approve the minutes. It was seconded Jerry Wesley. All present voted "aye" and the motion passed.

The meeting was then opened up for public comment. Hearing no comments, the meeting moved on.

The supervisors gave their reports.

The Elder Services report was presented by Lynn Sellers. A copy of the report is attached.

Kimber Deming gave the Behavioral Health report. A copy of the report is attached.

Cyndy Howard gave the Environmental Health report. A copy of the report is attached.

Becky Schweizer gave the Public Health report. A copy of the report is attached.

Lori Beeler gave the Maternal Child Health report. A copy of the report is attached.

Jodi Perkins gave the Fiscal Report. Her report included a review of the check lists from July, August, and September, and also the Balance Sheet.

Hugh Satterlee gave the Administrator's Report. Hugh reported that the County has given the recycling drop off site property in Irving to the Health Department. The site, which is adjacent to Continuing Recovery Center's property, is no longer in use. Hugh asked the Board for their thoughts on selling it to CRC. Following a short discussion, Jerry Wesley made a motion to sell the site to the Continuing Recovering Center for \$1.00. Dr. Johnson seconded the motion. All present voted "aye" and the motion passed.

Hugh gave an update on the status of flu vaccinations.

Hugh presented tentative Board of Health meeting dates for 2021. A motion to approve the 2021 meeting dates was made by Sandra Johnson. It was seconded by Lauren Fuller. All present voted "aye" and the motion passed.

Hugh presented information to the Board on the two vehicles that had been approved for purchase by the State of Illinois in the COVID-19 Contact Tracing grant budget. One of the vehicles was a truck. The model Hugh had found to be the best fit and value was a 2020 Ram. A 2021 Chevy Traverse was the best choice for

the other vehicle. Victory Lane Ford has the State bid for the truck and Miles Chevrolet for the Traverse. Following a short discussion by the Board, a motion to approve the purchase of both vehicles, with a limit of \$30,000 for each, was made by Dr. Mulch. It was seconded by Jerry Wesley. All present voted "aye" and the motion passed.

Hugh then went over a few changes to the County budget that became necessary because the County's health insurance figures came in higher than they had anticipated. A motion to approve the County Fiscal Year 2021 Budget with the changes presented was made by Dr Whitworth. It was seconded by Lou Ellen Anderson. All present voted "aye" and the motion passed.

Hugh gave a COVID-19 update. He reported that the number of positives is up. He said that local law enforcement has been providing assistance with locating those who do not respond to Health Department calls. This is not meant to be a threat to anyone. They just ask the individuals to please contact the Health Department. The State of Illinois will begin sending a shipment of COVID-19 rapid test kits to local health departments. We will receive 480. We are waiting to hear from IDPH as to who will qualify to be tested with those.

A motion to approve the Administrator's report in its entirety was made by Dr. Mulch. It was seconded by Lauren Fuller. All present voted "aye" and the motion passed.

Under New Business / Open Discussion, Dr. Johnson spoke about the importance of the Health Department promoting messages during this time, including the messages of social distancing, especially during the upcoming holiday season, and of obtaining crucial health screenings. He then made a motion that the Health Department participate in ongoing advertising promoting routine cancer screenings and social distancing in homes. Dr. Mulch seconded the motion. All present voted "aye" and the motion passed.

Hugh reported that the Health Department was able to provide some assistance during the recent field fire. Tables, chairs, lights, generators, and bottled water were provided to the first responders. Five Health Department staff members assisted with transporting the items to the staging area and picking them up the following day.

Dr. Mulch brought up the fact that one of the duties of a board is evaluating its CEO, who, in the Board of Health's case, is Hugh. He said there is currently no formal evaluation process in place. He said that one needs to be set up and that the evaluation should be completed annually going forward. Following discussion by the Board, a committee of three Board of Health members, Dr. Mulch, Jerry Wesley, and Dr. Whitworth, was formed and tasked with outlining the evaluation process. Dr. Mulch will serve as chairman of the committee. The committee will give a progress report at the next meeting.

There was nothing to discuss under Executive Session / Legal Status.

A motion to adjourn was made by Dr. Whitworth. It was seconded by Brenda Johnson. All present voted "aye" and the motion passed.