

Montgomery County Board Minutes

For Tuesday, December 14th, 2004 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, December 14th, 2004 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Havera.

Roll call was taken, 21 members present, 0 absent.

Members Present: Nelson Aumann, Mary Bathurst, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Mike Havera, Dave Heaton, Edward Helgen, Keith Horn, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Mike Plunkett, Bill Sielschott.

Members Absent: No members were absent.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Horn, second by Petty to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Aumann to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, November 9th, 2004. All in favor, motion carried.

Approval of Minutes of the Re-Organizational Meeting:

Motion by Helgen, second by Blankenship to approve the Minutes of the Adjourned Re-Organizational Meeting held on Monday, December 6th, 2004. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – Ron Jenkins was present for questions and stated that the Fiscal Year 2004 Annual Audit has started, and currently the county has collected \$25.5 million in property taxes.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
4. **Sheriff's Report** – Jim Vazzi was present for questions.
5. **Health Department Report** – Hugh Satterlee was present for questions.
6. **T.B. Department Report** – submitted.
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – submitted.
9. **911 Report** – submitted.

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Downs, second by Jagodzinski to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

RULES OF ORDER COMMITTEE: Given by Chairman Ron Deabenderfer as follows:

1. **Montgomery County Board Rules of Order Approval:** Chairman Deabenderfer reported on two changes to the Rules of Order, which will be provided to members after the following changes have been made. **Rule #1** Now reads – *Quorum to conduct business shall consist of 51% committee members of any meeting.* **Rule #29** which is now **Rule #30** will read – The County Board Chairman *or Designee* and a Committee Chairman may sign a voucher up to \$2,000.00. *Any purchase over \$2,000.00 must be approved by the Full Board.* **Motion by Deabenderfer, second by Bone to approve the two changes to the Montgomery County Rules of Order. All in favor, motion carried.** Chairman Havera declared that the Rules of Order Committee is now dissolved. **(For copy of revised Rules of Order, see Resolution Book 5, pages 83-84).**

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Backhoe Bid Approval:** Branum stated that four bids were received for the backhoe. The committee recommended to the board the John Deere bid of \$67,529.00. The other three bids were JI Case -

\$74,056, CAT - \$78,046 and Volvo - \$68,612. **Motion by Branum, second by Dean** to accept the John Deere bid of \$67,529. **All in favor, motion carried.**

2. **Fuel Bid Approval:** One fuel bid was received from M&M Service Company. Regular fuel - \$1.561 per gallon, Diesel fuel - \$1.656 per gallon. **Motion by Branum, second by Painter** to approve the fuel bid of \$1.561 per gallon for Regular and 1.656 per gallon for Diesel. **All in favor, motion carried.**
3. **Non-Union Highway Employee Salary Increase Approval:** Branum reported that the committee approved a 4% pay increase for Non-Union Highway Employees Pezold, Waggoner & Sefton Highway for the 2005 Fiscal Year. The pay increases were approved during the budget hearings for 2005. **Motion by Branum, second by Painter** to approve the 4% pay increase for Pezold, Waggoner & Sefton for the 2005 Fiscal Year. **All in favor, motion carried.**
4. **Motor Fuel Tax Bid Letting Date:** The Motor Fuel Tax Letting is scheduled for January 19th, 2005 at 8:30 AM at the Highway Department.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Approval of Resolution #04-57 to Convey Tax Deed on Parcel ID #08-202-810-00:** **Motion by Sielschott, second by Downs** to convey tax deed on Parcel ID. #08-202-810-00 in Hillsboro Township. **All in favor, motion carried. (See Resolution Book 5, pages 85-86).**
2. **Approval of Resolution #04-58 to Convey Tax Deed on Parcel ID #04-001-630-00:** **Motion by Sielschott, second by Bone** to convey tax deed on Parcel ID. #04-001-630-00 in the City of Coffeen. **All in favor, motion carried. (See Resolution Book 5, pages 87-88).**
3. **New Courthouse Security System Update:** Sielschott stated that the committee approved a security software upgrade for the Courthouse Complex. The software upgrade will be purchased from Wareham's Security for \$1,536.00, with funding coming from the Court Security Fund to pay for the software upgrade.
4. **Sheriff's Vehicles Bid Approval:** Sielschott reported that the committee reviewed bids for the Sheriff's vehicles, stating the current vehicles are almost four-years old and that leasing county vehicles hasn't proven to be cost-effective, and the county will avoid interest charges by purchasing the vehicles. The following bids to purchase Sheriff's vehicles were submitted: **State Bid:** Crown Victoria/with Police Package - \$20,085.00 -- Ford Explorer XLS / 4-Wheel Drive/with Police Package - \$21,175.00. **Bill Abbott with Chrysler GMC in Monticello, Illinois:** Chevy Impala/Police Package/4-Door/Unmarked - \$19,078.00 -- Dodge Durango/Heavy Duty/4-Wheel Drive/with Police Package - \$22,997.00 -- Chevy Impala/4-Door/Sedan Police Car/with Police Package - \$18,937.00 -- Chevy Impala/Squad Car/Unmarked/with Police Package - \$18,972. **Wright Automotive:** Crown Victoria/with Police Package - \$19,688.10 per unit -- Ford Explorer XLS/ with Police Package - \$21,869.25 per unit up to 3 units -- Dodge Durango ST/4X4/with Police Package - \$22,800.10. **Victory Lane Ford:** Crown Victoria/with Police Package - \$20,378.30 per unit -- Ford Explorer/with Police Package - \$22,372.25 per unit. **Motion by Sielschott, second by Aumann** to approve the purchase of 10 Crown Victoria Squad cars for \$19,688.10 each and 3 Ford Explorers with the police package for \$21,869.25 each from Wright Automotive. **All in favor, motion carried.** The committee reviewed two quotes to switch security equipment from the old squad cars to the new cars. Mac's Fire and Safety submitted a proposal for \$638.00 per car and Whiteside Communications submitted a proposal for \$500.00 per car to provide this service. The committee recommended Whiteside Communications at the lower price of \$500.00 per car. **Motion by Sielschott, second by Helgen** to approve the recommendation of Whiteside Communications to transfer the security equipment to the Sheriff's new vehicles at \$500.00 per vehicle. **All in favor, motion carried.**
5. **Senior Citizens 2004 Budget Report Update:** Letters to Senior Citizen Clubs went out in November 2004 requesting a year-end expenditure summary. Once the final information is received, the Senior Clubs will be sent their Fiscal Year 2005 budgeted amount.
6. **Veteran's Assistance Commission Update:** Sielschott stated that the Veteran's Assistance Commission is now active, and they approved their by-laws and placed them on file with the County Clerk and Recorder's Office. **(For copy of By-Laws, see Resolution Book 5, pages 89-94).**

7. **Approval to Add the Veteran's Assistance Commission to the Prepaid Vendors List:** Motion by Sielschott, second by Plunkett to approve adding the VAC to the Prepaid Vendor's List. **All in favor, motion carried.** (See Resolution Book 5, page 95). Havera appointed John Downs as the County Board Liaison to the VAC.
8. **GIS Update/Intergovernmental Agreement Approval:** Sielschott stated that the committee discussed the status of completion for GIS. The GIS Committee recommended an Intergovernmental Agreement with each municipality for their GIS mapping services which State's Attorney Roberts approved. The GIS Committee will review the agreement at their January meeting before presenting it to the Full Board.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Animal Control Ordinance Update:** Durbin stated that the committee discussed the draft of the County Animal Control Ordinance and reviewed some tentative fines and fees for the ordinance. County Veterinarian Ben Brohammer has signed a two-year contract with Montgomery County's Animal Control Program to continue services, and Durbin said there will be no fee increases by the county vet for the contract term.
2. **Property & Casualty Insurance Update/Approval:** ICRMT has lowered the county's premium by approximately \$75,000 with a \$3 million increase in coverage per occurrence, which will cost \$6,337.00. Because of the good premium rates and the fact that ICRMT now covers approximately fifty-six counties in Illinois, the committee recommended not putting the Property, Casualty and Workers Compensation insurance out for bid. **Motion by Durbin, second by Painter to rescind a prior motion authorizing the bidding of the County Property and Casualty insurance. All in favor, motion carried.**
3. **VAC Insurance Update:** Durbin reported that ICRMT will also provide insurance for property, casualty and workers compensation for the newly formed Veterans Assistance Commission. The VAC will then enter into an intergovernmental agreement with the county to pay the additional costs of their property and casualty insurance.
4. **AutoMark/Optical Scan Voting Machine Update:** Durbin reported that County Clerk Leitheiser shared a spreadsheet with the committee of Voting System Proposal costs. The proposals made cost comparisons with the current number of precincts and polling places for clustering versus consolidating precincts. John Oldham from Election Systems and Software demonstrated the new voting machines to the committee, which will eliminate the punch card system by January 1st, 2006 due to federal mandates. The county will need to make a decision by summer of 2005 so that training and education can be given on new machines. Once a contract is signed for new voting equipment, the federal Help America Vote Act grant money will be sent to the county by the Illinois State Board of Elections.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **FOP Arbitration Update:** Downs stated that the committee met on Tuesday, November 30th, 2004 with a Federal Mediator and members of the FOP Union to discuss issues relating to the union contract. Downs reported that the contract issues have been resolved and the F.O.P. Contract will be signed in the near future.
2. **Circuit Clerk Union Negotiations Update:** Downs stated that the committee met with members of the Circuit Clerk Local 148 Union to discuss proposals for the contract that ended November 30th, 2004. The meeting that was scheduled for Tuesday, December 7th, 2004 was cancelled and will be rescheduled at a later date.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Glenn Painter as follows:

1. **Building & Grounds Update:** Painter stated that the repair of the Historic Courthouse Roof will be re-bid in January 2005. The committee hopes that more contractors will put in a competitive bid.

ESDA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **April Ambulance Call Report:** A summary of monthly operations for November 2004 is as follows: Total calls: 336; Total amount billed: \$132,577.50; Total amount collected: \$43,641.17.

Director Holmes Report: Jagodzinski stated that Public Aid has not released funds since October 1st 2004 and they are not sure when funds will be released, due to computer problems. Jagodzinski stated that the Montgomery County Emergency Operating Procedures Manual will need to be re-written, and Director Holmes is working on this at the present time. The county's EOP manual was set to be

reviewed this year, but IEMA Region 8 has granted a two-month extension for Montgomery County ESDA to revise the EOP manual. Holmes and Office Assistant Cathy Ulrici attended an IEMA workshop in Alton, Illinois on December 1st & 2nd, 2004. The classes dealt with Incident Command operations and communication with Emergency Operations Center. Jagodzinski stated that County Board members will need to get more involved with emergency operating procedures in case an emergency decision would need to be made by a designated authority, such as the County Board Chairman or Vice-Chairman. This is because with a major incident multiple agencies are involved and someone needs to give the approval to spend county money. Classes must be attended or the agency can withhold funds in a disaster. Montgomery County has been approved by Illinois Fire Service Institute (IFSI) to host two more HazMat Classes in 2005. The Technician A level class will be held in Taylor Springs on the first weekends in January and February of 2005. The Technician B level will be in October 2005. A training site has not been determined at this time. Once these two classes have been completed, the County HazMat Team should have all levels of training completed. Jagodzinski reported that funding still remains in the ESDA Training Fund. Holmes would like to give Taylor Springs Fire Department \$500.00 for food and other expenses for the two training weekends. Jay Reardon, President of Mutual Aid Box Alarm System (MABAS) will be at St. Francis Hospital in Litchfield on December 10th, 2004 to explain the benefits MABAS membership, and Holmes has invited all the County Fire Services and HazMat members to attend. Holmes reported that 53 individuals attended the Unified Command class on Saturday, November 13th, 2004, and Terry Bone came to represent the Montgomery County Board. Also in attendance were several community Trustees, Mayors, EMS, Law Enforcement, and Fire Service representatives. ESDA and the County Health Department hosted a Table Top exercise on Bio – Terrorism November 19th, 2004, with 20 representatives from different agencies attending the class. St. Francis Hospital has offered to host the next session.

2. **Approval to Adopt Resolution #04-59 Adopting the National Incident Management System:** County Clerk Sandy Leitheiser read the resolution adopting the National Incident Management System. **Motion by Jagodzinski, second by Durbin** to approve the National Incident Management System Resolution. **All in favor, motion carried. (See Resolution Book 5, page 96).**

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

1. **Economic Development Corporation Update:** Plunkett reported that the committee met on December 1st, 2004 and discussed the Competitive Communities Initiative that will be partnering with the U of I Extension and other municipalities to form a County-wide Economic Development Corporation. All but 1 of the 20 county municipalities have heard the Economic Development Corporation presentation to date. The U of I Extension Office has advertised the Economic Development Professional position. Several members from the City of Litchfield Administration were present to ask questions regarding the CCI efforts to form the Economic Development Corporation. January 29th, 2005 will be the first meeting of the Economic Development Corporation.

APPROVAL OF 7 COMMITTEE REPORTS:

Motion by Blankenship, second by Horn to approve the 7 committee reports. **All in favor, motion carried.**

CHAIRMAN'S REPORT: Given by Chairman Mike Havera as follows:

ANNOUNCEMENTS: None

SCHEDULE CHANGES: None

APPOINTMENTS: None

Public Comments: Havera asked if anyone in the audience had any comments, and there were none.

PAY BILLS: **Motion by Durbin, second by Sielschott to pay all approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2005.

ADJOURN: Until the Regular Monthly Meeting on Tuesday, January 11th, 2005 at 8:30 AM.

Motion by Painter, second by Myers to adjourn the Full Board Meeting. **All in favor, motion carried.**
Meeting adjourned at 9:15 AM.