

**Montgomery County Board
Minutes**

For Tuesday, MARCH 10th, 2009 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, March 10th, 2009 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 21 members present, 0 members absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Ed Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: None.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Bathurst, second by Aumann to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Bone, second by Kuchar to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, February 10th, 2009. All in favor, motion carried.

CONSENT AGENDA:

1. **911 Coordinator's Report** – Greg Nimmo was present for questions.
2. **Chief Assessment Officer's Report** - submitted
3. **Circuit Clerk's Report** - submitted
4. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
5. **County Treasurer's Report** - submitted
6. **G.I.S. Coordinator's Report** – *No Report Submitted.*
7. **Health Department Report** – submitted.
8. **Probation Office Report** – submitted.
9. **Public Defender's Report** - submitted
10. **Sheriff's Report** – submitted.
11. **T.B. Department's Report** – Sally Adams was present for questions.
12. **V.A.C. Report** – Dave Strowmatt was present for questions.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA:

Motion by Ogden, second by Downs to approve 11 of the 12 office reports on the Consent Agenda. All in favor, motion carried. (GIS Report was not submitted.)

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

1. **Update- 911 Presentation:** Litchfield Police Chief and 911 Chairman B.J. Wilkinson and 911 Coordinator Greg Nimmo gave a presentation on consolidating county emergency communications as a County Wide Public Safety Dispatch Center to provide more efficient and cost-effective dispatching services. Discussion among members after the presentation was favorable toward exploring this concept further, and Finance Committee Chairman Sielschott stated that he felt the leadership is in place to pursue this idea, and he looks forward to working with the 911 Board and other County Board committees to study this issue further. (For copy of presentation, see Resolution Book 9, pages 96-107.)

2. **Approval- Amending the Rules of Order:** Roy Hertel addressed the Coordinating Committee with a suggestion to change the Rules of Order to reflect having a roll call vote on single line expenditures over \$25,000. The committee recommended to the board changing the Rules of Order to state that there would be a roll call vote on any single line expenditure over \$50,000. Chairman Plunkett stated that any member can still call for a Roll Call Vote at any time. **Motion by Hertel, second by Aumann to approve changing the Rules of Order to require a Roll Call Vote on any single line expenditure over \$50,000. All in favor, motion carried.**

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Approval- Lightning Grounding Issues and Bids:** Bone stated that Lloyd Meyer had completed his portion of the grounding recommendations from Lightning Masters. One of the companies bidding on the grounding issues made Meyer aware that there needs to be a fused disconnect breaker installed in order to comply with State codes. Meyer is checking with Hurst-Rosche Engineering about the State code requirements for this breaker. Bids for the grounding issues were as follows: Lyerla Electric - \$17,859.88 and Wissehr bid \$43,897.00. **Motion by Bone, second by Wendel to accept the low bid from Lyerla Electric for \$17,859.88 for Lightning Grounding work as recommended by Lightning Masters. All in favor, motion carried.**
2. **Update- Property Acquisition:** Bone reported Assistant State's Attorney Betsy Wilson is revising the purchase agreement to reflect three concerns that were submitted by Mr. Ginos' attorney on the Main Street property being considered for County office space. The committee also discussed the current tenant leases and the requirements to make proper notification to them should the purchase go through. Bone stated that Bill Purcell is checking into options to upgrade the phone system and internet to the Ginos building and will report back next month.
3. **Update- Maintenance Issues & Maintenance Report:**
 - **Elevators:** The 3rd party inspection for the elevators was performed on March 2nd and 3rd, 2009 by Otis Elevator and Midwest Elevator, and the final reports from the inspection will be given to the committee next month for review. Bone stated that over the next few years, the elevator in the Historic Courthouse will need to be brought up to current codes.
 - **Update- Maintenance Report:** Bone reported on the following miscellaneous work and repairs which need to be done around the Courthouse Complex:
 - a. The Kubota will need to go into the shop to get the water pump fixed.
 - b. The generator at the Jail was down and CK Powers removed the fuel injector pump and replaced it last Thursday.
 - c. New paving bricks will be installed to replace the ones that are bad in front of the New Courthouse.
 - d. Additional soil and seed will need to be placed at the North West corner of the Historic Courthouse.
 - e. The mold on the outside of the new courthouse will be removed, weather permitting.
 - f. Lyerla Electric was contacted to look at repairing the flood lights around the Courthouse buildings.
4. **Update- Parking Lot:** Engineer Boehler has had several major projects going on recently, so the Highway Department will work on the parking lot across from the jail when their schedule permits.
5. **Update- Emergency Plan for All County Buildings:** Bone and John Downs met with Judge Long and other office holders to come up with an Emergency Plan for all County buildings. Other meetings will be scheduled to work on this Emergency Plan. State law requires that an Emergency Plan is to be in place for County Buildings.
6. **Announcement:** Bone reminded members that the next regular Building and Grounds Committee meeting will be on Friday, April 3rd, 2009 due to the Good Friday Holiday on Friday, April 10th, 2009.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

1. **Update-Ambulance Call Reports:** A summary of monthly operations for **February 2009** is as follows: **Total calls:** 334, **Total amounts billed:** \$193,270.00, **Total amounts collected:** \$135,984.38.
2. **Update- Director Holmes Report:**
 - **Tornado Exercise March 3rd:** Blankenship reported that there will be a Tornado Exercise March 3rd, 2009.
 - **Food and Water Services for Emergency Sites:** Blankenship stated that there was a fire in Nokomis and EMA supplied the food and water for this emergency. Discussion took place on who is responsible for paying for food and water that is requested at an emergency site.
 - **Ice Storm Damage Reimbursement:** The County will be getting another payment for damages from the Ice Storm back in 2006-2007. The amount will be approximately \$2,000.00.
 - **Montgomery County MABAS – ATV:** February 27th, 2009 Montgomery County MABAS took delivery of a new Polaris 700 Ranger ATV 6x6. The ATV will be housed in the County and used for MABAS operations.
 - **Disaster Mitigation Plan:** Montgomery County has received approval for grant funding for a Disaster Mitigation Plan. The firm of Johnson, Depp, and Quisenberry Consulting Engineers will be working on this grant along with county representatives. The grant is through Illinois Emergency Management Agency and the County EMA.
 - **Billing Proposal:** Blankenship reported that discussion continues on ambulance billing software options. Health Department director Hugh Satterlee gave a presentation to the EMA Committee on the billing software services that the Health Department could provide, and the committee will look into this future at next month's meeting.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Approval- Planning Commission Appointees:** Deabenderfer reported on a list of people who have agreed to serve on the Planning Commission. Pat Curry from U of I will schedule the first meeting sometime in May 2009. **Motion by Deabenderfer, second by Kuchar to approve the following Planning Commission Appointees; Brian Niemann, Joe Murphy, Kris Reynolds, Sandy Leitheiser, William Schroeder, Ed Bonovic, Andy Ritchie, Mike Plunkett, Ruben Boehler and Heather Hampton+Knodle. All in favor, motion carried.** Board member Joyce Matthews will attend the American Legion meeting in Nokomis tonight to explain the Comprehensive Plan to the membership there.
2. **Update- County Website Updates:** Three offices have submitted changes for the county website that will be forwarded to Terri Miller for updating.
3. **Update- Stimulus Programs:** Deabenderfer reported on the countywide projects that were collected and submitted to DCEO for the Stimulus Program. Board members received a packet of information on the available stimulus funding.
4. **Update- Annual MCEDC Report to Full Board:** Heather Hampton+Knodle gave an update on the Montgomery County Economic Development Corporation and the 2008 Annual Report. Knodle reported that MCEDC has given proposals to four prospective businesses in Montgomery County, IL. They have handed out the county's 2009 Brochure for tourism and have offered their time in submitting Federal Stimulus packages for municipalities and the county.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Update- Mel Hesloy:** Sielschott reported that the owner of Mel's Collection Agency gave a presentation to the committee regarding collecting delinquent accounts for traffic violations. The committee decided that they are not interested as they learned it is the responsibility of the State's Attorney's Office to deal with delinquent accounts.
2. **Update- Real Estate Taxes:** Sielschott stated that Township Factors were recently published in the local newspapers. The last day for complaints on tax assessments will be on March 20th, 2009. The Tentative Abstract was submitted to the Illinois Department of Revenue and the tentative multiplier should be received soon. The Board of Review started on February 27th, 2009, and so far 175 complaints were received and the Board of Review has looked at 150 properties. Additional training with DEVNET will be scheduled for Supervisor of Assessments staff. Sielschott reported that they are planning for tax bills to go out in July.
3. **Approval- ROE Quarterly Report:** Discussion took place on the Regional Office of Education's Quarterly Report. **Motion by Sielschott, second by Beck to approve the Regional Office of Education's Quarterly Report. All in favor, motion carried.**
4. **Update- Montgomery County Fair Security Coverage:** Sielschott stated that UnderSheriff Rick Robbins is checking on more information regarding the security coverage he requested for the Montgomery County Fair and will report back to the Finance Committee next month.
5. **Update- Imprest Funds, Debit/Credit Cards, etc.:** Sielschott stated that Treasurer Jenkins is almost finished gathering information from offices regarding imprest funds, debit/credit cards, etc... The committee will review the report when all information has been received.
6. **Resolution #09-05- Approval of Transfer of Deed for Kerr McGee Gas Station property in Raymond to the Village of Raymond:** Discussion took place on the old Kerr McGee gas station property in the Village of Raymond. The Village of Raymond received some Brownfield funding in 2005 to get the gas tanks out and clean up the contaminated soil. The tanks were removed and then funding was cut to complete the project. Funds are now available through the Stimulus money to finish the project, therefore the County can now transfer the property to the Village of Raymond so that they can get the contaminated soil cleaned up for that parcel (#06-07-459-010). **Motion by Sielschott, second by Ogden to approve a resolution to transfer parcel ID #06-07-459-010 to the Village of Raymond. All in favor, motion carried. (See Resolution Book 9, pages 108-111.)**

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Elections Update:** Durbin reported that Absentee Voting started on February 26th, 2009 and the specimen ballot will be published in county newspapers the week of March 23rd. Early voting will begin the week of March 16th thru April 2nd, 2009 and the County Clerk's Office will also be open on Saturday, March 21st and March 28th from 8:00 AM until 12:00 PM for early voters.
2. **Update- Rabies Tags:** Durbin reported that the committee discussed violations of the State Statutes and the County Animal Control Ordinance regarding the proper issuing of serial numbered rabies tags and certificates by veterinarians. State's Attorney Matoush was given a letter from the HWE committee directing him to pursue this issue.
3. **Update- Construction of the Animal Control Facility & Program:**
 - **P.A.W.S. C.A.R.E.:** Durbin reported that Nancy Richardson updated the committee on PAWS CARE activities. Richardson told the committee that Mike Whitworth is the attorney for PAWS CARE and that he is reviewing bylaws for the organization and is working on the Not-for-Profit status, with the 501(c)3 nonprofit status to be completed by spring or early summer. Richardson and Amy Tucker passed the Humane Investigator class, and the group continues to work on placing dogs

and cats. PAWS CARE is paying for medical treatments and grooming and continues working on fundraising. Currently they are working on a quarterly newsletter and will work on getting a website. PAWS CARE would like to be involved and help out with the Open House for the new facility when it is built. PAWS CARE has made arrangements to set up mobile adoptions at various sites around the county once the facility is functioning.

- **Ameren – MJM Power Hook Up:** Durbin reported that Daniels has been working with Ameren on getting power to the animal control facility site, but learned that this is M.J.M.'s territory. Arrangements will be made with MJM for electric hook up.
 - **Rock Driveway and Parking Lot:** Engineer Boehler will have the Highway Department deliver and install rock for the driveway and parking lot area next week.
 - **Building Permit with City of Hillsboro:** Durbin reported that there is a \$250.00 charge for a Building Permit with the City of Hillsboro for the facility. The permit has been applied for and is ready at city hall.
 - **Contract with VH Builders:** Durbin stated that the contract with VH Builders has been sent to the State's Attorney's Office for review.
 - **Kennels:** Durbin stated that the committee is looking into getting prices and options on kennels to bid out for next month.
4. **Update- Recycling Program:**
- **Yellow Truck:** Durbin reported that the Recycling Center's yellow box truck has been sent down to Nokomis to get a second estimate on what would need to be repaired to get it back on the road. To pass the State inspection it would need about \$1,000 worth of repairs and another \$3,000 for other miscellaneous repairs. The committee is recommending not getting the truck repaired. The truck was put out for bids last year and the committee decided will contact the top bidder to see if he is still interested in purchasing the truck.
5. **Update- UCCI Meeting:** Durbin reported on the UCCI meetings that were held on February 24th and 25th. He stated that currently there are 3500 bills in the House and 2500 bills in the Senate.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Update- Drug Testing Policy:** Downs reported that Hugh Satterlee will work with the Personnel Committee to implement the Drug Testing program for county employees.
2. **Update- Sheriff's Jailers and Dispatchers Union Negotiations:** Downs stated that the committee discussed the open issues with the Jailer's/Dispatcher's union contract. The next meeting date will be Monday, March 30th, 2009 at 6:00 pm in the PBC room.
3. **Update- Circuit Clerk Union Negotiations:** There will be Arbitration with the Circuit Clerk's Union and their arbitrator Rick Kirkpatrick on Thursday, March 12th, 2009 in the County Board Room.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Approval- Pipe Culvert Letting:** Three companies put their bids in for the pipe culvert letting: Metal Culverts, Cody Supply and Thompson Culvert Company. **Motion by Branum, second by Hitchings to accept the low bid from Cody Supply. All in favor, motion carried.**
2. **Approval -Walton Park Bridge:**
 - a. **Intergovernmental Agreement:** Engineer Boehler presented a draft of an Intergovernmental Agreement between Montgomery County and the City of Litchfield regarding the Walton Park Bridge and State's Attorney Matoush was given the agreement to review. Boehler stated that he attended Litchfield's City Council committee meeting and the agreement was approved at the committee level. The Intergovernmental Agreement was also approved at the Litchfield City Council Meeting last Thursday night. The County will take the lead role in the repairs once the (FHWA) Federal Highway Administration approves the funding for the project. IEMA has reimbursed the City of Litchfield for some emergency response work, so these costs were removed from the FHWA request. Engineer Boehler stated that the overall costs will be approximately \$1

million and that FHWA will pay 80% and the County and the City of Litchfield will split the remaining costs at about \$100,000 each. **Motion by Branum, second by Helgen to approve the Intergovernmental Agreement with the City of Litchfield for the Walton Park Bridge repairs,**

contingent upon approval of the project by FHWA. All in favor, motion carried. (See Resolution Book 9, pages 112-114).

- b. **Joint Agreement:** Boehler reported that the committee discussed the joint agreement between the County and the State to distribute funds for the Walton Park Bridge. **Motion by Branum, second by Blankenship to approve the joint agreement for the Walton Park Bridge contingent upon approval of the project by FHWA. All in favor, motion carried. (See Resolution Book 9, pages 115-119).**
 - c. **Preliminary Engineering Agreement:** Boehler presented the Preliminary Engineering Agreement with CMT (Crawford, Murphy and Tilly) for engineering work on the Walton Park Bridge. **Motion by Kuchar, second by Wendel to approve the Preliminary Engineering Agreement with CMT for engineering work on Walton Park Bridge. All in favor, motion carried. (See Resolution Book 9, pages 120-130).**
 - d. **Jurisdictional Transfer:** Boehler stated that the committee discussed and reviewed the paperwork for the Jurisdictional Transfer, which is a formal document required by IDOT, for the transfer of the Walton Park Road and Bridge to the City of Litchfield once the repairs are completed. Litchfield has already approved the document. **Motion by Bone, second by Komor to approve the Jurisdictional Transfer of the Walton Park Road and Bridge to the City of Litchfield to occur upon final inspection and contingent upon approval of the project by FHWA. All in favor, motion carried. (See Resolution Book 9, pages 131-132).**
3. **Approval- Witt South Culvert:** A culvert on Witt Trail collapsed due to extreme weather conditions. There was a heavy freeze, a couple of days of warm weather and then a lot of rain that caused the collapse. A vehicle owned by Adam Bertolino was damaged after he stopped on the structure just before it collapsed.
- a. **Insurance:** Boehler is checking into insurance coverage for damages to the culverts. Boehler met with the insurance adjuster who stated that if the project is approved, the county's insurance will cover the replacement cost of the culvert, which includes labor and materials. There is a \$25,000 deductible.
 - b. **Reimbursement to Owner of Vehicle:** Boehler received two estimates for damages to Adam Bertolino's vehicle. The damages would not be covered under the county's insurance. The committee discussed getting a release form signed from the owner once the repairs are made. The committee approved paying an invoice to Nokomis Auto Body in the amount of \$1,134.54 for damages to the vehicle pending review from the State's Attorney's Office. **Motion by Branum, second by Aumann to approve paying an invoice to Nokomis Auto Body in the amount of \$1,134.54 for damages to the vehicle pending review from the State's Attorney's Office. All in favor, motion carried.**
 - c. **Resolution #09-09:** Boehler has prepared a resolution to replace the culvert on Witt Trail. Boehler will have to bid out the pipes for this project. **Motion by Branum, second by Durbin to approve Resolution #09-09 to appropriate an amount of \$120,000 for 1073 B-CA, SN 068-5050, Witt Trail, 100% County Project. All in favor, motion carried. (See Resolution Book 9, pages 133-134).**
4. **Approval-State Fire Marshal Inspection:** Boehler received a letter from the Office of the Illinois State Fire Marshal regarding the Underground Gas storage tanks at the Highway department. The last inspection and test for the tank corrosion protection was 2004. The Owner/Operator needs to indicate what type of financial assurance would be provided if there is a problem with the underground tank. The State Fire Marshal Office's is requiring assurance for a \$10,000 corrective action and \$10,000 for third-party liability for bodily injury or property damage. The tanks have monitors on them, so a leak

would be found quickly. **Motion by Branum, second by Bone to sign the State Fire Marshall form that the County has the funds in a designated savings account. All in favor, motion carried. (See Resolution Book 9, page 135).**

5. **Update- Sign Upgrade Program:** \$110,000 worth of signs were received and delivered to all of the participating townships and municipalities. These will need to be installed within one year and the County will be reimbursed by the Federal Government.
6. **Approval- Hazard Mitigation Plan:** FEMA has approved the grant for the development of a Hazard Mitigation Plan. A special committee will be formed and will meet approximately five times during the year and will have about 15 members, and Plunkett recommended that Engineer Boehler chair the committee. The federal grant will fund 75% of the project with the remaining 25% being paid by the county. The grant total will be \$26,695.00. The plan will document hazard mitigation projects, which will be eligible for future funding through IEMA/FEMA. **Motion by Matthews, second by Blankenship to approve the Hazard Mitigation Agreement with IEMA. All in favor, motion carried. (See Resolution Book 9, pages 136-143).**
7. **Update- Economic Stimulus Program:** An update was given of allotted stimulus funding available from IDOT for all areas of the State. IDOT received \$935,600,000, with the stimulus allocations going to Montgomery County in the amount of \$460,000.
8. **Update- County Bridge Inspection:** McDonough Whitlow has completed the county's bridge inspections.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Hitchings, second by Miles to approve the 8 committee reports. All in favor, motion carried.

Chairman's Report: Given by County Board Chairman Mike Plunkett as follows:

ANNOUNCEMENTS: Plunkett reminded members that MCEDC will be co-sponsoring a "Night of Networking" held on Thursday, March 19th, 2009 from 5:00 PM until 7:00 PM at Lincoln Land Community College at the Southern Region Education Center. This will be an opportunity to meet the candidates from all communities in Montgomery County before the April 7th, 2009 Consolidated election. Everyone is encouraged to attend and may call to RSVP with the Extension Office, Litchfield City Hall or at the Coordinated Services Office.

SCHEDULE CHANGES:

Plunkett reminded members that there will be a special Personnel Committee meeting on Thursday, March 12th, 2009 at 6:00 PM in the County Board Room for Arbitration with the Circuit Clerk's Union.

Plunkett reminded members that there will be a special Personnel Committee meeting on Monday, March 30th, 2009 at 6:00 PM in the PBC Room to continue union negotiations with the Jailers/Dispatchers.

APPOINTMENTS:

Motion by Bathurst, second by Ogden to approve the appointment of Ken Elmore to the Job Center Board. Mr. Elmore's term will begin immediately. All in favor, motion carried.

PAY BILLS:

1. **Approval to Pay Invoice from Adams & Wilson, PCC:** Motion by Sielschott, second by Downs to pay an invoice for Adams & Wilson, PCC. Voice Vote: In favor – 20, Against – 0, Present -1 (Jim Moore), Absent – 0. Motion Carried.
2. **Motion by Sielschott, second Kuchar to pay all other approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2009.

ADJOURN: Until the Full Board Meeting on Tuesday, April 14th, 2009 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Blankenship, second by Miles to adjourn the Full Board Meeting. **All in favor, motion carried.**
Meeting adjourned at 10:00 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.