

**Montgomery County Board
Minutes**

For Tuesday, MAY 12th, 2009 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, May 12th, 2009 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 21 members present, 0 members absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Ed Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: No one.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Miles to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Downs, second by Kuchar to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, April 14th, 2009. All in favor, motion carried.

CONSENT AGENDA:

1. **911 Coordinator's Report** – submitted.
2. **Chief Assessment Officer's Report** - submitted
3. **Circuit Clerk's Report** - submitted
4. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
5. **County Treasurer's Report** - submitted
6. **G.I.S. Coordinator's Report** – submitted.
7. **Health Department Report** – Hugh Satterlee was present for questions and stated that he appreciated all of the help and support from the County Board and County Officers on the recent H1N1 flu outbreak.
8. **Probation Office Report** – submitted.
9. **Public Defender's Report** - submitted
10. **Sheriff's Report** – Jim Vazzi was present for questions.
11. **T.B. Department's Report** – Sally Adams was present for questions.
12. **V.A.C. Report** – Dave Strowmatt was present for questions.

APPROVAL OF 12 ITEMS ON THE CONSENT AGENDA:

Motion by Bathurst, second by Ogden to approve of the 12 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

1. **Approval Resolution #09-08 for VAC:** Plunkett reported that the Veterans Assistance Commission is trying to establish a V.A. Hospital/Clinic in Montgomery County at Hillsboro Area Hospital. The Coordinating Committee approved a Resolution from the V.A.C. to establish the V.A. Hospital/Clinic and is recommending it to the Full Board. **Motion by Downs, second by Hertel in support of Resolution #09-08 to establish a V.A. Hospital/Clinic in Montgomery County. All in favor, motion carried. (See Resolution Book 9, page 163).**

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Update- Property Acquisition:** Bone stated that the committee reviewed the report from Hurst-Rosche Engineering on the Ginos building on Main Street in Hillsboro. Bill Dees completed an appraisal of the building at \$77,000. Will Ginos has signed the contract and forwarded it to his sister to sign. Ginos has received a waiver letter from the church tenants that they are not interested in purchasing the building. Ginos received notice from Russell Greenwood that the insurance company will be relocating by May 31st, 2009 to the corner of Wood and Main Street in Hillsboro, which is east of the post office. Ginos has stated in the contract that the closing date would be on or before May 30th, 2009. Hurst-Rosche performed a visual structural inspection of the building on May 5th. The following is a brief rundown of what repairs are needed:
 - Plaster ceilings primarily on 2nd floor should be removed.
 - Brick on the back side of building has some water infiltration and should be tuck-pointed.
 - Any water damaged areas should be replaced.
 - Building needs windows and entryways redone.
 - Back of building will need a good entrance and walkway.
2. **Approval- Proposal for Estimated Costs to Make Necessary Building Repairs:** Hurst-Rosche will prepare a proposal for estimated costs to repair the building. It will cost approximately \$12 to \$17 per square foot for tuck pointing. **Motion by Bone, second by Miles to have Hurst-Rosche prepare a proposal for estimated costs to repair the Ginos building. All in favor, motion carried.**
3. **Update- Maintenance Issues & Maintenance Report:** Bone reported on some of the maintenance issues.
 - **Elevators:** The Historic Courthouse elevator was down two different times the week of May 4th.
 - **Handicap Accessibility:** All handicap accessibility issues in the Historic Courthouse have been completed.
 - **Update on Electrical Grounding Issues:** Grounding issues have been taken care of but there are a couple of surge protectors to install.
4. **Update- Emergency Plan for All County Buildings:** Judge Long scheduled a meeting last Friday, May 8th at 2:00 PM in courtroom #1 for an emergency plan meeting.
5. **Approval- Telephone System for County Buildings:** There have been problems over the past few years with the county's phone system and the County will need to get costs on upgrading the system. Bone reported that the committee would like to recommend having Hurst-Rosche submit a proposal on specs for an upgrade phone system. **Motion by Bone, second by Beck to have Hurst-Rosche draw up specs for replacing a phone system. All in favor, motion carried.**
6. **Update- Farm Bureau Parking Lot:** Discussion took place on parking issues.
 - **Farm Bureau Parking Lot:** Chairman Bone and County Board Chairman Plunkett met with the Farm Bureau regarding their parking lot on the north side of their building. The Farm Bureau will be placing "No Parking" signs in their parking area.
 - **New Parking Lot Area:** The Highway Department has installed the large rock base on the new parking lot area, and a concrete approach will be built off Main Street which will add an additional 22 parking spaces next to the jail and when the Regional Office of Education moves across the street to the new building will free up more parking. Hertel asked that the County get a cost for automatic doors for handicap accessibility to the Historic Courthouse, and Bone responded that will be researched.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

1. **Update- Ambulance Call Reports:** A summary of monthly operations for **April 2009** is as follows:
Total calls: 340, Total amounts billed: \$193,823.00, Total amounts collected: \$143,067.83.

2. Update- Director Holmes Report:

- **Alternate Site for EOC in an Emergency:** The Nokomis Ambulance and Fire Station has been offered a second alternate site for an Emergency Operations Center in case of any emergencies.
- **Swine Flu (H1N1):** The Montgomery County Health Department and County EMA have been meeting daily to plan for any flu outbreaks in Montgomery County. IEMA along with IDPH (Illinois Department of Public Health) have been holding conference calls daily at 11:00 AM for County EMA and Health Department staff statewide. The conference call will continue for an undetermined amount of time. At this point the county has received their SNS (Strategic National Stockpile) as of last week, the CDC (Center for Disease Control) and IDPH had nothing new to report as of Monday, May 4th, and the next conference call will be Thursday with IDPH/IEMA. The next meeting with county health officials will be next Monday, May 11th at 1:00 PM.
- **Noah's Wish:** Holmes will be sending out letters to several agencies and County Board members for the upcoming workshop with Noah's Wish to be held Thursday, June 4th at the Hillsboro Moose Lodge. This workshop will allow EMA to put out a directive on what to do with companion animals in case of emergency. Holmes will be sending letters out to PAWS CARE, local vets, Adopt-A-Pet in Benld and others.
- **EMA Volunteer for Damage Assessment Classes:** EMA has a new volunteer, Janet Spencer of Hillsboro, who is signed up for the June class on damage assessment, and debris management.
- **Spiller Pays:** Blankenship reported that the State's Attorney's Office sent a letter to the trucking company responsible for the spill on I-55 back in January of 2009 for the fees incurred.

3. **Approval- Ortivus Software Reimbursement from Ambulance Districts:** The Ortivus software has been installed in the EMA billing office. On May 1st, office staff had their first online pre-training by conference call, on May 7th there was regular training and there will be a three day onsite training on May 16th, 17th, and 18th. Blankenship reported that the board needs to approve how the software for the Ortivus program would be reimbursed to the county by the five Ambulance Districts, with the EMA committee discussing having each district pay 20% of the purchase price. **Motion by Blankenship, second by Hertel that the purchase price of the Ortivus software be divided equally among all 5 Ambulance Districts, which is approximately \$15,000, but the maintenance fee would be charged at the rate of use. Voice Vote: Ayes 20, Nay 1 – Jarod Hitchings, Present 0, Absent 0. Motion carried.**

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Update- MCEDC:** Deabenderfer reported that the Executive Board of the Economic Development Corporation updated the committee on their activities, discussed the economic crisis and asked for more county funding. The committee will consider their proposal next month.
2. **Update- Enterprise Zone Application to Add Territory:** Deabenderfer stated that the County has received a certified letter from DCEO for the approval of the territory expansion to the Montgomery County Enterprise Zone for Hillsboro Energy, LLC.
3. **Update- Wind Energy Ordinance:** Engineer Boehler drafted the Wind Energy Ordinance for Montgomery County and Assistant State's Attorney Betsy Wilson has reviewed and approved it. Board members should review this ordinance for one month and be prepared to take action in June.
4. **Update- Ryer Pork Production:** Ryan Dougherty of Ryer Pork Production sent a letter regarding the family's decision to sell the 230 acre proposed site. Therefore, the hog confinement facility will not be built in Walshville Township. However, the Illinois Department of Ag did approve the project.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Update- Discussion on Power Bill Savings:** Bob Hermsmeyer with BCS Energy LLC reported that he has reviewed the county's energy utility bills to see if there could be any cost saving by purchasing power on the open market. It was reported that Hermsmeyer shopped for the best price on natural gas for businesses and showed the committee the possible cost savings. Hermsmeyer showed an approximate cost saving of \$1,000 per month by contracting with BCS Energy LLC to purchase the energy.
2. **Update- Telecommunications:** Sielschott reported that Undersheriff Robbins addressed the Finance Committee with financial reports and budgets for combining the Sheriff's Office, dispatchers and ETSB's dispatch. The committee reviewed the reports and discussed the budget salaries, equipment, phone system upgrades, and training expenses for Fiscal Year 2010. The County will have to sign a contract with 911 that the Sheriff's Department will provide the services. Undersheriff Robbins will ask the State's Attorney to draw up an agreement and the Sheriff's Department and 911 will continue to gather information for the consolidation process. The goal will be to have one 911 Dispatching center for Montgomery County.
3. **Approval- Courthouse Memorabilia & Employee Awards:** Sielschott reported that County Clerk Leitheiser has a need to computerize some older vital records and is seeking additional revenue sources. Leitheiser is working with a vendor to produce courthouse memorabilia items to sell to help get additional funding for the computerization of these vital records. Leitheiser checked with Treasurer Jenkins and Auditor Patton on which funds are to be used to pay for products that will be sold, the County will only purchase what products are needed so there will be a minimal cost up front. **Motion by Sielschott, second by Kuchar for County Clerk & Recorder Leitheiser to proceed with the purchase and sale of the Courthouse Memorabilia items. All in favor, motion carried.**
4. **Update- Real Estate Taxes:** Sielschott reported that the Board of Review will finish Friday and they should have the numbers to the County Clerk and the State very soon. The tentative mailing date for tax bills should be in July. The final abstract should be sent to IDOR around June 1st.
5. **Approval- Corporate Cost Solutions-Workers Comp:** Sielschott stated that the committee discussed and reviewed Corporate Cost Solutions' proposal for Workers Compensation, which would be the same contract as the last couple of years. **Motion by Sielschott, second by Beck to approve renewing with Corporate Cost Solutions for Workers Compensation. All in favor, motion carried. (See Resolution Book 9, page 164).**
6. **Update- 2010 Budget Discussion:** Sielschott reported that the committee reviewed the Fiscal Year 2010 budget schedule and Budget hearing dates will be August 29th, 30th, and 31st, at 8:00 am in the County Board Room. A letter will go out this week to office holders with guidelines for the FY 2010 budget process.
7. **Update- Credit/Debit & Imprest Funds:** Sielschott reported on the credit card/cash fund summary report that was prepared after each office completed a survey which will be reviewed at budget hearings.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Update- Animal Control:** Durbin reported that the committee met last night to interview some prospective applicants for the Animal Control Warden position, with a good response of 24 applications for the job received.
2. **Update- Recycling Program:** Durbin reported on some equipment problems at the Recycling Center:
 - **Baler** – There was a Hydraulic leak on the baler that was fixed by DeHart, plus oil and filter was changed.
 - **Baler Belt** – The baler conveyer belt is coming apart and a new belt is needed. A new belt with kleats will cost \$1,885.05 plus shipping and labor.

- **Box Truck** – The white box truck broke down late Monday, April 27th. A mechanic was called out to assess the problem, but could not pinpoint the problem. The truck was then towed to Ponders Equipment but the problem could still not be determined. Finally it was towed to Springfield to a CAT dealer. They found a broken wire that was causing all the problems and fixed it. Due to the truck being down nearly 2 weeks the center had to rent a U-haul truck to help maintain some of the recycling as material was getting severely backed up.
- **Electronic Recycling Presentation** – Saheem Baloch with Com2Recycling will come to the committee meeting on June 4th to give a presentation on a free Electronics Recycling Drive for Montgomery County.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Update – Sheriff’s Jailers and Dispatchers Union Negotiations:** Downs reported that the committee and union came to a verbal agreement on the Jailers/Dispatchers union contract on Monday, April 27th. Committee members will review the tentative final agreement and hold discussions with the Sheriff and Undersheriff that all changes are correct. The union has not voted on the contract yet.
2. **Update- Authorized Drivers and Motor Vehicle Record Check Policy and Procedure:** Downs stated that the committee reviewed and discussed a policy and procedure for authorized drivers and motor vehicle record checks. The committee will have the State’s Attorney’s Office review this policy and procedure.
3. **Update- Employee Hiring Policy and Procedure:** Downs stated that the committee reviewed and discussed a policy and procedure for hiring employees and will have the State’s Attorney’s Office review it.
4. **Update- Drug and Alcohol Use/Abuse Policy:** Hugh Satterlee at the Health Department is helping to draft a procedure to implement an employee drug and alcohol use abuse policy.
5. **Approval- Consociate Dansig:** Downs reported that Steve Spinner with Consociate Dansig addressed the committee regarding the recommendation by Consociates to add the benefit of a pre-certification process. County employees will need to be educated on the new process. Hines and Associates will be the pre-certified company that will offer this system to help save on insurance costs. Employees already have to pre-certify, but this will enable a nurse to answer questions when employees are pre-certifying. There will be disease management for long term health conditions like diabetes. The contract will start June 1st, 2009. **Motion by Downs, second by Bathurst to approve Consociate Group to hire Hines and Associates to do the pre-certification for the employee insurance. All in favor, motion carried.**

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Approval- Resolution #2009-09-Comprehensive Capital Infrastructure Plan Policy Position:** County Board Member Durbin presented Resolution #2009-09 from United Counties Council of Illinois to the committee supporting a Comprehensive Capital Infrastructure Policy Position with regards to the Motor Fuel Tax. Engineer Boehler stated that the Resolution is to keep the current distribution formula intact so that the State can not take more motor fuel tax dollars from the local level. **Motion by Branum, second by Durbin to approve Resolution #2009-09 Adopting the Comprehensive Capital Infrastructure Plan Policy Position. All in favor, motion carried. (See Resolution Book 9, page 165).**
2. **Update- Motor Fuel Tax Audit:** Boehler presented the Motor Fuel Tax Audit at the committee meeting and it will be recorded in the County Clerk’s Office.
3. **Update- Mine Avenue Resurfacing Project:** IDOT opened bids for the resurfacing project on Mine Avenue. Three bids were received: P.H. Broughton & Sons bid \$1,041,387.70, Illinois Valley Paving bid \$996,980.61 and Fred Weber of St. Louis bid \$996,483.00. IDOT approved the bid and Boehler concurred with IDOT to award the project to Fred Weber with the low bid of \$996,483.00. IDOT will execute the contract in May and construction should start in late May or early June.

4. **Update- Airport Bridge:** The final plans for Airport Bridge have been sent to IDOT for review. This is not a state or federal project, but is a local endeavor. Once other projects have been completed, the Highway Department will begin work on the bridge.
5. **Update- Probst Bridge:** Boehler received the official letter from IDOT requiring Probst Bridge be restricted to one lane of traffic and posted for 20/24/26 tons due to the deteriorated timber cap and piling. Signs have been ordered and will be placed as soon as they are received. Boehler stated that he has notified special area services of the restrictions.
6. **Update- Knols School Circle, Fillmore Township Bridge Replacement:** The Right of Way has been secured for Knols School Circle for the Fillmore Township Bridge replacement, and final plans should be completed and submitted to Boehler very soon.
7. **Update- Bridge Letting:** There will be a Bridge Letting for the Knols School circle, Fillmore Township Bridge replacement at the next Road and Bridge Committee meeting on June 3rd, 2009.
8. **Update- Witt Trail Culverts:** Two bids were received for the existing damaged culverts. Lee Joyce bid \$1,500 and Audubon Township bid \$8,000. The culverts were sold, as-is, to Audubon Township and have been removed from the site. Boehler stated that the Highway Department started to assemble the new culverts on Monday. If the weather permits, the road should be opened by the end of May. Boehler plans to contract out the concrete work. After an inquiry from member Hertel, Chairman Branum stated that Insurance did not cover the claim on the culverts.
9. **Update- Red Ball Trail Improvement:** Ameren is having trouble securing funding for their portion of improvements to the Red Ball Trail.
10. **Update- Used Equipment:** The Highway Department has some used equipment, i.e., tar pot and broom that Boehler will be offering for sale to townships. If it does not sell then it will go for scrap.
11. **Update- Walton Park Bridge:** Helgen inquired about the Walton Park Bridge outside of Litchfield. Boehler stated that IDOT is preparing a Bridge Repair and Plan Development Report to try to get federal funding.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Hitchings, second by Miles to approve the 8 committee reports. All in favor, motion carried.

PAY BILLS:

1. **Approval to Pay Invoice from Adams & Wilson, PCC:** Motion by Aumann, second by Beck to pay an invoice from Adams & Wilson, PCC. Voice Vote: In favor – 20, Against – 0, Present -1 (Jim Moore), Absent – 0. Motion Carried.
2. **Motion by Sielschott, second by Bone to pay all other approved bills. All in favor, motion carried.**
For itemized listing of bills paid, refer to Accounts Payable Book for FY 2009.

ADJOURN: Until the Full Board Meeting on Tuesday, June 9th, 2009 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Branum, second by Hitchings to adjourn the Full Board Meeting. All in favor, motion carried. Meeting adjourned at 9:22 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.