

**Montgomery County Board  
Minutes**

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**For Tuesday, July 14<sup>th</sup>, 2009 – 8:30 AM**

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, July 14<sup>th</sup>, 2009 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.**

**Roll call was taken. 19 members present, 2 members absent.**

**Members Present:** Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Ed Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

**Members Absent:** Joyce Matthews and Nelson Aumann.

**Pledge of Allegiance to the flag was given and led by Sara Crocks, the 2009 Montgomery County Queen** who also works as a summer intern at the Montgomery County Circuit Clerk's office.

**Mileage and Per Diem Approval:**

**Motion by Miles, second by Hitchings to approve the mileage and per diem. All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Downs, second by Blankenship to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, June 9<sup>th</sup>, 2009. All in favor, motion carried.**

**CONSENT AGENDA:**

1. **911 Coordinator's Report** – submitted.
2. **Chief Assessment Officer's Report** – submitted.
3. **Circuit Clerk's Report** – Holly Lemons was present for questions.
4. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
5. **County Treasurer's Report** – Ron Jenkins was present for questions and stated that tax bills were recently sent out and thanked members for their kindness after the recent passing of his mother-in-law.
6. **G.I.S. Coordinator's Report** – submitted.
7. **Health Department Report** – Hugh Satterlee was present for questions.
8. **Probation Office Report** – submitted.
9. **Public Defender's Report** – submitted.
10. **Sheriff's Report** – Jim Vazzi was present for questions.
11. **T.B. Department's Report** – Sally Adams was present for questions.
12. **V.A.C. Report** – Dave Strowmatt was present for questions and reported that the V.A.C. has received a \$22,032 grant to purchase a van for transportation of vets to hospitals and doctor visits. Strowmatt stated that it could be 6 to 12 months before grant money is received.

**APPROVAL OF 12 ITEMS ON THE CONSENT AGENDA:**

**Motion by Kuchar, second by Durbin to approve of the 12 office reports on the Consent Agenda. All in favor, motion carried.**

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE REPORT:** Chairman Mike Plunkett reported that items discussed by the Coordinating Committee will be reported on in the respective individual committees.

**BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:**

1. **Approval- Air-conditioning for the New Data Room at the Courthouse Complex:** The new data room at the Courthouse Complex needs to be cooled properly and the temperature controlled year round. County IT Coordinator Bill Purcell has received pricing for the new wiring and a low ambient air conditioning unit needed to cool the data room. **Motion by Bone, second by Beck to approve the purchase and installation from Lyerla Electric for the wiring and a low ambient air conditioning unit for the new data room at the Courthouse Complex in the amount of \$5,987.09. All in favor, motion carried.**
2. **Update- Hillsboro 2000 & Beyond:** Nancy Slepicka with the Hillsboro 2000 and Beyond Committee addressed the committee with a request to display local student's artwork of President Lincoln in the windows of the County's new annex building, which the committee granted.
3. **Update- Annex Building Project:**
  - **Annex Building:** Bone stated that Hurst-Rosche Engineering just completed measuring the inside of the Annex building in order to start preliminary plans. Hurst-Rosche representative Brent Lance has met with Veterans Assistance Commission Superintendent Dave Strowmatt to discuss their needs for office space at the new annex building. Lance has also contacted Regional Office of Education Superintendent Greg Springer to discuss their office and storage needs. R.O.E. can feasibly move to the south end of the building and the VAC to the North West part of the building, and the south east end of the building could be a shared conference testing room. Base drawings should be completed in another week and Lance will meet with the committee in two weeks to present a couple of different layouts. Hurst-Rosche can then start the design and development stage so that the project could be bid out by September. The 2<sup>nd</sup> floor area will be cleaned up and have new windows installed. Lance assured the committee that budget figures can be presented next month. The next Building and Grounds meeting will be a Special Meeting to be held Friday, July 24<sup>th</sup>, 2009 at 8:30 AM in the County Board Room.
  - **New Phone System:** The new phone system will be bid out once Hurst-Rosche gets specs ready for next month's meeting.
  - **Relocate GIS:** It will be about one year before the GIS office can be relocated so the rent to the Farm Bureau has been extended.
  - **Relocate SOA:** The committee will discuss relocating SOA once the annex building is complete and ready for occupancy.
4. **Update- Maintenance Issues & Maintenance Report:**
  - **Surge Protectors:** Lyerla Electric has almost completed installation of the surge protectors in the Historic Courthouse.
  - **Wallpaper Issues:** Bone stated that discussion took place on the wallpaper peeling at Courthouse Complex. Lloyd Meyer was told to follow up on the removal and painting of these areas.
  - **5 Ton Air Conditioning Unit in Board Room:** The committee was informed by Lloyd Meyer that one of the 5 ton air conditioning units that cools the County Board Room is down and needs to be replaced. Lloyd did not know how much the replacement would cost.
5. **Update- Johnson Controls Proposal for Compressor #1 Change Out:** Bone reported that the #1 compressor at the courts complex is vibrating and Johnson Controls submitted a proposal to replace the compressor for \$8,350.00. The committee will decide at the next meeting on July 24<sup>th</sup>, 2009 as to how they should proceed. They will try to replace the compressor during work hours.

**EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:**

**Ambulance Call Reports:**

1. A summary of monthly operations for **May 2009** is as follows: Total calls: 366: Total amount billed: \$209,136.00, Amount collected: \$152,525.23.
2. A summary of monthly operations for **June 2009** is as follows: Total calls: 341: Total amount billed: \$188,111.00, Amount collected: \$112,533.81.
3. **Ortivus Program:** Blankenship stated that on June 24<sup>th</sup> the new billing program was up and running. Some of the things on the new system are as follows:
  - More than one person can work in the same program at the same time.
  - It won't allow someone to print or transmit if there are any errors or missed fields. The ambulance districts will have to make sure their reports are complete.
  - It reduces the number of key strokes needed to produce a statement.
  - Reports can be sorted in a number of different ways, i.e., dates, times, etc.
  - The program can also track which crew members were on a call.

**Update- EMA Report:**

1. **County EOP:** Blankenship reported that the County's Emergency Operating Plan is due at the end of July.
2. **HazCollect:** Blankenship reported that HazCollect from the National Weather Service and IEMA is a new service that they are using on a trial basis, which will allow for severe weather notification.
3. **Meeting:** There will be a meeting held in the near future between 911, MABAS Officer's, HazMat members, and EMA. Discussion will take place on what protocol to follow for 911 Dispatcher's, i.e., Deployment of MABAS equipment, deployment of HazMat Team, and EMA calls. A written protocol will be implemented.
4. **Noah's Wish:** On June 4<sup>th</sup>, Noah's Wish had a workshop regarding an operating plan for companion animals in the case of an emergency. Joe Gasparich will help with writing a plan along with some of the PAWS Care group and Director Holmes.
5. **Regional Meeting:** Blankenship stated that Director Holmes attended a regional meeting on June 5<sup>th</sup> in Fairview Heights. The meeting reported on some of the lessons that were learned from the storms that hit in Southern Illinois. This was a good meeting for learning to disseminate information.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:**

1. **Update-County Comprehensive Plan:** Deabenderfer reported that the Comprehensive Planning Committee will meet Tuesday, July 28<sup>th</sup>, 2009. The committee will then meet the second Thursday of each month starting in August at 6:00 PM at the Extension Office in Hillsboro. The next meeting will concentrate on surveys that will be sent out to the community. Once underway, this process should be finished in approximately 10 months.
2. **Update- Enterprise Zone Projects:** The Enterprise Zone Committee will meet on Thursday, July 30<sup>th</sup>, 2009. The EZ committee will discuss the applications to add territories in Raymond and Nokomis and some issues with obtaining correct legal descriptions for mapping.
3. **Update- NAGS Butler Trail:** A call from Mark Joy of NAGs was received regarding some questions with the sewer installation project that is going down the bike trail for the Village of Butler. Deabenderfer stated that once the sewer line is finished, an agreement will be made with NAGs to maintain the trail.

4. **Update- Dial “A” Tech Corporation:** Deabenderfer reported that a local resident addressed the committee regarding his business plan and proposed project. He is looking for funding and assistance with grant writing to obtain some additional funding.

**FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:**

1. **Approval- County Trustee Voided Tax Bill List:** Void the tax bills for the County Trustee parcels. **Motion by Sielschott, second by Downs to void the County Trustee Tax Bills. All in favor, motion carried. (See Resolution Book 9, pages 207-209).**
2. **Update- MCEDC Report:** Sielschott reported that the Finance Committee heard from MCEDC members about their budget needs and the Committee will review a proposal from the MCEDC for their additional funding request and submit it at Budget Hearings.
3. **Update- GIS Report:** Sielschott reported that the 36” Plotter for printing GIS maps was damaged during the delivery and GIS Coordinator Mary Purcell is negotiating with the company.
4. **Approval- GIS Intergovernmental Agreements, Licenses, and Waiver of fees:** A list of municipalities was submitted to the committee that have approved their GIS Intergovernmental Agreements, Licenses, and Waiver of fees. The municipalities include: the Villages of Fillmore, Waggoner, Butler, Irving, Raymond, Coalton, Farmersville, Ohlman, Taylor Springs, Schram City and the Cities of Witt, Coffeen, Litchfield, Hillsboro and Nokomis. **Motion by Sielschott, second by Beck to approve the GIS Intergovernmental Agreements, Licenses, and Waiver of fees for the 15 municipalities. All in favor, motion carried.**
5. **Update- Countywide Public Communications for 911/ESTB:** Sielschott reported that the next meeting will be held on July 23<sup>rd</sup>, 2009. Sielschott reported that he is having the State’s Attorney’s Office research on what the county board can do when and if the 911 fund runs out of money to operate.
6. **Update- Waste Management Revenues for FY 2010:** The county received a phone call that as of July 1<sup>st</sup>. 2009, funding for EPA designated counties has been cut. Montgomery County currently receives \$39,775 a year to help operate the EPA program. Host fees are down and the County General fund will have to subsidize Waste Management. Further discussion on what to do should this funding not be received will be discussed at the upcoming Budget Hearings.
7. **Update- FY 2010 Budget & Levy Discussion:** The FY 2010 Estimated Levy proposed is 4.9996%. Sielschott stated that the county is going to try to stay under the 5% levy increase to be within the Truth in Taxation guidelines.

**HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:**

1. **Update- Elections:** County Clerk Sandy Leitheiser reported on the Undervote Law requiring the equipment to query voters who undervote for state and federal candidates as of the February 2<sup>nd</sup>, 2010 Election. Champaign County is planning to file suit against this legislation in their Circuit Court later this month because of its unconstitutionality. Candidates who are running in the February 2<sup>nd</sup>, 2010 Primary Elections can now pick up their petition packets. The 11 board members whose seats are up for election will have 2-year terms from 2010 to 2012, when re-districting is again done after the 2010 Decennial Census. Circulation of petitions will begin on August 4<sup>th</sup>, 2009 and the filing period will be from October 26<sup>th</sup> to November 2<sup>nd</sup>, 2009.
2. **Update- Host Fee Agreement:** Durbin stated that the committee reviewed the Illinois Statute that regulates Solid Waste Management fees and the current Host Fee Agreement with the landfill. EPA Inspector Bill Gonet shared information with the committee from IEPA regarding the State’s landfill fees and the local landfill fees. The committee reviewed a spreadsheet showing the local surcharge fees collected in 2007 for Illinois delegated counties. The committee discussed the exempt tons reported from the landfill and will request an audit.

**3. Approval- Animal Control Facility and Program:**

- **Kennels:** The committee opened two bids that were submitted for the animal control facility kennels. Mason Company and Amco Fencing submitted proposals. Total quote from Mason Company was \$26,105.52. Amco had the low bid in the amount of \$16,300, however they did not bid on the isolation channels that were requested because they didn't know what they were. **Motion by Durbin, second by Miles to approve the purchase of kennels in an amount not to exceed \$23,200.00. 18 members in favor, one opposed (Hertel). Motion carried.**
- **Incinerator Use:** Durbin reported that Christian County Animal Control lets County Veterinarians use their incinerator for a fee based on the weight of the animal. Use of the Montgomery County Animal Control incinerator will be offered at \$.50 per pound to County Veterinarians.

**4. Update- Issues Regarding Animal Control Program and PAWS Care:** A special HWE Committee Meeting was held on June 18<sup>th</sup> with Paws Care members and the Department of Agriculture. Discussion took place on issues concerning impoundment and foster licenses. The committee has decided to go with Sangamon County Animal Control for the impoundment facility until the County facility is finished.

**5. Update- Recycling Program:**

- **Drop Offs:** Durbin stated that the committee discussed putting up a new drop off facility in Farmersville during this budget year and postponing the installation of a drop off facility in Donnellson until next year.
- **DCEO Grant Application:** Durbin reported that the County Recycling program will be applying for a grant from DCEO for a used box truck. There may not be any grants available at this time, but recycling will apply anyway.
- **FY 2010 Budget:** The committee discussed the 2010 budget concerns and how revenues for Host Fees, the sale of recycling materials and possible state grant funding cuts will affect the programs.

**7. Approval- Com2 Electronics Recycling Contract:** Durbin reported that Com2 Computers and Technologies gave a presentation on a free Electronics Recycling drive for Montgomery County last month. Com2 sent a draft of one of their contracts to be reviewed. The contract was revised for Montgomery County's needs and sent to the State's Attorney's Office to review. The contract was reviewed and an Indemnification Clause was added. The contract was sent back to Com2 Computers and they approved the final draft of the contract. There will be more information coming on when the drive will be set up. **Motion by Durbin, second by Helgen to approve the contract with Com2 Computers and Technologies LLC to have a free electronics recycling drive in Montgomery County. All in favor, motion carried. (See Resolution Book 9, pages 210-212).**

**PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:**

- 1. Update- Meeting Date Change:** The Personnel Committee has re-scheduled their regular monthly meeting for July from the 30<sup>th</sup> to the 23<sup>rd</sup> due to budget hearings.
- 2. Approval- Circuit Clerk Personnel:** Downs met with Circuit Clerk Holly Lemons and Chairman Mike Plunkett regarding the need for a Chief Deputy under the Circuit Clerk. According to Lemons, a member of the current Circuit Clerk staff will fill this position, and she is also working with the union representative and ICMRT Attorney Julie Bruch on any union concerns. **Motion by Downs, second by Bathurst to approve the pursuit of hiring a Chief Deputy under the Circuit Clerk from her office. All in favor, motion carried.**

3. **Update- Authorized Drivers and Motor Vehicle Record Check Policy and Procedure:** The Authorized Drivers and Motor Vehicle Record Check Policy and Procedure has been approved by the State's Attorney and will be recommended to the Full Board in August.
4. **Update- Employee Hiring Policy and Procedure:** The Employee Hiring Policy and Procedures have been reviewed and approved by the State's Attorney's Office and will be recommended at the Full Board meeting next month.
5. **Update- Drug Testing Policy Implementation:** The Drug Testing Policy has been drafted by Hugh Satterlee and reviewed by the State's Attorney's Office and will be recommended to the Full Board next month..

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Chairman Bonnie Branum as follows:

1. **Approval- Resolution #16-09:** Motion by Branum, second by Durbin to approve Resolution #16-09 to appropriate funds for 1078 B-CA, Elbow Trail, Witt Road District, 50% RD-50% County Project. County Share = \$2,500. All in favor, motion carried. (See Resolution Book 9, pages 213-214).
2. **Update- Mine Avenue Resurfacing Project:** Branum reported that plans to start the resurfacing project on Mine Avenue west of Farmersville at the end of June have been delayed due to inclement weather. The contractor plans to start work at the end of August or early September.
3. **Update- Airport Bridge:** Boehler has secured the Right of Way from two of the three land owners on Fillmore Trail for the Airport Bridge project. R.O.W. from the third land owner is expected shortly. Boehler will schedule material and contractor lettings for the next Road and Bridge Committee meeting. Concrete abutments and pilings will be contracted out. Earth and crane work, to set the beams, will be done by the County Highway Department to save on MFT funds.
4. **Update- 2009 Chip Seal Program:** There will be about 34.5 miles of county roads that will be oiled and chipped at a cost of approximately \$450,000. Roads that the Highway Department plans on completing crack sealing totals about 18.5 miles and will cost approximately \$55,000. Costs for oil have increased and MFT revenues have decreased.
5. **Update- Red Ball Trail:** The new road surface for Red Ball Trail will be constructed of hot mix asphalt as opposed to a concrete overlay as originally planned. In order to construct a concrete overlay the road would be closed. Alternative truck routes were investigated with none being feasible.
6. **Approval- Opening Bids for Section 06-05119-00-BR:** Bids were received from County Contractors of Quincy, IL for \$174,909.59; Yamnitz & Associates of Fieldon, IL for \$171,990.69; and Kinney Contractors of Raymond, IL for \$221,158.00. **Motion by Branum, second by Komor to award the bid to the apparent low bidder of Yamnitz & Associates. All in favor, motion carried.** Treasurer Jenkins asked by such a difference in the bid amounts, and Boehler responded that companies have different overhead cost estimates which can increase their bid amounts. Boehler stated that the project completed with this bid will be a single span bridge on Old School Circle in Fillmore Township.
7. **Update/Approval Opening Bids for Heavy Duty ¾ Ton Ext. Cab Pickup:** Bids were received from Wright Automotive for \$19,833.83. **Motion by Branum, second by Blankenship to award to apparent low bidder of Wright Automotive for \$19,833.83 for Heavy Duty ¾ Ton Ext. Cab Pickup. All in favor, motion carried.**  
Member Hertel inquired when the Red Ball Trail work will be completed, and Engineer Boehler stated that the anticipated completion date is summer, 2010.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:** Motion by Bathurst, second by Kuchar to approve the 8 committee reports. All in favor, motion carried.

**ANNOUNCEMENTS:**

Chairman Plunkett reported that he and County Clerk Sandy Leitheiser will be hosting a meeting for the 2010 Decennial Census on Wednesday, July 15<sup>th</sup>, 2009 in the County Board room at 2:00 PM and 6:00 PM. Any interested County Board member is welcome to attend.

### **SCHEDULE CHANGES:**

Chairman Plunkett reported that the Building and Grounds Committee will have a special meeting to discuss the annex building and renovations on Friday, July 24<sup>th</sup>, 2009 at 8:30 AM in the County Board Room.

The Personnel Committee will meet on July 23<sup>rd</sup> instead of July 30<sup>th</sup> due to budget hearings.

Plunkett stated that the Road and Bridge Tour will be at 8:30 AM on Wednesday, July 15<sup>th</sup>, 2009.

### **APPOINTMENTS:**

1. **Motion by Sielschott, second by Downs to approve the reappointment of William Harpole to the Board of Review for the 2009 – 2010 session. All in favor, motion carried.**
2. **Motion by Miles, second by Deabenderfer to approve the reappointment of Lyle R. James to the Board of Review for the 2009 – 2010 session. All in favor, motion carried.**
3. **Motion by Hitchings, second by Ogden to approve the reappointment of Kent Aumann to the Board of Review for the 2009 – 2010 session. All in favor, motion carried.**
4. **Motion by Bone, second by Blankenship to approve the reappointment of Mark Noyes to the MCEDC Revolving Loan Fund Board. All in favor, motion carried.**
5. **Motion by Beck, second by Branum to approve the reappointment of Ed Chausse to the MCEDC Revolving Loan Fund Board. All in favor, motion carried.**

### **PAY BILLS:**

1. **Approval to Pay Invoice from Adams & Wilson, PCC: Motion by Hitchings, second by Beck to pay an invoice for Adams & Wilson, PCC. Voice Vote: In favor – 20, Against – 0, Present -1 (Jim Moore), Absent – 0. Motion Carried.**
2. **Motion by Sielschott, second Miles to pay all other approved bills. All in favor, motion carried.**  
For itemized listing of bills paid, refer to Accounts Payable Book for FY 2009.

**ADJOURN: Until the Full Board Meeting on *Tuesday, August 11<sup>th</sup>, 2009 at 8:30 AM* in the County Board Room, Historic Courthouse, Hillsboro, Illinois.**

**Motion by Branum, second by Blankenship to adjourn the Full Board Meeting. All in favor, motion carried.**

Meeting adjourned at 9:15 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.