

**Montgomery County Board
Minutes**

For Tuesday, February 15th, 2011 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, February 15th, 2011 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by Acting County Board Chairman Terry Bone at 8:30 AM.

Roll call was taken. 20 members present, 1 member absent.

Members Present: Mary Bathurst, Connie Beck, Nikki Bishop, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Robert Durbin, Joe Gasparich, Chuck Graden, Ed Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Scott Merano, Gene Miles, Jim Moore, Richard Wendel, Dennis Williams.

Member Absent: Mike Plunkett

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Kuchar, second by Wendel to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Hertel, second by Gasparich to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, January 11th, 2011. All in favor, motion carried.

CONSENT AGENDA:

1. **Chief Assessment Officer's Report** – Ray Durston was present for questions.
2. **Circuit Clerk's Report** – Holly Lemons was present for questions.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and announced that 2010 Census data will be released this week and possibly today. She stated there is a concern about the Montgomery County 2010 census outcome, and thanked local leaders and media for all their efforts in encouraging Montgomery County residents to participate in the 2010 Census.
4. **County Treasurer's Report** – was submitted.
5. **G.I.S. Coordinator's Report** – was submitted.
6. **Health Department Report** – was submitted.
7. **Probation Officer's Report** – 2 reports were submitted.
8. **Public Defender's Report** – was submitted.
9. **Sheriff's Report** – was submitted.
10. **T.B. Department Report** – was submitted.
11. **V.A.C. Report** – Dave Strowmatt was present for questions.

APPROVAL OF 12 ITEMS ON THE CONSENT AGENDA:

Motion by Beck, second by Bishop to approve the 12 office reports on the Consent Agenda. All in favor, motion carried. (Probation handed in 2 reports this month.)

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Vice Chairman Terry Bone as follows:

1. Project Labor Agreement -Approval: Bone stated the Coordinating Committee would like to bring the approval of a Project Labor Agreement to this morning's meeting, and representatives of both sides will be asked to speak. To begin, Ryan Boyer of the Associated Builders and Contractors of Illinois, (ABC) spoke in opposition of the Project Labor Agreement. He shared his negative experiences with PLAs in Ohio and Indiana and stated he is now an Illinois resident, and finds similar concerns here. He cited an Ohio Senate Bill 102 concerning PLAs on projects which requires unnecessary paperwork of contractors and costs taxpayers a higher burden of costs on projects. He stated that in Indiana 80% of contractors are non-union and are excluded under a PLA which should not occur, and that non-union contractors could not work to build the Indianapolis, Indiana dome stadium because of a PLA. His experience was that he lived in Indiana, paid taxes there, but PLAs prevented him from working there. Boyer then read a letter from Alicia Martin, President of ABC Corporation which stated that by hiring union workers, PLA's ensure higher wages and studies show that under PLAs construction costs can increase by 20%. **(For copy of letter, see Resolution Book 11, pages 10-11).** Acting Chairman Bone then called on Dale Stewart, Executive Secretary and Treasurer of Southwestern Illinois Building & Construction Trades Council, who stated that in Illinois, prevailing wage rates are set and approved by local governments each year, and disagreed with the ABC Corporation representative's comments about how construction costs were 20% less without PLAs and asked what percentage of workers went through an apprenticeship program. Stewart stated that Montgomery County has an 18% unemployment rate, and if a PLA is approved, his Trades Council will do everything possible to get county residents employed on the county projects over \$100,000. He informed the board that a person from every trade was in attendance at today's meeting. Kuchar asked if a PLA had been in place when the coal mine came to the county, would there have been more county residents employed there, as she heard it was currently 30% or less, and Stewart replied affirmatively. Beck asked if the State's Attorney had looked at the PLA Resolution and Agreement, and State's Attorney Chris Matoush replied that he had reviewed it and both documents were acceptable except the agreed upon amount of projects over \$100,000 was not included, and it should be. Local non-union contractors Rick Vogel and Sam Durbin spoke against the Project Labor Agreement. Vogel asked why the PLA Resolution was set at a \$100,000 threshold. Durbin stated he is not allowed to bid when PLAs are in place because his company would have to use union labor, which makes it not cost effective, and also believes PLAs limit competition. Bathurst stated that with a PLA it would be a status quo change from all-inclusionary to exclusionary. Deabenderfer said that as a retired teacher, he appreciated all the benefits the union provided him throughout his career. Retired carpenter's union business agent Scott Snow shared that from his experience as a member on the Job Center Board; unemployment rates show Montgomery County at the highest rate of 18%. A PLA would allow local people to get local work, and bring that unemployment rate down. Snow stated that during a MCEDC meeting, the problem was discussed about young people moving away from our county for employment. He stated the County Board has an opportunity to alleviate this situation with this vote, and suggested the county try the PLA and revisit it at a later date if needed. Helgen stated that he was contacted by several union members who asked him to vote no and that PLA agreements are not good. Hertel stated that a union contractor worked on the Annex building and many of the workers were not from this area, and he believes signing the agreement is worth the effort to get more Montgomery County residents employed, and if costs escalate we can consider this on a month by month basis, and rescind it later if necessary. **Motion by Deabenderfer, second by Kuchar to Approve the Project Labor Resolution and Accompanying Agreement for All County Projects exceeding \$100,000. Roll Call Vote: Ayes 11, Nays 9, Absent 1. Those Voting Aye: Connie Beck, Nikki Bishop, Terry Bone, Ronald Deabenderfer, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Scott Merano, Jim Moore, Richard Wendel. Those Voting Nay: Mary Bathurst, George Blankenship, Bonnie Branum, Robert Durbin, Joe Gasparich, Chuck Graden,**

Edward Helgen, Gene Miles, Dennis Williams. Absent: Mike Plunkett. Motion carried. (For copy of Resolutions and Agreement, see Resolution Book 11, pages 12-26).

BUILDING AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

- 1. Cleaning Service Contract -Approval:** The committee discussed the contract for cleaning services at the Courthouse Complex. Paula Kuhl has been cleaning the new courthouse since December 2003, and her current three year contract expired this past January. Kuhl has been cleaning Courthouse Complex for \$23,000 per year for the last three years and asked for an increase. The committee approved \$24,000 per year for a three Year Cleaning Service Contract with Paula Kuhl. Hertel asked if the cleaning issues were addressed with the office holders and Bone replied affirmatively. **Motion by Moore, second by Wendel to approve a Three year Cleaning Service contract for the New Courthouse with Paula Kuhl in the amount of \$24,000 per year. All in favor, motion carried.**
- 2. Panic Alarm System -Update:** Wendy Keller from Wareham's Security explained the panic alarm system in the Historic Courthouse to the committee, and stated there has been a problem with getting the system tested each month. Keller stated that the system should be checked each month, and when the panic alarm system is tested, a call needs to be made to Wareham's and to the Sheriff's office to notify them that testing will take place. At last month's committee meeting, the Sheriff's office indicated that they will do the panic alarm testing. Greg Nimmo set up the testing and all the offices pushed their panic buttons at the same time, which was not a successful process. A memo from Undersheriff Robbins was sent to all offices in the Historic Courthouse notifying them they need to call Wareham's and set up a day and time to test their panic buttons, and also secure a password. Each office would also have to get the monthly results of the testing from Wareham's. Coordinator Daniels will get a copy of all the testing reports each month to keep on file for all the offices in the Historic Courthouse. Bone stated he appreciates each office holder for doing this and that we are headed in the right direction.
- 3. Historic Courthouse Renovations -Approval:** The committee reviewed a cost analysis from Hurst-Rosche Engineers that provides a breakdown for the renovations costs for the Historic Courthouse. The Base Bid that would be the essential work to address the safety issues would cost \$461,236.00, and would consist of the Elevator replacement (\$100,000 in Grant funds would be used), fire alarm system, new exterior stair case, raising the elevation of the 2nd floor and to construct access to the southwest stair tower from the 3rd floor. Option 1 – Renovate the 2nd floor offices would cost \$193,308. Option 2 – Renovation of the 3rd Floor Offices would cost \$194,148. Option #3 would be for the 1st Floor Basement HVAC work in the amount of \$75,000. There is \$56,250 in grant funding pending on this project. Option #4 would be to replace the current non-functioning Air Conditioning units in the amount of \$15,000 which includes \$11,250 in grant funds. The bottom line cost estimates for the base bid with the 4 options would be \$938,692. Grant funds that county would receive would be \$226,000 which would make the project cost the County a total of \$712,692. The approximate \$210,000 renovation costs to update the County Board room were removed from the project. The committee decided to give this cost analysis with all Options listed to the full board so a decision can be made. Acting Chairman Bone stated that the Building and Grounds Committee had a special meeting with Hurst-Rosche, who presented these options for renovations since the approval for the entire project failed last month. He said it is hard to let a quarter million dollars in grants go, and explained that it has been a long process which began not considering using the 3rd floor of the courthouse but now allows it by making access to the stair tower and a new fire escape. Also, we have a lift on the 2nd floor but he would like the floor level for all people, including those with disabilities to exit the elevator to the board room the same way. Bone asked Hurst Rosche architect Brent Lance to give further detail on the cost analysis, which he provided. Branum suggested moving the Supervisor of Assessments office down to the 2nd floor and use the 3rd floor for storage. Hertel said we have 2400 sq. ft.

and still need a scanning room and suggests we move Durston to the 2nd floor and Mary Purcell and Gonet to the 3rd floor. He asked Lance if the duct work could be done in the board room to not lose the grant. Lance stated the duct work sits on the board room ceiling and that would be an added expense to complete the duct work now and explained that Durston's office would not work well on the 2nd floor as 4-5 people must work together. Hertel asked if the elevator on the 2nd floor could open up to the back side to the Supervisor of Assessments counter because he believes regardless of whether Durston is happy on the 3rd floor or not, the Supervisor of Assessments office should move down to the 2nd floor to be closer to the Clerk and Treasurer and for better public access. Lance replied that the elevator could open to the back but it will cost over \$10,000 more to refigure. Bathurst reminded everyone of the public hearing where most in attendance were in support of the full project and the suggestion to proceed with renovations was met with applause. She said that with our vote against the project last month, we did not listen to that citizenry, and she believes it is time to move on with this project. Bone stated he knows the State of Illinois has financial problems, but the County now has 5.4 million dollars in reserves. Kuchar asked if options 3 and 4 could be done now and options 1 and 2 later when the coal money starts coming in. Lance stated to maximize grant funds we would have to do them all. Kuchar asked if the analysis included contingency, and Lance said that it does not, and to add 10% or \$70,000 for contingency. Lance stated that regardless of the vote he and Hurst Rosche do not take it personally and that they are here to serve the County. Gasparich stated he is not wavering from his previous position that until the State pays the county what we are owed; he is opposed to spending on this project. He said to bring the proposal up again in July, when we will know what the State of Illinois will do. Hertel was adamant saying that the safety issues need to be addressed now; the fire escape stairs need to be done for the staff and customers on the third floor. Hertel said we are not going to abandon this building and he would like a cost estimate to fix the current duct work. He suggested going with the Base Bid and Options 3 and 4 at this time. Including a study to be done for Duct Work. **Motion by Hertel, second by Merano to approve the Base Bid and Options 3 and 4 of Hurst-Rosche's Cost Analysis for Renovations of the Historic Courthouse and including a Study for Duct Work. Roll Call Vote: Those Voting Aye: 17- Mary Bathurst, Connie Beck, Nikki Bishop, George Blankenship, Terry Bone, Ronald Deabenderfer, Chuck Graden, Ed Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Scott Merano, Gene Miles, Jim Moore, Richard Wendel, Dennis Williams. Those Voting Nay: 3- Bonnie Branum, Robert Durbin, Joe Gasparich, Absent- 1, Mike Plunkett. Motion carried.**

4. **Maintenance Issues and Report -Update:** Lloyd Meyer was told to make sure that the walkway of the Annex building is salted in inclement weather.
5. **Survey Work for parcel ID's 16-02-482-005 & 16-02-482-014 in the City of Hillsboro -Update:** The committee reviewed 3 quotes for survey work to the 2 parcels across from the Courthouse Complex. The scope of the work would include splitting off a 40' x 64' parcel from the current county parking lot and preparing the plat and legal description for the split. The committee approved the proposal from Carl Nail in the amount of \$500.00 for the survey work for parcels 16-02-482-005 & 16-02-482-014 in the City of Hillsboro.
6. **Energy Efficient Lighting Grant and work -Update:** David Ronen from A & D Electric addressed the committee regarding an additional Energy Lighting grant that he has looked at that would pertain to buildings on the Historic National Register. One of the criteria is that we explain how we are going to educate the public on the need for Energy efficient lighting. Ronen has offered to take some pictures and help explain this in an article for the newspapers to help educate the public. We can also put this information out on the County website.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **County Comprehensive Plan -Update:** The last Comprehensive Planning meeting was Thursday, February 10th at 6:00 p.m. at the U of I Extension office. Amanda Cole presented a projected timeline, and another meeting was held pertaining to GIS data from the plan with Sandy Leitheiser, Bill Purcell, Mary Purcell and Pat Curry in attendance. Pat Curry gave the

members an overview of what should be expected on the GIS data layer. Amanda Cole stated that the U of I will no longer be doing Comprehensive Planning services, and Montgomery County will be the last Comprehensive Plan through the U of I as of July 1st, 2011. The Committee discussed the need to reappoint two planning commission members and approved asking current Planning Commission members Brian Niemann and Andy Ritchie to be reappointed at the February County Board meeting. Deabenderfer listed the goals of the Comprehensive plan as the following: Economic Development, Infrastructure and Transportation, Housing, Land Use and Gross Management, and stated the plan will be put in writing and the goal is to have the draft completed by March 10th, the planning board will meet to approve it on April 14th, the Full Board will review the plan on May 10th, and the Full Board will vote on the plan June 14th.

2. **Enterprise Zone -Update:** An Enterprise Zone mayors meeting was held after the Economic Development committee on February 9th, 2011 at 6:30 p.m. There have been 10 municipalities that have approved amending the EZ Ordinance and Intergovernmental Agreement for the territory expansion and to add the 5 additional units of government. Litchfield is the last municipality to consider this and they have tabled their vote pending answers from the DCEO legal team. A draft of the Bylaws for the Mayors on the EZ County was given to them to review.
3. **MCEDC Board of Directors Meeting -Update:** Deabenderfer reported that the Board of Directors meeting was February 14th in the afternoon, and the MCEDC annual meeting will be held on Tuesday, March 29th, 2011.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman Jim Moore as follows:

Ambulance Call Reports:

A summary of monthly operations for **January 2011** are as follows:

Total calls: 327 Total amount billed: \$194,782.00 Amount collected: \$139,887.88

AMBULANCE REPORT:

1. **Collections -Update:** Total Collections for **January** are **\$139,887.88 (Old and New System)**.
2. **Pinnacle Collections -Update:** To date: Nokomis/Witt \$150.00, Litchfield \$514.00, Farmersville/Waggoner \$0, Raymond/Harvel \$0, Hillsboro \$1,140.00. **Total \$1,804.00**

EMA:

1. **Regional Meeting -Update:** February 18th, 2011 at Fairview Heights.
2. **State Wide Tornado Exercise -Update:** Exercise will be on Tuesday, March 1st, 2011 at 10:00 a.m. Letters will be sent to all schools, hospitals, and nursing homes notifying them of the exercise. They will also receive a short form asking them about their tornado plans and if they practiced their plan. WSMI will also be notified.
3. **Radios -Update:** GIS Coordinator Mary Purcell would like a hand held radio so that if we need to get GIS information at an incident she will be able to forward that information to the IC. A Radio will cost about \$295.00, and for now, the Hillsboro ambulance has an extra used narrow band radio and will let Purcell use it.
4. **IEMA Extra Payment -Update:** An extra payment of \$2007.09 came from IEMA.
5. **Winter Storm -Update:** Between January 31st and February 2nd there was four inches of sleet/snow, and three warming shelters in the county were opened. Hillsboro had one person stay at Hillsboro Free Methodist Church, Litchfield had an emergency shelter at the High School and Raymond set up emergency shelter at their Fire Department. Due to an extensive power outage, Raymond had 25+ people at the shelter. Holmes contacted the Red Cross and they only supplied four cots, so the county needs to locate more should another event like this occur. Holmes stated that one person from the Harvel area brought their cat in a pet carrier with her to the shelter, and the resident was advised later that this was not permitted but they allowed it for this instance. Moore stated there was a lot of planning and preparation for this storm.
6. **Cots -Update:** Holmes will be working with Dolores Wheelhouse (MCHD) for grant funds to buy some cots and a few generators to use at the warming centers. Gasparich suggested looking at the State and Federal Surplus.

7. **Raymond Ambulance Reports -Update:** Are now being submitted on time.

NEW BUSINESS:

1. **Trailer with Western Shelter Base Tent -Update:** The County will receive a trailer with a Western Shelter Base Tent, and it will be part of MABAS "Tent City" for the state. The trailer is 20' x 8' and will hold the large 20' octagon tent (286 sq. ft.) and possibly 12 cots. It can be heated or cooled by the Light Trailer/Generator that we already have. Arrival date is sometime in March. This tent can be connected to several other "Tent City Tents" that are in other MABAS Divisions. It will be up to the MABAS 56 Board to decide which Fire Service will be housing the trailer. MABAS Board will check with the Coffeen Fire Department to see if they have room to store the trailer since they are already storing the Light Trailer/Generator.

FINANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

1. **Consolidation of Litchfield and Sheriff's Dispatchers -Approval:** Per Chairman Plunkett, Blankenship reported the county received a letter from Litchfield Police Chief BJ Wilkinson regarding consolidating the Litchfield and Sheriff's Dispatchers. A price for the county to assume Litchfield dispatching services will need to be negotiated by taking the number of 911 calls and dividing it by the 911 budget. Hertel stated when Hillsboro residents call 911 they are transferred to the City of Hillsboro dispatcher. The cost estimate for Litchfield to be consolidated with the County would be about \$150,000 to \$160,000 per year. The County has been dispatching for Nokomis for the last ten years with no increase in fees collected by the County. Plunkett will take the projected costs to Wilkinson and both the City of Litchfield and the County would need to approve this transition. It is estimated that a Full-time dispatcher with all benefits currently costs the County about \$60,000 per year. **Motion by Blankenship, second by Graden to Proceed with the Consolidation merger of Litchfield and Sheriff's Dispatchers. All in favor, motion carried.**
2. **County Trustee to assign parcel ID #'s 16-02-495-003 & 16-02-495-004 to the City of Hillsboro -Approval:** Hillsboro Mayor Bill Baran addressed the committee regarding the vacant Chances Building. The County Trustee filed a motion in court not to go to possession on this property because of the liability issues, but the County could go to deed to turn this property over to the Municipality. The Attorney for the City of Hillsboro would draw up the contract and the City would pay \$797.32 to the County Trustee. The property would then be transferred to the City of Hillsboro. The City of Hillsboro could then sell as surplus property to an interested person who will then secure and renovate the building. Within two years, the building would be completed and return to the tax rolls. The committee approved the initiation of the process to file and transfer the deeds on Parcel #'s 16-02-495-003 and 16-02-495-004 to the City of Hillsboro upon the payment of the fee to the County Trustee. **Motion by Blankenship, second by Hertel to Approve the Initiation of the Process to File and Transfer the Deeds on Parcel #'s 16-02-495-003 and 16-02-495-004 to the City of Hillsboro upon the Payment of the Fee to the County Trustee. All in favor, motion carried. (For copy of Resolution 2011-1, see Resolution Book 11, pages 46-47).**
3. **Natural Gas Proposal -Approval:** Bob Hermsmeyer presented some prices for natural gas to the committee. Two pipeline companies, NGPL and PEPL, have been consistently cheaper than Ameren on natural gas prices since 2006. Hermsmeyer suggested getting a 1 year agreement with the lowest natural gas supplier. Hermsmeyer represents the company Santana who purchases natural gas and would then invoice the County for its usage. The committee approved the purchase of Natural Gas from Santana because it has been historically cheaper than Ameren. The State's Attorney has approved the contracts, and Blankenship stated that gas prices are based on a daily price and Ameren is higher. **Motion by Blankenship, second by Beck to Approve the Purchase of Natural Gas from Santana for a 1 Year Contract because it has been historically cheaper than Ameren. Voice Vote: In Favor -18, Against - 1 (Hitchings), Present -1 (Hertel), Absent -1. Motion carried.** Hermsmeyer would also like to extend the Electrical contract starting July 1st, 2011. His rate that was valid for this morning only was 5.117 cents per Kilowatt hours. This request will be put on the Finance

agenda next month for consideration and approval. **(For copy of Agreement, see Resolution Book 11, pages 28-43).**

4. **Circuit Clerk's Office Audit -Update:** Holly Lemons presented the Independent Audit for the Circuit Clerk's office prepared by Patton & Associates to the committee. The committee reviewed the financial statements through November 30th, 2010 and the exception report.
5. **Phone System -Approval:** Bill Purcell reported to the committee that the 911 phone system is now running with the regular phone system, and recommended having spare parts on site to have the availability to keep the phone system running. He stated he has a case of Model 5320 phones from the original phone system bid by Hurst-Rosche, who mistakenly included the fax lines in the bid, and purchased those phones. In discussing transition to in-house support of the new phone system, Purcell presented support level choices by Tech Electronics as follows: 1st Option-\$8,500/year covers everything from maintenance and parts to technical help, reports on annual inspection of system and labor for software upgrades, 2nd Option-\$5,900/year would not cover cards, phones, and power supplies, 3rd Option-\$1,400/year for software support. Purcell would like to sell surplus phone equipment on eBay and has checked with Assistant State's Attorney Betsy Wilson and she approved. Purcell recommends going with the \$1,400 software support package and purchasing backup parts to keep the phone system going. The committee approved and recommends going with the \$1,400 Maintenance Fee. Blankenship explained that Purcell wants to buy a complete control box and parts for the shelf. Hertel stated that 911 is now merged with us and the cost was about \$150,000 and if 911 were to go down, Purcell would not have to borrow a box from another building. Deabenderfer reminded the Board that the Finance committee approved hiring a new employee for Purcell's department to help with the phone system. **Motion by Blankenship, second by Hertel to approve the \$1,400 Maintenance Fee with Tech Electronics. All in favor, motion carried.**
6. **Regional Office of Education Loan -Approval:** Superintendent Greg Springer shared reports of Receivables owed to the ROE office from the State of Illinois with the committee. State reimbursements have not been received since July 1st, 2010, and Springer has had to borrow money from the bank in the past to operate his office. State's Attorney Matoush stated that he found nothing in State Statutes that prohibits the county from charging interest on a loan. The committee would also like to see if Christian County will help with future needs. ROE has 3 options: 1. Borrow money from the County. 2. Borrow money from the bank. 3. Lay off the staff until the State pays. Hertel wants a letter from Springer from the State Board of Education that the County will be reimbursed should the State of Illinois payments be received. **Motion by Graden, second by Kuchar to Approve a One-time Loan of \$250,000 from the General Fund to the Regional Office of Education at Zero Interest. Roll Call Vote: Ayes 20, Nays 0, Absent 1. All in favor, motion carried.**
7. **Revolving Loan Fund -Update:** Amanda Cole reported to the committee that the Principal payments were paid on all 3 accounts in January. Amanda Cole will share a report next month with some statistics on the number of jobs created and the total investment for the 3 revolving loan projects.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Elections -Update:** County Clerk Leitheiser received Ballot Proofs for the April 5th, 2011 Consolidated Election and proofing has been completed on the total of 148 different ballots. Her office is also offering voter registration services to the four county high schools with the assistance of the Nokomis and Raymond City Clerks. Eight write-in candidates filed for the April 5th, 2011 Election before the February 3rd, 2011 deadline. Election Judge training will be held on Tuesday, March 15th and Wednesday, March 16th, 2011 at the University of Illinois Cooperative Extension Office.
2. **Recycling Program and Events:**
 - **Nokomis Drop Shed -Update:** Some repairs have been completed to the Nokomis Drop Shed. The facility will be closed from Wednesday, February 16th through February 23rd to repair the flooring.

- **Fence at Litchfield Recycling -Update:** The proposal from Fence Masters to install an 8'x20' commercial grade fence at Litchfield Drop Shed is \$950.00. The committee approved the fence at the Litchfield Recycling Center for \$950.00 from Fence Masters to help debris from flying around.
 - **City of Litchfield Waste and Recycling Issues -Update:** Lutz will draw up a flyer that will be sent out to all water customers to promote recycling in Litchfield.
 - **Electronics Drive -Update:** The Electronics Drive will be in May possibly the 5th and 6th.
- 3. EPA Report--Update:** Bill Gonet shared communication from ILEPA regarding the Solid Waste Enforcement grant and announcement to fund the program. Durbin stated that Gonet has qualified again at the education seminar.
- 4. Animal Control Facility and Program:**
- **Animal Control Intake Summary -Update:** Total dog intake was 43 and cats at 8 for a total of 51 animals. There were 12 animals claimed, 7 adopted, 16 rescued and 2 were euthanized for a total of 37 animals leaving the facility.
 - **Incinerator Use fees -Update:** The committee reviewed a breakdown of costs by weight and recommends adopting these fees because of fuel consumption. Durbin stated we currently charge 50 cents a pound.
 - **Microchip Clinic -Update:** Scheduled for Saturday, March 19th, 2011 at the facility.
 - **Trip Charge for Municipalities -Update:** Committee discussed and approved charging a \$20.00 call out fee to municipalities when staff responds to a call and no animal is found or picked up. The committee approved implementing the \$20.00 minimum call out charge to the municipalities when an animal is not picked up. Daniels will draft a letter to be mailed to all the municipalities advising them of this change in our fees.
- 5. Property & Casualty Liability Insurance -Update:** The committee reviewed the Insurance Bid timeline that was provided by Tom Couch. Treasurer Jenkins shared the FY2012 Budget Schedule to compare with the Insurance bidding timeline. The committee discussed using the same dollar figure for Property Casualty and Workers Compensation for the FY2012 Budget.

PERSONNEL COMMITTEE REPORT: Given by Chairman Sharon Kuchar as follows:

- 1. Circuit Clerk's Office -Update:** Holly Lemons reported to the committee that a new opening in the Circuit Clerk's office has been filled and Heather Greenwood started on February 8th.
- 2. Employee Health Insurance Renewal -Update:** Employee Health Insurance will renew May 31st, 2011 and the County needs to have the new policy in place by June 1st, 2011, so the Board will need to take action in May. Steve Spinner and Travis Schmidt of Consociate-Dansig addressed the committee with Reinsurance Aggregate Reports. The committee discussed differences and costs between our Partially Self-Funded insurance plan versus a Fully Insured insurance plan. The committee also reviewed a Contract Year Cost Summary that was prepared by Treasurer Jenkins. The County has had a high quality consistent plan since 2001 and was advised that they will need to look at some changes for the Renewal due to the Health Care Reform Bill.
- 3. Employee Personnel Manual -Update:** A memo was sent to office holders for suggestions on the Employee Personnel Manual. The committee discussed sending a memo to all employees also, and Treasurer Jenkins offered to have the letter go in the employee's paychecks at the next pay period. ICRMT will submit suggestions to the Treasurer's office.
- 4. Hiring in the County Clerk's Office -Update:** The County Clerk's office had two retirements in December, 2010 and the positions available were advertised with 83 applications received. County Clerk/Recorder Leitheiser requested the transfer of Mary Bone from the Health Department to the County Clerk's office to fill one of the openings effective January 31st, 2011. Mary has been employed with the Health Department since March 6th, 2008. The committee approved to transfer Mary Bone at her current salary and her benefit time on the books to the County Clerk's office.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

- 1. Rock Letting Acceptance of Low Bids -Approval: Rock Letting was held on Thursday, January 20th, 2011. **Motion by Branum, second by Helgen to Approve the low bid figures that were submitted in the minutes of the January 20th, letting. All in favor, motion carried.****
- 2. Walton Park Project -Update: Letting was completed on January 21st 2011, with two companies bidding. Plocher Construction Company from Highland, Illinois was low bidder in the amount of \$1,168,816.25. This bid was approximately \$30,000 lower than the low bidder from the June 2010 letting. The State is proceeding with the last amended Joint Agreement to award the project and look to revise it later once they get more Federal ER monies, and the county is on schedule to award the contract. The pre-construction meeting will be on March 1st, 2011. Helgen asked if the Project Labor Agreement would affect the Walton Park Project and was told it would not.**
- 3. Red Ball Trail Project -Update: East Fork Township and the City of Coffeen have worked together and decided to allow truck traffic to use their roads during the Red Ball Construction. Engineer Smith finally received most of the Temporary Easement Documents from Alverson Surveying and he is in the process of meeting with the landowners for their approval. Once all landowners sign, the county will have the letting.**
- 4. Farmersville Guardrail Damage -Approval: Smith received a quote from Clevenger to fix the damaged guardrail west of Farmersville in the amount of \$12,475.00. Unfortunately, the highway's accounts do not have a line item for this type of work. Engineer Smith has documentation from the Sheriff's Department regarding one of these accidents that damaged this guardrail. Smith could take it from the Highway Contingency Fund and then proceed with finding the individuals that damaged the guardrail to see if we can get reimbursed from their insurance company. The committee discussed phone call complaints in regards to how close the guardrails are. Dennis Williams has offered to contact landowners to acquire additional easement to widen the guardrail. The committee approved the proposal from Clevenger to fix the guardrail west of Farmersville in the amount of \$12,475.00. **Motion by Branum, second by Miles to Approve the Proposal from Clevenger to Fix the Guardrail West of Farmersville in the Amount of \$12,475.00. All in favor, motion carried.****
- 5. 2011 Bridge Inspection Services, McDonough-Whitlow -Approval: Smith received an agreement from McDonough-Whitlow for the Program Manager & Special Inspections Services for our bridge inspections for 2011 at an overall cost of \$4,965.00. Engineer Smith has completed and passed the two week class for Bridge Inspections and is qualified to be the Program Manager to inspect our bridges, and it will take about 2-3 months to get his paperwork ready by the State. There are some bridges that are due for inspections now and Smith recommends going with McDonough Whitlow to do these bridge inspections. **Motion by Branum, second by Komor to Approve the Preliminary Engineering Service Agreement with McDonough-Whitlow PC for 2011 Program Management and Bridge Inspection for \$4,965.00. All in favor, motion carried. (For copy of Agreement, see Resolution Book 11, pages 44-45).****
- 6. 2011 Culvert Letting Date Reminder -Update: Letting date is February 23rd at 9:00 AM.**
- 7. 2011 Oil Letting Date Reminder -Update: Letting date is February 25th at 10:00 AM.**

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Blankenship, second by Wendel to approve the 8 committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Vice Chairman Bone read Dave Heaton's Montgomery County Housing Authority Board letter of resignation.

Hertel reminded members of the consolidation of precincts which needs to be done through the HWE committee in May, 2011 with the Board approval in June, 2011.

APPOINTMENTS:

Motion by Bishop, second by Moore to approve the appointment of Dan Hough as Commissioner to the Montgomery County Housing Authority Board to fill the remaining term of Dave Heaton. Voice Vote: In favor – 19, Present -1 (Williams), Absent – 1. Motion carried.

Motion by Beck, second by Wendel to approve the appointment of Rich Applegate as Trustee to the Shoal Creek Fire Protection District Board to replace Charles Wilkinson for a three year term. All in favor, motion carried.

Motion by Wendel, second by Deabenderfer to approve the reappointment of Brian Niemann as a voting member to the Montgomery County Planning Commission for a term starting March 1st. All in favor, motion carried.

Motion by Deabenderfer, second by Beck to approve the reappointment of Andy Ritchie as a voting member to the Montgomery County Planning Commission for a term starting March 1st. Voice Vote: In favor – 19, Against -1 (Hitchings), Absent – 1. Motion carried.

PAY BILLS:

- 1. Approval to Pay Any Invoices from Adams & Wilson, PCC and Books and Moore: Motion by Bishop, Second by Hitchings to pay any invoices for Adams & Wilson, PCC and Books and Moore. Voice Vote: In favor – 19, Against – 0, Absent – 1, Abstain -1 (Jim Moore), Motion carried.**
- 2. Motion by Kuchar, second by Merano to pay all other approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2011.

Acting Chairman Bone stated the Building and Grounds Committee will be holding a special meeting as a result of this morning's vote on the Historic Courthouse renovation, and announced that the project will cost the County approximately \$383,766 after grant funds.

ADJOURN: Until the Full Board Meeting on Tuesday, March 8th, 2011 at 8:30 a.m. in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Hitchings, second by Blankenship to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:35 a.m.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.