

Montgomery County Board

Minutes

For Tuesday, March 12th, 2013 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, March 12th, 2013 in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Vice Chairman Mary Bathurst at 8:33 AM.

Roll call was taken. 19 members present, 2 members absent.

Members Present: Mary Bathurst, Connie Beck, Megan Beeler, Nikki Bishop, Bonnie Branum, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Sharon Kuchar, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, David Ronen, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel.

Members Absent: Board Chairman Roy Hertel, Earlene Robinson

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval: Motion by Miles, second by Branum to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Beck, second by Wendel to approve the Minutes of the Previous County Board Meeting held on Tuesday, February 12th, 2013. All in favor, motion carried.

CONSENT AGENDA:

- 1. Chief Assessment Officer's Report** – Ray Durston was present for questions.
- 2. Circuit Clerk's Report** – Holly Lemons was present for questions.
- 3. County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and stated that today, March 12th, 2013, is the last day to register to vote or change voter name or address for the April 9th Consolidated Election. Absentee voting is underway and as of today that office has received 177 ballots, 40 have been accepted and 137 have not been received. Absentee/Early voting will also be open on the last three Saturdays on March 23rd, March 30th and April 6th from 8:00 a.m. to Noon.
- 4. County Treasurer's Report** – was submitted.
- 5. G.I.S. Coordinator's Report** – was submitted.
- 6. Health Department Report** – was submitted.
- 7. Probation Officer's Report** – was submitted.
- 8. Public Defender's Report** – was submitted.
- 9. Sheriff's Report** – was submitted.
- 10. T.B. Department Report** – Sally Adams was present for questions and stated testing numbers are down because their nurse has a broken leg.
- 11. V.A.C. Report** – Dave Strowmatt was present for questions.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA: Motion by Graden, second by Hampton+Knodle to approve the 11 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS: Board members had nothing to report from the Liaison meetings they attended. Vice Chairman Bathurst asked members to be prepared to share anything they have to report for the next Board meeting.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT:

COORDINATING COMMITTEE: Given by Vice Chairman Mary Bathurst as follows:

1. **Job Study Presentation by Ron Duncan, U of I Extension -Update:** Bathurst stated the Job Study draft is ready to review for one month and will take action at the April Full Board meeting. Bathurst stated we will vote to accept it, not implement it, and that the Job Study will be on our website. We have flash drives to distribute in .PDF and word formats. A sign-up sheet will be available for the flash drives and hard copies. Bathurst introduced Ron Duncan and gave his credentials, and he proceeded to present Job Study results to Board members. Duncan reported that the Board hired the University of Illinois Extension in July, 2012, and his role in the process is not to determine the worth of what each employee is paid, but instead is a comparison of county employee compensation to comparable positions at the State and Federal levels, as well as with three Illinois counties similar to our county. Duncan gave his PowerPoint presentation and explained to Board members how to interpret the Job Study, and pledged that a copy of his presentation will be made available for the County Board minutes. Deabenderfer asked what kind of employee evaluation tool the county has and if the emphasis on cross training is reflective in the document and Duncan stated this information was not part of the job study parameters. Bathurst reported that this Job Study is our starting resource to help the County Board with decisions and stated that Duncan will be back next month to answer more questions.
2. **Report of the Rules Committee -Approval:** Mike Plunkett reported changes to the Rules of Order as follows:
 - **2nd page of Rules of Order Booklet under Rule #2: Add Liaison Reports after Consent Agenda:**
 - **2nd page of Rules of Order Booklet under Rule #2: Add Public Comments after Appointments:** Any member of the public can speak to the Board on non-action items. Public Comments cards are available to the public. The Rules will be posted on the back of the card.
 - **3rd page of Rules of Order Booklet - Change Rule #20:** There shall be eight (8) standing committees. Each member shall be on at least one committee. The Chairman **of the Board** or his/her designee shall be an ex-officio member of each committee.
 - **3rd page of Rules of Order Booklet - Change Rule #27:** Any Person, persons or organizations ~~wishing to appear before the Board~~ **wanting to submit information for Board Action** must notify the County Clerk of such request by 4:00 PM on the day the Coordinating Committee meets prior to the next scheduled Full Board Meeting. Persons may also speak before the Board at the Invitation of the Chairman.
 - **3rd page of Rules of Order Booklet - Change Rule #28:** If a group is invited to address the Board, such group shall choose one spokesperson as their representative and that spokesperson shall be allowed to speak ~~15~~ **5 minutes.**
 - **4th page of Rules of Order Booklet – Change Rule #30:** Committee discussed having an order of succession on who would run the County Board Meetings if the Chairman or Vice Chairman were not available. **Rule # 30:** Any Vacancy in the County Board Chairmanship shall be filled by the Vice Chairperson of the County Board, who shall be appointed by the Chairperson. **The Chairperson shall preside at all meetings of the County Board. In the event of the absence or temporary inability of the Chairperson to preside at a meeting, the Vice Chairperson shall act as Chairperson pro-tempore for the meeting. In the event that neither is available, the order of succession shall be the Personnel Chairperson, Finance Chairperson, Economic Development Chairperson.**

- **4th page of Rules of Order Booklet – Add Rule #35:** A Board Member may conference call to a committee meeting if they are unable to attend for health or work related reasons. There must be a quorum physically present at the meeting, and then the board member can participate in the Committee meeting by phone. Only members physically present at the meeting will receive per diem.
- Plunkett reported the committee decided to delete the proposed rule: **If a County Board Member misses 3 consecutive Full Board Meetings, without just cause, then that member may be prosecuted in a civil action for willful neglect in accord with 55 ILCS 5/5-1013, and may have to forfeit the sum of \$200.00.** Plunkett stated this is already State law and we do not need to include it on County Board Rules of Order.

Motion by Plunkett, second by Kuchar to Approve the Changes to the Rule of Order of Montgomery County Board as Presented. All in favor, motion carried. (For a copy, see Resolution Book 13, pages 7-10).

3. **CEFS Central Illinois Public Transit Monthly Progress Report -Update:** Vice Chairman Bathurst reported the monthly progress report was included in County Board packets.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Chairman Bob Sneed as follows:

1. **Maintenance Issues and Report -Update:** Sneed reported the following:
 - Jail Generator is not working properly and CK Powers was called to look at why it is having problems starting.
 - Tempering Valve at the ROE office faucet will be replaced.
 - Maintenance staff is cleaning and replacing filter and cleaning bugs out of lights.
 - Work orders will now go to the jail and Lloyd will get them from the Sheriff every morning.
2. **Historic Courthouse Elevator -Update:** Sneed reported Schindler reprogrammed the elevator about one week ago due to problems of the elevator sticking on the 3rd floor a few weeks ago. IL State Fire Marshal office was called and the red identification tag for the elevator will be here soon. Third party annual inspection will be held April 11th.
3. **HVAC at Courts Complex -Update:**
Seeking numbers for a grant to HVAC System: Sneed reported the committee discussed checking into some leads for grant money that may be available for a new HVAC System at the Courts Complex. Sneed stated that he is communicating with Johnson Controls to see what can be done about regulating the controls for the heating and cooling issues at different offices at the Courts Complex to get the system to work more efficiently. The system is about 20 years old now.
4. **Fire Alarms and Panic Systems -Update:** Sneed reported Wareham's Security came and did a walk through to look at what would be needed to upgrade the fire alarm system in various areas of the Courts Complex. Russ Campbell of Mac's Fire & Safety did not do a walkthrough. County IT representative Bill Purcell has tallied up the total number of heat and smoke detectors and horn strobes that would be needed for the upgrade. Purcell will draft the bid specs and send out to Mac's Fire & Safety and Wareham's Security for bids. The committee approved getting two separate bids for Fire Alarm Systems at the Courts Complex and the Animal Control Shelter. Sneed reported we added more horns and strobe lights to make the system more efficient so everyone can hear. He stated we will get more information for fire alarms for the recycling centers.
5. **Safety Issues at Historic Courthouse -Update:** Sneed reported we will obtain prices to re-key the building locks of the Historic Courthouse to make it more secure, since it has been a long time since locks have been upgraded.
6. **Announcement: Building & Grounds Committee meets again at 1:00 p.m. in April, 2013.**

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Heather Hampton+Knodle as follows:

1. County Website -Update:

- **Bill Purcell to Show Changes Made:** Hampton+Knodle reported Bill Purcell gave an update on the changes to the County website that was just went live on the internet. After reviewing a few of the pages, some minor adjustments were made. After checking the rubric, our County Website scores doubled from last year's score. Heather thanked Purcell and Office Holders for participating in updating the website.
- **Assess Input from County Website Survey to Determine Next Steps:** There was a good response rate and input from departments. She will compile and work with Purcell and the offices to update the website.

2. MCEDC -Update:

- **Annual Meeting at Church St. Pub:** Will be held on Tuesday, March 26th, 2013. networking will begin at 6:00 p.m., dinner will begin at 6:30 p.m. and the Meeting will start at 7:00 pm. There is a \$15 fee that will be collected at the door, and Hampton+Knodle stated this is not a paid meeting or mileage.
- **Appointment of David Ronen as the County Representative to the MCEDC:** Deabenderfer shared his intent to resign from the MCEDC board as his chairmanship ends at the annual meeting. The committee discussed the appointment of David Ronen to serve on the MCEDC. Board will have the opportunity to approve at end of Full Board meeting.
- **Next Regular MCEDC meeting date:** This meeting will be held on Tuesday, April 2nd at 4:15 p.m.

3. County Employee Survey to ask how to Cut Expenses or Increase Revenues -Update:

Hampton+Knodle reported that County Board member Megan Beeler has checked with different options for someone outside the county to work on this survey, which will be collected and tabulated in a confidential way. Results are expected before July 4th, so the County Board will have information back before budgeting is finalized. Beeler will bring additional information regarding the survey to the April meeting.

4. Planning Commission Update -Update:

Hampton+Knodle reported the next Comprehensive Planning meeting is Wednesday, March 20th at 5:00 p.m. in the Annex building. The committee discussed the Planning Commissioner terms and when their terms would expire. There are five members that need to be re-appointed at the end of this meeting as follows: Ruben Boehler, Ed Banovic, Tobin Ott, Kris Reynolds and Bill Schroeder. Board will have the opportunity to approve at end of Full Board meeting. Assistant State's Attorney Betsy Wilson is also interested in attending future Comprehensive Planning meetings and is checking for approval from the State's Attorney. Hampton+Knodle asked members to please review the Planning Commission goals and get back to her by March 18th. **(For a copy of the goals, see Resolution Book 13, pages 11-15).** Wilson is looking at legal ordinances and potential fees for things to be implemented in the Comprehensive Plan.

5. Grant Fund Summary from WCDC -Update:

Hampton+Knodle reported the Committee reviewed a report from Mike Cavanaugh of West Central Development Council on the Summary of grants that have been awarded to Montgomery County from 1983 to present, which have mainly been water and sewer infrastructure type grants. **(For a copy of the report, see Resolution Book 13, pages 16-23).**

6. Business Recruitment -Update:

Hampton+Knodle reported Litchfield Economic Development Director and the CIEDA Director was invited to meet with the committee to see if there are any tools we can put together to help businesses throughout Montgomery County.

7. County 2013 Priorities List:

Hampton+Knodle distributed a list of legislative priorities to County Board members for their review. **(See Resolution Book 13, page 24).**

E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:

Savage reported on Ambulance Calls and Collections.

Ambulance Call Reports:

A summary of monthly operations for **January 2013** is as follows:

Total calls: 428 Total amount billed: \$258,481.80 Amount collected: \$144,221.51

AMBULANCE REPORT:

1. **Collections:** Total Collections for **February** are **\$115,651.82** (Old System \$129.00, New System \$115,522.82)

EMA:

1. **Defibrillator Units:** Savage reported that as part of the regular maintenance, Director Holmes has updated the defibrillator units in the Courts Complex, Historic Courthouse and Annex building, and batteries and electrodes have been replaced. Holmes dropped off batteries and electrodes to the sheriff's office for their two units.

FINANCE COMMITTEE REPORT: Given by Chairman Joe Gasparich as follows:

1. **Consociate Dansig – Employee Health Insurance -Approval:** Gasparich reported Steve Spinner and Jolie Burris of Consociate Dansig explained the different annual renewal reports to the committee. The committee discussed the \$1,000 per employee wellness program for routine services, which does not cover diagnostic tests and visits. Consociate Dansig went out to other insurance companies to see who would insure us, and the committee looked at options of premium proposals of Specific Deductibles of \$50,000, \$55,000 and \$60,000. They suggested increasing Specific to \$60,000 to keep our premiums the same, since they looked at averages and said that it would take four people to have major health problems to exceed the \$60,000 deductible. Gasparich believes they are trying to do right by Montgomery County and the employees. Bathurst stated if this is approved, the County pays up to \$60,000 for each individual's health care, and the County will pay the first \$60,000, and the re-insurance carrier pays above the \$60,000. **Motion by Gasparich, second by Ronen to Approve the Health Insurance Proposal Prepared by Consociate Dansig with the \$60,000 Specific Deductible, which will keep the Annual Premium approximately the Same. Roll Call Vote: Ayes - 19, Nays – 0, 2- Absent. Motion carried. (For a copy of the Statistic Chart, see Resolution Book 13, page 25).**
2. **FAYCO -Update:** Gasparich reported that Bob Lindberg, Kim Taylor and Marty Dawson addressed the committee with information on Fayco Services for the developmentally challenged. Lindberg was previously asked by Chairman Hertel to explain the 377 Rule which would give the County Board the authority to assess taxes for Fayco. Fayette and Bond County had implemented this tax years ago. Lindberg reported that Legislation has changed in the last few years where the 377 Rule could not be used and that this issue would now have to have County Board approval to place this increase on the ballot as a referendum. Gasparich stated the County pays \$34,000 each year to Fayco and we will consider their request as we look at the budget again this year.
3. **SOA Report -Update:** Gasparich reported the following:
 - **2012 Assessment /Board of Review**
Board of Review hearings are complete and 2012 assessment work should be finished sometime in March. BOR Final Notices were mailed for hearing action on February 25, 2013.
 - **2013 Assessment:**
Ray Durston spoke with Assistant State's Attorney Wilson about an intergovernmental agreement for doing assessment work for the township and multi-township assessment districts. Wilson is going to compose an agreement that can be used as needed. Durston's office is currently doing the assessment work for Walshville, Grisham and East Fork MTA as well.

- **Exemptions:**
Durston reported that approximately 2,500 Senior renewals and about 300 Disabled exemptions have been mailed for 2013.
- 4. **GIS Report -Update:** Gasparich reported that GIS Coordinator Mary Purcell is now printing assessment books.
- 5. **Resolution for Raymond-Harvel Area Ambulance Service Tax Levy Increase -Update:** Gasparich reported that Raymond-Harvel Ambulance Attorney Pam Hart attended the Coordinating Committee. Tobin Gunn of Raymond-Harvel Ambulance Service was present at the full board meeting and asked them to consider raising their tax ceiling from 15 cents to 30 cents per \$100 assessed valuation. He stated that they are not asking for a tax increase now, just the ability to raise it in the future. If the County Board gives the ability, then they will need to have a public hearing and the County Clerk must mail post cards to all Raymond/Harvel Ambulance Taxpayers. The Ambulance District's current levy's maximum rate is .15% and they could raise it to a maximum rate of .30%. The Resolution was introduced this month; the Board will review it for one month and take action at the April Board Meeting. Gasparich commended Raymond-Harvel Ambulance Service which is volunteer service.
- 6. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report -Update:** Gasparich reported that there are two graph reports on everyone's desk regarding the General Fund Balance and Coal Revenue Summary. Recent coal royalty revenue was \$158,000. Another \$148,000 was received and not included on the report yet. **(For copy of reports, see Resolution Book 13, pages 26-28).**
- 7. **Discussion of Auditing Services -Update:** Gasparich reported the committee reviewed minutes from the past four years regarding the Audit services. Patton's two year audit agreement is complete after this year, and the committee discussed the frequency for bidding professional services that was approved by the County Board in October 11, 2011. According to that approval, Property Casualty, Workers Compensation and Health Insurance would be bid every 5 years, and auditing services would be bid out every 4 years. The committee will discuss this further at next month's meeting.
- 8. **ROE Quarterly Report -Approval:** Superintendent of Schools Marchelle Kassebaum submitted the ROE Quarterly Report for Full Board approval and shared maps on the new State-wide ROE realignment, which will not affect our area of Montgomery and Christian Counties. Kassebaum stated that reorganization to this new district map will take place on July 1st, 2015. **Motion by Gasparich, second by Savage to Approve the Regional Office of Education Quarterly Report. All in favor, motion carried. (For copy of ROE maps, see Resolution Book 13, pages 29-30).**
- 9. **Revolving Loan Fund -Update:** Gasparich reported the Revolving Loan Fund will now be overseen by the Economic Development Committee.
- 10. **Time Change for Finance Committee Meetings -Update:** Gasparich reported the Finance Committee discussed and approved changing the Finance Committee time to begin at 8:00 a.m. each month.

PERSONNEL COMMITTEE REPORT: Given by Vice Chairman Joe Gasparich as follows:

1. **Change Time of Regular Personnel Committee -Update:** Gasparich reported the next regular Personnel Committee meeting will be held on March 28th at 4:30 p.m. The meeting time was changed from 8:30 am to 4:30 pm. The Committee discussed changing their regular monthly meeting to the evening at 5:00 pm. The Committee will discuss a time change at their March Committee meeting.
2. **Consociate Dansig – Employee Health Insurance -Update:** Gasparich stated this was discussed earlier.

3. **Circuit Clerk's Union Local #148 -Update:** Gasparich reported the next scheduled meeting is Tuesday, April 2nd, 2013. Committee will meet at 5:30 p.m. and then with the Union at 6:00 p.m. in the County Board Room.
4. **Highway Dept. Union Local #1084 -Update:** Gasparich reported the next meeting is scheduled for Monday, March 18th, 2013 at 5:00 p.m. with the committee and 5:30 p.m. with the union.
5. **Internet and Social Media Policy and Guidelines -Update:** Gasparich reported the committee reviewed and discussed a draft of an Internet and Social Media Policy and Guidelines for the Employee Manual and will discuss this further at the next meeting.

H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:

1. **Elections -Update:** Beck reported that County Clerk Leitheiser explained election updates earlier during the Consent Agenda.
2. **Recycling Program and Events -Update:** Beck reported the following:
 - **Electronics Drive:** Thursday, April 18th at 12 p.m. - 5 p.m. and Friday, April 19th at 8 a.m. - 3 p.m.
3. **Animal Control Facility and Program -Update:** Beck reported the following:
 - **Montgomery County Web Site:** Bill Purcell and Heather Hampton+Knodle have worked on getting information on the County website for the animal control program. The Animal Control Ordinance, a List of current Fines & Fees and adoption forms have been posted.
 - **Volunteer Update:** Beck reported that the committee discussed the volunteer age to work with the dogs and decided that these people should be 18 and older. The committee will refer to Assistant State's Attorney Wilson on a minimum age to be able to work with the cats. New Volunteer forms and Policy was also discussed.
 - **Animal Control Policy and Procedures:** Beck stated that it is their goal to work on setting up a Policy and Procedure for the Facility and that it is a work in process with Assistant State's Attorney Wilson.
 - **Increase Fee for Rabies Tags:** Beck reported the Pet Population Control Fund gets revenue from pet owners who pay an extra \$10 for a rabies tag because their pet is spayed or neutered. The money collected in this fund is to be used for sterilizing pets and for rabies shots for low income pet owners. Beck explained that the committee will look at other ways to increase revenue, and didn't want to double the rabies tag increase so good pet owners would not be punished, and stated that she will rescind her motion from last month. **Motion by Beck, second by Webb to Rescind Last Month's Motion to Raise the Rabies Tag Fee from \$5.00 to \$10.00 for a Sterile Pet and from \$15.00 to \$20.00 Fee for Pets that are Not Spayed or Neutered Beginning January 1st, 2014. Motion Carried and Original Motion Rescinded.** The Committee will research additional information regarding the rabies tag fee and the Pet Population Control Fee. Hampton+Knodle asked to have this data shared with County Board members before the next Full Board meeting.
 - **Free-Roaming Cat Room:** Beck reported Member Bob Sneed looked at the area for the free-roaming cat room and stated the donations of about \$2,000 should cover the costs. Assistant State's Attorney Wilson is checking on the use of volunteer labor.
 - **Rabies Clinic:** Beck reported a Rabies Clinic for \$10 per rabies shot will be held on April 13th in the afternoon. The PPCF fund (Pet Population Control Fund) will help Pet owners who are income eligible to get rabies shots for their pets.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:

1. Raymond Road District Letting -Approval: Miles reported that Four bids were submitted.

- Kinney Contractors - \$181,792
- Plocher Construction - \$236,127
- Perry County Construction - \$176,600
- Yamnitz & Associates - \$189,047.36, Bid was re-tabulated and should be **\$159,047.36**

The committee approved the apparent low bidder Perry County Construction in the amount of \$176,600, and then Highway Department clerical employee Bev Seamon recalculated all the bids to make sure all the calculations were correct and came back to the meeting with information that the Bid from Yamnitz & Associates of Jersey County actually totaled \$159,047.36. The handwritten copy was hard to read, and upon calculating all the figures, it did in fact total \$159,047.36. Upon review of the four bids, the committee made a new motion for the Correct Low Bidder and approved the As Corrected Bid from Yamnitz & Associates in the amount of \$159,047.36 contingent on the concurrence with the Illinois Department of Transportation. Miles reported it is normal procedure to make sure calculations are correct. Deabenderfer asked if this was Township property and Miles replied affirmatively and stated because this is not County property it does not have a project labor agreement. **Motion by Miles, second by Kuchar to Approve the As Corrected Bid from Yamnitz & Associates in the Amount of \$159,047.36 Contingent on the Concurrence with the Illinois Department of Transportation. Roll Call Vote: Ayes - 12, Nays – 7. Those Voting Aye: Bathurst, Beck, Beeler, Branum, Gasparich, Graden, Hampton+Knodle, Martin, Miles, Savage, Sneed, Webb. Those Voting Nay: Bishop, Deabenderfer, Kuchar, Moore, Plunkett, Ronen, Wendel. Those Absent: Hertel, Robinson. Motion carried.**

2. 2006-2012 MFT Material Cost Comparison -Update: A spreadsheet on the County MFT for a 6 year period was provided to members (**For a copy, see Resolution Book 13, page 31**). Material costs have gone up a range of 134% to 198%. The yearly allotment total for MFT Revenue in 2006 was \$764,277 and was \$677,221 in 2012 for an 11.4% decrease in MFT Revenue. MFT funds come from gas and diesel fuel sold in the State. The higher the fuel costs, people purchase less gas and MFT funds go down. Beeler asked if figures on the comparison are actual dollars spent and Engineer Smith replied affirmatively.

3. New Tractor Purchase -Approval: Miles reported two current tractors that are getting some age on them and need to be replaced, which are a 2000 John Deere 6410 with 4,152 hours and a 1999 John Deere with 4,526 hours. They are currently operating with Tier 3 tractors. Engineer Smith reported that the State gets 1 one-year lease on John Deere tractors and trades them in so they have low hours, and John Deere doesn't make the 6410 tractor anymore. The State uses a 6430 John Deere tractor. Engineer Smith stated that a new Tier 4, 2013 John Deere tractor will be about \$90,000. Engineer Smith stated they could sell the current tractors to help offset the costs. Engineer Smith budgeted \$135,000 last year for two tractors. The cost would be about \$150,000 for two new tractors with some revenue coming in from the sale of the two current tractors. Smith reported the State leased vehicles are 1 and 2 years old and are available at various dealerships. The model 6430 tractors will have cabs and warranty included, in answer to a question from Ronen. Moore asked if this is under State bid, and Miles said this is not a State bid, however the used State vehicles are traded in to local dealers and can be purchased locally through the bid process. Gasparich asked what fund will be used, and Smith stated the expense will come from the Equipment Fund. Graden was concerned about the current tractors not having many hours on them. Smith replied we will save money if we sell the old ones now since they are worth around \$20,000 each. Plunkett asked if the proposed price includes a trade-in of the current tractors, and Miles responded it did not. **Motion by Miles, second by Kuchar to allow Engineer Smith to pursue Purchasing Two Tractors for an amount not to exceed \$72,000 each. Roll Call Vote: Ayes - 19, Nays – 0. Motion carried.**

4. **Future Culvert Letting -Update:** Miles reported a Culvert Letting should be held at the May 8th Road & Bridge Committee meeting.
5. **2013 MFT Oil Letting -Update:** Miles reported Oil Letting scheduled for the April 3rd Road & Bridge Committee meeting and award at the April 16th Full Board meeting.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Gasparich, second by Martin to approve the 8 committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: None

SCHEDULE CHANGES: Vice Chairman Bathurst read the following:

1. Next Coordinating Committee is moved to Monday, March 25th at 6:00 p.m.
2. The next regular Personnel Committee meeting will be held on March 28th at 4:30 p.m.
3. Finance Committee meetings will now start at 8:00 a.m. each month.
4. Building & Grounds Committee meets again at 1:00 p.m. in April.
5. Special Personnel meeting with Highway Dept. Local #1084 is Monday, March 18th, 2013 at 5:00 p.m. with committee and 5:30 p.m. with union.
6. Special Personnel meeting with Circuit Clerk's Union Local #148 is currently scheduled for Tuesday, April 2nd, 2013 at 5:30 p.m. with committee and 6:00 p.m. with union.
7. The April Board Meeting will take place on Tuesday, April 16th, 2013 due to the Consolidation Elections that will be held on the 9th.

APPOINTMENTS:

1. Motion by Bishop, second by Webb to Reappoint Ed Banovic to the Montgomery County Planning Commission for a term expiring March 2015. All in favor, motion carried.
2. Motion by Beck, second by Deabenderfer to Reappoint Ruben Boehler to the Montgomery County Planning Commission for a 3 year term beginning March 2013 and expiring March 2016. All in favor, motion carried.
3. Motion by Deabenderfer, second by Gasparich to Reappoint Tobin Ott to the Montgomery County Planning Commission for a 3 year term beginning March 2013 and expiring March 2016. All in favor, motion carried.
4. Motion by Graden, second by Martin to Reappoint Kris Reynolds to the Montgomery County Planning Commission for a term expiring March 2015. All in favor, motion carried.
5. Motion by Plunkett, second by Moore to Reappoint Bill Schroeder to the Montgomery County Planning Commission for a term expiring March 2015. All in favor, motion carried.
6. Motion by Martin, second by Kuchar to Appoint David Ronen as County Representative to the Montgomery County Economic Development Corporation for a 3 year term expiring March 2016. All in favor, motion carried.

PUBLIC COMMENTS: No Public Comments Cards were submitted.

Gasparich announced he was impressed with Ron Duncan's work on the Job Study and publicly acknowledged him as a true professional.

PAY BILLS:

1. **Approval to Pay Any Invoices from Adams, PC or Books & Moore:** Motion by Webb, second by Ronen to pay any invoices for Adams, PC or Books & Moore. Voice Vote: In favor – 18, Against – 0, Absent – 2, Abstain -1 (Moore). Motion carried.
2. Motion by Martin, second by Beck to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2013.

ADJOURN: Until the Full Board Meeting on Tuesday, April 16th, 2013 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Hampton+Knodle, second by Ronen to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:36 a.m.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.