

Montgomery County Board

Minutes

For Tuesday, September 10th, 2013 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, September 10th, 2013 in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.

Roll call was taken. 21 members present, 0 members absent.

Members Present: Mary Bathurst, Connie Beck, Megan Beeler, Nikki Bishop, Bonnie Branum, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Sharon Kuchar, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, David Ronen, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel.

Members Absent: None

Pledge of Allegiance to the flag was given by Heather Hampton+Knodle.

Mileage and Per Diem Approval: Motion by Graden, second by Miles to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Bishop, second by Gasparich to approve the Minutes of the Previous County Board Meeting held on Tuesday, August 13th, 2013. All in favor, motion carried.

CONSENT AGENDA:

1. **Chief Assessment Officer's Report** – was present for questions.
2. **Circuit Clerk's Report** – was present for questions.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
4. **County Treasurer's Report** – Ron Jenkins was present for questions.
5. **G.I.S. Coordinator's Report** – was submitted.
6. **Health Department Report** – Hugh Satterlee was present for questions and stated the Health Department Report was not completed in time for the meeting this month, but the report will be completed by next month's meeting and submitted then.
7. **Probation Officer's Report** – was submitted.
8. **Public Defender's Report** – was submitted.
9. **Sheriff's Report** – was submitted.
10. **T.B. Department Report** – Sally Adams was present for questions.
11. **V.A.C. Report** – was submitted.

APPROVAL OF 10 ITEMS ON THE CONSENT AGENDA: Motion by Ronen, second by Wendel to approve the 10 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS: CEFS – Robinson reported Dennis Shiley has been hired as the new CEFS CIPT Director and he began duties on September 9th. IL Assoc. of Co. Board Officials – this group meets again in November. MCEDC – Ronen reported that the next meeting is Thursday, September 12th. MCWC – Branum reported MCWC is working on right-of-ways on Phase 5. Planning Commission – Beeler reported the date of Sept. 12th, 2013 has been set for the next meeting. Senior Citizens Board – Bishop invited Board members to a Senior Citizens Soup & Chili fundraiser on Sunday, October 20th. U of I – Graden reported the October 10th meeting will be in Hillsboro. VAC – Sneed reported Dave Strowmatt hired a new clerk. Workforce Investment Board – Hampton+Knodle stated a new appointee will be submitted for board approval later at today's meeting.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT:

COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:

1. **CEFS Central Illinois Public Transit Monthly Progress Report -Update:** Hertel stated that this report is included in Board packets.

H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:

1. **Amended County Food Service Sanitation Ordinance regarding Inspections for Montgomery County Health Department-Resolution/Ordinance #2013-05 -Approval:** Beck deferred to Health Department Administrator Hugh Satterlee, who stated that members received a copy of the Ordinance and stated he was available for questions from the Board. He stated members of the Health Department Board of Directors were unable to attend today, but informed members that they voted to support the Ordinance as was attested by Health Department County Board liaison Jay Martin. Satterlee stated that a public meeting was held at the Health Department on September 4th which was attended by eight county restaurant owners or their representatives as well as members of the public. The meeting included a presentation about the amended ordinance and questions were answered as well. Satterlee stated that the County Health Department is not changing what we are asking the establishments to do, just adding the "A, B, C" grading system and display. Satterlee stated that if this ordinance were in place today, 12 out of 200 establishments would not have an A rating, with 1 at a C rating and 11 at a B rating. He stated he has received zero emails or phone calls about the Ordinance. Satterlee said there are standards and laws that food establishments have to meet, and these standards haven't changed. As for the "A,B,C" grading system, Satterlee stated the establishment will have the grade posted at a location designated by the Health Department inspector until the next inspection, and he doesn't have a problem with going back and inspecting again in a month. Satterlee stated we want facilities to pass inspection and we don't mind working with them to help them accomplish this, and he said this is a tool to help them along. Bathurst asked if there were dates on the "A, B, and C" sheets and Satterlee replied there were none but dates can be added later since these sheets are not a part of the Ordinance. Webb asked if the words Satisfactory, Needs Improvement, and Unsatisfactory are included on the "A, B, C" sheets and Satterlee stated that terminology has been removed, and now the "A, B, C" sheets only have the number scores. Satterlee informed members that the scoring system is as follows: 91-100- A, 81-90- B, and 71-80- C. Moore asked if this Ordinance will also cover hospitals, schools and nursing homes and Satterlee stated affirmatively and that one nursing home has a B rating at the present time. Moore asked what we are gaining by posting a letter grade, and stated that he trusts the Health Department to inspect everything. Satterlee stated the letter grade system would give the public confidence that the facility is in compliance and an incentive to businesses to make an effort to stay in compliance. Moore stated he believes a letter grade would be over-regulating the business. Beeler stated she would like a Pass or Fail grade, and said she is not sure what good the grading system will bring to the general public. Beeler stated no one is going to know the grading system or will understand about the infractions. Beeler asked if the County has to have letter grades and Satterlee stated that we do not, since the State of Illinois does not require it. He said that two other counties in Illinois have a letter grade system as part of their Ordinance. Kuchar asked how many inspectors the Health Department has, and Satterlee replied there are two inspectors on staff. Hampton+Knodle stated she appreciates the priority for public safety, but as chair of the Economic Development Committee she has asked for feedback from one hospital, four restaurants and sixteen people, and all except one said no to the grading system, and that the location of posting the grade at the entrance to the facility is a concern. Hampton+Knodle also said that from feedback she has received, only the actual inspection sheets should be posted at the business at an undetermined location and on our website. She wondered about what methods were used to encourage compliance with the establishment who currently would be at the C grade level, and stated that reputations can take months to repair. She was also curious about implementing fines where a pool of funds could be created to help businesses to comply by providing matching funds, and also mentioned the county Revolving Loan Fund. Satterlee stated the business with a C is a chronic offender and will not comply with the current ordinance structure. He said he believes this business will still have the same customer base if the C grade is posted. If the

business gets a C grade four times, the Health Department can close the business. Bathurst asked if we need the "A,B,C" grading system to close this business down and Satterlee replied we do not. Satterlee also commented that if just the inspection sheets are posted, customers won't be able to read them because the print is too small. Deabenderfer said he doesn't want to see the County Board get so involved, and if the Health Department wants the grading system then he is for it. Gasparich stated some business people he talked to didn't know about this ordinance, and asked for another month before voting on this amended Ordinance. Hertel stated that Satterlee and Health Department Food Inspector Cyndy Howard plan to go out to all businesses prior to the Ordinance's January 2014 implementation date and educate facilities about the scoring process and letter grade's display requirements. They would then return to the businesses starting in January and officially inspect the premises. Hertel stated if we delay the vote for another month, there may not be time for this education and transition process. Hampton+Knodle asked if the implementation date could be changed to March 1st instead of January 1st and Hertel replied affirmatively. She stated if we defer for another month, each affected food facility or business could be notified by a letter or postcard and not just a general news release. Satterlee restated that the Health Department is not training businesses on something new that they are required to do, just implementing the Ordinance. He asked why we would notify each business or facility in advance of passing the Ordinance, since we don't do this for every other County Ordinance that is passed. Bathurst agreed with Deabenderfer to accept the Health Department and Health Board's request. She also stated restaurants would be happy to display an A and Robinson agreed. **Motion by Bathurst, second by Graden to Approve the Amended County Food Ordinance regarding Inspections.** Hertel asked for further discussion, and Beeler reported she asked her constituents through social media for feedback and she heard back from a dozen, and the majority of input she received didn't care about the grades. Beeler stated that one business asked about the consequences if they slip up and get a B. Hampton+Knodle stated that displaying a poor letter grade for 30 days could do damage to a food establishment's reputation. Satterlee reported that eight different businesses were chosen from areas throughout the County to attend the public hearing. Beeler asked if the Open Meetings Act was followed and Hertel stated that 48 hours' notice was given of the meeting, and the press release was published a week before. Hampton+Knodle asked how many incidents of food borne illnesses have been attributed to County businesses and Satterlee replied we have not had an incident in the past 11 years. Sneed reported that in the Building Trades business we go by codes and there are times when things are overlooked, and if we would have to wait 30 days to be re-inspected, this would not be good. He also stated the tone of the inspector is very important as this could hurt small business owners. Satterlee stated if one of his inspectors has a negative tone, and is out to get someone, they would be looking for a new job, and he has two good employees who have this responsibility now. Martin asked if members are hung up on the A,B,C grading system, can we strike that part of the Ordinance. Hertel replied we can't amend the ordinance at this point, stated that a motion is on the table and called for the vote. **ROLL CALL VOTE: Ayes – 12, Nays – 9. Those Voting Aye: Bathurst, Beck, Bishop, Branum, Deabenderfer, Graden, Hertel, Robinson, Savage, Sneed, Webb, Wendel. Those Voting Nay: Beeler, Gasparich, Hampton+Knodle, Kuchar, Martin, Miles, Moore, Plunkett, Ronen. Motion carried. (For copy of Resolution, see Resolution Book 13, pages 172-180.)**

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:

1. **Red Ball Trail -Update:** Miles reported that Assistant State's Attorney Betsy Wilson sent out a letter to the contractor and we have not heard a response yet.
2. **Sales of Used Tractors -Approval:** Miles reported that four bids were received for the two used John Deere Tractors. The highest bid was for \$19,151 and the buyer only wanted one tractor. The second highest bid was for \$18,150 and that buyer got the second choice of the two tractors. The third bid was for \$17,855 and the fourth was for \$16,900. **Motion by Miles, second by Beck to Approve Selling the Two Tractors to the Highest Bidders for a total cost of \$37,301. All in favor, motion carried.**
3. **Resolution #2013-17: Resolution to appropriate funds for 10-00136-00-BR, CH-5-Irving North Road, 100% County Project Irving North Bridge -Approval:** Miles reported that IDOT is

reviewing the plans and hopes to have them from IDOT in the next week. **Motion by Miles, second by Hampton+Knodle to Approve Resolution #2013-17: Resolution to appropriate funds for 10-00136-00-BR, CH-5-Irving North Road, 100% County Project Irving North Bridge. All in favor, motion carried. (See Resolution Book 13, pages 181-182).**

4. **Irving North Bridge -Approval:** Miles reported we hope to get started on this project in the next 30 days and the amended paperwork was received from IDOT yesterday. Hampton+Knodle asked if IDOT has approved this project, and Hertel stated the motion is to help expedite this process without the Full Board voting on the process. When the bids come back, the committee can okay it to move forward. **Motion by Miles, second by Branum to advertise for bids on the material and the sub work if needed and that the R & B Committee is allowed to award the bid on the Irving North Bridge project. All in favor, motion carried.**
5. **Resolution #2013-16: Resolution #2013-16 amends Resolution #2012-11 For 1102 B-CA, CH-7-Nokomis Road, 100% County Project -Approval:** This Resolution was passed last year and the estimate was about \$38,000. The project came in at \$42,893.93 so the former Resolution needs to be amended with the correct amount. **Motion by Miles, second by Gasparich to Approve Resolution #2013-16: Resolution #2013-16 amends Resolution #2012-11 For 1102 B-CA, CH-7-Nokomis Road, 100% County Project. All in favor, motion carried. (See Resolution Book 13, pages 183-184).**
6. **Guardrail West of Farmersville -Update:** Miles reported the guardrails were looked at during the tour of County roads and bridges. The committee discussed the unsafe conditions due to the current state of the damaged guardrails and will be working on solutions in the future.
7. **Striping Seal coated Roads -Update:** Miles reported this is a work in progress. The committee will continue this discussion at next month's meeting.
8. **Lighting Upgrades -Approval:** Miles reported that we received a quote from Lyerla Electric to replace light fixtures with energy efficient fixtures and lights. The total labor and material cost would be \$10,901. The Ameren incentives would be \$7,328.00 so the reduced installed cost would be \$3,573.00. With the savings, the payback would be 1.6 years. Committee discussed the annual bill savings of \$2,175 a year. The payback would be 1.6 years. **Motion by Miles, second by Kuchar to approve the bid from Lyerla Electric to replace the lights for \$10,901.00. Voice Vote: All in favor, with one member abstaining – Ronen. Motion carried.**
9. **Committee Tour -Update:** Committee members went on a short tour of some of the County Roads and Bridges after the last committee meeting.
10. **Other Business -Update:** Miles reported that Chairman Hertel stated the R & B committee needs to consider moving the Highway Department down to the County Farm property sometime in the future. Hertel stated we have tried to be a good neighbor but the Highway Department's operations needs to be out of the residential area of Hillsboro. Kuchar reported that the County Roads and Bridges tour was very enlightening, especially regarding county guardrails.

PERSONNEL COMMITTEE REPORT: Given by Chairman Mary Bathurst as follows:

1. **Worker Wellness Program Committee -Update:** Bathurst reported employees on the Wellness Committee met at 3:00 p.m. with Consociate Dansig who gave them guidance to offer a healthier lifestyle for an Employee Wellness Program. Undersheriff Rick Robbins is talking with Fusion in Hillsboro and Snap Fitness in Litchfield about membership discounts. The next meeting will be on Thursday, September 12th at 3:15 pm.
2. **Customer Service Training -Update:** Bathurst reported Customer Service Training will be held on Tuesday, 10/22/13 in the morning from 9:00 am to Noon and Wednesday, 10/30/13 in the afternoon from 1:00 pm to 4:00 pm. Trainings will be held in the County Board Room. A signup sheet will go to all the county offices to have employees sign up for either the morning or afternoon session. Elected Officials are invited and Appointed Officials are encouraged to attend along with all of their staffs.
3. **SOA / EMA / State's Attorney - Union Local #397 -Update:** Bathurst reported the mediation date has been scheduled for Thursday, September 12th, 2013 at 4:00 pm for the Committee and then with the Union and Mediator at 4:30 pm.

4. **Circuit Clerk's - Union Local #148 -Update:** Bathurst reported the Mediation date was cancelled and needs to be rescheduled. She asked Personnel Committee members to stay after the Board meeting to set another date for Mediation.
5. **FOP Union Negotiations -Update:** Bathurst reported the Committee discussed setting the date of Monday, October 7th, 2013. The committee will meet at 5:30 pm and will meet with the Union at 6:00 pm. The FOP Union contract renews on December 1st, 2013.
6. **Recycling Local 773 Union Negotiations -Update:** Bathurst reported the Committee discussed setting the date of Thursday, October 10th, 2013 to begin negotiations. The committee will meet at 5:30 pm and will meet with the Union at 6:00 pm. This Union contract renews on December 1st, 2013.
7. **Personnel Committee Priority List -Update:** Bathurst reported the Priority list for the Personnel Committee includes completing the Job Study, finalizing Union Negotiations, updating the Personnel Manual and establishing the Wellness Committee.

FINANCE COMMITTEE REPORT: Given by Chairman Joe Gasparich as follows:

1. **GIS Work Group Report -Update:** Gasparich reported that money was put in next year's budget for a flyover. Beeler reported she has received several estimates on a flyover and will pursue putting this project out for bid. The county is working with a company for a proposal on a web based system but information is still being gathered. Gasparich stated we need to do more research to spend money wisely, and that we want to get the best information for the lowest dollar amount.
2. **Award Bids for Sheriff's Vehicles -Approval:** Undersheriff Rick Robbins reported there were three separate bids and three different dealerships. He presented the bids to the Finance Committee to review and recommends the low bidders as follows.

	<u>Victory Lane Ford</u>	<u>Wright Automotive</u>
2014 Ford Expedition	\$32,232.75	\$22,362.75
Trade in 2010 Expedition	<u>10,000.00</u>	with trade in
Award bid to Victory Lane	\$22,232.75	
Two-2014 Ford Explorers	\$50,546.50	\$42,418.00
Trade in 2008 Explorer	<u>4,200.00</u>	with 2 trade ins
	\$43,646.50	2008 Crown Vic & 2008 Explorer

Victory Lane Ford Warranty is 3 years/36,000 miles and an additional 2 year/24,000 miles on powertrain only. Wright Automotive warranty is the same warranty above that is the standard warranty offered by Ford. Sheriff's Department recommends the low bid from Victory Land Ford for the 2014 Ford Expedition and recommends the low bid for the two 2014 Ford Explorers from Wright Automotive.

2013 Chevrolet Tahoe PPV Police Interceptor 4 X 4's. Roger Jennings bid: \$30,765.60 per unit. Total price for two units is \$61,531.20 plus any applicable license and title fees. There are no trade ins. Manufacture warranty of 3 year/36,000 mile bumper to bumper and the 5 year/100,000 mile power train warranty. The Sheriff's Department recommends the bid from Roger Jennings for the 2013 Chevrolet Tahoes in the amount of \$61,531.20. Robbins estimates that the 5 new vehicles and the cost to move equipment over from the old vehicles to the new vehicles will cost about \$159,000. There were two vehicles that were not on the trade in list and were to be held over for other employee use. One of the reserve vehicles was recently damaged in an accident involving a deer. The Insurance reimbursed the County \$7,700 for the damaged vehicle. Hampton+Knodle asked why there was only one Chevrolet bid, and Robbins confirmed that only one Chevrolet dealer participated in the bidding process. **Motion by Gasparich, second by Webb to purchase one 2014 Ford Expedition from Victory Lane Ford for \$22,232.75 which includes trade-in, quantity two 2014 Ford Explorers from Wright Automotive for \$42,418.00 which includes trade-in and two 2013 Chevrolet Tahoes for \$61,531.20 from Jennings with no trade-ins. All in favor, motion carried.**

3. **Communication Tower Antenna at Cress Hill -Update:** Gasparich reported Treasurer Jenkins is still looking into acquiring this tower and will begin negotiations after the Cervi Estate is finalized.

4. **Convey Deed of Private Property of Parcel #21-02-108-013 in East Fork Township -Update:** Gasparich reported he had EPA Inspector Gonet check out the two properties and he did not find any environmental problems. Per Gasparich, there needs to be some additional discussion on these two parcels, and we are not ready to act at this time.
5. **Convey Deed of Private Property of Parcel # 16-01-251-010 in the City of Hillsboro –Update:** Same as above.
6. **Estimate Tax Levy -Approval:** The Committee reviewed the Real Estate Tax Levy/Extension Summary Comparison report that was prepared by Treasurer Jenkins. Gasparich reported the FY2014 estimate Extension will be 4.9979% which is under the 5%, so there will not be a Public Hearing. The levy will be adopted in October. **Motion by Gasparich, second by Bathurst to approve the estimated tax levy extension of 4.9979% with a levy amount of \$4,918,382. All in favor, motion carried.**
7. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report -Update:** The Board was given the Monthly Coal Revenue report and graph prepared by Treasurer Jenkins. Gasparich reported that the August coal payment was \$193,000.
8. **FY2014 Budget -Update:** Gasparich reported the Salary Increases for non-union employees should be in the budget. The committee approved putting a “draft” of the Budget on the County Web Site as well as in the hallway on the first floor of the Historic Courthouse for 30 day display.
9. **Postal Machines Proposals -Approval:** Gasparich reported that the Committee reviewed the revised proposals for the postage machines. Administrator Chris Daniels reported that after reviewing last month’s bids it was discovered that the two companies did not bid on the same specifications of the equipment required by the County, so new proposals needed to be submitted for two Model IN700DS30 machines. Three proposals were received: Walz Company submitted a price of \$685.30 for a 48 month lease and \$627.44 for a 60 month lease; Midwest Mailing submitted a price of \$634.48 for a 48 month lease and \$581.71 for a 60 month lease; and Pitney Bowes submitted a 60 month lease of \$783.02 for a Series 2000 postage machine. **Motion by Gasparich, second by Ronen to accept the low bid from Midwest Mailing Solutions for two of the IN700DS30 Postage machines for a 60 month lease in the amount of \$581.71 per month. All in favor, motion carried.**
10. **Severance/Buyout Package -Approval:** Gasparich reported Treasurer Jenkins contacted our Insurance carrier ICRMT regarding the severance/buyout package. ICRMT Attorney Julie Bruch and Assistant State’s Attorney Wilson requested changes regarding the insurance offer in the severance package due to the new Health Care laws’ requirement that the age for health insurance be dropped down to 55 years of age instead of 59 years of age. Based on advice from Assistant State’s Attorney Wilson, all age requirements pertaining to health insurance coverage need to be dropped so if an employee is eligible for the early severance and they have been covered by the County’s insurance plan for at least 12 months, they are eligible to retain their insurance to age 65. Graden confirmed that if taken, employment would be severed by November, 30th, 2013. **Motion by Gasparich, second by Graden to approve the amended severance package with the provision to drop the age requirement on insurance of 59 years of age for the continuation of the insurance. All in favor, motion carried. (See Resolution Book 13, pages 185-196).**
11. **Finance Committee Priority List -Update:** Gasparich reported their first priority is to keep the County running and to put General Revenue Fund money in the bank.
12. **Addition to Pre-approved Vendor List -Approval:** Gasparich reported the Committee reviewed the revised Pre-approved vendor list that adds American Messaging, a pager company. **Motion by Gasparich, second by Beeler to approve adding American Messaging to the Pre-approved Vendor List. All in favor, motion carried. (See Resolution Book 13, pages 197-198).**

- 13. ROE Quarterly Report -Approval:** Gasparich reported the Committee reviewed and approved the recommendation to the full board of the Quarterly report submitted by Regional Office of Education Superintendent Marchelle Kassebaum. Kassebaum spoke to the Board and stated the school year is off to a good start, and her office staff is working on teacher and bus driver certifications, school compliance and unfunded mandates. They are also focusing on a possible consolidation of Panhandle and Morrisonville schools and are working with the County Clerk and State's Attorney offices. Kassebaum stated she will keep the Board updated. A public hearing about the potential consolidation will be held at Panhandle High School on October 22nd. It is anticipated that this school consolidation question will be on the ballot at the March 18, 2014 General Primary Election. **(See Resolution Book 13, pages 199-201). Motion by Gasparich, second by Bishop to approve the ROE Quarterly Report as submitted. All in favor, motion carried.**

E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:

Ambulance Call Reports: 285 calls in August.

AMBULANCE REPORT:

- 1. Collections -Update:** \$106,311.65
- 2. 5 Area Ambulance Budgets -Approval:** All five area ambulance budgets have been submitted to County Clerk Leitheiser. **Motion by Savage, second by Graden to Approve the 5 Area Ambulance Budgets. Voice Vote: Abstain – Webb. Motion carried.**

EMA:

- 1. Regional Meeting August 15th, 2013 -Update:** Savage reported that Director Holmes and staff continued their education at this recent meeting.
- 2. Hazardous Mitigation Meeting -Update:** Savage reported Director Holmes has letters ready to be mailed to 40 participants who previously served on the Hazardous Mitigation Planning Committee. The meeting is scheduled for Tuesday, October 1st at 7:00 p.m. and will be held at the Health Department.
- 3. Emergency Notification System -Update:** Savage reported that Crime Stoppers has agreed to pay for the Code Red system's first year cost (\$6,400 total) for county municipalities and the rural area with the exception of the City of Litchfield, who has their own system. Municipalities will be told they can use the system for the first year to try it out. Savage stated that per Rick Robbins, Crime Stoppers of Macoupin and Montgomery County will assist us in getting the Notification System which advises of bad weather and threats to citizens. Robbins will invite the president of Crime Stoppers to the next County Board meeting.
- 4. EMA/Ambulance Committee Priority List -Update:** The EMA committee priority list will be shared with the County Board when completed.
- 5. Other Business -Update:** Savage reported the committee discussed the Slurry Impoundment in front of the coal mine that is in the process of being permitted by IDNR and will be regulated by State and Federal law. Director Holmes has been asked to contact a Deer Run mine representative to meet with the Committee and provide a presentation on how they notify emergency services and citizens and to answer questions. Savage stated we will keep tabs on construction of the Slurry Impoundment throughout the process.

ECONOMIC DEVELOPMENT COMMITTEE REPORT:

Given by Chairman Heather

Hampton+Knodle as follows:

- 1. MCEDC -Update:** Hampton+Knodle reported that Executive Director Lindsay Wagahoff is doing an excellent job and she has had visits with municipalities and participated in some business retention meetings. She has several project leads and is making herself available to the community. Hampton+Knodle said there was a reception at Hillsboro Hospital on September 9th for Nancy Slepicka, who is leaving the county and her MCEDC employment as grant writer, and MCEDC will need to decide how to proceed with grant writing tasks. The Next MCEDC meeting will be Thursday, September 12th at 4:00 p.m. at the Annex Building. Hampton+Knodle reported The Economic Development Summit is held on a 3 year rotation and was last held two years ago; therefore it will be cancelled for this year and scheduled for the fall of 2014.

2. **Planning Commission -Update:** Hampton+Knodle reported the next meeting is scheduled for Thursday, September 12th at 5:30 p.m. at the Annex Building. The Infrastructure component of the Comprehensive Plan will be discussed among other topics.
3. **Economic Development Committee Priority List -Update:** Hampton+Knodle reported that the committee will be looking at several priorities, including investing Coal money in long term infrastructure, job creation and job retention. She gave her committee's priority list to Chairman Hertel.
4. **Workforce Investment Board Appointee –Approval at end of meeting:** Hampton+Knodle reported that Ken Nimmons is stepping down and the Committee discussed and approved to recommend the appointment of Jeff Howell, Operating Partner and Owner of All Precision Manufacturing in Coalton to serve as the County's Workforce Investment Board appointee.
5. **Revolving Loan Fund Board Nominees –Approval at end of meeting:** Hampton+Knodle reported the Committee discussed and approved the recommendation to appoint Mike Fleming of Litchfield and Patricia Clarke of First National Bank of Raymond to the MCEDC Revolving Fund Loan Board.
6. **Revolving Loan Fund Reports -Update:** RLF reports are in the packets for review. Moore asked if we have a loan in default and Hampton+Knodle replied affirmatively, that we have one in bankruptcy. Deabenderfer stated the bankruptcy has been in court for a year. Moore asked if we are secondary on that loan and Hertel replied affirmatively. Hampton+Knodle asked Wagahoff to provide current payment information and maturity dates on each of the loans.
7. **Revolving Loan Fund Action -Update:** There has been interest from a business regarding the RLF.
8. **EZ Mayors Meeting -Update:** Hampton+Knodle reported the next meeting will be held on October 2nd at 6:00 p.m. in the County Board Room of the Historic Courthouse. Members will receive a report on EZ abatements for past quarter. The Code Red Emergency Notification System will also be discussed and an update will be given on the Planning Commission. The Mayors' Welcome Packets will also be distributed. Hampton+Knodle stated we will ask all mayors or their designee to attend. She said we also welcome other discussion from the mayors such as sharing resources and intergovernmental issues.
9. **West Central Development Council HUD Community Development Block Grant -Update:** Hampton+Knodle reported the Comprehensive Economic Development Strategy Plan needs to be reviewed and we need to make sure Mr. Deabenderfer's changes from last year have been made to the document. Hampton+Knodle called West Central Development Council Director Mike Sherer to make some corrections to the support letter regarding the HUD Community Development Block Grant, and she is looking for the revisions from him soon. She stated that document needs to have Economic Development projects included.
10. **Clean Water Initiative Meeting -Update:** Hampton+Knodle reported on the Clean Water Initiative Meeting that will be held on Thursday, September 26th at 9 – 11 a.m. at LLCC in Litchfield.
11. **Executive Session to Discuss Property –Approval at end of meeting:**

BUILDING & GROUNDS COMMITTEE REPORT: Given by Chairman Bob Sneed as follows:

1. **County Farm -Approval:** Sneed reported Jason Anderson addressed the committee with some statistics and reports for the 122 acres he rents at the County Farm. The average CRP rate in Montgomery County is about \$266.00 per acre. Anderson's current lease is for \$180.00 per acre. Three years prior that, the rental fee was \$108.00 per acre. The committee approved the lease for three years for \$240.00 per acre. Board Administrator Daniels stated that maps and production reports are available for review if needed. **Motion by Sneed, second by Deabenderfer to Approve the County Farm Lease with Jason Anderson for Three Years for \$240.00 per Acre. All in favor, motion carried.**

2. **HVAC at Courts Complex -Update:** Sneed reported on the new cooling system and controls at the Courthouse Complex. The bid documents from Dave Cover of Hurst-Rosche Engineers are almost complete. Cover stated that the project will be bid out on September 19th, 2013. The bids can be opened the day before the next Building and Grounds Committee meeting on Friday, October 4th, 2013. Hertel asked about new grants available for this type of work, and Ronen stated he has made contact regarding a grant.
3. **Maintenance Issues and Report -Update:** Sneed reported that the X-ray machine has been set up at the entrance of the Courthouse Complex. Sheriff Vazzi will provide training for employees on the machine. The device was tested and there are no radiation leaks, and it will be operating in the next couple of weeks.
4. **Remodel Basement Office for Early Voting -Update:** Sneed reported that contractor Tim Lipe is on track to get the room completed.
5. **Security Improvements at Courts Complex -Update:** Sneed reported on hardware for the Judges doors and the State's Attorney's Office door and ladders and cameras for security.
6. **Annex Building -Update:** Nothing to report.
7. **Building & Grounds Committee Priority List -Update:** Sneed reported that the Committee discussed the priorities of the HVAC system at the Courthouse Complex, tuck-pointing completion at the Historic Courthouse, new roofs for the Jail and Courthouse Complex and adding onto the Jail for female prisoners.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Miles, second by Bishop to approve the 8 Committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS:

1. Chairman Hertel announced a Tour of Montgomery County Highway Department will be held October 8th after the Full Board meeting.

SCHEDULE CHANGES: Chairman Hertel announced the following:

1. Special Personnel Committee Mediation with SOA/EMA/State's Attorney Union Local #397 is Thursday, September 12th at 4:00 p.m. with committee and 4:30 with union. Will follow up email with Traylor.
2. Cancellation of Mediation meeting with Circuit Clerk Union Local #148 on September 11th.

APPOINTMENTS:

1. Motion by Webb, second by Beeler to Approve the Resolution Appointing Drainage Commissioner for Drainage District #1 of Harvel. All in favor, motion carried. (See Resolution Book 13, pages 202-203).
2. Motion by Webb, second by Beeler to Appoint Richard Lyons a 1 year term, Christopher Zimmerman a 2 year term, and Richard Uhrig a 3 year term to Drainage District #1 of Harvel. All in favor, motion carried. (See Resolution Book 13, pages 204-206).
3. Motion by Graden, second by Hampton+Knodle to Appoint Daniel Tester a 1 year term, Randall Singler a 2 year term, and John Speiser a 3 year term to Drainage District #1 of Irving, Witt, Nokomis and Rountree. All in favor, motion carried. (See Resolution Book 13, pages 207-209).
4. Motion by Kuchar, second by Beck to Appoint Patricia Clarke of FNB of Raymond and Mike Fleming of Litchfield National Bank to the MCEDC Revolving Loan Fund Board. All in favor, motion carried.
5. Motion by Gasparich, second by Martin to Appoint Jeff Howell of All Precision Manufacturing in Coalton to the Workforce Investment Board. All in favor, motion carried.

PUBLIC COMMENTS: None

PAY BILLS:

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to A&D Electrical Supply:** Motion by Bathurst, second by Wendel to pay any invoices for Adams, PC or Books & Moore. Voice Vote: In favor – 19, Against – 0, Absent – 0, Abstain -2 (Moore), (Ronen). Motion carried.
2. **Motion by Bishop, second by Miles to pay all other approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2013.

Executive Session to discuss Personnel, Possible Litigation and Property -Approval:

- Motion by Ronen, second by Bishop to enter into Executive Session for the purpose of discussing Personnel, Possible Litigation and Property. All in favor, motion carried. TIME: 10:15 a.m.
- Motion by Martin, second by Graden to come out of Executive Session. All in favor, motion carried. Time: 11:05 a.m.
- Motion by Hampton+Knodle, second by Martin to amend their motion to approve and recommend extending a tax abatement to an existing business for a 5 year, 100% tax abatement on the County's Portion if the investment is \$2,000,000 or under and a 6 year tax abatement at 100% on the County's portion if the investment exceeds \$2,000,000. All in favor, motion carried.
- Motion by Hampton+Knodle, second by Gasparich to grant authority to Heather Hampton+Knodle, Roy Hertel and other county designees to meet with other taxing bodies impacted by this parcel's expansion and pursue tax abatements from those taxing bodies. All in favor, motion carried.

ADJOURN: Until the Full Board Meeting on Tuesday, October 8th, 2013 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Branum, second by Ronen to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 11:06 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.