

Montgomery County Board

Full Board Minutes

For Tuesday, January 13th, 2015 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, January 13th, 2015 in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.

Roll call was taken - 20 members present, 1 member absent.

Members Present: Mary Bathurst, Connie Beck, Megan Beeler, Bill Bergen, Nikki Bishop, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel, Evan Young

Member Absent: Mike Plunkett

Pledge of Allegiance to the flag was led by County Board member Tim Hopper.

Mileage and Per Diem Approval: Motion by Bishop and second by Bathurst to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Sneed and second by Martin to approve the Minutes of the Previous County Board Meeting held on Tuesday, December 9th, 2014. All in favor, motion carried.

CONSENT AGENDA:

1. **Chief Assessment Officer's Report** ---- Ray Durston's report was submitted.
2. **Circuit Clerk's Report** ---- Holly Lemon's report was submitted.
3. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
4. **County Treasurer's Report** ---- Ron Jenkins' report was submitted.
5. **Health Department Report** ---- Hugh Satterlee was present for questions.
6. **Probation Office Report** ---- Bane Ulrici was present for questions.
7. **Public Defender's Report** ---- Erin Mattson's report was submitted.
8. **Sheriff's Report** ---- Under Sheriff Rick Robbins was present for questions. Robbins stated that over the past few months County Information Services staff Bill Purcell and Curt Watkins have been working on a project for the Montgomery County Sheriff's Office which involves a mobile data computer installed in the squad cars for each deputy. Robbins stated that in the past the county has utilized the Illinois CMS system which includes a private cellular vendor to connect to the ISP information programs. He said that as computers and technology have changed, the cellular/wireless vendor's connection required by the state contract seems to fail quite often in our area. Robbins stated that Purcell and Watkins worked with several different resources and vendors to create our own "in-house" network and their expertise and willingness to venture out into this new area for us has led to a system that has increased the Deputies' internet connectivity by three fold. He said that this system is the first in the State of Illinois with this specific cellular/wireless vendor.
9. **T.B. Department Report** – Becky Durbin was present for questions.
10. **V.A.C. Report** ---- Dave Strowmatt was present for questions and stated that the office will be closed today so staff may attend the funeral of VAC Board member John Ernst.

APPROVAL OF 10 ITEMS ON THE CONSENT AGENDA: Motion by Graden and second by Young to approve the 10 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **911 Board** – Webb stated that a meeting is scheduled for next week.
- **CEFS Board** - Robinson stated that she did not attend the recent meeting due to cold weather.

- **CIEDA** – Hampton+Knodle stated that the board approved a final bond on a community health center in Decatur, and two more projects are in the works. She stated that there will not be a meeting in January.
- **Health Department** – Martin reported that they will meet in one week.
- **IL Association of County Officials** – Bergen stated there is no report at this time.
 - **MCEDC** –Hampton+Knodle reported that the MCEDC voted to act as the fiscal agent for the CEO program and will help bring the program to the students of Montgomery County. She said that the MCEDC's next board meeting is on Thursday January 8th and they will be setting a location and date for the annual meeting where they plan to do something special to celebrate MCEDC's 10th anniversary. They are currently working with the Village of Panama on a potential grant opportunity.
- **MCWC** – Deabenderfer stated that only eight of the thirty miles in phase 5 is complete due to the weather.
- **Planning Commission** – Beeler stated that they have a meeting next week.
- **Senior Citizens Board** –Bishop reported that there are no meetings scheduled for December or January.
- **UCCI** – Miles reported that they did not meet in December and they will meet the last week of this month.
- **U of I** –Evan Young reported that they met in December and new officers were introduced however no business was conducted because they did not have a quorum.
- **VAC** – Sneed had nothing to report.
- **WCDC** – Wendel reported that there will be a meeting next month.
- **Wellness Committee** – Bathurst reported that there are 63 active participants in the program and there are 6 on probation but are still active in the program. Three employees dropped out due to lack of participation.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:

1. **Montgomery County Housing Authority Report Update:** Hertel introduced Montgomery County Housing Authority Director Kelly Moroney who thanked him for inviting her to the meeting and stated that she has been employed at the Montgomery County Housing Authority for 23 years and has served as the Executive Director for the past ten years. Moroney stated that currently there are 235 units in Montgomery County, which includes a ten unit complex they purchased about four years ago in Hillsboro to supplement their budget which was cut by the federal government. She said that the low income public housing units are located in Hillsboro, Raymond, Nokomis, Witt, Taylor Springs and Coffeen and the Authority also has 89 section eight vouchers for those that qualify as well as 60 single family units located in Hillsboro and Litchfield. She informed members about a long range plan for the next five to ten years to tear down and reconstruct older units around the County. Moroney stated that Chairman Hertel signed a support letter they submitted with a pre application to IDA in December and the final formal paperwork will be submitted in March. She said that the units that will be torn down in Hillsboro were built in the early 1950's and the others were built in the 1960's, and these units have infrastructure issues with water and sewer and will be replaced with more energy efficient units. Deabenderfer asked if the need is increasing for public housing, and Moroney responded that the need is leveling off right now however they still maintain waiting lists. Beeler asked what they will do with the residents during the construction period, and Moroney replied that they will assist them with other local placement if necessary. She said that MCHA has purchased land in Hillsboro where the old trailer park used to be. Hampton+Knodle asked if they can use USDA or just HUD funding. Moroney stated they only use HUD funding. Hampton+Knodle asked about grant funding, and Moroney stated that they had a good preliminary score on their pre application so they should be okay. Hampton+Knodle asked about the process they use to select a developer, and Moroney stated that RFPS have recently gone out and they traditionally select developers who they have successfully worked with in the past and who usually does this type of construction and that they try to stay as local as they can get when hiring sub-contractors. Hampton+Knodle mentioned that the Housing Authority could work with the County GIS department to see the maps which may be able to help with their application process. Chairman Hertel stated that many of our county housing units are old and need updated, and he appreciates that this need is getting fulfilled and that new units are also separated from each other.

2. **CEFS Central Illinois Public Transit Monthly Progress Report Update:** Hampton+Knodle stated that she will go to their meeting next week. Chairman Hertel reported that the CEFS report is in Board packets.
3. **ROE Supts. Marchelle Kassebaum and Julie Wollerman Update:** Kassebaum reported that Asst. Superintendent Greg Patrick's wife and daughter were in a car accident recently but are doing okay. Kassebaum also stated that she and Julie Wollerman have been working closely together for the past year to make the transition easier when the counties are merged and she stated that challenges exist with combining the bookkeeping for the two ROE's. Wollerman gave a brief update about the transition, and stated they hope to close the books by June 30th, 2015. She said that they are working with grants with both units to combine them. Chairman Hertel stated that he knows they are working with the counties and their budgets. Hampton+Knodle asked if there will still be an office in Montgomery County. Kassebaum replied that the offices in Montgomery and Christian County will remain open and that she will stay in Montgomery County and Greg will stay in Christian County and that Wollerman will take office as the shared Bond/Christian/Effingham/Fayette/Montgomery ROE on July 1st, 2015. Wollerman complimented Kassebaum and stated that she has worked very hard to make the transition as smooth as possible.
4. **Executive Session if Needed:** This session was not necessary.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Bob Sneed as follows:

1. **Maintenance Issues and Report Update:** Sneed stated that the part time custodian for the Courthouse Complex was hired and trained last week.
2. **First Aid Kits for Each Floor in Each Building Update:** The committee discussed and approved purchasing first aid kits for each floor of every County building from the new safety grant.
3. **Waggoner Depot Update:** Sneed reported that the committee approved for Supervisor of Assessments Ray Durston to ask the Village of Waggoner if they will take ownership of the depot building and that the remaining balance of the Phyllis Webb memorial money would help the Village do some of the repairs. Sneed reported that Durston made this request and informed that committee that the Village of Waggoner will take the depot and the County will deed it over and give them the remaining funds in the Phyllis Webb memorial in the amount of \$1074. Sneed thanked Durston for helping with this process.
4. **Mail Box at Courthouse Complex Update:** Sneed stated that an outgoing US mail box will be installed in the Courthouse Complex.
5. **Historic Courthouse Tuck pointing Update:** Sneed reported that Western Waterproofing has agreed to fix the problems and that they are just waiting for better weather to address the issues.
6. **Communications Tower Update:** Sneed reported that we have received the paperwork from Nail Survey and that we will make the final payment and record the deed once Assistant State's Attorney Wilson approves the project.
7. **Courthouse Complex Tour Update:** Sneed reported that the Building and Grounds Committee will tour the Courthouse Complex at 8:30 am on February 6th, 2015.
8. **Space heaters and extension cords recommendation:** Sneed reported that the committee discussed the letter from former Building and Grounds Committee Chairman Terry Bone in 2008 that outlined the space heater policy and he said that a memo will go out again to remind employees of this policy. If there are cold spots in the buildings, the committee will work towards getting those issues resolved.
9. **The Courthouse Complex Parking Lot Update:** Sneed reported that the Highway Department worked on the parking lot across from the Courthouse Complex and they are waiting for the ground to firm up so they can continue work this spring.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Heather Hampton+Knodle as follows:

1. **Dakota Access Pipeline Update:** Hampton+Knodle stated that the committee learned that the Dakota Access Pipeline could possibly seek to use eminent domain so a letter went out to the ICC regarding the County opposing eminent domain for the Dakota Access Pipeline project.

2. **Clean Line Energy on Grain Belt Transmission Project Update:** Hampton+Knodle stated that a group has formed in opposition of the Clean Line Energy Transmission Line Project. Engineer Smith has more definite maps of the proposed line location, and these maps will be available when they meet with the township officials concerning this project on Wednesday, January 28th, 2015 at 7:00 PM.
3. **Township Officials Meeting (1/28/15 at 7:00 pm) Update:** Hampton+Knodle stated that the primary purpose of this meeting will be to explain the road use agreements and to make townships aware of this process and to encourage them set their own bond because they will not be covered under the county bond. She stated that the meeting with township officials is scheduled for January 28th, 2015 at 7:00 pm in the County Board room.
4. **Coal Dust Issues Update:** Hampton+Knodle stated that residents near the Deer Run Coal Mine still have coal dust issues even in the cold weather. The Coal Mine has purchased the wind fence but they haven't installed it yet due to poor winter conditions since this will involve pouring concrete.
5. **Eagle Zinc Cleanup Project Update:** Hampton+Knodle stated that the cleanup work at Eagle Zinc is underway and that some local labor is being used.
6. **MCEDC Update:** Hampton+Knodle stated that the report was given earlier.
7. **Planning Commission Update:** Hampton+Knodle stated that the Planning Commission will meet again on January 21st, 2015 to elect new officers and their agenda includes the discussion of storm water issues and structural permit fees.
8. **Revolving Loan Fund Report Update:** Hampton+Knodle reported that payments have been made and the balance is currently about \$185,000.
9. **Economic Development Fund/Developing Guidelines for Long-Term Improvement Fund Approval:**
 - **CEO Program:** Hampton+Knodle stated that they are off to a strong start and have 42 investors on board so far. She said that the CEO board had their first meeting last night at Hillsboro Hospital and they will have three more meetings this month to get things going. Hampton+Knodle stated that things are going very well and they hope to have 60 investors by June 1st. 2015. Hampton+Knodle also reported that the MCEDC has agreed to be the fiscal agent for the CEO Program and that the Committee recommended that they pay the MCEDC \$5,000 from the Economic Development sub account to hire a bookkeeper. **Motion by Hampton+Knodle and second by Young that they allocate \$5,000 from the Economic Development Sub account to give to the MCEDC for the purpose of hiring a bookkeeper for the CEO Program. All in favor, motion carried.**
 - **Workforce Round Table:** Hampton+Knodle reported that a meeting will be scheduled in late March.
 - **Infrastructure:** Hampton+Knodle stated that she is still waiting on a legal opinion concerning this topic.
10. **Priorities for Comprehensive Economic Development Strategy Update:** Hampton+Knodle stated that the Committee will come up with some ideas for next month's meeting.
11. **Enterprise Zone and Mayors Meeting Update:** Hampton+Knodle thanked Coordinator Daniels for her work on gathering information to define the Local Labor Market Area for the new Enterprise Zone application. She stated that more data will be obtained when the new GIS person is hired, and announced the next EZ Mayor's Meeting will be held on Wednesday, February 25th, 2015 at 5:30 pm.
12. **Other Business Update:** Hampton+Knodle reported that the Committee discussed and approved a letter be sent to West Central Development Council to request a report about workforce development programs.

E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:

Collections: Savage reported that collections continue in routine fashion.

AMBULANCE REPORT:

1. **County has been paid back in full for billing office Update:** Savage reported that all of the Communities have paid their share for the Ambulance billing services.

EMA:

1. **Emergency fund from Coal Funds:** Savage reported that the committee also discussed the various nonprofit organizations that would help families in an emergency and Gasparich stated that as a fireman it would be nice to have a backup plan. Savage stated that the plan would help provide shelter for a displaced family who just had something catastrophic happen to their home to provide them emergency shelter for the first 24 to 48 hours after the incident until another agency could help them. He reported that the committee then discussed and approved to allocate \$5,000 out of the Reserve for Contingencies line item in coal funds (fund number 375) to help a displaced family for the first 24 hours that lost their home due to a catastrophic incident until a nonprofit organization can help. He stated that a letter will be sent from the EMA office to the County Fire and Police Chiefs notifying them of this emergency fund, which will be managed by Director Holmes.
2. **Three additional classes by September 2015 Update:** Savage reported that Director Holmes and backup EMA Director Ulrici need to complete three additional on-line classes by September 2015.
3. **SAMS Registration has been successfully updated Update:** Savage reported that Director Holmes has updated the System for Award Management registration in order to obtain grant funding.
4. **Mitigation Meeting Update:** Savage reported that they received a letter from Schram City recently expressing thanks for the generator, cots and blankets for emergency use and that they look forward working with EMA in the future. He stated that Schram City will also continue to work with the Hazard Mitigation plan.
5. **Litchfield Hillsboro Fire Service/911 Update:** Savage reported that the Litchfield and Hillsboro Fire Chiefs recently met and progress has been made on the maps. Chairman Hertel stated that they will meet one more time to finalize the maps which will identify the Department who will respond to emergency 911 calls. Assistant State's Attorney Wilson will then review the maps and finalize a legal opinion.
6. **IMT Meeting Update:** Savage reported that they are trying to recruit IMT managers from our County and that Gasparich will be an instructor in Madison County for the upcoming five day course. Gasparich stated that if something happens in the county like flooding or tornado, this team would help out with a plan and the IMT builds a comprehensive plan on where the resources are coming from and how to establish your infrastructure in a disaster. Gasparich reported that the next Command Class will be held in O'Fallon for five days starting January 26th, 2015 and that no one from Montgomery County has signed up to attend yet. Director Holmes or Sheriff's representative Nimmo needs to follow up with a memo to all IMT members advising them of this free training opportunity because Gasparich stated that it isn't offered very often this close to our County.

FINANCE COMMITTEE REPORT: Given by Chairman Megan Beeler as follows:

1. **Presentation of Zobrio Accounting Software Update:** Beeler stated that the Zobrio accounting software representative was in attendance at their recent meeting, and the committee discussed its features. She stated that there are still some questions about its Human Resources module, and said she would like to wait to get some questions answered and get better breakdowns of the costs before the board approves this new software. Further information will be presented to the committee at their meeting next month.
2. **SOA Report Update:** Beeler stated that there was an annual assessor's meeting on December 30th, 2014 and only one assessor was absent. She said this upcoming year is a Quad year where all parcels are re-assessed, and the SOA office has already started working on the Grisham, Walshville and East Fork Multi-Township District. Beeler also stated that six applications for the GIS Technician position were received and interviews for two of the applicants will take place soon.
3. **Imprest and Revolving Funds for Appointed Offices Update:** Beeler stated that the committee discussed and approved that there will be a \$1,000 cap on the Imprest and Revolving loan accounts for the three appointed officials. Beeler also added that there have been no problems and the accounts are audited every year.

4. **Conflict Public Defender Contracts for Stacy Hollo, Barb Adams and Jack Evans Update:** Beeler stated that the committee will be reviewing the contracts for Conflict Public Defenders Stacy Hollo, Barb Adams and Jack Evans. She said that Judge Roberts will look at the hours worked for the lump sum pay they receive this June, and then the contract rates will be revisited. Beeler also reported that the Committee approved that Chairman Hertel sign the contracts with the stipulation that the committee will look at the financial aspect of the contracts and also review the hours worked as payment for services is made.
5. **Circuit Clerk Audit Report from Patton and Associates Update:** Beeler stated that the Committee will review the audit report for the Circuit Clerk's Office for one month and approve next month.
6. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update:** Beeler stated that the board members may review the coal reports that have been included in their packets.
7. **Mileage Reimbursement Approval:** Beeler reported that the committee discussed the IRS mileage reimbursement that went up to \$.575 cents per mile for 2015 and decided to keep the mileage at \$.55 per mile. **Motion by Beeler and second by Martin to keep the mileage reimbursement at \$.55 per mile. All in favor, motion carried.**
8. **Review Prepaid Vendor List Approval:** Beeler stated that the Committee reviewed the Prepaid Vendor List submitted by Clerk Leitheiser and discussed removing the vendors that no longer does work for the County. **Motion by Beeler and second by Hampton+Knodle to remove the following vendors from the Prepaid Vendors List: Contractual Cleaning services for County Buildings, Public Building Commission and Montgomery County Farm Bureau. All in favor, motion carried. (For copy, see Resolution Book 14, pages 179-180).**
9. **Summary Needed with Expiration Dates for all Contracts in the County:** Beeler stated that there was a problem with ending the contract for the Code Red Emergency Notification System that the full board voted to end. While we were seeking to negotiate the contract to a lower price rather than end it, the contract expired and we did not give proper notification to Code Red to cancel so we have to pay for another year of the service. The States Attorney's Office was notified of non-payment and Assistant State's Attorney Wilson has negotiated a discount and also asked for language changes regarding the annual renewal. Beeler stated that the Code Red emergency notification system was approved in 2012 and was to expire on 9/3/13. Wilson reported that she negotiated the price down to \$7,000 which is less than the \$8,900 amount previously sought for the year. **Motion by Beeler and second by Miles to authorize Chairman Hertel to sign the revised contract and voucher for the Code Red invoice once the final amount is negotiated. All in favor, motion carried.** Chairman Hertel stated that neither he nor Wilson had seen the contract and was not aware of its automatic renewal requirement. Hertel also reported that since this occurrence, he had a meeting with the Department Heads and asked that they give the County Board Administrator's Office a copy of all county contracts and agreements so that a system can be put in place providing both the dates when county contracts are due and the proper legal review by the State's Attorney's office.
10. **Raymond Fire Protection District Paid County Trustee Update:** Beeler reported that the Raymond Fire Protection District has paid \$810 to the County Trustee for the Parcel in Harvel and that we also received a check for \$500 towards the cleanup which will be put back in the Coal Revenue fund.
11. **Circuit Clerk's Office Deputy Position was put in the Newspapers Update:** Beeler reported that a Deputy Clerk position previously existed in the Circuit Clerk's Office and at budget hearings the Circuit Clerk thought this position was not needed so it was left out of the budget. Since then, there have been circumstances where the office is shorthanded so the position has been recently advertised in the newspaper.

H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:

1. **Elections Update:** Beck reported that the Consolidated Election will be held on April 7th, 2015 and Clerk Leitheiser is collecting candidate information from local clerks at this time, and their deadline to file this information is January 29th, 2015. Hampton+Knodle asked if there will be a question on the ballot regarding the minimum wage, and Leitheiser responded that this question will not appear. Deabenderfer asked about the status of a special election for the state comptroller position and Leitheiser stated that this election will likely be added to the 2016 March primary ballot.
2. **EPA Report Update:** Beck reported that there will not be any changes with the EPA grant due to the changing of the new State administration. She also stated that the committee will be looking into an intergovernmental agreement with municipalities to allow Gonet to distribute forms for the structural permit process. Beck stated that Gonet is also working with Assistant State's Attorney Wilson regarding a cleanup of a property in the Village of Ohlman.
3. **Recycling Program and Events Update:** Beck reported that Recycling Coordinator Ben Bishop and his crew have reorganized the Nokomis Drop Shed to make more room for recycled materials. She stated that Bishop also continues to look for a vendor to conduct an electronics recycling drive, and informed members that the problem is that vendors now want a \$20 fee to collect TVs. Beck stated that the county may conduct an electronics drive but will not take TVs due to the cost.
4. **Animal Control Facility and Program Approval:** Beck reported that the committee approved to seek quotes from the State bid for a new van for Animal Control. The current 1999 Chevy Van and the 2007 Crown Vic will be traded in. **Motion by Beck and second by Graden to seek bids for a new van and trade in the 1999 Chevy Astro and the Crown Vic with the funds coming from the Vanek Estate. All in favor, motion carried.** Hampton+Knodle asked that with the new staffing changes if there has been any conversation with the PAWS group. Chairman Hertel responded that he has asked to speak to PAWS representatives several times but they have not responded. Beck also informed members about a recent rescue of an Animal Control dog that was transported by plane by "Pilots For PAWS" volunteer group to Nebraska.

PERSONNEL COMMITTEE REPORT: Given by Chairman Mary Bathurst:

1. **Health Insurance with Consociates Update:** Bathurst stated that the Committee has been working with a consultant to review the current health insurance plan through Consociates. She said that the PPO contractual arrangements are being reviewed to see if we are getting the best deal. Consociates will come back for another joint meeting with the Finance and Personnel Committees in February. Bathurst also reported that the committee will be doing their own research regarding a fully funded insurance program and that more information is to come.
2. **Employee Supplemental Insurance Update:** Bathurst reported that the committee continues to discuss a fair way for vendors to offer supplemental insurance services. Washington Mutual Insurance recently met with employees to offer supplemental short-term disability insurance.
3. **Deferred Compensation Update:** Bathurst stated that during the supplemental insurance discussions, she received a question about the AIG VALIC deferred compensation program that was offered to some employees since 2002. She said that the County currently has an agreement with AIG VALIC which was not publicized or explained to all new employees and stated that it was a challenge to get documentation regarding this issue. Bathurst said that she referred to the minutes from 2002 and the motion stated that AIG VALIC would be in place pending review and approval by then State's Attorney Roberts. Assistant State's Attorney Wilson checked with now Judge Roberts and he did not recollect anything on this issue. There are twelve employees participating in the AIG VALIC plan and Bathurst explained that she met personally with these employees and explained the situation and that there will be no penalties if they opt out of the plan. Bathurst stated that the Personnel Committee recommends terminating the contract with AIG VALIC and the employees can then either work keep their money with VALIC in a personal IRA or they can have their funds distributed to them to roll over with another investment advisor of their choosing. Bathurst asked board members to review the proposed draft resolution that would terminate the deferred compensation plan between the County and AIG

VALIC and stated that the board will have one month to consider the resolution and will take action at the February Board Meeting.

4. **Local 773 in the Sheriff's Department Update:** Bathurst reported that the Personnel Committee recently met with Local 773 Union Representative Judy Simpson and a few employees of the Sheriff's Office for the first time to discuss the proposals submitted by the union. The next meeting will be scheduled for January 22nd, 2015 at 5:30 pm in the County Board Room. The committee will also be going to mediation with the Jailers Union and are presently waiting for a date for the process to begin.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:

1. **Red Ball Trail Update:** Miles reported that Assistant State's Attorney Wilson will be at the next committee meeting to give an update.
2. **2015 Fuel Letting Approval:** Miles reported that one fuel bid was received from M & M Service. The alternate price bid for gas and diesel is their cost plus 10 cents per gallon and the fixed price bid for gasoline for the year is \$2.151 per gallon and for diesel for the year is \$2.496 per gallon. Miles stated that last year we paid \$3.151 for gas and \$3.426 for Diesel. Martin asked if there is a limit on how much fuel to purchase. Miles deferred to Highway Engineer Smith who stated that his department provides the vendor an approximate number of gallons anticipated to be used and they provide a price based on the county's yearly usage. Deabenderfer asked if the Sheriff department's gas is also pumped from the Highway Department and Chairman Hertel stated there is currently a test case for the Sheriff department to use a county credit card to get the low current gas prices and go offsite to purchase gas. Hertel stated that no other department is going offsite for gas purchase at this time. Miles asked if the county can purchase in bulk from another vendor without it jeopardizing this contract with M & M. Smith stated if this is done, M & M may not bid out so friendly next time on their bid, and said that the alternate price bid can be re-negotiated every quarter. Miles stated that the committee discussed that we always make up for the price difference at the end of the contract. Graden asked if we get a portion of the tax back if a deputy buys gas at a station and Chairman Hertel replied affirmatively. Deabenderfer stated that he is not clear about what his vote would mean, and asked if we approve either bid with M & M Service if it excludes us from buying fuel from a gas station. Chairman Hertel stated that Engineer Smith said there is no stipulation in the M & M contract that we can't buy fuel from a gas station. Beck asked if Assistant State's Attorney Wilson has reviewed this contract and the reply was that she has not. Gasparich stated that we are buying fuel from a Montgomery County business that also has to deal with market fluctuations and they negotiated in good faith with the county. Bathurst stated that she doesn't think we are reinventing the wheel and we are not the only government agency that is doing this option and that this is taxpayer money we are using. Gasparich stated that if we purchase 500 gallons and it sits in the tank it can get moisture in it, which caused expensive repairs to county vehicles in the past. Young stated that fuel shelf life is three months so this shouldn't be an issue. Chairman Hertel stated that the Highway Department is in the process of getting two new above ground 1,000 gallon gas tanks. **Motion by Miles and second by Sneed to approve the bid from M & M Service for the fixed price for the fuel at \$2.151 per gallon of gasoline and \$2.496 per gallon for diesel pending State's Attorney approval. Roll Call Vote: 17 yes and 2 no. Those voting yes: Mary Bathurst, Connie Beck, Megan Beeler, Bill Bergen, Nikki Bishop, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel. Those voting no: Ron Deabenderfer, Evan Young. Those absent: Mike Plunkett, Mike Webb left meeting before vote. Motion carried.**
3. **Resolution #2015-01 through #2015-05 Approval: Resolutions to appropriate funds for 1122 B-CA, Burg Road, multiple locations, 100% County Project:** These projects are for five locations for slide in culvert liner jobs at a total cost of \$22,900. **Location A is \$4,500 and Locations B through E are \$4,600 each.**

Motion by Miles and second by Hampton+Knodle to recommend the approval to appropriate funds for Resolution #2015-01 on the Burg Road, Locations 1-3- 100% County. All in favor, motion carried. (See Resolution Book 14, pages 181-182).

Motion by Miles and second by Martin to recommend the approval to appropriate funds for Resolution #2015-02 on the Burg Road, Locations 1-3- 100% County. All in favor, motion carried. (See Resolution Book 14, pages 183-184).

Motion by Miles and second by Wendel to recommend the approval to appropriate funds for Resolution #2015-03 on the Burg Road, Locations 1-3 100% County. All in favor, motion carried. (See Resolution Book 14, pages 185-186).

Motion by Miles and second by Bishop to recommend the approval to appropriate funds for Resolution #2015-04 on the Burg Road, Locations 1-3 100% County. All in favor, motion carried. (See Resolution Book 14, pages 187-188).

Motion by Miles and second by Hopper to recommend the approval to appropriate funds for Resolution #2015-05 on the Burg Road, Locations 1-3 100% County. All in favor, motion carried. (See Resolution Book 14, pages 189-190).

4. **Pipeline Permit/Road Use Agreement Update:** Miles stated that there will be a meeting with all the townships on January 28th, 2015 at 7:00 pm to explain the permit/road use agreement process for the pipeline and transmission line projects.
5. **2015 Rock Letting Reminder Update:** Miles reported that there will be a backhoe letting at 9:00 am and a Rock Letting on Wednesday, January 28th, 2015 at 9:30 am. Assistant State's Attorney Wilson will meet with the committee after the letting in Executive Session regarding the Red Ball Trail.
6. **Other Business Update:** Miles reported that the Highway Department will be working on the road that gain access to the new communications tower.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Bathurst and second by Gasparich to approve the 8 Committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Hertel announced the following meetings:

Joint Finance and Personnel Meeting on February 5th, 2015 at 8:30 am.

Road & Bridge Special Meeting on January 28th, 2015 at 9:00 am for backhoe bid opening and 9:30 am for Rock Letting and Executive session.

SCHEDULE CHANGES: Chairman Hertel announced the following schedule changes:

1. Special Personnel meeting with Sheriff's Dispatchers Local #773 at 5:30 pm on January 22nd, 2015.
2. Next Regular Building & Grounds meeting on February 6th, 2015 will start at the Courthouse Complex for a tour at 8:30 am and finish in the County Board room at the Historic Courthouse.
3. County Board members are invited to the Farm Bureau Breakfast at 7:00 am on February 10th, 2015.

APPOINTMENTS:

1. Motion by Robinson and second by Hopper to re-appoint Beverly Whalen as a trustee to the Coffeen Fire Protection District for a three year term to expire April 30th, 2015. All in favor, motion carried.
2. Motion by Robinson and second by Moore to re-appoint Steve Voyles as trustee to the Coffeen Fire Protection District for a three year term to expire April 30th, 2016. All in favor, motion carried.
3. Motion by Moore and second by Robinson to re-appoint Terry Toberman as trustee to the Coffeen Fire Protection District for a three year term to expire April 30th, 2017. All in favor, motion carried.

PUBLIC COMMENTS: none

PAY BILLS:

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to Point of Light Awards:** Motion by Gasparich and second by Miles to pay any invoices for Adams, PC or Books & Moore and to Point of Light Awards. Voice Vote: In favor – 17, Against – 0, Absent – 2, Abstain -2 (Moore, Beck). Motion carried.
2. Motion by Bergen and second by Bishop to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2015.

ADJOURN: Until the Full Board Meeting on Tuesday, February 10th, 2015 at 8:30 am in the County Board Room, Hillsboro, Illinois. Motion by Miles and second by Wendel to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:40 am. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.