

# Montgomery County Board

## Minutes

**For Tuesday, July 12th, 2016 – 8:30 AM**

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, July 12th, 2016 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.**

**Roll call was taken - 19 members present, 2 members were absent.**

**Members Present:** Mary Bathurst, Connie Beck, Megan Beeler, Bill Bergen, Ronald Deabenderfer, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel, Evan Young

**Members Absent:** Nikki Bishop and Joe Gasparich

**Pledge of Allegiance to the flag was led by Montgomery County Farm Bureau Manager Bob Lentz.**

**Mileage and Per Diem Approval: Motion by Wendel and second by Webb to approve the mileage and per diem. Hopper voted No and all others voted in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Young and second by Beck to approve the Minutes of the Previous County Board Meeting held on Tuesday, June 14th, 2016. All in favor, motion carried.**

### **CONSENT AGENDA:**

1. **Animal Control Report** ---- Amanda Daniels – report was submitted.
2. **Circuit Clerk’s Report** ---- Holly Lemons was present for questions.
3. **County Clerk and Recorder’s Report** ---- Sandy Leitheiser was present for questions.
4. **Health Department & TB Report** ---- Hugh Satterlee was present for questions.
5. **Highway Department Report** --- Dustin Sefton was present for questions.
6. **Probation Office Report** ---- Banee Ulrici – report was submitted.
7. **Public Defender’s Report** ---- Erin Mattson – report was submitted.
8. **Recycling Report** ---- Ben Bishop – report was submitted.
9. **ROE Report** – Julie Wollerman – report was submitted.
10. **Sheriff’s Report** ---- Jim Vazzi - report was submitted.
11. **SOA Report** ---- Ray Durston was present for questions.
12. **Treasurer’s Report** ---- Ron Jenkins – report was submitted.
13. **V.A.C. Report** ---- Dave Strowmatt was present for questions. Strowmatt thanked board members for their support on some bills regarding Veterans Affairs that are now on the Governor’s desk to sign.

**APPROVAL OF 13 ITEMS ON THE CONSENT AGENDA: Motion by Hopper and second by Bathurst to approve the 13 items on the Consent Agenda. All in favor, motion carried.**

## LIAISON REPORTS:

- **911 Board** – Webb stated that they will meet next Thursday.
- **CEFS Board** - Robinson stated that LIHEAP (Low Income Heating Assistance Program) will start in September and that CIPT buses and vans are now running on weekends and holidays for dialysis patients.
- **CIEDA** – Hampton+Knodle stated that they will have regional meetings next month and there are no dates yet for potential bond needs for the CIEDA board.
- **Health Dept.** – Martin stated that they will have a meeting next week.
- **IL Association of County Officials** –Plunkett, Bergen – Nothing to report at this time.
- **MCEDC** – Hopper referred to MCEDC Director Will Shalter for the report. Shalter reported that the Southeastern Illinois Community Foundation will hold a meeting at the U of I Extension office in Hillsboro on Wednesday, July 27<sup>th</sup> beginning at 4:30 pm.
- **MCWC** – Deabenderfer stated that he was unable to attend the meeting.
- **Planning Commission** – Young stated that the Planning Commission will meet on July 20<sup>th</sup>, 2016.
- **Senior Citizens Board** –Bishop was absent.
- **UCCI** – Miles stated that there is no meeting this month and the annual conference will be on the 25<sup>th</sup> of this month in Galena, IL.
- **U of I** – Young stated that there will be no increase in the county’s levy for the U of I Extension Office this year. He said that staff members have been working to make budgets work despite the issues with State funding, and that the state did pass a stopgap budget which will allow them to receive some funding.
- **VAC** – Sneed stated that there is nothing to report.
- **WCDC** – Wendel stated that there is nothing to report.
- **Wellness Committee** – Bathurst stated that there is nothing to report.

## COMMITTEE REPORTS:

### COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:

**Public Hearing before the July Board Meeting/Resolution #2016-12- Approving the Consolidation of Fillmore Township and South Fillmore Township:** Chairman Hertel announced the Public Hearing for the Consolidation of Fillmore Township and South Fillmore Townships will now be held. Hertel asked Clerk Leitheiser to read the Resolution to put the consolidation of Fillmore Township and South Fillmore Township on the November 8<sup>th</sup>, 2016 ballot. He then asked for public comments and there were no comments made. **Motion by Graden and second by Hampton+Knodle to approve the Resolution to put the consolidation of Fillmore Township and South Fillmore Township on the November ballot. All in favor, motion carried. (For copy of Resolution, See Resolution Book 15, page 229).**

1. **911 Payments Update/Approval:** Chairman Hertel reported that Greg Nimmo, Hampton+Knodle and himself recently attended a very positive meeting in Springfield pertaining to 911 funding. They told them that they could apply for grants in 2017 and 2018 to help replace the 911 equipment and that we can stay the way we are on the 911 service. Hertel said he thinks that this is better than going in with another county for 911 services. He thanked Hampton+Knodle for setting up the meeting.
2. **Public Safety Sales Tax Update/Approval:** Chairman Hertel stated that Member Joe Gasparich is still gathering information to put this sales tax increase public question on the April 2017 ballot.
3. **Coal Mine Update/Approval:** Chairman Hertel stated that he had nothing new to report at this time.
4. **Possible Recycling Funding Update/Approval:** Chairman Hertel stated that he is still working on possible funding sources for recycling.
5. **Other Business Update/Approval:** None at this time.

**ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:**

1. **Opening of Surplus Equipment Bids Update/Approval:** Miles reported that the committee opened and approved to sell the surplus equipment to the highest bidders, and Phil Sefton was the high bidder on the 1965 Caterpillar Traxcavator for \$9,121, South Litchfield Township was the high bidder on the eleven foot snow plow for \$1,351 and a twelve foot snow plow for \$1,351, Kenny Pezold was the high bidder on a 15-foot hydraulic tuck hoist for \$100, Randolph Schneider purchased the 1970 Caterpillar motor grader for \$4,005 and Skip Klinefelter purchased the John Deere four-foot backhoe ditching bucket for \$526. **Motion by Miles and second by Wendel to approve selling the surplus equipment to the highest bidders. All in favor, motion carried.** Miles stated that the surplus money will be used to purchase a larger snow plow at the highway department.
2. **Raymond Akeman, South Litchfield Township Commissioner Update/Approval:** Miles reported that South Litchfield Township Road Commissioner Raymond Akeman addressed the committee regarding some township roads in South Litchfield Township that had some damage done during the Simpson Bridge closing. He said that there were no signs and these roads were not marked as a detour for traffic during the construction period. Miles stated that the committee discussed that the County has never had a policy to allocate money for township roads when the County roads were closed for other prior construction projects. Miles also stated that he thinks some money should be allocated to help townships with their roads that get damaged during these construction closures. Moore stated that the Township roads are taking the most use and that the Township Road Commissioners are under the impression that the county was checking the truck usage on the county and township roads because we had the road use agreement and received money for the engineer to check them. Hampton+Knodle replied that the State's Attorney's Office told us at the beginning of last year that the townships were to take care of their own road use agreements and inspections. Miles stated that the committee is considering trying to help South Litchfield Township with materials toward this need.
3. **Resolution 2016-06 to appropriate funds for 1134 B-CA North 24 Avenue, Rountree Township, 50% Montgomery County and 50% Christian County.** Miles reported that Christian County will vote on this resolution at their full board meeting this month, and that our county passed it last month.

4. **Dakota Access Pipeline Update/Approval:** Miles reported that Assistant Highway Engineer Sefton changed the permit process for the Dakota Access Pipeline project because he was doing 40 – 50 permits every three days. Sefton now only has to issue the permits every seven days which saves a lot of time.
5. **MFT Funding Update/Approval:** Miles reported that the Motor Fuel Tax funds have been approved for the new State FY 2017 due to the stopgap budget.
6. **Other Business Update/Approval:** Miles reported that the Highway Department is oil and chipping roads from Route 16 to Fillmore and also stated that the Butler bridge work will begin in August.
7. **Other Business Update/Approval:** None at this time.

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Chairman Bob Sneed as follows:

1. **Maintenance Issues and Report Update/Approval:** Sneed reported that there have been no major maintenance issues to report and that all six coils have been replaced in the HVAC system at the Courthouse Complex at no charge to the County because of the warranty.
2. **Maintenance Technician – Custodian Update/Approval:** Sneed reported that the committee received a lot of applications for the maintenance technician position to replace Lloyd Meyer who will take the early severance package. He said that the committee has selected six applicants to interview at their next Building and Grounds committee meeting in August.
3. **Other Business Update/Approval:** None at this time.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given by Chairman Heather Hampton+Knodle as follows:

1. **MCEDC Update/Approval:** Hampton+Knodle reported that the MCEDC helped the Village of Panama obtain a \$10,000 grant for a new generator, however they have roof problems on their building and are having problems coming up with the matching funds at this time. She said that the MCEDC in partnership with U of I Extension is seeking interested communities for the next community planning process. Hampton+Knodle also reported that Southeastern Foundation will be making a presentation on July 27<sup>th</sup>, at 4:30 pm at the Extension Office and said that interested members of the public are invited to learn about the advantages of affiliating with the Southeastern Illinois Community Foundation. She stated that MCEDC and Extension are planning to make a FabLab presentation to the county board at their September 2016 meeting.
2. **Incentives Update/Approval:**
  - **Revolving Loan Fund:** Hampton+Knodle stated that RLF balance is in excess of \$221,000 and that payments are being made on time. Hampton+Knodle reported that the Economic Development Committee approved to reconvene the Revolving Loan Fund Board to review and revise their policy and procedure manual to allow community eligibility and that she will contact the State’s Attorney’s Office to review the documents.
  - **Witt Buildings Update/Approval:** Hampton+Knodle stated that the committee reviewed photos of buildings in the Witt downtown area that have recently fallen down or are caving in, and said that the Finance Committee directed the Economic Development Committee to explore a means of demolition and debris removal. She stated that the photos were circulated and committee members

discussed the possibility of the city applying for RLF funds and repaying the funds through their tax collections over time.

- **Enterprise Zone** – Hampton+Knodle reported that Enterprise Zone Administrator Chris Daniels has completed the EZ application to add and delete territory and to add two units of government. She stated that the final application was submitted on July 8, 2016 to the Illinois Department of Commerce and Economic Opportunity. Hampton+Knodle led Board members in commending Daniels for a thorough job of adding to the criteria required for the EZ application and securing the necessary information for the application to be submitted in a timely manner.
3. **Planning Commission Update/Approval:** Hampton+Knodle stated that the Planning Commission is scheduled to meet at 5 p.m. on July 20<sup>th</sup> at the Courthouse Annex in Hillsboro, Illinois.
  4. **Infrastructure Update/Approval:** Hampton+Knodle stated that the Clean Line Grain Belt transmission project was reapplying to the State of Missouri and also reported that the committee voted to support the Illinois Generation Reliability Act which will give the opportunity for Dynegy in Coffeen to be more competitive with power plants in the Chicago area.
  5. **Tourism Update/Approval:** Hampton+Knodle stated that \$1,800 was collected in the month of May for the new tourism tax and that Camp Soar in Honey Bend is another entity that will be submitting tourism tax to Montgomery County on a quarterly basis. She said that the committee will also be checking into the inquiry about the campgrounds and if they are exempt from the hotel tax.
  6. **Workforce Update/Approval:** Hampton+Knodle stated that new student orientation for the new class of the CEO program will take place soon, with classes starting in August. She said that the annual meeting will be held on August 15<sup>th</sup>.
  7. **Other Business Update/Approval:** Hampton+Knodle stated that the committee is having SOA Ray Durston check on some tax bills that were received on the bike trail and to see how to get them off the tax rolls. Hampton+Knodle is also checking with the State's Attorney's Office to see if we could sell this part of the bike trail. Webb stated that the Village of Waggoner gave the right of way from Coal Field Avenue on the north edge of Waggoner to the county to make a bike trail and in the original agreement the Village would get it back if it were not developed.
    - Hampton+Knodle also reported that a Night of Networking with the new CEO class has been scheduled for Monday November 7<sup>th</sup>, 2016 at the Litchfield Holiday Inn.
    - Chairman Hertel congratulated Member Plunkett for becoming Publisher of the Journal News and also congratulated Hampton+Knodle on her recent election to serve as First Vice-President of the National American Agri-Women organization.

**E.M.A./AMBULANCE COMMITTEE REPORT:** Given by Chairman Glenn Savage as follows:

**AMBULANCE REPORT:**

1. **Moving Ambulance Billing Office Update/Approval:** Savage thanked Chairman Hertel for his work in getting the ambulance billing office situated after Director Holmes and Cathy Ulrici both took the severance packages. He reported that EMA employee Sherry Greenwood will become a union working supervisor and the billing office will stay at their present location in the basement of the Courthouse Complex.

**EMA REPORT:**

1. **Update/Approval Panic Alarm Testing:** Savage reported that the monthly Panic Alarm testing is complete.
2. **Radios in Truck Update/Approval:** Savage reported that the radios in the truck have been repaired and are now working.
3. **Other Business Update/Approval:** None at this time.

**FINANCE COMMITTEE REPORT:** Given by Chairman Megan Beeler as follows:

1. **Ambulance Budgets Update/Approval:** The five Area Ambulance budget/Levies have been submitted for approval. **Motion by Beeler and second by Young to approve the budgets for the five county ambulance districts. Webb abstained, all others in favor, motion carried. (See Resolution Book 15, pages 230-243).** Hampton+Knodle asked why two districts have large categories of depreciation, and inquired where this applies, and Beeler said those questions can be asked of the districts.
2. **Flyover Update/Approval: Pictometry Presentation:** Beeler stated that the committee listened to a presentation by Pictometry for a new flyover for the GIS system. Beeler explained that when the initial contract was signed for Pictometry, we also voted for a second flyover to lock in a better price. Beeler stated that the cost would be \$112,685 and that we are not locked in for the second year and have until 2020 to decide because they were late on the delivery of the first flyover. Beeler reported that this amount will not be included in the fiscal year 2017 budget.
3. **Forrestal Group – Gene Stuard, Power Plant Assessment Proposal Update/Approval:** Beeler reported that the committee discussed the proposal from Gene Stuard of the Forrestal Group in the amount of \$88,700 to complete a new assessment for the Dynegy Power Plant. Beeler stated that the committee discussed sending out letters to the other affected taxing bodies who will benefit from the assessment asking them to share the expense.
4. **SB 696 Property Tax Freeze Legislation Update/Approval:** Beeler stated that there are no new updates at this time.
5. **Early Severance Update/Approval:** Beeler stated that we are still in the employee application process of the early severance package offer and we have until August 31<sup>st</sup> to get the final numbers on who will participate.
6. **Employee Health Insurance Update/Approval:** Beeler stated that she now has some proposed numbers from Vault Insurance if anyone would like to review them.
7. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update/Approval:** Beeler stated that the monthly coal revenue and expense reports are in members' packets for review.
8. **FY 2017 Budget Hearings: July 18<sup>th</sup>, 19<sup>th</sup>, and 21<sup>st</sup> from 8:00 to Noon Update/Approval:** Beeler reminded everyone that the FY 2017 budget hearings will take place on July 18<sup>th</sup>, 19<sup>th</sup> and 21<sup>st</sup> from 8:00 am to noon in the County Board room of the Historic Courthouse.
9. **Court Security, Sheriff Department and County Clerk & Recorder Cost Study Update/Approval:** Beeler reported that we are in the contract and data collection phase with Bellwether for them to prepare a cost study for the Court Security fees, Sheriff Department fees and County Clerk & Recorder fees.
10. **Resolution #13-2016 to Transfer four Sheriff Funds to the Treasurer Update/Approval:** Beeler reported that the Auditors recommended that the four Sheriff Accounts be transferred to the Treasurer's Office and copies of the vouchers be reviewed by the Building and Grounds committee each month. **Motion by Beeler and second by**

**Hampton+Knodle to approve Resolution #13-2016 to transfer four Sheriff Funds to the Treasurer's Office. All in favor, motion carried. (See Resolution Book 15, page 244).**

11. **Coal Severance Tax Resolution #14-2016 Update/Approval:** Beeler reported that everyone has had a draft of the Coal Severance Tax Resolution and that the Finance Committee is recommending its approval. Deabenderfer asked for clarification of sections of the Resolution, which were given. He also made some minor grammatical corrections. Webb asked what the neighboring states have in place for severance tax and Chairman Hertel replied that Illinois is one of the largest producers of rock and coal and yet Illinois has no severance tax on these minerals. Citizen Schroeder was in the audience and he stated that approximately 20 states have the coal severance tax, and Illinois and Pennsylvania do not have a coal severance tax. **Motion by Beeler and second by Beck to approve the Coal Severance Tax Resolution #14-2016. All in favor, motion carried. (For copy of Resolution, see Resolution Book 15, pages 245-246).**
12. **Other Business Update/Approval:** None at this time.

**H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:**

1. **Election Update/Approval:** Beck reported that County Clerk Leitheiser informed the committee that the Illinois State Board of Elections announced that due to the recent stop-gap budget passage the county will receive state reimbursement for Election Judges pay for the March and November 2016 Elections and also will receive the grant funds due for the ADA upgrades to the Historic Courthouse basement Election Early Voting Center.
2. **Election Judge Commission Update/Approval:** Beck reported that County Clerk Leitheiser shared the Election Judge Commission Listing for approval at the July HWE Committee meeting which will apply to the November 2016, April 2017 and March 2018 elections. **Motion by Beck and second by Wendel to approve the Election Judge Commission List. All in favor, motion carried. (For copy of List, see Resolution Book 15, pages 247-269).**
3. **EPA Report Update/Approval:** Beck reported that due to the stopgap budget being passed by the State, the County should be getting our reimbursement for the EPA position for 2016 and 2017.
4. **Recycling Program and Events Update/Approval:** Beck reported that the committee discussed the budgets for Recycling and Animal Control and made the cuts that were requested by the Finance committee.
5. **Animal Control Facility Program Update/Approval:** Beck reported that the committee reviewed a draft of the proposed animal control ordinance with a group of concerned citizens and some changes were made based on their input. She said that the changes are highlighted in yellow and the changes that were suggested by the citizen group are in blue, and stated that board members will have two months to review the ordinance and action will take place at the September, 2016 County Board meeting.
6. **Other Business Update/Approval:** None at this time.

**PERSONNEL COMMITTEE REPORT: Given by Chairman Mary Bathurst:**

1. **Employee Health Insurance Update/Approval:** Bathurst reported that the committee listened to a presentation from Lisa Sorensen and Nichole Watson of Precise Benefits Group regarding a hybrid self-insured program for employee health insurance with Vault Health Insurance. She said that the committee will need to decide by the end of this

month whether or not to seek a December 1<sup>st</sup> Health Insurance renewal date so that it will coincide with the county's fiscal year.

2. **Early Severance Update/Approval:** Bathurst stated that the committee discussed the early severance package and she noted that employees have until August 31<sup>st</sup>, 2016 to decide on the package.
3. **Zobrio Human Resource Module Training Update/Approval:** Bathurst stated that she sat in on the training with Treasurer's Office Payroll Clerk Liz Holcomb, and the Treasurer's office has agreed to be the pilot office for this module; however Holcomb informed Bathurst she has not had time to work with the module due to working on the severance packages for employees.
4. **On Line Training (IPMG) Webinar and Procedural Manual for Sheriff's Department Update/Approval:** Bathurst reported that she and Chairman Hertel met with Sheriff Vazzi regarding their work on the Procedural Manual and she stated that the manual is not complete at this time.
5. **Executive Session to Discuss Personnel and Litigation Issues Update/Approval:**  
Motion by Bathurst and second by Martin to enter into Executive Session to discuss Personnel. All in favor, motion carried. Time Executive Session began was 8:55 AM.  
Motion by Young and second by Deabenderfer to come out of Executive Session. All in favor, motion carried. Time Executive Session ended was 9:25 AM.
  - **Motion by Bathurst and second by Martin to approve appointing Curt Watkins to the IS Manager Position upon the vacancy of that position at a starting salary of \$55,000. All in favor, motion carried.**
  - **Motion by Bathurst and second by Miles to appoint Cody Greenwood as the new County Engineer contingent on receipt of the letter that he passed the IDOT test effective July 13<sup>th</sup>, 2016. All in favor, motion carried.** Greenwood was in attendance and he thanked the County Board for the opportunity and he looks forward to serving as County Engineer.
  - **Motion by Savage and second by Deabenderfer to reclassify Sherry Greenwood as a working supervisor who will stay in the union in her current position as EMA/Ambulance Billing Clerk. All in favor, motion carried.** Hertel stated that this was agreed to by her Union and said that we received an email to confirm their agreement.
6. **Other Business Update/Approval:** None at this time.

**ANNOUNCEMENTS:** None

**SCHEDULE CHANGES:** None

**APPOINTMENTS:**

1. **David Beal to the 911 ESTB Board:** Motion by Deabenderfer and second by Plunkett to appoint David Beal to the 911 ESTB Board. All in favor, motion carried.
2. **Sarah Waggoner to the IllinoisSouth Tourism Board:** Motion by Bathurst and second by Hopper to appoint Sarah Waggoner to the IllinoisSouth Tourism Board. All in favor, motion carried.

**PUBLIC COMMENTS:** Citizen Bill Schroeder stated that he was very pleased with the cooperation and participation of citizens working with the HWE committee on the proposed Animal Control ordinance. He stated he is very grateful that everyone got along and that the committee listened to the people in this matter.

Citizen Mary McKenzie of rural Butler addressed the board with concerns that Elected Officials including Judges should be producing their birth certificates to prove they are US citizens before being allowed on an Election Ballot. McKenzie stated that she has contacted the State Board of Elections and asked if they collect birth certificates for Judicial candidates, and was told they did not, because state law does not direct them to do so. McKenzie stated she feels birth certificates should be collected to document US citizenship for candidates. Chairman Hertel stated that he understands her concerns but the legislature should be the source of her inquiry since they make laws that counties must follow. Hertel stated that currently under Illinois law candidates are not required to produce birth certificates when asked by the general public to do so. Chairman Hertel stated that State's Attorney Matoush and Clerk Leitheiser will explain the county's legal requirements in this matter to Ms. McKenzie after this meeting.

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to Point of Light Awards:** Motion by Robinson and second by Miles to pay any invoices for Adams, PC or Books & Moore and to Point of Light Awards. Voice Vote: In favor – 17, Against – 0, Absent – 2, Abstain -2 (Moore, Beck). Motion carried.
2. Motion by Webb and second by Wendel to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2016.

**Adjourn:** Until the Full Board Meeting on Tuesday, August 9<sup>th</sup>, 2016 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Young and second by Hopper to adjourn the Full Board Meeting. All in favor, motion carried. Meeting adjourned at 10:55 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.