

# Montgomery County Board

## Minutes

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**For Tuesday, August 9th, 2016 – 8:30 AM**

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, August 9th, 2016 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.**

**Roll call was taken - 18 members present, 3 members absent.**

**Members Present:** Mary Bathurst, Connie Beck, Megan Beeler, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Evan Young

**Members Absent:** Bill Bergen, Nikki Bishop, Mike Webb

**Pledge of Allegiance to the flag was led by Ray Durston.**

**Mileage and Per Diem Approval: Motion by Wendel and second by Bathurst to approve the mileage and per diem. Hopper voted No. All others in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Graden and second by Beck to approve the Minutes of the Previous County Board Meeting held on Tuesday, July 12th, 2016. All in favor, motion carried.**

### **CONSENT AGENDA:**

- 1. Animal Control Report ----** Amanda Daniels – report was submitted.
- 2. Circuit Clerk’s Report ----** Holly Lemons was present for questions.
- 3. County Clerk and Recorder’s Report ----** Sandy Leitheiser was present for questions.
- 4. Health & TB Department Report ----** Hugh Satterlee was present for questions. Chairman Hertel asked Satterlee whether the Health Department will receive a report of Zika virus cases if we have occurrences, and Satterlee responded affirmatively.
- 5. Highway Department Report ---** Cody Greenwood was present for questions.
- 6. Probation Office Report ----** Bane Ulrici – report was submitted.
- 7. Public Defender’s Report ----** Erin Mattson – report was submitted.
- 8. Recycling Report ----** Ben Bishop – report was submitted.
- 9. ROE Report –** Julie Wollerman – report was submitted.
- 10. Sheriff’s Report ----** Jim Vazzi - report was submitted.
- 11. SOA Report ----** Ray Durston was present for questions.
- 12. Treasurer’s Report ----** Ron Jenkins – report was submitted.
- 13. V.A.C. Report ---** Dave Strowmatt was present for questions. Chairman Hertel stated that there have been very positive comments from the public on VAC services and he thanked Mr. Strowmatt for his services.

**APPROVAL OF 13 ITEMS ON THE CONSENT AGENDA: Motion by Young and second by Gasparich to approve the 13 items on the Consent Agenda. All in favor, motion carried.**

## **LIAISON REPORTS:**

- **911 Board** – Webb was absent. Gasparich stated that the 911 Board recently met and discussed that there hopefully will be more funding for 911 from the State in the future.
- **CEFS Board** - Robinson stated that someone was hired recently for the ILHEAP program in the Taylor Springs Office.
- **CIEDA** – Hampton+Knodle stated that there is nothing to report at this time.
- **Health Dept.** – Martin stated that there is nothing to report at this time.
- **IL Association of County Officials** –Plunkett, Bergen that there is nothing new to report at this time.
- **MCEDC** – Hopper stated that they are working on setting up a Community Wide Foundation and they hope to get it started the first of the year.
- **MCWC** – Deabenderfer stated that John Rapp was re-elected as the MCWC President, Phil Borgic was re-elected as the Secretary/Treasurer, and they have one opening on the Board. He stated that the cash flow has been positive and insurance should cover an exposed pipe and collapsed culvert that occurred recently.
- **Planning Commission** – Young stated that the Commission recently met and discussed the need for a fiber network for the entire County and they would like to find someone to draw up the plans.
- **Senior Citizens Board** –Bishop was absent.
- **UCCI** – Miles stated that they had a meeting recently where they discussed intergovernmental agreements, the Illinois Budget and the impact of a bill regarding County Board members who receive IMRF benefits.
- **U of I** – Young stated that everything is going OK.
- **VAC** – Sneed stated that there is nothing to report at this time.
- **WCDC** – Wendel stated that they will meet next on August 18<sup>th</sup>, 2016.
- **Wellness Committee** – Bathurst stated that there is nothing to report at this time.

## **COMMITTEE REPORTS:**

### **COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:**

1. **Public Safety Sales Tax Update/Approval:** Chairman Hertel stated that Gasparich is still working on this issue and they hope to get it on the ballot for the April 2017 election. He said that the sales tax would help provide additional funding for Public Safety.
2. **Coal Mine Update/Approval:** Chairman Hertel stated that there is nothing new to report at this time.
3. **SB 2503 Update/Approval:** Chairman Hertel stated that this bill has been assigned to the Judicial Sub-Committee or Fees Committee and there is nothing new to report.
4. **Bicentennial Resolution Update/Approval:** Chairman Hertel stated that there is a group in southern Illinois that has invited us to participate in a Bicentennial celebration for the State in 2018, however it is very expensive. Hertel stated that the Economic Development Committee will be looking at this and the County will participate in some way to celebrate the State of Illinois' 200<sup>th</sup> anniversary.
5. **Dynegy Meeting on 7/22/15 Update/Approval:** Hertel said a recent meeting was held with Dynegy representatives where they expressed a need for technical support. He said that Dynegy doesn't have customers other than the grid and since this is a deregulated State, it puts them behind everyone else. Hertel stated that all the other electric generating companies can bid on the grid at zero if they want to because they have other customers to pay their bills. Chairman Hertel stated that there will be a legislative bill to

assist Dynegy with this situation, which is very serious because we could lose the power plant because they can't make money on this system. Deabenderfer stated that other states did not deregulate because they saw this as a problem and the power bill to the consumer will escalate. Sneed reported that one of the reasons this plant is still open is because it is one of the cleanest running plants in the world. Hertel stated that we are very interested in supporting Dynegy and we will discuss this further in the Finance Committee.

6. **Other Business Update/Approval:** None at this time.

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Chairman Gene Miles as follows:

1. **Surplus Equipment Update/Approval:** Miles stated that all the surplus equipment awarded last month has been paid for and picked up.
2. **Possible Damage on South Litchfield Township roads during Simpson Bridge Closing Update/Approval:** Miles reported that Assistant Highway Engineer Sefton went out with South Litchfield Township Road Commissioner Raymond Akeman to access the possible damage during the Simpson Bridge Closing. Miles said that the committee reviewed a report prepared by Sefton to show what materials and the cost to repair the damage. The committee decided to help them with some materials costs and pay approximately \$3,000.
3. **1134-B-CA, N. 24<sup>th</sup> Avenue, Rountree Township, Montgomery County – Christian County Update/Approval:** Engineer Greenwood reported that Christian County sent the County a copy of their signed Resolution approved by their County Board for the 1134 B-CA, N. 24<sup>th</sup> Avenue in Rountree Township.
4. **Dakota Access Pipeline Project Update/Approval:** Miles stated work continues on cleaning up after the Dakota Access pipeline installation and said that some permits are still being issued. Chairman Hertel reported that the Pipeline project employed 320 residents of Montgomery County and some of those workers have also been hired to follow them to other counties for the pipeline install there.
5. **Additional Soil Borings for UST Removal to Comply with OSFM Update/Approval:** Miles reported that Engineer Greenwood is negotiating with the soil boring company to conduct additional borings and testing where the fuel tanks were removed. Miles stated that the Illinois State Fire Marshall requires soil borings within 24 hours of the tank removal and the company we hired did the soil borings before the tank removal. Miles reported that we were told that everything was inspected properly and that we passed the inspection. Engineer Greenwood stated that the site assessment needs to be completed before and within 24 hours after the boring and that he has made contact with the boring company to negotiate another boring and test.
6. **Meet and Greet with all the Township Road Commissioners Update/Approval:** Miles reported that a meet and greet with Engineer Greenwood has been scheduled for all Township Road Commissioners on Friday, August, 12<sup>th</sup>, 2016 at 8:30 am in the County Board Room of the Historic Courthouse.
7. **IDOT Resolution to Appoint a Highway Engineer with Letter of Intent Update/Approval:** Miles reported that the IDOT Resolution needs to be approved so it can be signed and sent to IDOT. **Motion by Miles and second by Martin to approve the IDOT Resolution and the Letter of Intent to Hire Cody Greenwood as the County Highway Engineer. Discussion:** Plunkett stated that he is unfamiliar with a line at the bottom of the resolution that referred to a merit increase that could be given at the discretion of the Road and Bridge committee and County Board. Chairman Hertel replied that the verbiage was placed there because due to the timeframe of Highway

Department union contracts, they could award Greenwood a salary increase for doing a good job to stay competitive with union increases, and that this would be done during the normal budgeting process. Deabenderfer stated that he feels this opens up a can of worms and he is concerned that this will set a precedent that other departments will want to follow. Chairman Hertel stated that he is not against merit raises and the County has given individuals merit raises before. **Roll Call Vote: 14 Yes and 4 No votes. Voting Yes are Bathurst, Beeler, Gasparich, Graden, Hampton+Knodle, Hertel, Hopper, Martin, Miles, Robinson, Savage, Sneed, Wendel and Young. Voting No are Beck, Deabenderfer, Moore and Plunkett. Motion carried. (For copy of Resolution, see Resolution Book 15, pages 270-271).**

8. **Other Business Update/Approval:** Miles stated that Engineer Greenwood is looking into the annual oversize/overweight limits stated in Resolution 2010-02.
9. **Other Business Update/Approval:** None at this time.

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Chairman Bob Sneed as follows:

1. **Maintenance Issues and Report Update/Approval:** Sneed reported that Meyer installed a pump on the air conditioning units on the west side of the Historic Courthouse to better drain them into the sewer system, and Meyer will also be painting the north door of the Historic Courthouse and putting yellow paint on the stairs at the south entry.
2. **ICRMT Building Assessment and Appraisal Report Update/Approval:** Sneed reported that the committee reviewed the County building assessment report prepared by ICRMT and the value of all the County buildings is in excess of \$23 million.
3. **Maintenance Technician/Custodian Position Interviews Update/Approval:** Sneed reported that the committee conducted four interviews and selected Mark Brown of Litchfield for the Maintenance Technician position. **Motion by Sneed and second by Graden to hire Mark Brown for the Maintenance Technician/Custodian Position. All in favor, motion carried.** Sneed reported that Brown is a former marine and has good credentials with past employment at the Montgomery County Housing Authority and is an Alderman in Litchfield.
4. **Johnson Controls Invoice Update/Approval:** Sneed reported that he received information from Johnson Controls regarding an invoice for \$13,000 for two controls they installed when the coils were replaced last month. He said that the committee discussed the last conversation with Luther from Johnson Controls regarding the replacement of the coils and controls and that all this work was going to be replaced at no charge to the County because of the warranty. Sneed reported that he was told that the company will not warranty the two controls and Johnson Controls has asked for help in paying for the replacement cost. Sneed reported that Johnson Controls will be asked for a breakdown on the invoice for the committee to review.
5. **Other Business Update/Approval:** None at this time.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given by Chairman Heather Hampton+Knodle as follows:

- **MCEDC Update/Approval:** Hampton+Knodle reported that the MCEDC is working on setting up a Community Foundation with a launch date of early 2017 and she asked members to review the monthly MCEDC newsletter in their packets. Hampton+Knodle also reported that they received a \$50,000 grant last month to help with the fab lab and said that Shalter has been working with a local female Veteran setting up a possible business.

- **Incentives Update/Approval:**  
Revolving Loan Fund: Hampton+Knodle referred members to the Revolving Loan Fund report and stated that payments are on time. She stated that the committee discussed the Revolving Loan Fund at length and how some of these funds could be loaned out for eligible community projects. **Motion by Hampton+Knodle and second by Martin to approve the community eligibility requirements to the Revolving Loan Fund Board for addition to the RLF Policy and Procedure Manual pending State's Attorney approval. Discussion:** Bathurst asked if this money is for helping communities clean up derelict buildings and Hampton+Knodle replied that it is. Beeler stated that these loans will draw the RLF fund down a little; however there would still be a balance to loan out for a potential business. Graden asked about the fund balance and Hampton+Knodle responded that there is about \$226,000 left in the fund. Chairman Hertel stated there could hypothetically be a five year loan agreement with a municipality which will allow them to pay back the loan each year using the real estate taxes that are collected by the county on their behalf. Plunkett asked about the RLF administration which will be done by the Treasurer's Department. Hampton+Knodle stated that the MCEDC will convene the RLF Board to review these loan applications. Gasparich asked if the agreement could state that the municipality could pay us back early by selling the property and Hampton+Knodle stated that there are no restrictions for paying back early. Chairman Hertel stated that this is an opportunity to help the municipalities rejuvenate their communities and is a win- win situation. **All in favor, motion carried.**
- 3. **Planning Update/Approval:** Hampton+Knodle reported that the next Planning Commission meeting is scheduled for October 26<sup>th</sup>, 2016 and at their last meeting there was some action to work on telecommunication.
- **Infrastructure Update/Approval:**
  - Incumbent Provider Updates – Hampton+Knodle stated that Royell Communications will be presenting to the Imagine Hillsboro group in September.
  - Fiber RFP – Hampton+Knodle reported that the MCEDC continues to work on the Fiber RFP and there are still some ongoing conversations with some providers.
  - Eagle Zinc – Hampton+Knodle stated there are engineering sketches of new cleanup efforts and the mayor of Hillsboro is very pro-active on this project. She said there is still no clear indication on who will own the property once it is cleaned up, but the parent company can't profit from the selling of the land.
  - Bike Trail Taxes – Hampton+Knodle stated SOA Ray Durston has taken care of the tax bills for the under developed parcels in North Litchfield Township. She stated that the parcels south of Waggoner have been exempted from taxes because they don't generate revenue and that she is trying to get them sold. Hampton+Knodle stated that she also needs to inform member Webb (who was absent) about the North Litchfield Township parcels, and Clerk Leitheiser offered to check into those parcels and report back.
- **Tourism Update/Approval:** Hampton+Knodle stated that they are looking at the MCEDC to take the lead role to work with IllinoisSouth Tourism on the branding issue with the design and logo. She said that she recently was contacted by City of Litchfield Tourism director Sara Waggoner regarding information she received from the Tourism Board meeting that she attended in July.

- **Workforce Update/Approval:**
  - **West Central Development** – Hampton+Knodle stated that there is no new information.
  - **CEO Program** – Hampton+Knodle stated that first year CEO student Lucas Secret will be speaking at the annual CEO Directors meeting to be held on August 15<sup>th</sup> at the National Bank as will former DCEO Director and current Business Development Corporation Director Jim Schultz will also be speaking. She said that the first day of class will be on Monday, August 22<sup>nd</sup>, 2016.
- **Witt Downtown Buildings Update/Approval:** Hampton+Knodle talked with Witt representative Shawn Cady about their downtown building issues.
- **Other Business Update/Approval:** Hampton+Knodle stated that the committee reviewed information regarding the State of Illinois Bicentennial to be held on December 3<sup>rd</sup>, 2018. She said this is a two year long celebration and the committee will discuss it in more detail at a later date.

**E.M.A./AMBULANCE COMMITTEE REPORT:** Given by Chairman Glenn Savage as follows:

1. **Ambulance Billing/EMA Office Reorganization Update/Approval:** Savage reported that the EMA/ambulance billing office is in transition and that they are looking for a part time ambulance billing employee that will be an entry level position. Bathurst stated that the entry level salary for part-time employment is \$10.00 per hour.
2. **Operation Cool Down 7/21-24/16 Update/Approval:** Savage reported that during the hot weather, Nimmo initiated the Operation Cool Down program according to the County Emergency Operation Plan. Savage reported that if anyone has a problem with the heat and has no air conditioning, they can call 911 and they will be directed to a cooling center. Savage stated that transportation will also be provided if it is needed.
3. **Meeting Date and Time Update/Approval:** Savage reported that the Committee discussed moving the committee meeting to Mondays at 4:00 pm so that member Joe Gasparich can remain on the committee and not have to take time off from his new teaching job. **Motion by Savage and second by Deabenderfer to change the EMA committee meetings to the first Monday of each month at 4:00 pm. All in favor, motion carried.**
4. **Truck Tires and Radio Purchases Update/Approval:** Moore asked about the purchase of the new radio for the EMA truck. Gasparich responded that the old radio was over ten years old and by the time they transferred the old radio to the new truck and repaired it there was a chance that it would not work, so the committee figured they would just purchase a new radio. Beeler asked about the new tires that were purchased for the EMA truck and Savage replied that he approved new truck tires because we can't have employees out there providing a service and expose them to danger. Beeler stated that this budget was discussed and it was already way out of whack and she wants to know where the money is coming from. Savage stated that these purchases will have to come out of the general fund. Beeler also asked where Nimmo's old vehicle is and Gasparich replied that it was put into reserve at the sheriff's department and will eventually be sold for surplus.
5. **Other Business Update/Approval:** None at this time.

**FINANCE COMMITTEE REPORT: Given by Chairman Megan Beeler as follows:**

- 1. Radio Equipment Request Update/Approval:** Beeler stated that there is an outage in the 911 recording system at the Sheriff's Department and that it has been failing. She said that last July the vendor put in the last board to fix the system and we can no longer get parts for it. Beeler stated that by law we have to have a recording system and if the system stops we will not be in compliance. **Motion by Beeler and second by Bathurst to purchase the recording system by GTSI for \$17,600. All in favor, motion carried.** Beeler reported that this expense will be taken from coal money because there is some money left in the building improvement category because the chimney repairs came in under budget. Gasparich stated that we need to redefine the capital improvement fund into a capital improvement and emergency fund. Hampton+Knodle stated that she thinks the reserve fund is meant to cover these types of expenses. Gasparich responded that the things we talked about this morning aren't capital improvement needs; instead they are equipment maintenance issues. Young asked if this was the only bid received and Beeler replied that it was the only bid because we have an Eventide system on two ends and we need an Eventide system to provide this service in the middle so the systems are compatible. Beeler stated that the 911 board has no money and as the system gets older and fails, we must spend money for the system and technology. Chairman Hertel stated that we will apply for grants for 911 equipment when they become available.
- 2. Court Security, Sheriff Department and County Clerk & Recorder Cost Study Update/Approval:** Beeler stated that the committee reviewed the four Resolutions to change the Court Security, Sheriff Department, County Clerk and Recorder fees based on the cost study that was performed by Bellwether. She said that these fee increases would relieve the General fund. Beeler stated that the Court Security fee will go from \$25 to \$50 per case, not per appearance, and the State Statute says it could be up to \$55. Circuit Clerk Lemons stated that this fee will not affect petty traffic cases like speeding and seat belt violations. Gasparich shared a concern about an increase in fees that people may not be able to pay them. Moore asked if these fees will apply to civil cases and Circuit Clerk Lemons replied that they will. **Motion by Beeler and second by Young to approve the Ordinance to Increase the Court Security Fee to \$50 effective September 1<sup>st</sup>, 2016. All in favor, motion carried. (For a copy of the Court Security Fees Increase Ordinance, see Resolution Book 15, page 272).** Chairman Hertel stated that attached to this ordinance is an administrative order signed by the Chief Judge approving the increase in the court security fees. Beeler stated that the other Sheriff Fees that were recommended by Bellwether for an increase were bond fees that will go from \$35 to \$40, attending court with a detainee is currently \$10 and will go to \$17, a detainee Nurse visit fee from \$10 to \$17, a detainee Doctor visit from \$15 to \$22 and the fee to escort the detainee to an off-site medical or dental visit is currently zero and will be raised to \$35. Beeler stated that our total gross potential revenue in fees will be \$35,957 as a result of these Ordinances. Chairman Hertel stated that these fees are collected by the Sheriff's department except for the attending court with a detainee fee which is collected by the Circuit Clerk's Office. **Motion by Beeler and second by Young to approve the Ordinance to increase Sheriff Department Fees effective September 1<sup>st</sup>, 2016. All in favor, motion carried. (For a copy of the Sheriff Fees Ordinance, see Resolution Book 15, page 274).** Beeler stated that the Ordinance to Increase the County Clerk Fees and the Ordinance to Increase the County Recorder Fees will have a 30 day public review. County Clerk/Recorder Leitheiser stated that she would like to have the endorsement of State's Attorney Matoush of the cost study and these ordinances and would like time for public review because this will impact every fee in her office. She stated that the fees for certified copies of birth certificates, marriage licenses and civil unions will

go from \$15 to \$19 for the first copy and from \$5 for additional copies to \$6, the fee for certified copies of death certificates will go from \$19 to \$23 for the first copy and \$10 for additional copies because \$4 goes to a state program. She said that Marriage license and civil union issuances will go from \$60 to \$75, assumed name business applications will go from \$30 to \$32 and any withdrawal or supplement to an assumed name will go from \$10 to \$32, notary commissions by mail or in person will go from \$10 in person or \$15 by mail to \$17 each and the tax redemption clerk fee will go from \$75 to \$94. Leitheiser also explained that in the Recording department, the base cost for land records will increase from \$60 to \$75, the base cost for non-land records will increase from \$50 to \$66, and the base cost for subdivision, condominium, surveys and plats will increase from a range of \$70 to \$94 up to \$106. Leitheiser would like for these fees to take effect at the first of the calendar year on January 1<sup>st</sup>, 2017. Hampton+Knodle asked if this cost study included GIS fees, and Leitheiser responded that it did not, as the vendor wasn't asked to examine them.

3. **Early Severance Update/Approval:** Beeler stated that employees who were eligible to participate in the early severance have until August 31<sup>st</sup>, 2016 to take advantage of the package.
4. **Employee Health Insurance Update/Approval:** Beeler stated that an update will be given during the Personnel Committee report.
5. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update/Approval:** Beeler stated that the reports are in everyone's packet and she pointed out that another \$21,000 was withdrawn from coal money for operating purposes. Hampton+Knodle asked Beeler about the chart that compares a difference in the expenses and noted that we are in a better position from June 2015 to June 2016 and wants to know if it is because of the health insurance savings and other cuts. Beeler stated that across the board everyone is living leaner and has tightened their belts.
6. **FY 2017 Budget Discussions Update/Approval:** Beeler reported that the committee continues to work on the FY 2017 budget and they reviewed the ROE budget recently received in the mail.
7. **708 Board – FAYCO & Health Department Resolution for November Ballot Update/Approval:** Beeler reported that Health Department Director Satterlee came to their meeting and explained the requirements for forming the 708 Board and presented a proposed property tax that will provide funds for mental health and substance abuse programs and assist disabled citizens. Beeler explained that the County Board has to make hard decisions on what funds we are providing FAYCO and other worthwhile organizations which puts these organizations in a tough spot on how they can fund their programs. She said that this tax would give them the opportunity to apply for the grant money to help supplement their programs. Beeler stated that the County Board will need to approve this Resolution, which gives them the ability to put this on the ballot for the voters to decide. Hampton+Knodle stated that mental health support services are needed. Plunkett stated that if this public question passes the County Board Chairman will appoint the 708 Board, and he hopes that tax payers realize that we need these services and support this funding. Chairman Hertel replied that voters don't realize what FAYCO does, and said that when we got coal money we helped them out, but times are tough and lean now with no coal money so the County is forced to cut our contribution. Satterlee stated that what they are asking for is to let the voters decide on how to fund these programs. Savage stated that when funding is in place for these services we are providing opportunities to families who need them to stay in Montgomery County, which helps everyone. FAYCO representative Kim Taylor gave a breakdown of how 708 Boards work and she stated that there will be seven members on this 708 Board who will decide the grant funds for qualified organizations that apply. She said

that the new proposed property tax will generate about \$630,000 and the 708 Board sets the levy and the County Board has to approve the levy as part of their annual levy. **Motion by Beeler and second by Martin to approve the Resolution to place a referendum to the electors of Montgomery County at the November 8<sup>th</sup>, 2016 General Election for an annual property tax not to exceed .15% for the purpose of providing community mental health facilities and services including facilitates and services for the person with a developmental disability and the substance abuser. Roll Call Vote: 17 Yes and 0 No votes. Voting Yes were Bathurst, Beck, Beeler, Deabenderfer, Gasparich, Graden, Hampton+Knodle, Hertel, Hopper, Martin, Moore, Plunkett, Robinson, Savage, Sneed, Wendel and Young. (Miles had left the meeting prior to this vote). Motion carried.**

8. **Other Business Update/Approval:** None at this time

**H.W.E. COMMITTEE REPORT:** Given by Chairman Connie Beck as follows:

1. **Election Update/Approval:** Clerk Leitheiser provided the committee a handout of Important Election Dates for the November 8<sup>th</sup>, 2016 General Election and a copy of the 2016 Candidates Guide which shows the qualifications for federal, state, and County offices.
2. **EPA Report Update/Approval:** Beck reported that grant money has been appropriated however the check has not been received yet for State Fiscal Year 2016.
3. **Recycling Program and Events Update/Approval:** Beck reported that Recycling Coordinator Bishop, Bathurst and herself met with landfill owners (Republic). She reported that they had a good meeting and they have offered to come down to review our recycling facility to see if there are any improvements that can be made. Beck also reported that there will be Electronics Recycling Drive on Saturday, October 1<sup>st</sup>, 2016 from 9:00 am to Noon at the Litchfield recycling facility.
4. **Animal Control Facility Program Update/Approval:** Beck reported that the revised Animal Control ordinance was sent out to all the interested citizens and that no further comments were received. She said that the full Board will vote in September to approve this ordinance. Beck also reported that Animal Control Officer Daniels will be contacting the County's mayors regarding the municipal contracts for Animal Control services.
5. **Meeting time change Update/Approval:** Beck reported that the committee approved to move their meeting time from 8:30 am to 4:00 pm on the first Tuesday of each Month to accommodate member Joe Gasparich who has taken a teaching job recently. **Motion by Beck and second by Graden to change the meeting time to 4:00 pm on the first Tuesday of the month. All in favor, motion carried.**
6. **Other Business Update/Approval:** None at this time.

**PERSONNEL COMMITTEE REPORT:** Given by Chairman Mary Bathurst:

Bathurst started her report by stating that she felt that whenever we base salary increases on merit it is a good thing and Deabenderfer replied that he disagreed because merit-based raises are subjective and that government should be more objective.

1. **Employee Health Insurance Update/Approval:** Bathurst reported that the committee had a phone conference discussion with a Vault Insurance representative and there is still some confusion on its offerings, so the committee will look further at the program. Bathurst stated that the committee approved to go with the December 1<sup>st</sup> renewal date on health insurance. **Motion by Bathurst and second by Beck to go with the December 1<sup>st</sup> renewal date for Employee Health Insurance to coincide with the County fiscal year. All in favor, motion carried.**

**2. Other Business Update/Approval:** None at this time-

**ANNOUNCEMENTS:** Chairman Hertel announced that an Electronics Recycling Drive is scheduled for Saturday, October 1<sup>st</sup>, 2016 at the Litchfield Recycling Facility.

**SCHEDULE CHANGES:** Chairman Hertel stated that EMA and HWE committee meetings will now start at 4:00 pm instead of 8:30 am for their respective monthly meetings.

**APPOINTMENTS:** None at this time.

**PUBLIC COMMENTS:** Citizen Bill Schroeder stated that the hotel south of town was full of customers due to the recent pipeline construction so we'll get hotel tax, which is a good thing. He also asked when clean up at Eagle Zinc will start. Chairman Hertel stated that plans are in place for clean up to start at Eagle Zinc in the fall and that they have not picked a contractor yet. Schroeder also shared concerns about broadband and internet services in Montgomery County and said that he hopes that there is a plan to get better services soon.

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to Point of Light Awards:** Motion by Martin and second by Wendel to pay any invoices for Adams, PC or Books & Moore and to Point of Light Awards. Voice Vote: In favor – 15, against – 0, absent – 4, Abstain -2 (Moore, Beck). Motion carried.
2. Motion by Robinson and second by Graden to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2016.

**Adjourn:** Until the Full Board Meeting on Tuesday, September 13<sup>th</sup>, 2016 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Martin and second by Hopper to adjourn the Full Board Meeting. All in favor, motion carried. Meeting adjourned at 10:30 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.