

# Montgomery County Board

## Minutes

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**For Tuesday, January 10<sup>th</sup>, 2017 – 8:30 AM**

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The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, January 10<sup>th</sup>, 2017 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.**

**Roll call was taken - 20 members present, 1 member absent.**

**Members Present:** Connie Beck, Megan Beeler, Glenn Bishop, Dillon Clark, Ronald Deabenderfer, Kirby Furness, Joe Gasparich, Chuck Graden, Roy Hertel, Tim Hopper, Jeremy Jones, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Evan Young

**Members Absent:** Bill Bergen

Chairman Hertel congratulated member Earlene Robinson on her recent honor of being selected as the Illinois Department of Revenue's Collections Department's Employee of the Year.

**Pledge of Allegiance to the flag was led by Earlene Robinson.**

**Mileage and Per Diem Approval: Motion by Young and second by Gasparich to approve the mileage and per diem. ROLL CALL VOTE:** Voting Yes were Beck, Beeler, Bishop, Clark, Deabenderfer, Furness, Gasparich, Graden, Hertel, Hopper, Jones, Martin, Miles, Moore, Plunkett, Robinson, Savage, Sneed, Wendel, and Young. Member Bergen was absent. Motion carried.

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Gasparich and second by Young to approve the Minutes of the Previous County Board Meeting held on Tuesday, December 13<sup>th</sup>, 2016. All in favor, motion carried.**

**CONSENT AGENDA:**

1. **Ambulance Billing Report** -- Sherry Greenwood – report was submitted.
2. **Animal Control Report** ---- Amanda Daniels – report was submitted.
3. **Circuit Clerk's Report** ---- Holly Lemons – report was submitted.
4. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
5. **Health & TB Department Report** ---- Hugh Satterlee was present for questions.
6. **Highway Department Report** --- Cody Greenwood was present for questions.
7. **Probation Office Report** ---- Bane Ulrici –was present for questions.
8. **Public Defender's Report** ---- Erin Mattson – report was submitted.
9. **Recycling Report** ---- Ben Bishop – report was submitted.
10. **ROE Report** – Julie Wollerman – report was submitted.
11. **Sheriff's Report** ---- Undersheriff Robbins was present for questions.
12. **SOA Report** ---- Ray Durston was present for questions.
13. **Treasurer's Report** ---- Ron Jenkins - report was submitted.
14. **V.A.C. Report** ---- Dave Strowmatt was present for questions.

**APPROVAL OF 14 ITEMS ON THE CONSENT AGENDA: Motion by Martin and second by Furness to approve the 14 items on the Consent Agenda. All in favor, motion carried.**

## **LIAISON REPORTS:**

- **911 Board – Gasparich** stated that they have not met yet.
- **708 Board-** Robinson stated that the 708 Board met last night and elected their officers: President Bruce Sanford, Vice President Kristy Dewerff and Secretary/Treasurer Ed Schumacher. She reported that they will meet the 2<sup>nd</sup> Monday of each month at 6 PM in the Historic Courthouse, and they plan to have their fiscal year from July 1<sup>st</sup> to June 30<sup>th</sup>. Members discussed whether their fiscal year can be different from the County Board’s fiscal year, and Health Dept. Director Hugh Satterlee said that they want it to coincide with the election of their officers and when property tax funds will be available.
- **Health Department** – Martin stated that they will meet soon.
- **IL Association of County Officials** –Plunkett stated that there is nothing to report at this time.
- **MCEDC** – Hopper stated that a meeting has been scheduled for January 26<sup>th</sup>, 2017 and the annual dinner is scheduled for April 13<sup>th</sup>, 2017. He stated that the MCEDC grant writer has resigned and two people are interested in filling the vacancy.
- **Planning Commission** – Young asked MCEDC Director Belusko to give the report, who stated that members discussed the need for better fiber throughout the county along with road and bridges concerns and road weight limits.
- **Senior Citizens Board** – Deabenderfer stated that their next meeting is next week.
- **UCCI** – Miles stated that UCCI will have a meeting in two weeks followed by a legislative seminar.
- **U of I** – Young stated that they met recently and he relayed their concerns that the State is not paying for U of I Extension services.
- **VAC** – Sneed stated that there is nothing new to report.
- **WCDC** – Wendel stated that they will have a meeting next month.

**Farm Bureau Report:** Director Bob Lentz announced that the Farm Bureau is hosting another breakfast meeting before the March 14<sup>th</sup>, 2017 board meeting at 7:00 am and that they are inviting all county officials and board members along with the county mayors.

## **COMMITTEE REPORTS:**

**COORDINATING COMMITTEE:** Given by Chairman Roy Hertel as follows:

**Rules Committee Report Approval:** Hertel stated that the Rules of Order Committee met after the last board meeting and they made a few changes, which he reviewed as follows: the mileage and Per Diem will now be approved by a Roll Call Vote, Rule #27 was deleted, Rule #30 had the language referring to the appoint of the Vice-Chairman of the board deleted because it is an elected position and the 708 Board was added as a County Board liaison. **Motion by Graden and second by Gasparich to approve the Revised Rules of Order. All in favor, motion carried.**

1. **Public Safety Sales Tax Update:** Hertel stated that this will be discussed in the Finance Committee Report.
2. **Coal Mine Update:** Hertel stated that there is nothing new to report.
3. **Overweight Trucks Update:** Hertel stated that the only thing we can do is pass our own ordinance.
4. **Moving Ambulance Line Update:** Hertel stated that we are still checking with Sates Attorney’s Office to see if the County Board or the Court will handle changing a boundary in an ambulance district that was requested by a county resident.

5. **Public Safety Sales Tax Update:** Hertel stated that this will be discussed in the Finance Report.
6. **Ordinance Establishing the Reimbursement of all travel, meal, and lodging expenses of officers and employees in Montgomery County Update:** Hertel stated this policy is now implemented as of January 2017.
7. **Other Business Update:** None at this time.

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Chairman Gene Miles as follows:

1. **Sanford Field, minor subdivision in Nokomis, Approval:** Miles stated that the Road & Bridge Committee reviewed and approved recommending the Sanford Field minor subdivision in Nokomis for full board approval. **Motion by Miles and second by Graden to recommend the approval of the Sanford Field minor subdivision in Nokomis. All in favor, motion carried.**
2. **2017 MFT Rock Letting Approval:** Miles reported that there were nine bidders for the Township rock letting, three bids for the County's rock letting and two bids for the County's rock salt letting. Motion by Miles and second by Wendel to approve of the apparent low bidders for the Township Road District rock letting. All in favor, motion carried. Motion by Miles and second by Young to approve the apparent low bidder for the County rock letting. All in favor, motion carried. **Motion by Miles and second by Jones to approve the second lowest bidder for the County salt letting. All in favor, motion carried.** Deabenderfer asked who the low bidders were and Miles replied that there were several and the 24 page bid tabulation will be included in the full board minutes and kept on file at the County Clerk's Office just in case there is anyone that wants to review it. **(For copy of bidders, See Resolution Book 16, pages 11-37).**
3. **2017 Fuel Letting Approval:** Miles stated that one bid was opened from M & M Service and said that the fixed price for unleaded gas is a total of \$2.281 and diesel is \$2.336. He said that the alternate bid for flex pricing was \$2.381 for unleaded and \$2.436 diesel for the first quarter and then it could change each quarter. **Motion by Miles and second by Young to approve the fixed price of \$2.281 for unleaded gas and \$2.336 for diesel fuel. All in favor, motion carried.** Engineer Greenwood stated that three to four bidders took a packet and only one was returned, so he is going to look into bidding it out differently next year to make it more appealing to bid on the fuel.
4. **Resolution #2017-01, 2017 MFT Resolution Approval:** Miles stated that the committee reviewed and approved the IDOT Resolution to appropriate \$1,200,000 from the MFT allotment for the maintenance on County or State highways and meeting the requirements of the Illinois Highway Code. **Motion by Miles and second by Clark to approve Resolution #2017-01, 2017 MFT Resolution to appropriate \$1.2 million from the MFT allotment for the maintenance on County or State highways and meeting the requirements of the Illinois Highway Code. All in favor, motion carried. (For Copy of Resolution, see Resolution Book 16, page 38).**
5. **Resolution #2017-02 to appropriate funds for 1137 B-CA Approval:** Miles stated that the committee reviewed and approved the Resolution for 1137 B-CA a pipe culvert in Audubon Township. **Motion by Miles and second by Graden to approve Resolution #2017-02 to Appropriate Funds for 1137 B-CA located on Stringtown Road in Audubon Township, a 50%/50% split with Montgomery County's share in the amount of \$9,000. All in favor, motion carried. (For Copy of Resolution, see Resolution Book 16, pages 39-40).**

6. **Resolution #2017-03 to appropriate funds for 1138 B-CA Approval:** Miles stated that the committee reviewed the Resolution for 1138 B-CA a pipe project in Audubon Township. **Motion by Miles and second by Graden to approve Resolution #2017-03 to appropriate funds for 1138 B-CA located on North 23 Avenue in Audubon Township, a 50%/50% split with Montgomery County's share in the amount of \$9,500. All in favor, motion carried. (For Copy of Resolution, see Resolution Book 16, pages 41-42).**
7. **Equipment Purchase Approval:** Miles stated that the committee reviewed and approved specifications and prices for the State Bid on a 2017 F-250 Super Cab 4x4 with 8 foot bed in the amount of \$29,916 and a 2017 F-350 Super Cab 4x4 Chassis Only in the amount of \$32,895. He said that the truck bed will be ordered from Koenig for the Mechanic's truck and will cost about \$10,341 and there is money in the budget allocated for these truck purchases. Plunkett stated that he likes local dealers to get county business for vehicles rather than State Bids. **Motion by Miles and second by Bishop to purchase the two 2017 Ford Super Cab 4x4 pickup trucks in the amount of \$62,811 from the State Bid. All in favor, motion carried.** Jones stated that Animal Control has an interest in one of the older vehicles, and Miles said they will not be available until the new vehicles are purchased.
8. **County Engineer Salary Program Update:** Miles stated that the Committee will continue to review and discuss the County Engineer Salary Program with IDOT that would establish the County Engineer's Salary to be 95% of the recommended salary for the County Engineer as determined annually by the Illinois Department of Transportation.
9. **Other Business Update:** None at this time.

**PERSONNEL COMMITTEE REPORT: Given by Chairman Jay Martin:**

1. **Employee Health Insurance Approval:** Martin reported that they met with Local 148 (Circuit Clerk's Union) regarding a grievance about the employee health insurance, which was denied by the committee. Martin stated that the committee also met with Local 773 (Sheriff Dispatchers unit) regarding a grievance filed about the employee health insurance and that they came to a tentative agreement with Local 773 to split the insurance increase by 50% and also split the dental and vision insurance cost by 50%. **Motion by Martin and second by Jones to approve the tentative agreement with Local 773 to share a 50% split on the increase in insurance premiums and to split the dental and vision insurance cost by 50%.** Deabenderfer asked what will this do to the previously approved split of 40% employee and 60% County share. Chairman Hertel responded that the union has agreed to the 50% split on the increase in the premium and that the employees with the individual plans will be paying more and the employees with dependents will be paying less for insurance premiums. Deabenderfer also asked if this applies to the non-union employees and Martin responded that he is waiting for an opinion from our labor attorney concerning this matter. **All in favor, motion carried.**
2. **Fraternal Order of Police (FOP) Union Negotiations Update:** Martin stated that a second mediation meeting has been scheduled with the FOP for Monday, January 23<sup>rd</sup>, 2017.
3. **Zobrio Human Resource Module Training & Implementation Update:** Martin reported that he met with Treasurer's office staff person Liz Holcomb and said we are having problems because the software doesn't do what we hoped it would to getting time

off printed on the payroll stubs. He said the software gives only one person the ability to enter in the time off information for all employees and will not allow individual Department Heads to enter their own time off data. Martin also stated that we plan to decline when the renewal of this software is requested.

4. **ICRMT Sample Ordinances for Review Update:** Martin reported that the committee will review the ICRMT policy changes at their next meeting.
5. **Other Business Update:** None at this time.

**FINANCE COMMITTEE REPORT:** Given by Chairman Megan Beeler as follows:

1. **Forrestal Group – Power Plant Assessment Project Update:** Beeler reported that Gene Stuard of the Forrestal Group has been providing the committee his communications with Dynegy regarding the power plant assessment.
2. **IMRF Update:** Beeler reported that she has asked IMRF Representative Mandy Beedie to come to the next regular Finance Committee meeting on February 9<sup>th</sup>, 2017 to discuss the county responsibilities and pension obligations. Beeler invited everyone to submit questions ahead of time and invited them to attend the meeting also.
3. **Intergovernmental Agreement Village of Panama & Montgomery County for Law Enforcement Services Approval:** Beeler reported that Undersheriff Robbins addressed the committee regarding a new Intergovernmental Agreement with the Village of Panama for law enforcement services. Beeler stated that it has been a good relationship and said that the Village of Panama has been satisfied with the law enforcement services provided by the Sheriff’s Department so far. **Motion by Beeler and second by Furness to approve the Intergovernmental Agreement with the Village of Panama and Montgomery County for Law Enforcement Services. All in favor, motion carried. (See Resolution Book 16, page 43-44).**
4. **Public Safety Tax Approval:** Gasparich addressed the board regarding the amended Resolution to put the Public Safety Tax Question on the April 2017 ballot. He explained that the “sunset language” needed to be added to the amended written Resolution and clarification was requested regarding the public questions’ language stating “50 cents in sales tax for every \$100.” He reviewed a spreadsheet that provided the calculation confirming the proposed increase would result in an increase of 50 cents for every \$100 spent. **Motion by Gasparich and second by Jones to recommend the amended Resolution to put the Public Safety Tax Question on the April 2017 ballot. Roll Call Vote: 17 members Voting Yes, 3 members voting No and 1 member absent.** Voting Yes were: Beck, Beeler, Clark, Gasparich, Graden, Hertel, Hopper, Jones, Martin, Miles, Moore, Plunkett, Robinson, Savage, Sneed, Wendel, and Young. Voting No were: Bishop, Deabenderfer and Furness. Member Bergen was absent. **Motion carried. (For copy of Resolution, see Resolution Book 16, page 45).**
5. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update:** Beeler referred to the monthly coal revenue and expense reports in everyone’s packet and stated that the \$1.3 million that was moved to the Capital Improvement Fund last month will not appear on the reports until next month. Beeler stated that she has asked that the interest also be moved to the Capital Improvement Fund.
6. **2017 Mileage Rate Approval:** Beeler stated that the annual IRS mileage rate is \$.535 per mile and the committee discussed not changing the County reimbursement rate that is currently at \$.54 per mile. **Motion by Beeler and second by Beck to keep the County mileage reimbursement at \$.54 per mile. All in favor, motion carried.** Plunkett

reminded everyone that since the IRS rate is ½ cents lower than the County rate, anything above will have to be claimed as income on tax returns.

7. **Resolution #17-01 to Collect Probation Services Fee Fund or Diversion Program Fund Approval:** Beeler stated that the committee reviewed and approved the Resolution to collect Probation Service Fees as requested by Chief Probations Officer Banee Ulrici. Ulrici was present for questions and she stated that this \$75.00 fee will be collected to fund the Youth Court for Juveniles and programs for Adults. Ulrici added that these fees have not been collected in the past and that by collecting them now it will help pay for the costs of drug tests and materials for the diversion program. **Motion by Beeler and second by Young to approve Resolution #17-01 to a Collect Probation Services Fee or Diversion Program Fund. All in favor, motion carried. (For copy of Resolution, see Resolution Book 16, page 46).**
8. **Intergovernmental Agreement with East Fork Township and Road District for Forrestral Payments Approval:** Beeler stated that she attended the East Fork Township and Road District meeting recently and would like to present an Intergovernmental Agreement that has been drafted to finalize their help in sharing payment of the consulting fees to the Forrestral Group to work on the Dynege Assessment. Beeler stated that the county hired the Forrestral Group in the amount of \$83,700 to conduct work on the power plant assessment and that the other taxing bodies agreed to share in the cost based on their percentage of the tax bill. Beeler added that the agreement would state that if the coal mine re-opens in the next five years and the county collects over \$250,000 revenue, then the County would repay the taxing bodies their share of the cost. East Fork Township and Road District has asked for an Intergovernmental Agreement which Beeler prepared for County Board and East Fork Township and Road District approval. **Motion by Beeler and second by Sneed to approve the Intergovernmental Agreement with East Fork Township. All in favor except Deabenderfer, motion carried. Motion by Beeler and second by Robinson to approve the Intergovernmental Agreement with East Fork Township Road District. All in favor except Deabenderfer, motion carried. (For copy of agreements, see Resolution Book 16, pages 47-48).**
9. **Resolution to Convey Trustee Deed for Parcel # 18-26-202-001 in Fillmore Township to the Village of Fillmore Approval:** Motion by Beeler and second by Young to approve Resolution to Convey Trustee Deed for Parcel #18-26-202-001 in Fillmore Township to the Village of Fillmore. All in favor, motion carried.
10. **Resolution to Convey Trustee Deed for Parcel #08-23-229-014 in Nokomis Township to Donald and Ruth Lozier Approval:** Motion by Beeler and second by Martin to approve Resolution to Convey Trustee Deed for Parcel #08-23-229-014 in Nokomis Township to Donald and Ruth Lozier. All in favor, motion carried.
11. **Resolutions to Convey Trustee Deeds for Parcels #09-05-285-004 and 09-05-285-003 in Audubon Township to Maggie Rakers Approval:** Motion by Beeler and second by Furness to approve Resolution to Convey Trustee Deed for Parcels #09-05-285-004 and 09-05-285-003 in Audubon Township to Maggie Rakers. All in favor, motion carried.
12. **Resolution to Convey Trustee Deed for Parcel #01-33-453-006 in Bois D'Arc Township to James Allen Approval:** Motion by Beeler and second by Jones to approve Resolution to Convey Trustee Deed for Parcel #01-33-453-006 in Bois D'Arc Township to James Allen. All in favor, motion carried.

13. **Resolution to Convey Trustee Deed for Parcel #01-33-479-006 in Bois D'Arc Township to Robert and Pamela Mattingly Approval:** Motion by Beeler and second by Jones to approve Resolution to Convey Trustee Deed for Parcel #01-33-479-006 in Bois D'Arc Township to Robert and Pamela Mattingly. All in favor, motion carried.
14. **Resolution to Convey Trustee Deed for Parcel #04-33-282-004 in Harvel Township to Gerald Wagahoff Approval:** Motion by Beeler and second by Furness to approve Resolution to Convey Trustee Deed for Parcel #04-33-282-004 in Harvel Township to Gerald Wagahoff. All in favor, motion carried.
15. **Resolution to Convey Trustee Deed for Parcel #10-03-281-003 in North Litchfield Township to Kenneth Walch Revocable Living Trust DTD 6/8/05 Approval:** Motion by Beeler and second by Beck to approve Resolution to Convey Trustee Deed for Parcel #10-03-281-003 in North Litchfield Township to Kenneth Walch Revocable Living Trust DTD 6/8/05. All in favor, motion carried.
16. **Resolution to Convey Trustee Deed for Parcel #10-32-483-002 in North Litchfield Township to Connie Miller Approval:** Motion by Beeler and second by Clark to approve Resolution to Convey Trustee Deed for Parcel #10-32-483-002 in North Litchfield Township to Connie Miller. All in favor, motion carried.
17. **Resolution to Convey Trustee Deed for Parcel #16-01-305-025 in Hillsboro Township to Franklin Altevogt Approval:** Motion by Beeler and second by Young to approve Resolution to Convey Trustee Deed for Parcel #16-01-305-025 in Hillsboro Township to Franklin Altevogt. All in favor, motion carried.
18. **Resolution to Convey Trustee Deed for Parcel #16-02-480-015 in Hillsboro Township to Store It All, Inc. Approval:** Motion by Beeler and second by Furness to approve Resolution to Convey Trustee Deed for Parcel #16-02-480-015 in Hillsboro Township to Store It All, Inc. All in favor, motion carried.
19. **Resolution to Convey Trustee Deed for Parcel #17-07-126-003 in East Fork Township to Calcari Properties Approval:** Motion by Beeler and second by Robinson to approve Resolution to Convey Trustee Deed for Parcel: #17-07-126-003 in East Fork Township to Calcari Properties. All in favor, motion carried.
20. **Resolutions to Convey Trustee Deeds for Parcels #17-35-252-004 and 17-35-252-005 in East Fork Township to Snowwhite James Approval:** Motion by Beeler and second by Miles to approve Resolution to Convey Trustee Deed for Parcels #17-35-252-004 and 17-35-252-005 in East Fork Township to Snowwhite James. All in favor, motion carried.
21. **Resolution to Convey Trustee Deed for Parcel #21-19-353-001 in East Fork Township to Steven McCario Approval:** Motion by Beeler and second by Hopper to approve Resolution to Convey Trustee Deed for Parcel #21-19-353-001 in East Fork Township to Steven McCario. All in favor, motion carried.
22. **Resolution to Convey Trustee Deed for Parcel #17-07-127-017 in East Fork Township to Richard Chamberlain Approval:** Motion by Beeler and second by Hopper to approve Resolution to Convey Trustee Deed for Parcel #17-07-127-017 in East Fork Township to Richard Chamberlain. All in favor, motion carried. (For copy of all Resolutions, see Resolution Book 16, pages 49-64).
23. **Employee Health Insurance Update:** Beeler reported that her committee also discussed the employee health insurance issue.

**H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:**

1. **Elections Update:** Beck referred to Clerk Leitheiser who stated everything is proceeding nicely with the April 2017 Election preparation.
2. **EPA Report Update:** Beck reported that there is no answer from the State on the reimbursement for Gonet's salary.
3. **Recycling Program and Events Update:** Beck reported that there has been a lot of cardboard dropped off due to the Christmas holiday and that signs have been placed at the drop sheds stating that "NO syringes or needles" due to a report from the Sheriff's department. Beck also reported that Jones is working on a grant for a baler which is much appreciated.
4. **Animal Control Facility Program Update:** Beck reported that the committee will continue to work on the Animal Control Ordinance at the February meeting and that the public will be invited to participate.
5. **Other Business Update/Approval:** None at this time.

**BUILDING & GROUNDS COMMITTEE REPORT: Given by Chairman Bob Sneed as follows:**

1. **Maintenance Issues and Report Update:** Sneed reported that two of the boilers at the jail have been installed and operational and the third one will be installed next week. He said that the 20 plus year old air conditioner that cools the area above the Jail where all the phone and computer equipment is stored has been in disrepair for quite some time. Sneed reported that the Building and Grounds Committee reviewed and approved a quote from Neuhaus Heating and Air-conditioning to replace the unit in the amount of \$4,929.28, which was approved.
2. **Radon Testing at Historic Courthouse Update:** Sneed reported that he has talked with a company to mitigate the basement of the Historic Courthouse for radon gas and it will cost about \$2,000 to mitigate the room north of the boiler which had the highest readings. He explained that the radon gas seeps up through the basement floors and the pressure has to be drawn out by drilling holes and installing a pipe in there with a fan that has to be exhausted all the way up through the roof. Sneed also reported that a portable tester will be purchased for about \$200 so that areas with more use can be monitored at all times.
3. **Other Business Update:** None at this time.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Tim Hopper as follows:**

1. **MCEDC Update:** Hopper stated that MCEDC Director Valerie Belusko shared her report that is attached in everyone's packet. He provided a few highlights from her report, which were that she is working on a pre-application for Village of Panama to purchase a generator for the community building and that she attended two CEO classes. Hopper stated that the current grant writer has resigned as of the end of this month and that two new individuals are interested in grant writing.
2. **Tourism Update:** Hopper stated that the committee approved a 1/2 page ad that will be published in the next IllinoisSouth Tourism Publication.
3. **Branding Brainstorm Update:** Hopper stated that Belusko is working with IllinoisSouth Tourism to conduct meetings to create a branding name for the county.
4. **Incentives Update:**

- Enterprise Zone - Daniels reported that she is working with GIS mapping department to get farm land acres for the Department of Agriculture for the application sign off.
  - Incentives: Hopper stated that the committee will review a final draft of the incentive package for business that consists of a general abatement program that the MCEDC will administer. He said that this information will be introduced to the full board next month.
- 5. Planning Update:**
- Planning Commission – Hopper stated that he attended the Planning Commission meeting on Wednesday, December 14<sup>th</sup>, 2016 to introduce himself and to give an update on the fiber RFP.
- 6. Infrastructure Update:**
- Broadband Update: Hopper stated that they continue to meet and discuss the broadband issue.
  - Eagle Zinc – Hopper stated that we are waiting for them to award the bids for phase two of the cleanup project that should start this summer.
- 7. Workforce Update:**
- West Central Development – Hopper stated that he is working with Jones to have better communication with West Central Development. Jones stated that West Central will be sending a response to the letter that was sent last month.
  - CEO Program – Hopper reported that the CEO Program will be hosting a fundraiser in Litchfield on February 18<sup>th</sup>. Hopper also reported that the CEO applications for next year’s class are due by January 15<sup>th</sup> and that the current students are involved in recruiting new students for next year.
- 8. 2017 Committee meeting dates Update/Approval:** Hopper stated that his committee discussed and approved to have their regular monthly committee meetings on the last Monday of the month at 5:00 pm.

**E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:**

**EMA Old Business:**

- 1. EMA Job Description Update:** Savage reported that Sheriff’s Dept. Captain Greg Nimmo submitted a revised draft of the EMA Job Description and the committee will approve it next month.
- 2. Montgomery County Hazmat Trailer Storage Update:** Savage stated that they continue to search for a home to store the Hazmat Trailer which needs to be in a secure, controlled climate area with electricity to keep the equipment charged. He said that the Hazmat trailer is currently being stored at the Nokomis/Witt Ambulance garage and it was originally stored in Raymond. Savage reported that there is a possibility of storing it in Litchfield and they are looking at those options.

**ANNOUNCEMENTS:**

Hertel stated that the Farm Bureau Breakfast Meeting will be held on Tuesday, March 14<sup>th</sup>, 2017 at 7:00 am and encouraged members to attend. Clark stated that he recently met with Litchfield Mayor Dougherty regarding the need for overpasses in Litchfield due to train traffic and he has found some grants he is exploring that would place an overpass free of charge.

**SCHEDULE CHANGES:** None at this time.

**APPOINTMENTS:** None at this time.

**PUBLIC COMMENTS:** Citizen Schroeder stated that there have been 35,000 to 40,000 people who have left Illinois and he asked if anyone knew how this has affected Montgomery County. He said that due to the loss of population, Illinois could lose two congressional districts. Chairman Hertel stated that the newspaper had a recent article about the county school enrollments which shows that Hillsboro and Nokomis School districts went down. Jones stated that we need to focus on getting sustainable jobs here in the county which will pay \$15.00 an hour and above so people can raise a family. Gasparich stated that we need to make sure our school districts stay viable because they are the economic engine in the county and when they suffer, the communities will suffer.

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams PC, Books & Moore, Paris Frozen Foods and to Point of Light Awards:** Motion by Martin and second by Graden to pay any invoices for Adams, PC Books & Moore, Paris Frozen Foods Point of Light Awards and Beck's Lawn Care & Landscaping. Voice Vote: In favor – 17, Against – 0, Absent – 1, (Bill Bergen) Abstain – 3 (Moore, Beck and Hopper). Motion carried.
2. Motion by Miles and second by Hopper to pay all other approved bills. All in favor, motion carried.

**EXECUTIVE SESSION APPROVAL:**

Chairman Hertel called for Executive Session to discuss Litigation and Personnel Issues.

Motion by Hopper and second by Young to enter into executive session. All in favor, motion carried. Time: 10:26 am.

Motion by Graden and second by Savage to come out of executive session. Time: 11:05 am. No board action was taken.

**ADJOURN:** Until the Full Board Meeting on Tuesday, February 14<sup>th</sup> 2017 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Young and second by Hopper to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 11:08 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.