

**Montgomery County Board Minutes**  
**For Tuesday, December 12th, 2017 – 8:30 AM**

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, November 14<sup>th</sup>, 2017, in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Evan Young at 8:30 AM.**

**Roll call was taken: 20 members present, 1 member absent.**

**Members Present:** Connie Beck, Bill Bergen, Glenn Bishop, Dillon Clark, Ronald Deabenderfer, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, Jay Martin, Gene Miles, Jim Moore, Robert Mulch, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Evan Young

**Members Absent:** Megan Beeler

**Pledge of Allegiance to the flag was led by Robinson.**

**Mileage and Per Diem Approval:** Motion by Wendel and second by Furness to approve the mileage and per diem. Roll Call Vote: 20 Yes and 1 absent. Voting Yes were: Beck, Bergen, Bishop, Clark, Deabenderfer, Furness, Graden, Hughes, Johnson, Jones, Martin, Miles, Moore, Mulch, Plunkett, Robinson, Savage, Sneed, Wendel, and Young. Absent was Megan Beeler, motion carried.

**Approval of Minutes of Previous County Board Meeting:**

Motion by Hughes and second by Deabenderfer to approve the Minutes of the previous County Board Meeting held on Tuesday, November, 14th, 2017. All in favor, motion carried.

**CONSENT AGENDA:**

1. **Ambulance Billing Report** -- Sherry Greenwood – report was submitted.
2. **Animal Control Report** ---- Amanda Daniels – report was submitted.
3. **Circuit Clerk’s Report** ---- Holly Lemons --- report was submitted.
4. **County Clerk and Recorder’s Report** ---- Sandy Leitheiser was present for questions.
5. **Health & TB Department Report** ---- Hugh Satterlee was present for questions.
6. **Highway Department Report** --- Cody Greenwood --- report was submitted.
7. **Probation Office Report** ---- Banee Ulrici – report was submitted.
8. **Public Defender’s Report** ---- Erin Mattson – report was submitted.
9. **Recycling Report** ---- Ben Bishop – report was submitted.
10. **ROE - Monthly Report** – Julie Wollerman – report was submitted.
11. **Sheriff’s Report** ---- Jim Vazzi - report was submitted.
12. **SOA Report** ---- Ray Durston was present for questions.
13. **Treasurer’s Report** ---- Ron Jenkins – Report was submitted.
14. **V.A.C. Report** ---- Dave Strowmatt was present for questions.

**APPROVAL OF 14 ITEMS ON THE CONSENT AGENDA:** Motion by Miles and second by Johnson to approve the 14 items on the Consent Agenda. All in favor, motion carried.

## **LIAISON REPORTS:**

- **708 Board** – Robinson stated there was no meeting.
- **CEFS Board** – Robinson reported she did not attend the meeting and shared information regarding the Literacy Program.
- **911 Board** – Bill Bergen reported there was no meeting.
- **Health Department** – Martin stated there was nothing to report.
- **IL Association of County Officials** – Plunkett and Bergen reported they did not attend the meeting held on November 30<sup>th</sup>, 2017.
- **MCEDC** – Mulch reported the MCEDC board voted to form a Montgomery County Economic Development Foundation which will involve prominent community members including bankers, lawyers and funeral directors.
- **Planning Commission** – Young stated there is no meeting scheduled for December.
- **Senior Citizens Board** – Deabenderfer reported 132 people attended the annual Christmas dinner last Saturday at the Hillsboro Free Methodist Church.
- **UCCI** – Miles stated there is nothing new to report.
- **U of I** – Beck reported there is nothing new to report.
- **WCDC** – Wendel stated the holiday dinner was held on November 16<sup>th</sup>, 2018 and included a short meeting.

## **COMMITTEE REPORTS:**

### **COORDINATING COMMITTEE:** Given by Chairman Evan Young:

1. **Coal Mine Update:** Chairman Young reported a response for citizen Bill Schroeder regarding his concerns about the coal mine fires. Young stated the hot spots have been sealed off and they do not expect any subsidence in those areas. He said he is still researching this issue and will report more information as it becomes available.
2. **Rules of Order Update:** Chairman Young reported the Rules of Order Committee met and made a few changes to the Rules of Order. Young stated the revised Rules of Order will now be available for a 30 day review, and members will be asked to vote on them next month.
3. **Other Business Update:** None at this time.

### **ROAD AND BRIDGE COMMITTEE REPORT:** Given by Committee Chairman Gene Miles:

1. **Walshville Bridge Update:** Miles reported a citizen addressed the committee and reported there is a post in disrepair on the northwest side of the Walshville Bridge just outside of Hillsboro. Miles said that engineer Cody Greenwood sent staff there to make the necessary repairs.
2. **Minor Subdivision Update:** Miles reported the committee discussed a concern from a Nokomis councilman regarding the Englewood minor subdivision in Nokomis. He said the councilman was concerned the property owners didn't get a county structural permit. Miles stated he will talk with the councilman regarding the situation.
3. **Dakota Access Pipeline Update:** Miles reported we are still waiting on the offer from Dakota Access Pipeline for the damages on County roads and the townships are waiting on their checks.
4. **County Right of Way in North Litchfield Township Update:** Miles stated Engineer Greenwood is checking on an inquiry from a landowner in North Litchfield Township

who is interested in purchasing a county right of way parcel located by the state bridge on Old Route 66.

5. **Highway Department Lettings for 2018 Update:** Miles stated the MFT rock lettings will be held in January, which will be one day before the Road & Bridge committee meeting. He said the tabulations will be ready for committee review and approval.
6. **Other Business Update:** None at this time.

**FINANCE COMMITTEE REPORT:** Given by Finance Committee Vice Chairman Mike Plunkett:

1. **Health Department Maximum Levy Rate Update:** Plunkett reported that Finance Committee Chairperson Beeler checked with the State's Attorney and learned there are issues with language in the May, 2016, resolutions for the Health Department and TB Department which will make it difficult to recoup the \$42,000 not collected last year. Plunkett also stated checks and balances will be put in place in the future to make sure this issue doesn't arise again.
2. **Computer Malware Update:** Plunkett reported the county was attacked by a computer virus on November 14<sup>th</sup>, 2017, and our old anti-virus software did not protect our system. He stated we have spent \$100,000 so far to remedy this issue because the county hired and paid an attorney specializing in cybersecurity a retainer fee of \$20,000 and paid a retainer fee of \$80,000 to Navigant (a software forensic company) to help fix the problem. Plunkett added we are taking steps to better protect our system and have changed to new anti-virus software. He reported five computer servers were searched by Navigant to see if any important information was breached and so far it doesn't appear any personnel information or data was taken from our system.

Furness stated most of the expense for the cybersecurity issue was taken from last year's budget from the coal contingency and roof funds.

Plunkett stated during the first two weeks we were down, Information Systems Director Curt Watkins worked about 72 hours extra and his assistant Mat Marietta worked an additional 61 hours. He also stated that EMA Coordinator Nimmo also worked about 32 hours extra, so the committee approved a stipend for the additional work they performed since they are salaried employees. He said their hourly rate was multiplied by the additional hours worked and it totaled to under \$5,000 for all three employees' extra compensation.

Mulch asked whether the old anti-virus company will be liable for this issue, and Chairman Young responded that IS Director Watkins will contact them to see if they will cover any of this loss.

Plunkett introduced county liability insurance representative Tom Franzen, who stated county employees and leadership did a great job during the two week time period to get the cybersecurity issue resolved.

Leitheiser thanked the Health Department for the use of their laptop computers to keep the county operational.

Deabenderfer asked if this could happen again, and Plunkett stated we are taking measures to help better protect us and we are educating employees not to open suspicious emails.

Franzen stated this was a simple social bait issue and said there is additional insurance coverage available, but we need the professional law firms and Navigant to help us keep this from happening again.

Bishop asked about the status of employee, court and financial information that may have been compromised; and Young stated Navigant reported they checked to see what was sent in and out of five county servers and so far, their information shows no data was breached. Chairman Young replied our computer firewall will be stricter in the future.

Martin stated this virus was designed to attack the administrator's rights, and we are getting virus hits from places like Russia and China.

Sneed asked if Zobrio would be contacted, and Leitheiser stated her understanding from the IS staff is that Voter Data software and Zobrio financial software were not impacted.

Jones relayed information about the Illinois State Police and their nightly backup systems, and Plunkett replied the county does daily backups also.

3. **Forrestal Group – Power Plant Assessment Proposal Update:** Plunkett stated a meeting was held last Friday with Dynegy Officials, and a tentative four year agreement was reached on their property tax assessment. He said the Dynegy attorney will draft the agreement and give it to our State's Attorney for review before it is brought before the full board for approval.
4. **Capital Improvement Fund Reports Update:** Plunkett reported some money was borrowed from the coal fund to the general fund but was transferred back to the coal fund.
5. **CEFS Senior Trips Update:** Plunkett reported Beeler spoke with Transportation Director Susan Love regarding extra senior trips taken during 2016 and 2017 and told her there is no money in the budget to help pay for these additional expenses. CEFS will start changing a small fee to the seniors for the bus trips to help cover these costs.
6. **Pre-Approved Vendor List Update:** Plunkett reported the committee make some changes and add the new Health Insurance providers to the Pre-approved vendor list next month.
7. **County Cash Basis Audit and Circuit Clerk Audit Guidelines Update:** Plunkett reported the County audit will be on the cash basis of accounting for 2017, and we received a new set of audit guidelines for the Circuit Clerk's Office which were given to Circuit Clerk Lemons.
8. **IMRF Liabilities Update:** Plunkett reported Beeler will schedule a meeting in which the IMRF Representative will inform the board about the IMRF liabilities so we can be prepared for future retirements. Plunkett added it is difficult for them to make the predictions, but we need to know what the liabilities are so we can be prepared.
9. **Public Comments Update:** None at this time.

**H.W.E. COMMITTEE REPORT:** Given by Committee Chairwoman Connie Beck:

1. **Elections Update:** Clerk Leitheiser reported the candidate filing period ended last week, and we are waiting for certification from the State Board of Elections to proceed.
2. **Recycling Program and Events Update:** Beck reported the price of cardboard has dropped to \$115 per ton, and the Litchfield City Council voted to pay the monthly dumpster fee of \$73 per month. Beck added every municipality is now paying for their trash removal at the drop off areas.

- 3. Animal Control Facility/Program and Animal Control Ordinance Update:** Beck reported the committee discussed revising the municipality contracts and implementing a fee of \$1.00 per capita for animal control services based on the certified 2010 census. She stated the prisoner population will not be included for the City of Hillsboro. Beck advised the board members to review the draft on their desks and to get back with any input. She said this draft will also be given to the State's Attorney's Office for review. Beck stated the County will also pay our per capita portion for the unincorporated area population since animal control is no longer in the General fund.

Moore asked if the municipalities have seen this contract yet, and Beck replied the State's Attorney will look at it first.

Chairman Young stated when we looked at the way to charge municipalities this method appeared to be the best way to recoup expenses for the program.

Bishop asked how this will affect municipalities with their own animal control services, and Beck replied no municipality has its own animal control warden in the county.

Furness stated using this method to help fund the animal control program is a step in the right direction.

- 4. Other Business Update/Approval:** None at this time.

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Bob Sneed:

- 1. Smart Watt Energy Audit - Illinois Local Government Conservation Energy Act Presentation Update:** Sneed stated we are waiting on the energy audit from Smart Watt, and he expects activity after the first of the year.
- 2. Maintenance and Cleaning Issues and Report Update:** Sneed reported there are no maintenance issues to report at this time. He said we received a State of Illinois Bicentennial flag which will be flown at a later date.
- 3. LED Lighting Preplacement Program Update:** Sneed reported we were contacted by A & D Electric regarding a lower price for LED lighting.
- 4. Jail Building Roof Replacement Project Update:** Sneed reported the jail roof is not leaking at this time and the start date for replacement is pending.
- 5. Other Business Update:** Sneed stated the Highway Department's main building roof will need to be either repaired or replaced this spring and engineer Greenwood will get some cost estimates together to present to the committee. He said that window and carpentry work will also be involved.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Chairman Glenn Savage:

- 1. Green Diamond Bike Trail Update:** Savage stated he is working on this topic.
- 2. Solar Energy Sample Ordinance Update:** Savage reported the committee is working on the Solar Energy Ordinance, and it is not ready for approval yet.
- 3. MCEDC Update:** Belusko reported the one RLF loan was paid in full when the business was sold recently, and there were three new inquiries this past year.
- 4. IllinoisSouth Tourism Update:** Belusko reported she met with a few individuals last week to discuss the best ways to promote tourism in Montgomery County.
- 5. Planning Commission Update:** Savage reported the December meeting was cancelled and they will set dates for four meetings next year.
- 6. Eagle Zinc Cleanup Update:** Savage reported they have found some underground

tunnels needing to be remediated at the Eagle Zinc site.

7. **Support Letter for America's Central Port Update:** Savage asked board members to review the sample support letter regarding the American Central Port in Granite City before voting on sending the letter next month.
8. **Enterprise Zone Update:** Coordinator Daniels reported the next Mayor's Meeting is scheduled for Wednesday, February 21<sup>st</sup>, 2018, and discussion will take place on the timeframe to work on the new Enterprise Zone for 2018.
9. **West Central Development Update:** Savage reported the county will work with West Central Development Council to provide community block grants and is hoping for better communication and services in the future.
10. **Other Business Update:** Savage asked Bishop to report on a Night of Networking meeting he attended in Litchfield. Bishop stated Jim Hewitt of AllScripts gave a presentation regarding his business and the 150 high paying jobs it provides. During the presentation Hewitt stated the employees don't live locally; and he cited issues with the schools, high property taxes and the lack of proper housing, and he said these employees are choosing to move to the Edwardsville area. Savage stated we need to try and address these issues and said Hewitt will be invited to attend the Economic Development Committee meeting next month.

**E.M.A and AMBULANCE REPORT:** Given by Committee Chairman Bill Bergen:

1. **EMA/911 Meetings/Responses/Trainings Update:** Bergen reported a successful Active Shooter Training was held on November 8<sup>th</sup> at Hillsboro Area Hospital with over 100 employees in attendance. Bergen stated EMA Coordinator Nimmo is working to transfer the 911 service from Consolidated to INDigital. Bergen also reported Nimmo and the committee are working on an emergency operations plan which will include cyber-attacks so we are better prepared in the future.
2. **Ambulance Contracts for the Five Districts Update:** Bergen stated we received letters back from four of the five ambulance districts and those ambulance districts do not want their old records back. He said the Illinois State Archives office representative will come down to review all the old records and let us know how far back we need to keep them.
3. **Other Business Update:** None at this time.

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairman Jay Martin:

1. **Employee Health, Vision, Dental, and Life Insurance Update:** Martin stated he had nothing to report and referred members to the minutes for more information.
2. **Union Negotiations for Highway Department and Recycling Department Approval:** Martin stated the committee has come to an agreement with Local 1048 representing the Highway Department employees. He reported the following provisions in this new contract:
  - a) Unused sick days will be paid at \$20 per day for a maximum of \$2,000 if an employee leaves county employment.
  - b) The County will pay an additional \$.13 per hour making it \$5.95 per hour for employee health insurance costs and the hourly cap for insurance costs will be moved up to \$6.50 for the life of the contract and increases will remain at the 50/50 split between the county and union employees, with the insurance deductible remaining at \$150 per year.

c) The clothing allowance will go from \$250 to \$300 per year for the Maintainers and the Clerical staff will receive six shirts per year instead of five.

d) The hourly wage will increase \$.25 per hour for each year of the five year contract.

**Motion by Martin and second by Furness to approve the contract with Local 1048 representing the Highway Department employees.** Deabenderfer asked about the current salary of a union highway department employee and Young replied it is \$25.15 per hour. Hughes asked how this salary compares with surrounding counties and Martin replied they are paid well and higher than some other counties. **Motion carried.**

Martin stated the committee has come to an agreement with Local 773 representing the Recycling Center employees Wage Opener and reported the committee discussed and approved the wage opener counter offer of \$.30 per hour increase for Local 773 representing the Recycling Center employees. The committee also approved giving them the same hourly increase which will be approved for the non-union employees for FY 2019. **Motion by Martin and second by Robinson to approve a \$.30 per hour increase for FY 2018 and the same hourly increase the non-union employees will get for FY 2019 for the employees in Local 773 representing the Recycling Department starting December 1<sup>st</sup>, 2017.** Deabenderfer asked what the Recycling Center employees' hourly salary is and Young replied they currently earn \$14.73 per hour and it will go up to \$15.03 per hour. **Voice Vote: Glenn Bishop abstained and all other board members voted yes. Motion carried.**

Martin reported the committee has scheduled a special meeting on Thursday, January 11<sup>th</sup>, 2018, with Local 773 representing the Jailers and Dispatchers to negotiate proposals.

3. **Identity Protection Policy from IPMG Update:** Martin reported this sample ordinance will be reviewed by the State's Attorney before the committee takes action.
4. **Other Business Update/Approval:** None at this time.

**ANNOUNCEMENTS:** Young reported the Farm Bureau has invited County Board Members to a breakfast meeting on Tuesday, February 13<sup>th</sup>, 2018, at 7:00 am before the County Board meeting.

**SCHEDULE CHANGES:** None at this time.

**APPOINTMENTS:** Motion by Furness and second by Jones to re-appoint Larry Ziegler to the Zanesville #3 County Zone #15 Drainage District. All in favor, motion carried.

Motion by Beck and second by Jones to re-appoint Randal Riemann to the Pitman-Zanesville #2 County Zone #33 Drainage District. All in favor, motion carried.

**PUBLIC COMMENTS:** Mr. Schroeder thanked everyone for their service to the county this year and wished everyone a blessed Christmas.

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams PC, Books & Moore:** Motion by Miles and second by Wendel to pay any invoices for Adams, PC and Book & Moore. **Voice Vote: In favor – 19, Against – 0, Absent – 1 (Beeler), Abstain – 1 (Moore). Motion carried.**
2. **Motion by Beck and second by Bishop to pay all other approved bills. All in favor,**

**motion carried.**

**Adjourn: Until the Full Board Meeting on Tuesday, January 9<sup>th</sup>, 2018 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois.**

**Motion by Graden and second by Wendel to adjourn the Full Board Meeting. All in favor, motion carried.** Meeting adjourned at 9:45 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.