

**Montgomery County Board  
Minutes**

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**for Tuesday, February 12<sup>th</sup>, 2019 – 5:30 PM**

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, February 12<sup>th</sup>, 2019, in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.**

**Roll call was taken - 19 members present, 2 members absent.**

**Members Present:** Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Dillon Clark, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Richard Wendel, Donna Yeske, and Evan Young

**Members Absent:** Ron Deabenderfer and Bob Sneed

**Pledge of Allegiance to the flag was led by David Loucks**

**Mileage and Per Diem Approval:** Motion by Hughes and second by Yeske to approve the mileage and per diem. **ROLL CALL VOTE:** Voting yes were: Beck, Beeler, Bergen, Bishop, Clark, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Wendel, Yeske and Young. **All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:** Motion by Furness and second by McCammack to approve the Minutes of the Previous County Board Meeting held on Tuesday, January 8<sup>th</sup>, 2019. **All in favor, motion carried.**

**CONSENT AGENDA:**

1. **Ambulance Billing Report** -- Sherry Greenwood – report was submitted.
2. **Animal Control Report** ---- Amanda Daniels was present for questions.
3. **Circuit Clerk’s Report** ---- Holly Lemons was present for questions.
4. **County Clerk and Recorder’s Report** ---- Sandy Leitheiser was present for questions. Leitheiser shared some information regarding the 2020 Census Bureau looking for census takers to help ensure the county has the correct population count. Leitheiser also shared information from local attorney Warren Benning who works for the Senior Citizens Legal Assistance Project, who informed her this program offers free legal services to local seniors.
5. **Health & TB Department Report** ---- Hugh Satterlee was present for questions.
6. **Highway Department Report** --- Cody Greenwood – report was submitted.
7. **Probation Office Report** ---- Banee Ulrici – report was submitted.
8. **Public Defender’s Report** ---- Erin Mattson – report was submitted.
9. **Recycling Report** ---- Mike Hand -- report was submitted.
10. **ROE - Monthly and Quarterly Reports** – Julie Wollerman – reports were submitted.
11. **Sheriff’s Report** -- Rick Robbins was present for questions and reported Maintenance worker Mark Brown will be off work for a few days due to the recent passing of his father, and Custodian Jan Wolfe is also on vacation until February 22<sup>nd</sup>. Robbins stated he sent an email to offices advising them to take care of their trash during this time, and to advise him if there are any maintenance issues. Robbins stated there are currently 36 detainees due to recent arrests for methamphetamine issues, and he met with area Police

Chiefs and Judge Roberts regarding bonding them out of jail. Robbins stated the issues with methamphetamine in the county seems to be due to criminals bringing them over the state line.

**12. SOA Report ----** Ray Durston – report was submitted.

**13. Treasurer’s Report ----** Nikki Lohman was present for questions.

**14. V.A.C. Report ----** Dave Strowmatt was present for questions.

**APPROVAL OF 14 ITEMS ON THE CONSENT AGENDA: Motion by Graden and second by Johnson to approve the 14 items on the Consent Agenda. All in favor, motion carried.**

**LIAISON REPORTS:**

- **708 Board** – Robinson stated the 708 Board didn’t meet this past month.
- **CEFS Board** – Robinson reported they are looking for volunteers to do tax returns at the local office.
- **911 Board** – Bill Bergen stated he would give the 911 report during the EMA Committee report.
- **Health Department** – Dillon Clark reported Harold Jurgena retired from the Health Department board and was recognized for his service. He said Dr. Walt Williams is now the President of the Health Department Board.
- **IL Association of County Officials** –Bergen stated there is no report.
- **MCEDC** – Valerie Belusko was absent from the meeting.
- **Planning Commission** – Deabenderfer was absent, so no report was given.
- **Senior Citizens Board** – Deabenderfer was absent, so no report was given.
- **UCCI** – Miles stated he drove to the UCCI meeting and the meeting was almost completed by the time he got there. Young reported they moved the meeting start time up due to bad weather.
- **U of I** – Beck reported they didn’t meet this past month, and stated meetings are held quarterly.
- **WCDC** – Wendel stated they will meet on February 21<sup>st</sup>, 2019.

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE:** Given by Chairman Evan Young:

1. **Information Systems Report Update:** Young reported Watkins gave his report and the IT Staff is very busy.
2. **CIPT (Central Illinois Public Transit) Intergovernmental Agreement and Ordinance Update/Approval:** Nathan Nichols gave an update on their services, and stated CIPT Director Susan Love is leaving her position in February and current program manager Beth Marts will be promoted to the Director position. Nichols stated there were just over 800 rides for 2018 which is less than the year before. He said they had some staffing issues; however, they are now fully staffed with two full time drivers, one part-time driver, and two substitute drivers. Nichols stated they will continue to offer special free trips for Senior Citizens each month thanks to the support from county funding. **Motion by Hughes and second by Miles to approve the CIPT Intergovernmental Agreement. All in favor, motion carried. Motion by Robinson and second by Yeske**

to approve the CIPT Ordinance. All in favor, motion carried. (See Resolution Book 17, pages 226-228).

3. **Other Business Update/Approval:** Young reported he attended a UCCI meeting in Springfield recently and reminded members to not to use their cell phones in meetings. He said it has been brought to his attention there have been concerns raised about members' texting each other during meetings, and told members their cellphone records can be requested by anyone under the Freedom of Information Act.

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Committee Chairman Gene Miles:

1. **Resolution #2019-02 to Appropriate Funds for 1185 BCA on Oconee Avenue to Replace a Culvert Liner – 100% County Project Update/Approval:** Greenwood reported the cost estimate is \$5,000 to replace this culvert liner. **Motion by Miles and second by Furness to approve Resolution #2019-02 to appropriate funds for 1185 BCA, Oconee Avenue culvert liner which is a 100% County Project. All in favor, motion carried. (For copy, see Resolution Book 17, page 229-230).**
2. **Resolution #2019-03 to appropriate funds for 1186 BCA on Oconee Avenue, Blade mix Section 19-00143-00-SC, Update/Approval:** Greenwood stated this resolution is to rebuild seven miles of road and will cost about \$400,000. He said \$300,000 will come from the Federal Aid to Bridge fund to cover materials, and \$100,000 will come from the MFT funds which will cover the labor and equipment. **Motion by Miles and second by Bergen to approve Resolution #2019-03 to appropriate funds for 1186 BCA, Oconee Avenue, Blade mix on Section 19-00143-00-SC. All in favor, motion carried. (For copy, see Resolution Book 17, page 231-232).**
3. **Dakota Access Pipeline Executive Session Update/Approval:** Miles stated a meeting was held last Thursday and negotiations are on-going.
4. **Highway Department Building Improvement/Property Acquisition Update or Approval:** Miles reported the title search is complete and we are still waiting to do the property inspection. He said they worked on some issues in the agreement regarding the earnest money requirements and title search. Miles reported a lien on the property will be cleared up soon also.
5. **Other Business Update/Approval:**
  - a. McCammack reported the Village of Butler is interested in a few properties in the Village needing to be cleaned up, and he said information they needed has been taken care of at the Treasurer's Office.
  - b. Greenwood reported there will be a Bridge Letting on March 4<sup>th</sup>, 2019 for the East Fork Bridge over Coffeen Lake. He said this will be a 10% County, 10% Township and 80% State funded project with a total estimated cost of \$650,000 to \$700,000. Greenwood stated the culvert letting will be held at 9:30 am on March 4<sup>th</sup>, 2019.
  - c. **Wright Automotive Agreement:** Miles stated we can inspect the building once the agreement is signed because we have to have insurance. Young stated the agreement went from 6 pages to 18 pages, which explains why there has been a delay in the process.

**FINANCE COMMITTEE REPORT:** Given by Committee Chairwoman Megan Beeler:

1. **Sheriff Vehicle Bid Opening Update/Approval:** Beeler reported the committee reviewed two bids for Sheriff vehicles. She said the bid from Victory Lane Ford was for

\$57,805 for the 2020 model with three trade-ins valued at \$8,475. She said Morrow Brothers submitted a bid for \$57,960 with 3 trade-ins valued at \$6,000 and they are for 2019 models. **Motion by Beeler and second by Graden to purchase the two Sheriff's Vehicles from Victory Lane Ford in the amount of \$57,805 pending review by the State's Attorney. All in favor, motion carried.**

2. **Capital Improvement Fund Reports Update/Approval:** Beeler reported the committee reviewed and discussed the Capital Improvement Fund and a certificate of deposit set to expire at the end of this month. Beeler stated Treasurer Lohman is looking for the best interest rates for renewal.
3. **Bid out Property in Farmersville Update/Approval:** Beeler stated the committee discussed and approved the advertisement to bid parcel #03-04-200-008 in Pitman Township. She said an easement will be given for the Green Diamond Bike Trail. Beeler reported this property was gifted to the County by Springfield Coal. **Motion by Beeler and second by Beck to submit the advertisement to sell surplus property parcel #03-04-200-008 in Pitman Township. All in favor, motion carried. (See Resolution Book 17, pages 233-234).**
4. **708 Board FAYCO Contractual Services Update/Approval:** Beeler stated with the Rules of Order change from last month, we no longer are required to vote on the 708 expenditures separately. Beeler asked if the board still want to vote on these separately anyway. Furness said he would like to have it voted separately so it is reported in the newspaper and taxpayers will know what is being paid. **Motion by Beeler and second by Johnson to approve the 708 Board FAYCO Contractual Services for \$48,500. All in favor, motion carried.**
5. **FY 2019 Budget Amendment Update/Approval:** Beeler reported the committee discussed amending the budget regarding the typos and the Highway Department property purchase. Beeler stated we will address the budget amendment next month because we are waiting for all the department heads to sign off on budget confirmation sheets Treasurer Lohman gave them. Hughes asked why we are amending the budget, and Beeler replied we have a few options. Beeler explained there is funding allocated in the Capital Improvement fund 375 by using funds appropriated in B & G, Economic Development and Road & Bridge line items. She said there are enough funds for the property purchase now in those line items. Beeler stated the committee discussed and approved adding a line with funding for the highway department property purchase in Fund 375, office 225 for transparency reasons. Bishop stated we should make the amendments for the typos now, and made a motion to do so. State's Attorney Hitchings was present, and stated this topic is not listed on the agenda as an action item, so that motion cannot be acted upon. Beeler stated she would like to make all the amendments at one time, so we are going to wait until next month. Bishop stated he doesn't like amending the budget this way. Hughes asked when the county last amended the budget, and Beeler replied it was amended to reduce revenues and expenditures when the coal mine closed, and it was also amended for emergency purposes when the ceiling fell in the County Clerk's Office years ago.
6. **IMRF Update/Approval:** Beeler stated the committee discussed some proposed changes in the IMRF rates which will impact the employer share. She said the employees will be impacted as well, with interest going from 7.5% down to 7.25%. Beeler stated the

committee will get an estimated rate in April, and the final rate will be received in November.

7. **Pre-Paid Vendor List Review Update/Approval:** Beeler reported each committee reviewed the pre-paid vendor list this past month and two new items need to be added. **Motion by Beeler and second by Graden to approve adding Nokomis Vet and Countryside Vet to the Pre-Paid vendor list as presented. All in favor, motion carried. (For copy, see Resolution Book 17, pages 235-236).**
8. **Finance Policies Update/Approval:** Beeler reported the committee discussed drafting financial policies as suggested at the Illinois Association of County Board Member training held recently. Beeler stated she and Treasurer Lohman will work together to draft these policies, and then bring them to the Committee and full board for approval.
9. **Other Business Update/Approval:** Beeler stated the committee discussed charging an annual \$50 fee to non-general fund offices for montgomeryco.com email addresses. Beeler reported the committee is also working with Insurance Agent Tom Franzen to make sure we are covered by insurance in case our Deputy Coroners are armed.

**H.W.E. COMMITTEE REPORT:** Given by Committee Chairman Chuck Graden:

1. **Elections Update/Approval:** Clerk Leitheiser reported they are testing ballots for the April 2<sup>nd</sup> Consolidated Election and early voting will begin on February 21<sup>st</sup>, 2019.
2. **EPA Report Update/Approval:** Graden reported the State quarterly payment has been received.
3. **Five Year Solid Waste Plan and Resolution Update/Approval:** Graden reported Gonet updated the Five Year Solid Waste Plan and he will show Recycling Coordinator Mike Hand how to complete it the next time it is due.
4. **Recycling Program and Events Update/Approval:** Graden reported Hand has been doing a good job and he has talked with schools to schedule their recycling. Graden stated the new baler is working fine and they will work to schedule an Electronic Recycling drive in the spring.
5. **Animal Control Facility Program Update/Approval:** Graden reported they are checking with Dr. Probst's availability to schedule a rabies clinic this spring, and the State's Attorney has reviewed and approved the municipal contracts for animal control services. Graden stated the committee approved Animal Control Warden Daniels contacting Victory Lane Ford to purchase one of the traded-in Sheriff's Vehicles. Warden Daniels reported currently there are four dogs and four cats at the facility, and she was very busy doing humane welfare checks during the very cold weather. Daniels stated owners complied with necessary care for their pets and no animals had to be impounded.
6. **Other Business Update/Approval:** None

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Vice Chairman Chuck Graden:

1. **Smart Watt Energy Survey Audit Update/Approval:** Graden reported Smart Watt will be coming with the final proposal soon, and the committee discussed the energy savings we are already receiving from when we participated in the free Ameren lighting upgrades. Smart Watt did calculate these electrical savings in their initial proposal of how the upgrades would pay for themselves over a period of time.

2. **AMEREN Easement Update/Approval:** Graden reported we received a letter from AMEREN asking for an easement through the county farm for their pipeline project.
3. **Maintenance and Cleaning Issues and Report Update/Approval:** Graden reported they asked the cleaning service at the Courthouse Complex to start at 3:30 PM so they can communicate with Maintenance representative Brown, and the committee discussed utilizing a community service worker while the custodian is on vacation. Graden reported Hillsboro Electric recently repaired a light in the Historic Courthouse Elevator; however Schindler had to come fix it because there was a problem in the circuit board. Graden reported they are addressing some boiler issues in the Historic Courthouse on cold windy days when it has to be reset.
4. **Conference/Lactation Room in the Courthouse Complex Update/Approval:** Graden reported the committee approved a proposal from Lipe Construction for \$5,635 to do work in the Law Library to create a conference/lactation room as required by new state statutes. Graden stated the committee also approved a new door and locks for \$1,700 in the Treasurer's Office for security reasons. Graden stated we will seek funds from the Judge's Office to help with the expenses to create the conference/lactation room.
5. **Sound System for County Board Room Update/Approval:** Graden reported the committee reviewed a few proposals for a new sound system ranging from \$6,000 to \$9,000. He said the committee discussed speaking directly into the microphone and standing up and projecting voices when board members speak. Graden reported we need a new microphone. Savage stated we need a good sound system in the county board room with a microphone for every station. Savage stated he gave a few bids to the committee for a new sound system for amounts totaling \$10,000 to \$12,000. Savage urged the committee to discuss this issue further.
6. **Other Business Update/Approval:** None

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Chairwoman Donna Yeske:

1. **Circuit Clerk Holly Lemons – Conference Request Update:** Circuit Clerk Lemons reported she is the President-Elect for the State Circuit Clerk's Association and this year's conference will be in Alton Best Western Premier from September 15<sup>th</sup> to the 18<sup>th</sup>, 2019. Lemons stated she couldn't find a facility in the county to host this type of event; however, she wants to promote Montgomery County and asked for some financial support from the County and the Economic Development Corporation. Lemons asked if the County would sponsor a booth at the conference and stated she has also reached out to both Hillsboro and Litchfield Chambers of Commerce.
2. **Solar Ordinance Amendment Update:** Yeske reported the committee discussed and approved a few changes to the Solar Ordinance. She said the Planning Commission suggested removing Land Evaluation Site Assessment (LESA) requirements and replace it with Agricultural Impact Mitigation Act. She also stated the term *deconstruction* will be added to the term *decommission* in the ordinance. Chairman Young asked the board to review the revised Solar Ordinance for 30 days so it can be voted on at the March board meeting.
3. **MCEDC Update:**
  - **Revolving Loan Fund Update/Approval:** Yeske reported the committee will be reviewing the RLF By-laws soon.

- CEO Program Update/Approval: Yeske stated the CEO Program will be hosting their “MoCo’s Got Talent” event and raffle on March 2<sup>nd</sup>, 2019 at 7:00 pm at Hillsboro High School.
  - Broadband/Fiber Project Update/Approval: Yeske reported CTI continues to work in Hillsboro and Nokomis.
4. **Tourism Update:**
- Tourism Financial Grant Application Update/Approval: Yeske reported the committee reviewed and recommends the approval of the amendments made to the Tourism Financial Grant Application. **Motion by Yeske and second by McCammack to approve the Tourism Financial Grant Application. All in favor, motion carried. Motion by Yeske and second by Furness to change the application deadline date to “no sooner than April 1<sup>st</sup>, 2019” for this year’s applications forms only. All in favor, motion carried.**
  - Resolution #2019-2 for Support of the Great Rivers & Routes Tourism Bureau Approval: Yeske stated last month the full board approved joining Great Rivers and Routes Tourism Bureau and we now need to approve the Resolution for Support. **Motion by Yeske, second by Jones to approve Resolution #2019-2 for Support of the Great Rivers & Routes Tourism Bureau. All in favor, motion carried. (For a copy, see Resolution Book 17, page 237).**
5. **Eagle Zinc Cleanup Update:** Yeske stated there has been little activity due to winter weather.
6. **Enterprise Zone Update:** Yeske informed members of the upcoming Mayors Meeting scheduled for February 27<sup>th</sup>, 2019 at 6:00 PM in the County Board room of the Historic Courthouse in Hillsboro.
7. **West Central Development Update:** Chairman Young reported he attended a meeting with West Central Development Council and other counties in the region with no progress to report.
8. **Deer Run Mine Permit Public Hearing Update:** Yeske reported the Public Hearing was well attended.
9. **Other Business Update:** None

**E.M.A and AMBULANCE REPORT:** Given by Committee Chairman Bill Bergen:

1. **Ambulance Billing Office Update:** Bergen reported they have postponed looking into new software for the ambulance billing department, and they also approved the purchase of two new office chairs for EMA staff in the amount of \$600.
2. **EMA Office Update:** Bergen reported Nimmo met with the Cross Over Ministries group recently regarding “QPR” (Question, Persuade and Respond) training to be held soon at both Hillsboro Area Hospital and Litchfield St. Francis Hospital. Bergen stated in 2018 there were 180 calls to 911 regarding suicide, and each hospital has 1 to 2 suicidal individuals coming into their facility on a daily basis, which doesn’t include the Health Department statistics. Bergen said Cross Over Ministries is considering approaching the 708 board for funding to support suicide prevention efforts.
3. **911 Update:** Bergen reported Nimmo has applied for the ISP grant to help pay for the new 911 software, and the recipients will be announced on June 1<sup>st</sup>, 2019. He said there

has been some discussion on personnel logistics and budgetary issues, which will be discussed further at the next ETSB meeting on February 21<sup>st</sup>, 2019 at 7:00 pm.

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairman Kirby Furness:

1. **Employee Health Insurance Update:** Furness reported the HRA report for 2018 had a 14% utilization and they budgeted for 15%, which is good news. He said for the first two months of 2019, the HRA amount is zero, which is the same as last year at this time. Furness stated the insurance app service is now working for the employees so they can talk to a doctor online.
2. **Union Negotiations/Strategy Planning Update:** Furness reported the committee recently signed the Local 397 contract, which was approved in November, 2018.
3. **Sheriff's Office Personnel Update:** Furness reported Sheriff Robbins came to the meeting to start talking to the dispatchers union regarding the possible change for them to become ETSB/911 Board employees instead of Sheriff's Department employees. Furness stated staffing issues will be discussed at the next ETSB meeting scheduled on February 21<sup>st</sup> at 7:00 PM. Furness reported Sheriff Robbins continues to work with Kyle Shell of IPMG on policy and procedures for the Sheriff's Department.
4. **ICRMT Employee Personnel Manual Update:** Furness stated the committee will work with Kyle Shell of IPMG to update the employee personnel manual.
5. **Other Business Update/Approval:** Furness reported he and the Finance Committee will be discussing a solution to the workload in the Information Systems Office.

**ANNOUNCEMENTS:** None

**SCHEDULE CHANGES:** The Personnel Committee will have their regular meeting on Thursday, February 21<sup>st</sup> 2019 starting at 4:30 pm.

**APPOINTMENTS:** None

**PUBLIC COMMENTS:** Citizen Bill Schroeder read a prepared statement regarding Deer Run Mine. **(For copy of statement, see Resolution Book 17, pages 238-239).**

Glenn Bishop asked if a Resolution will be forthcoming regarding gun rights and sanctuary county status since the public question on the November ballot regarding gun control overwhelmingly passed. Jones stated he feels the community will support the County Board if they go on record supporting gun rights. Young stated we will look into the issue.

Litchfield News Herald representative John Hanafin addressed the board regarding the audio problems stated earlier, and said the County Board Rules of Order state the Chairman of the Board will have board members to stand up when speaking. He stated if members stand when they speak, it may help address the issue.

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams PC and Books & Moore, and Point of Light:** Motion by Miles and second by Wendel to pay any invoices for Adams, PC and Book & Moore. and Point of Light. Voice Vote: In favor –17, Against – 0, Absent – 2, Abstain – 2 (Moore and Bishop). Motion by Yeske and second by Robinson to pay all other approved bills. All in favor, motion carried.

**ADJOURN:** Until the Full Board on Tuesday, March 12<sup>th</sup>, 2019 at 5:30 PM in the County Board Room, Hillsboro, Illinois.



**Motion by Loucks and second by Hughes to Adjourn the Full Board Meeting. All in favor, motion carried.** Meeting Adjourned at 7:07 PM. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.