

**Montgomery County Board
Minutes**

For Tuesday, July 9th, 2019 – 5:30 PM

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, July 9th, 2019 in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.

Roll call was taken - 19 members present, 2 members absent.

Members Present: Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Ronald Deabenderfer, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Donna Yeske, and Evan Young

Members Absent: Dillon Clark and Richard Wendel

Pledge of Allegiance to the flag was led by Glenn Bishop.

Mileage and Per Diem Approval: Motion by Yeske and second by Moore to approve the mileage and per diem. **ROLL CALL VOTE:** Beck, Beeler, Bergen, Bishop, Deabenderfer, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Yeske and Young. Absent: Clark and Wendel. **All 19 Members present in Favor, motion carried.**

Approval of Minutes of Previous County Board Meeting:

Motion by Sneed and second by McCammack to approve the Minutes of the Previous County Board Meeting held on Tuesday, June 11th, 2019. **All in favor, motion carried.**

CONSENT AGENDA:

1. **Ambulance Billing Report** -- Sherry Greenwood – report was submitted.
2. **Animal Control Report** ---- Amanda Daniels – report was submitted.
3. **Circuit Clerk’s Report** ---- Holly Lemons was present for questions.
4. **Coroner’s Report** --- Randy Leetham -- was present for questions.
5. **County Clerk and Recorder’s Report** ---- Sandy Leitheiser was present for questions.
6. **Health & TB Department Report** ---- Hugh Satterlee was present for questions.
7. **Highway Department Report** --- Cody Greenwood -- Report was submitted.
8. **Probation Office Report** ---- Banee Ulrici – report was submitted.
9. **Public Defender’s Report** ---- Erin Mattson – report was submitted.
10. **Recycling Report** ---- Mike Hand -- report was submitted.
11. **ROE - Monthly and Quarterly Reports** – Julie Wollerman – report was submitted.
12. **Sheriff’s Report** ---- Rick Robbins - was present for questions.
13. **SOA Report** ---- Ray Durston was present for questions.
14. **Treasurer’s Report** ---- Nikki Lohman was present for questions and reported they collected about \$13 million in taxes and the first distribution was made today, with a second distribution going out after Friday, July 12th, 2019. Lohman stated there has been \$212,571 collected on the new on-line payment services to date.
15. **V.A.C. Report** ---- Dave Strowmatt -- Report was submitted.

APPROVAL OF 15 ITEMS ON THE CONSENT AGENDA: Motion by Graden and second by Johnson to approve the 15 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **708 Board** – Robinson stated the 708 Board met July 8th to review the applications and \$784,087.15 was requested. Robinson stated after review of the applications, the 708 Board approved a combined total of \$599,658. She said the 708 Board will provide a breakdown next month after the applicants have been notified. Robinson reported the next 708 Board meeting is scheduled for Monday, August 12th.
- **CEFS Board** – Robinson reported they will meet tomorrow due to the July 4th Holiday.
- **911 Board** – Bill Bergen reported the ETSB board attended the Finance committee meeting on July 2nd to present a draft of the agreement for dispatching services with the County.
- **Health Department** – Sandra Johnson reported the next quarterly meeting is scheduled for next Tuesday.
- **IL Association of County Officials** –Bergen reported there have not been any meetings yet.
- **MCEDC** – Yeske stated she will give the MCEDC report during the Economic Development report.
- **Planning Commission** – Deabenderfer reported Cyndi Howard from the Health Department addressed the Commission regarding septic systems for rural homes in the county and David Rahe spoke about how the type of septic system chosen is based on soil analysis. Deabenderfer stated the Planning Commission heard from MCEDC Director Belusko who is preparing a home building guide which will outline the process needed to obtain a Structural Improvement Permit from the SOA Office. He said the County Wind Ordinance will be discussed at the next meeting.
- **Senior Citizens Board** – Deabenderfer reported the Senior Citizens Board met on June 12th with Lyn Fugate to go over the FY 2020 budget worksheets and he will accompany her to the budget hearings on Monday. Deabenderfer stated the quarterly board meetings aren't working as they haven't had a quorum since last November, so they have decided to start meeting monthly again, with meetings scheduled for the third Monday of each month beginning in August at 1:30 pm. Deabenderfer stated he attended the Drug Court graduation last Friday, and stated it was a very rewarding experience. He encouraged board members to attend their next graduation.
- **UCCI** – Miles stated they did not have a meeting in June, and he will attend the two day meeting in Galena next month.
- **U of I** – Beck reported U of I Director Amanda Cole presented a budget showing \$910,692 in revenues and \$930,150 in expenses, which is a deficit of \$19,458. Beck stated they will be able to use fiscal carryover funds toward the shortfall. She said their next meeting will be held on October 17th, 2019, in Taylorville.
- **WCDC** – Wendel was absent. Savage stated WCDC recently hired to fill their two open positions.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Evan Young:

1. **Information Systems Report Update:** Young reported Watkins gave his report at the Coordinating Committee meeting and stated Nick Hall was hired to fill the third Information Systems Dept. position.
2. **Census 2020 Update:** Clerk Leitheiser reported she and Chairman Young met with our regional census representative to discuss organizing a county Central Count committee. Leitheiser stated our accurate census count will largely depend on our participation, and the county Central Count Committee process will help us make sure we are properly counted. Leitheiser also reported we will be hosting a job fair for Census taker applicants on July 24th, 2019 in the county board room of the Historic Courthouse, and our Regional census representative will also be here to answer questions.
Clark Resignation Letter Update: Leitheiser read a resignation letter from County Board member Dillion Clark, who stated he enjoyed his time on the board and thanked fellow board members and the citizens of his district for their support. Chairman Young said the resignation letter was just received today, so we will vote to accept the resignation next month. He said once the resignation is accepted next month, the County Democrat Party Chairman will have 60 days to nominate a replacement. **(For copy, see Resolution Book 17, page 308).**

ROAD AND BRIDGE COMMITTEE REPORT: Given by Committee Chairman Gene Miles:

1. **Sale of Surplus Equipment (Paint Booths) Approval:** Miles reported the committee opened the one bid received for the paint booth equipment and approved selling the Cross Draft Paint Booth to David DeWerff for \$3,000. He said Engineer Greenwood will re-advertise the remaining two pieces of paint booth equipment with the verbage the County has the right to reject any and all bids and to delete the minimum bid prices. Miles said bids will be opened at the September 5th, 2019 regular Road and Bridge meeting at 8:30 am, and bidders will have a chance to raise their bids when they are opened. **Motion by Miles and second by Furness to sell the Cross Craft Booth to David DeWerff for \$3000. All in favor, motion carried.**
2. **Roof Damage to Metal Building Update:** Miles reported they received the insurance check in the amount of \$37,729.73 for the wind damage to the roof on the metal building. He said the committee discussed the topic of building a new replacement shed at the new Highway Department property; however, the payout of \$60,000 to replace the building would not have provided enough money to build a larger shed as needed. Miles said the committee decided to take the money to make upgrades on the new property instead.
3. **New Overhead Doors on former Collision Center Update:** Miles reported Engineer Greenwood received quotes to install two additional overhead doors at the former Collision Center building. He said they will use some of the insurance money from the roof damage at the metal building to pay for the new doors.
4. **New Business Update:** Miles reported they will start the blade mix work on Oconee Road in July or August. Jones asked if the striping machine from Christian County will be rented to stripe the roads; and if so, will the Black Diamond Road will be included? Miles responded once the blade mix is done, they plan to stripe the Black Diamond Road and several other roads. Moore stated new construction on Coffeen Bridge is underway.

FINANCE COMMITTEE REPORT: Given by Committee Chairwoman Megan Beeler:

1. **Capital Improvement Fund Reports Update:** Beeler stated the Capital Improvement fund is on everyone's desk, and noted \$5,000 in coal revenues was collected in April and \$8,000 in coal revenues was collected in May. She said there was another small coal revenues collection in June, but it is not reflected in this report.
2. **FY 2020 Budget Hearing Dates Update:** Beeler reported the FY 2020 budget hearings will take place on July 15th and 17th at 8:00 am, and they are open to all board members and encouraged everyone to attend.
3. **Circuit Clerk Budget Update:** Beeler reported Circuit Clerk Holly Lemons presented her budget requests to the Finance Committee.
4. **Recycling Funding Update:** Beeler reported the committee continues to look at other revenue streams to fund recycling, including the possibility of creating a special service area district. Beeler asked everyone to contact her with any funding ideas.
5. **911/ETSB Contract Update:** Beeler reported the Finance Committee and ETSB/911 Board met at the Finance Committee meeting to review a draft of the Intergovernmental Agreement for Centralized Emergency Dispatch Center. During this meeting, Gasparich stated the dispatchers do 60% of their work for the Sheriff's Department and about 40% for the 911 dispatching. He also stated the Dispatchers were asked how much time was spent on Sheriff's work, and they said it was a 50%/50% split. Beeler reported the Finance Committee asked the ETSB board for a 9 percent operational fee to cover county expenses such as phones, utilities, insurance, payroll, vouchering and IT services. Beeler said this 9% operational fee corresponds with the ambulance districts reimbursement to the county. Beeler reported the County and ETSB/911 board will each pay 41% of the budget and the remaining 18% of the budget will be paid for by the Nokomis and Litchfield dispatching services. Beeler reported the next ETSB meeting is scheduled for July 18th, and they are expecting a counter offer from the ETSB board, which the Finance Committee will discuss at their next meeting scheduled for August 12th, 2019.
6. **Change the August Finance Committee Meeting Date due to Old Settlers Approval:** Beeler reported the committee discussed and approved changing the August Finance Committee meeting date due to the Old Settlers Celebration activities on the regular meeting date. She said the meeting will be held on Monday, August 12th, 2019, at 8:30 am in the County Board Room.
7. **Convey Deed for Parcel 03-21-453-005 in Pitman Township to Kane A.M. Hobson Approval:** Motion by Beeler and second by Jones to convey deed for Parcel ID 03-21-453-005 in Pitman Township to Kane A.M. Hobson. All in favor, motion carried. (For copy, see Resolution Book 17, page 309).

H.W.E. COMMITTEE REPORT: Given by Committee Chairman Chuck Graden:

1. **Elections Update:** Clerk Leitheiser informed the committee Automatic Voter Registration is now in place at Illinois Secretary of State's facilities and she has been told her office's voter registration duties will drastically increase as a result. She also informed them she will be attending Cybersecurity training on Wednesday, July 10th in Springfield as required by the Illinois State Board of Elections.
2. **EPA Report Update:** Graden reported EPA Inspector Bill Gonet will be retiring in February 2020; and the county plans to hire someone in January so Gonet can train with that person. Graden said the IL EPA will be training and certifying the new employee for EPA inspections. Graden reported Gonet had a meeting with IL EPA last week regarding

conducting tire facility inspections, and they will pay the county \$500 for each facility. Graden reported Gonet told the committee it is not worth the money to conduct the tire facility inspections as it will require multiple visits to each site. Deabenderfer asked if there are negative consequences if we don't do county inspections, and Beck said IL EPA should do them if we don't. Graden said there are no repercussions if we don't do the tire inspections. Savage reported if we change our mind and want to conduct tire facility inspections, we can re-visit this at a later time. **Motion by Graden and second by Miles not to do the IL EPA tire facility inspections. All in favor, motion carried.**

- 3. Recycling Program and Events Update:** Graden stated FAYCO announced they are closing their recycling program as of July 31st, 2019, and they are offering to sell and give some of their recycling supplies to the county. He said Recycling Coordinator Hand will inspect the equipment and supplies available at FAYCO's building in Vandalia.
- 4. Animal Control Facility Program Update:** Graden reported the State's Attorney reviewed the Municipal Contracts and the committee will now discuss them at their August committee meeting before presenting them to another Mayors' meeting scheduled for August 14th, 2019.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Committee Chairman Bob Sneed:

- 1. Smart Watt Energy Project Update:** Sneed reported he met with the Smart Watt Project leader to inspect the work they have completed to date. He said the windows have all been caulked and weather strips have been installed on the doors in all the county buildings. Sneed reported he has another logistics meeting with them in the morning to go over HVAC at the Jail and the transformer replacement.
- 2. AMEREN Easement Update:** Chairman Young reported he met with the AMEREN representatives again regarding a change in the easement. He said the easement approved at last month's full board meeting has been signed, and Young is now negotiating an additional easement request for the AMEREN pipeline.
- 3. Maintenance and Cleaning Issues and Report Update:** Sneed reported he has not heard of any maintenance or cleaning issues, and the carpet cleaning at the Courthouse Complex continues.
- 4. Sound System for Board Room Update:** Sneed reported he brought in an amplifier and speaker to see if it would address the sound issues in the county board room. He said he tested the additional equipment, and the committee felt this was what is needed. Sneed said McCammack will look into getting prices on similar equipment to present at the next regular meeting.
- 5. County Surplus Property Sale Update:** Coordinator Daniels reported Maintenance staff person Mark Brown will use the county maintenance vehicle to pull the county lawn trailer to move the surplus items down to the shed at the new highway department building. Daniels said she contacted Mark Brown and he is working with the Probation Office to schedule community service helpers to move the surplus items to the Highway Department shed.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given By Committee Chairwoman Donna Yeske:

- 1. MCEDC Update:** Yeske reported everything is going well with the Montgomery County Economic Development Corporation and the CEO Programs. Yeske reported

several communities continue to work toward getting their pre-signups with CTI for high speed internet services. She said the municipalities of Coffeen, Fillmore, Raymond and Witt have met their pre-sign up goals and only Irving and Litchfield have not met their pre-sign up numbers to date.

2. **Tourism Update:** Yeske stated MCEDC is close to completing the tourism videos.
3. **Zinc Cleanup Update:** Yeske reported they continue to move top soil from Route 185 near the prison. Truckers take it to the Eagle Zinc site.
4. **Enterprise Zone Update:** Coordinator Daniels reported she received an email from DCEO stating they reviewed the 14 Enterprise Zone applications, and all have made it through the first round. She said the applications will now be reviewed by the Governor's five person committee, and we should hear something by September 30th, 2019.
5. **West Central Development Update:** Yeske stated Savage reported earlier in the meeting WCDC has hired two people to fill the vacancies of the Chief Financial Officer and a Personnel Officer.

E.M.A and AMBULANCE REPORT: Given by Committee Chairman Bill Bergen:

Ambulance Billing Report Update/Approval:

1. **FY 2020 Budget Update:** Bergen reported the committee members reviewed the ambulance billing and EMA budgets for FY 2020.

EMA Old Business Update:

1. Bergen reported Nimmo continues to work with GIS Technician Kevin Brink on the new 911 maps, and he said this project should be completed by November. Bergen stated Nimmo attended the IMT Team training on July 2nd, 2019. He also reported the Hazmat Drill/MCI is scheduled for October 19th, 2019 in Litchfield, and the County Wide Responder Training Day is scheduled for Saturday, October 5th, 2019. Bergen stated \$250 in parts were ordered to repair the drone and it should be operational soon. Bergen also reported Nimmo was deployed recently to help with flooding issues in a few areas of the State at the beginning of June.

PERSONNEL COMMITTEE REPORT: Given by Committee Chairman Kirby Furness:

1. **Employee Health Insurance Approval:** Kirby Furness reported we had to pay our annual \$6,000 administration fee for managing the HRA and \$180 for the renewal. He said the HRA total at the end of June was at a spending total of \$35,361, which is up from last year. Furness stated he spoke with insurance representative Tony Johnston, who recommended the County Board budget for a 5% insurance premium renewal but said Johnston felt it could come in at a 0% to 2% renewal. Furness reported the committee discussed and approved changing the HRA to help the employees with their out of pocket costs. He said currently the county and employees share a 50%/50% HRA split and the committee is recommending the county portion be 75% with the employee portion going to 25%. Furness reported this change could cost the county an additional \$40,000 by increasing the county share of the HRA. **Motion by Furness and second by Johnson to change the HRA level from 50% county/50% employee level to 75% county/25% employee level for the employees, effective FY 2020. All in favor, motion carried.** Miles asked where we are getting the money to pay for the additional employee insurance costs, and Furness replied we had a little surplus last year. Moore

asked if this change affects the union contracts, and Furness stated it won't change union contracts because the HRA isn't in the contracts.

2. **Employee Personnel manual Update/Approval:** Furness reported IPMG will work on the Employee Personnel manual updates for the next six to eight weeks.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Miles and second by Moore to approve the eight committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Young announced the invitation from the Farm Bureau to attend the Ice Cream Social on Tuesday, August 13th, 2019 at 3:00 pm. He requested they RSVP with Chris Daniels if they plan to attend.

SCHEDULE CHANGES: Chairman Young stated the Finance Committee will meet August 12th at 8:30 am due to the Old Settlers holiday.

APPOINTMENTS: Chairman Young stated he recommends re-appointing Kent Aumann to the Montgomery County Board of Review for the 2019 and the 2020 sessions. **Motion by Miles and second by McCammack to re-appoint Kent Aumann to the Montgomery County Board of Review for the 2019 and the 2020 sessions. All in favor, motion carried.**

PUBLIC COMMENTS: None

PAY BILLS:

1. **Approval to Pay Any Invoices to Adams PC, Books & Moore, and Point of Light:**
Motion by Yeske and second by Loucks to pay any invoices for Adams PC, Books & Moore, and Point of Light. Voice Vote: In favor – 17, Against – 0, Absent – 2 Abstain – 2 (Moore and Bishop). Motion carried.
2. **Approval to Pay all other Bills:** **Motion by Furness and second by Miles to pay all other approved bills. All in favor, motion carried.**

ADJOURN: Until the Full Board on Tuesday, August 13th, 2019, at 5:30 PM in the County Board Room, Hillsboro, Illinois.

Motion by Graden and second by Savage to Adjourn the Full Board Meeting. All in favor, motion carried. Meeting adjourned at 6:22 PM. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.