

Montgomery County Board Minutes

For Tuesday, August 9th, 2022 – 5:30 PM

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, August 9th, 2022.

The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.

Roll call: 19 members present, 2 members absent.

Members Present: Russell Beason, Connie Beck, Bill Bergen, Ronald Deabenderfer, Doug Donaldson, Tim Fogle, Ken Folkerts, Sandra Johnson, Jeremy Jones, David Loucks, Gene Miles, Ethan Murzynski, Andy Ritchie, Earlene Robinson, Bob Sneed, Richard Wendel, Patty Whitworth, Donna Yeske and Evan Young

Members Absent: Megan Beeler and Mark Hughes

Pledge of Allegiance to the flag was led by County Board member Doug Donaldson.

Mileage and Per Diem Approval: Motion by Beck and second by Beason to approve the Mileage and Per Diem. **ROLL CALL VOTE:** Beason, Beck, Bergen, Deabenderfer, Donaldson, Fogle, Folkerts, Johnson, Jones, Loucks, Miles, Murzynski, Ritchie, Robinson, Sneed, Wendel, Whitworth, Yeske and Young. **All in favor, motion carried.**

Approval of Minutes of Previous County Board Meeting:

Motion by Deabenderfer and second by Fogle to approve the Minutes of the Previous Regular County Board Meeting held on Tuesday, July 12th, 2022. All in favor, motion carried.

CONSENT AGENDA:

- 1. Ambulance Billing Report --** Mona Lewis – No report submitted.
- 2. Animal Control Report --** Amanda Daniels – Report was submitted.
- 3. Circuit Clerk’s Report ----** Daniel Robbins – Report was submitted.
- 4. Coroner’s Report ---** Randy Leetham – Report was submitted.
- 5. County Clerk and Recorder’s Report –** Sandy Leitheiser was present for questions. She stated her staff has completed scanning land records through 1978.
- 6. Health & TB Department Report –** Hugh Satterlee was present for questions.
- 7. Highway Department Report –** Cody Greenwood was present for questions.
- 8. Probation Office Report –** Banee Ulrici – Report was submitted.
- 9. Public Defender’s Report –** Erin Mattson — No report submitted.
- 10. ROE – Monthly, Quarterly & Annual Reports – Motion by Beason, second by Johnson, to approve the monthly, quarterly and annual reports for Regional Office of Education #3. All in favor, motion carried.**
- 11. Sheriff’s Report –** Rick Robbins – Report was submitted.
- 12. SOA Report –** Ray Durston – Report was submitted.
- 13. State’s Attorney Report –** Andrew Affrunti – Report was submitted.
- 14. Treasurer’s Report –** Nikki Lohman was present for questions.
- 15. V.A.C. Report –** Dave Strowmatt – Report was submitted.

APPROVAL OF 15 ITEMS ON THE CONSENT AGENDA: Motion by Whitworth and second by Folkerts to approve the 15 items on the Consent Agenda. **All in favor, motion carried.**

LIAISON REPORTS:

- **708 Board** – Robinson reported 12 entities submitted applications for 708 funds and a total of \$920,000 was requested. She said the 708 budget for FY 2022 is \$600,000. Robinson stated they will meet on September 10th to review applications and continue that review in October. 708 Board President Dan Hough reported a peer support team has been put together for first responders in the county following a recent tragedy in Nokomis.
- **CEFS Board** – Fogle stated there was nothing new to report.
- **911 Board** – Bergen stated there was nothing new to report.
- **Health Department** – Sandra Johnson stated there was nothing new to report.
- **IL Association of County Officials** – Bergen stated there was nothing new to report.
- **MCEDC** – Yeske stated there was nothing new to report.
- **Planning Commission** – Ritchie reported they are in a neutral position and awaiting the outcome of their battery storage and carbon capture and storage ordinances.
- **Senior Citizens Board** – Deabenderfer stated there was nothing new to report.
- **UCCI** – Miles reported they had several speakers address law enforcement liabilities at their annual conference in Galena, Illinois.
- **U of I** – Beck stated there was nothing new to report. The next meeting is scheduled for October 20th, 2022.
- **WCDC** – Wendel introduced WCDC Executive Director Matt Jones. Jones stated he has been with West Central since February, 2022. He said since taking over they have been working on organizing their three boards. He also said WCDC was not in good standing with the State of Illinois when he began, but this issue is slowly improving. Jones said WCDC took almost a 10 percent budget cut this year, and right now they are focused on workforce development services in hopes to include economic development services in the future.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Evan Young:

1. **Information Systems Report Update:** Young reported the Information Services Department has been working on PC installs in the County Clerk's office. He also stated dot gov (.gov) registration is complete and all county employees' email addresses should be switched over to two-factor authentication soon.
2. **EMA Report Update:** EMA Coordinator Dan Hough reported they received their new Dodge Durango and it is getting letter detailed at this time. He also stated they are working with two communities on emergency planning in the next few months. He said the drone flew at an incident in Litchfield over the weekend, and the search and rescue team was dispatched out of the county to help locate a lost skydiver in a corn field, which they did. Hough also reported Wood River just requested their drone assist in the search for another missing person earlier that day.
3. **Rules of Order Approval:** Young reported the Rules of Order committee met and amended the County Board's Rules of Order to coincide with the changes made to the committee structures. **Motion by Ritchie, second by Beason, to adopt the amended Montgomery County Board Rules of Order as presented. All in favor, motion carried.**

4. **Committee Structure Update:** Young stated he will leave this item on the agenda in case any of the committees need to be amended in the future.
5. **Carbon Capture and Storage Update:** Young reported Heartland Greenway representatives attended the Development & Personnel Committee meeting and shared their Carbon Capture and Storage business is coming to Audubon Township. Young stated one land owner has already signed a lease agreement with them. He said they will also approach other counties for their projects. Young reported their process includes pumping the carbon dioxide about 5,000 feet underground and it will take about 100 to 200 years to solidify into rock. Young said he has not seen the proposed route yet, but another meeting is scheduled for this Friday, August 12th, 2022, where they requested the County Clerk, Sheriff and 911 Coordinator be in attendance. He said the CO2 is generated in ethanol plants and is transported by pipeline to Illinois from South Dakota, Iowa and Nebraska. Young said they are also working on compensation to Montgomery County and informed members the project will include construction jobs as well as a few positions to run the wells.
6. **Planning Commission Update:**
 - **Montgomery County Comprehensive Plan Update:** Young stated there was nothing new to report.
 - **Battery Storage Ordinance Update:** Young stated this ordinance is on hold pending further conversations with State's Attorney Andrew Affrunti.
 - **Underground Carbon Dioxide (CO2) Storage Update:** Young stated this ordinance is on hold pending further conversations with State's Attorney Andrew Affrunti.
7. **EPA Report Update:** Young reported EPA Administrator Chris Daniels and EPA assistant David Jenkins are now certified and can conduct on-site investigations on their own.
8. **West Central Development Council/Job Center Board/CEO Board Update:** Young said West Central CEO Matt Jones already addressed the board, and he had nothing else to add.

DEVELOPMENT & PERSONNEL COMMITTEE REPORT: Given by Committee Chairman Bill Bergen:

1. **Carbon Capture and Storage Update:** Bergen stated Chairman Young already spoke about this topic, and he has nothing further to add.
2. **MCEDC Update:** Bergen stated there was nothing new to report.
3. **Tourism Update:** Bergen stated there was nothing new to report.
4. **Ambulance Billing Office Update:** Bergen stated there was nothing new to report.
5. **Ambulance Billing Intern Update:** Bergen reported the ambulance billing office will be getting an intern who will begin as soon as we hear back from the school.
6. **Employee Health Insurance and Monthly HRA report Update:** Bergen reported insurance representative Amanda Mast presented her monthly report to the committee, and the renewal increase for health insurance through Health Alliance will be about 18.35 percent instead of higher 50 percent increase that was quoted just a few months ago.
7. **Bidding out Employee Health Insurance Update:** Bergen said the committee is analyzing options and Mast is compiling information regarding the City of Hillsboro's health insurance plan.

8. **Discuss Addendum to agreement with the Central Labors Pension Update:** Bergen stated there was nothing new to report.
9. **Approve Contract with Circuit Clerk's Union Local 148 Update:** Bergen stated the committee and Circuit Clerk's union has reached an agreement on a new contract. Young reported we just received the contract but there are details needing to be revised. Young said the full board will review it next month after all the revisions are completed.
10. **SOA Hire Approval:** Bergen stated three applications for the Supervisor of Assessments position were submitted. He said one of the applications is from a current employee in the office who said he/she is willing to take the classes to be certified for the position if appointed by the County Board. Bergen said the committee decided to move forward with promoting the staff person from within the office.
11. **Schedule Meeting for Union Negotiations with Local 1084 (Highway Department) Update:** Bergen reported we have two more contracts to negotiate with (the Highway Department and Supervisor of Assessments office unions) before the fiscal year concludes. Bergen said Coordinator Daniels reached out to the representatives from both unions to schedule the beginning date for negotiations.

FINANCE & BUDGET COMMITTEE REPORT: Given by Committee Chairman Russell Beason:

1. **SOA Report Update:** Beason reported the Board of Review has processed 103 certificates of error and has issued approximately 30 complaint packets at this time.
2. **Capital Improvement Fund Reports Update:** Beason stated there was nothing new to report.
3. **IMRF Update:** Beason stated there was nothing new to report.
4. **FY 2023 Budget Hearings Update:** Beason reported the Budget hearings will take place August 18th and 19th, 2022.
5. **Finance/Budget Control Policies and Procedures Update:** Beason reported this is a document needing minor work and he will meet with Megan Beeler to complete it.
6. **Request to add vendors to Prepaid Vendor list Approval:** Beason reported there are requests to add two vendors to the Prepaid Vendor list. He said one vendor is Capital One for a credit card for the Highway Department and the other is Infrastructure Technology Solutions for Information Services. **Motion by Beason, second by Jones to approve adding the Capital One Credit Card for the Highway Department and Infrastructure Technology Solutions to the Prepaid Vendor list. All in favor, motion carried. (For copy, see Resolution Book 19, pages 137-138).**
7. **Request for Debit Card for Coordinated Services Imprest Account from First Community Bank Approval:** Beason reported county Maintenance Technician Phil Ernst needs to purchase parts that are only available online, and needs a debit card for these purchases. Coordinator Daniels told the Finance Committee her office already has an imprest account. If a debit card could be added, Ernst would be able to use it since Coordinated Services does Buildings and Grounds vouchers. **Motion by Beason and second by Yeske to allow adding a Debit Card to the Coordinated Services Imprest Account at the First Community Bank of Hillsboro. All in favor, motion carried.**

8. **DCEO Energy Community Reinvestment Act Grant and Vistra Energy Update:** Beason deferred to County Clerk Leitheiser, who reported she and other county officials participated in a zoom conference with members of the Illinois Prairie Institute and representatives from state and federal agencies regarding potential grants available to counties impacted by closed coal-fired power plants. She stated a similar workshop will be held in person on Thursday, September 29, 2022, in Carbondale, Illinois, but Leitheiser and MCEDC Executive Director Valerie Belusko will be unable to attend.
9. **America Recovery Plan Act (ARPA funding) Update:** Beason reported approximately \$1,178,000 of the ARPA money has been spent to date, and another \$1,107,000 has been allocated but not spent. He said \$3.24 million has not been allocated to date. He also stated the county has received 13 applications from organizations outside of Montgomery County government so far.
10. **Resolution to Convey Deed for Parcel ID # 15-04-226-005 in Litchfield to Kevin Eichelberger Approval:** Motion by Beason, second by Fogle, to approve the Resolution to convey deed for Parcel ID # 15-04-226-005 in Litchfield to Kevin Eichelberger. All in favor, motion carried. (For copy, see Resolution Book 19, pages 127-128).
11. **Resolution to Convey Deed for Parcel ID # 10-33-318-009 to the City of Litchfield Approval:** Motion by Beason, second by Yeske, to approve the Resolution to convey deed for Parcel ID # 10-33-318-009 to the City of Litchfield. Sneed abstained. All in favor, motion carried. 1. (For copy, see Resolution Book 19, pages 129-130).
12. **Resolution to Convey Deed for Parcel ID # 10-33-477-004 to the City of Litchfield Approval:** Motion by Beason, second by Whitworth, to approve the Resolution to convey deed for Parcel ID # 10-33-477-004 to the City of Litchfield. Sneed abstained. All in favor, motion carried. (For copy, see Resolution Book 19, pages 131-132).
13. **Resolution to Convey Deed for Parcel ID # 13-06-258-004 to the City of Witt Approval:** Motion by Beason, second by Yeske, to approve the Resolution to convey deed for Parcel ID # 13-06-258-004 to the City of Witt. All in favor, motion carried. (For copy, see Resolution Book 19, pages 133-134).
14. **Resolution to Convey Deed for Parcel ID # 13-06-205-001 to the City of Witt Approval:** Motion by Beason, second by Donaldson, to approve the Resolution to convey deed for Parcel ID # 13-06-205-001 to the City of Witt. All in favor, motion carried. (For copy, see Resolution Book 19, pages 135-136).

INFRASTRUCTURE COMMITTEE REPORT: Given by Committee Chairman Gene Miles:

1. **Right of Way Acquisition for Section 15-00138-00-BR Whitetown Bridge Approval:** Miles reported County Engineer Cody Greenwood received a signed agreement from the last property owner for Right of Way acquisition. He stated the amount of land purchased will be 0.545 acres. Motion by Miles and second by Robinson to approve the purchase of Parcel ID #21-13-300-015 in East Fork Township from Jerry Welge for \$7,750. All in favor, motion carried.
2. **Section 20-00144-00-FP – Walshville Bypass Road Update:** Miles reported that Greenwood is still working on drafting an intergovernmental agreement with the village of Walshville. He said he would like to finish that agreement and have it signed before drafting the engineering agreements.

3. **Section 17-09117-00-BR – Irving Twp. N. 17th Ave. Letting Results Update:** Miles reported Greenwood received two bids for this bridge letting project, but was not happy with the amounts as they came in twice as high as expected. The lowest was for about \$298,000, with the other bid at \$358,000. Miles said Greenwood told the committee he will not move forward with the bids until he looks into other options.
4. **New Highway Department Clerical Worker Update:** Miles reported there is nothing new to report at this time.
5. **Maintenance and Cleaning Issues and Report Update:** Sneed stated Maintenance Technician Ernst presented his monthly report to the committee. He has been busy with various HVAC and painting projects.
6. **Request for Proposal for Performance Contract for ADA Updates to New Courthouse Update:** Sneed reported this item will have to be addressed by the Finance Committee since ARPA funds may be utilized.
7. **Sign Annual Generator Service Agreement with Altorfer Approval:** Sneed stated the committee will address the generators next month.
8. **Caulking and Tuck Pointing at Courthouse Complex Update:** Sneed reported he received a bid from local contractor Brett Seward to repair areas of the exterior of the Courthouse Complex. The committee voted to seek a second bid and he just received it. Sneed said the bid was similar to Seward's bid, but not all of the specifications were the same. Sneed said he will approach both bidders and ask them to rebid the project.
9. **New Locks at Historic Courthouse Update:** Sneed reported new electronic locks were installed recently in the Historic Courthouse and key fobs were handed out to all Historic Courthouse county employees. He said committee chairmen will receive fobs as well if they have not received them already.
10. **Sidewalks at Historic Courthouse and Jail Update:** Sneed reported he recently received an email from Hurst-Rosche regarding the sidewalk project, so the Infrastructure Committee will review the information at their next meeting.
11. **Jail Generator Replacement Update:** Sneed stated there was nothing new to report.
12. **Interior Door Project for County Clerk's Office Update:** Sneed stated there was nothing new to report.
13. **EMA Storage Shed Update:** Sneed stated there was nothing new to report.
14. **Elections Update:** Sneed deferred to County Clerk Leitheiser, who reported her office is preparing for the November 8th, 2022 General Election. She stated early voting and voting by mail begins September 29th, 2022. She also reported Illinois law now requires her office to mail vote-by-mail applications to all registered voters.
15. **Animal Control Facility Update:** Sneed reported that as of July 31, there are 15 dogs and 8 cats at the facility.
16. **Animal Control Municipal Contracts Update:** Sneed reported the villages of Waggoner and Farmersville recently signed their municipal contracts. The Coffeen city council approved their contract but it has not been turned in yet. Sneed also stated Young told the committee Litchfield Mayor Steve Dougherty said they are close to signing their contract. Sneed said Hillsboro city leaders have a few questions about the contract that need answered.

APPROVAL OF 4 COMMITTEE REPORTS & MINUTES:

Motion by Whitworth and second by Folkerts to approve the four committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: None

SCHEDULE CHANGES: None

APPOINTMENTS: None

PUBLIC COMMENTS: Citizen Bill Schroeder stated he was having a hard time hearing Chairman Young and other board members during the meeting's discussion and requested a microphone be used.

PAY BILLS AND PAYROLL: Motion by Fogle and second by Wendel to pay all approved bills and payroll. All in favor, motion carried.

ADJOURN: The next regular full board meeting will be on Tuesday, September 13th, 2022, at 5:30 p.m. in the County Board Room, Hillsboro, Illinois. Motion by Whitworth and second by Loucks to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting Adjourned at 6:48 p.m. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.