

**IN THE COURT OF THE FOURTH JUDICIAL CIRCUIT
MONTGOMERY COUNTY, ILLINOIS**

(Name all parties)

_____)	
Plaintiff(s))	Case No. _____
)	
)	
)	
)	
_____)	
and unknown occupants)	
Defendant(s))	

SUMMONS IN EVICTION

To each defendant:

YOU ARE SUMMONED and required to appear before this court at **MONTGOMERY COUNTY COURTHOUSE, Hillsboro, Illinois**, at _____.m., on _____, 20____, to answer the complaint in this case, a copy of which is hereto attached. **IF YOU FAIL TO DO SO, A JUDGMENT BY DEFAULT MAY BE TAKEN AGAINST YOU FOR THE RELIEF ASKED IN THE COMPLAINT.**

E-filing is now mandatory for documents in civil cases with limited exemptions. To e-file, you must first create an account with an e-filing service provider. Visit <http://efile.illinoiscourts.gov/service-providers.htm> to learn more and to select a service provider. If you need additional help or have trouble e-filing, visit <http://www.illinoiscourts.gov/FAQ/gethelp.asp>, or speak to your local Circuit Clerk’s office.

To the Officer:

This summons must be returned by the officer or other person to whom it was given for service, with endorsement of service and fees, if any, immediately after service and not less than **three (3)** days before the day of appearance. If service cannot be made, this summons shall be returned so endorsed. This summons may not be served later than **three (3)** days before the day for appearance.

WITNESS: _____, 20____.

(SEAL)

Holly Lemons
(Clerk of the Circuit Court)

(Deputy Clerk)

(Plaintiff’s attorney or plaintiff if he is not represented by an attorney)

Name _____
Attorney for _____
Address _____
City _____
Telephone _____
Facsimile Telephone _____

(If service by facsimile transmission will be accepted, the telephone number of the plaintiff or plaintiff’s attorney’s facsimile machine is additionally required.)

Date of Service _____, 20____. (To be inserted by officer on copy left with defendant or other person)

Return date not less than seven (7) days or more than forty (40) days from issuance of summons. IL Supreme Court Rule 101