EMA Volunteer Application

EMA
Emergency Management Agency/911

Mont Co EMA/911
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Volunteering for*: [x] Emergency Management

Name (First, Middle Initial, Last):_____

Date of Birth:_____   **Sex: [ ] M [ ] F**

Address:_____

City/Sate/Zip:_____

Home Phone:_____   **Work Phone:**_____

Cell Phone:_____   **Cell Provider: [ ] ATT [ ] Verizon [ ] Other)**_____

Do you text? [ ] Yes [ ] No   Do you email? [ ] Yes [ ] No

Amateur Radio Operator: [ ] Yes [ ] No   ARES: [ ] Yes [ ] No Call Sign:_____

Email Address:_____

Are you a legal citizen of the U.S.?:   [ ] Yes [ ] No   Other:_____

Education: *Circle Highest Grade Attended:* **9 10 11 12 GED   College Attended: Some 1 2 3 4**

Do you have a valid Driver's License? [ ] Yes [ ] No / CDL [ ] Yes [ ] No   Class:_____

DL Number:_____   **Expiration Date:**_____

Social Media Utilized: [ ] Facebook   [ ] Twitter   [ ] Snapchat   [ ] Other_____

Employed: [ ] Full Time   [ ] Part Time   [ ] Self Employed [ ] Retired [ ] Other_____

Occupation:_____   **Work Hours:**_____

Have you ever served in the Military? [ ] Yes   [ ] No   If yes, are you currently active? [ ] Yes   [ ] No

If yes, years you actively served?_____   **Rank:**_____

Branch of service:_____

Mission of service/duty in the military?_____
_____

Public Safety and/or Volunteer Agencies you are active with now such as: Missions/Ministry, EMS, Fire, Police, Red Cross, etc.

_____

_____

_____

Prior certifications, licensures, training & real world experiences such as EMT, Fire, Law Enforcement, Engineer, Hazmat, Heavy Equipment, Nurse, Truck Driver, SAR, ICS/NIMS, Weather Spotting, etc. that could help you perform in your role as an Emergency Management Volunteer.

(Complete Back Side)

Areas of Interest: *(Check all that apply)*

[ ] Crisis Outreach Team   [ ] Communications/Weather   [ ] Damage Assessment
[ ] Debris Management   [ ] Donations Management   [ ] Drone Team
[ ] Emergency Ops Center   [ ] Ground Search & Rescue   [ ] Incident Management Team
[ ] Mass Care (Sheltering)   [ ] Resource Management   [ ] Social Media/Technology
[ ] Support   [ ] Volunteer Management   **[ ]** Other_____

Have you ever been convicted of a felony? [ ] Yes [ ] No

If yes, include charge, date and disposition information:_____

Do you have any physical limitations or mental impairments that would not allow you to fully

participate as a volunteer? [ ] Yes [ ] No If yes, explain:_____

_____

AGREEMENT:

I, the undersigned agree to follow all rules set forth by the Montgomery County Emergency Management Agency and abide by all local, State, and Federal laws in the performance of my duties as a volunteer of Montgomery County EMA. I further agree to allow Montgomery County EMA and/or Law Enforcement Officials to do a thorough check into my background concerning criminal convictions and behavior. I understand that my acceptance and continuance may be granted and/or denied/terminated at the discretion of the Montgomery County EMA Coordinator.

_____/_____
     Initials   **Date**

OATH OF ALLEGIANCE:

I_____ do solemnly swear that I will support and defend and bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of Illinois, and the territory, institutions and facilities thereof, both public and private, against all enemies, foreign and domestic; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter, and do further swear that I do not advocate, nor am I nor have I been a member of any political party or organization that advocates the overthrow of the government of the United States or of this State by force or violence; and that during such times that I am affiliated with the Montgomery County Emergency Management Agency, I will not advocate nor become a member of any political party or organization that advocates the overthrow of the government of the United States or of this State by force or violence.

Signed: _____ **Date:**_____

(EMA OFFICE USE ONLY BELOW THIS LINE)

[ ] Application Complete [ ] Background Check Complete

[ ] Approved [ ] Denied, reason:_____

[ ] Applicant notified, date:_____ **EMA Unit Number:** _____

EMA Coordinator Signature:_____ **Date:**

Notes:_____
_
_____

_____

Montgomery County EMA
<u>Volunteer Divisions</u>

<u>1-Rapid Crisis Response</u>
The Rapid Crisis Response Division (RCRD) will serve as a non-denominational resource for emergency personnel and the general public as needed. A RCRD Team Member is a resource with a "servant ministry" of presence, spiritual guidance, and comfort in times of crisis. They will also serve as a resource to the county and community when first responders request their assistance at crisis situations. This includes putting people in contact with the appropriate agencies to help them as is necessary. This division will also outreach to form partnerships for crisis response to include available resources, emergency planning and coordination of houses of worship and missions.

<u>2-Communication/Weather</u>
The Communications Division's primary mission is to support communications needs of the Montgomery County EMA and the communities within the county. This division is called upon in the event of a local or countywide communication failure or when additional trained communicators are needed. This division will interface with local, private and state resources to enhance our communications capabilities.

Weather division provides support during times of inclement weather by gathering weather spotting and post-storm, initial damage assessment reports. Communication is facilitated via SkyWarn. The Communications & Weather divisions have the ability to: provide real time information about inclement weather to the public safety agencies and NWS, via its vast network of EMA and Amateur Radio weather spotters, set-up and staff a temporary communications network (voice and data) in the event of localized outages, support community events such as parades, fairs, etc. by providing trained operators to facilitate communication.

<u>3-Damage Assessment</u>
This is a group that will respond to the field immediately post emergency. Damage assessment is the process that is essential in determining what happened, what the effects are, which areas were hardest hit, what situations must be given priority and what type of assistance is needed (ie-local, state or federal resources). It is a key component to a disaster declaration. Emergency response can be more effective, equipment can be better utilized and help can be provided quicker when damage assessment is performed quickly and efficiently.

<u>4-Debris Management</u>
Debris management assists and coordinates the removal, collection, and disposal of debris following a disaster. The main aim of the debris management team is to lessen the potential threat to the health, safety, and welfare of the impacted citizens, to expedite recovery efforts in the impacted area, and address any threat of significant damage to improved public or private property. This division will work closely with public works groups to coordinate activities in cities, townships and the county.

<u>5-Donations Management</u>
The Donations Management system is designed to receive, process, and distribute a wide variety of donated goods and services that are offered or sought to assist emergency and disaster victims such as: coordination, acceptance, control, receipt, storage, distribution and disposal of donations-in-kind, volunteers, donated services and funds.

<u>6-Search and Rescue (SAR)</u>
SAR team is entirely composed of volunteers with a wide range of abilities and expertise and is available upon request to help anywhere in the Montgomery County or beyond. SAR team members are trained in crime scene preservation, evidence searches, ground search techniques, first aid and CPR. The Team also has the ability to provide search incident management. It will also work closely with other search teams such as: Gateway Dogs, Civil Air Patrol, etc. The team is available to assist law enforcement and other public service agencies. To further enhance resource availability for large-scale incidents, the team is a part of the state-wide search and rescue mutual aid system. Primary

Missions: missing/Lost persons, walk-away elderly persons, evidence searches and any incident where coordinated ground search is required.

7-Emergency Operations Center

The Emergency Operations Center (EOC) is located at the Montgomery County EMA Office. The purpose of the EOC is to provide a centralized location where public safety, emergency response, and support agencies coordinate planning, preparedness, and response activities. The EOC does not command or control on-scene response efforts, but does carry out the coordination functions through: collecting, evaluating and disseminating incident information; analyzing jurisdictional impacts and setting priority actions; and managing requests, procurement and utilization of resources.

8-Incident Management Team

IMT is a multi-jurisdictional team utilized to manage incidents formed at the local, regional and state level. It is a designated team of trained personnel activated to support incident management at incidents that extend beyond one operational period. All-Hazard IMTs are deployed to a scene to manage major and/or complex incidents requiring a significant number of local, regional, and state resources. They also manage incidents that extend into multiple operational periods and require written Incident Action Plans (IAP). An All-Hazard IMT may be utilized at incidents such as a tornado touchdown, earthquake, flood, ice storms and other multi-day incident/events. They are also utilized at planned mass-gathering type of events such as festivals, political rallies and conferences.

9-Mass Care/Sheltering

This division's primary focus is protection of evacuees and other disaster victims from the effects of the disaster. Activities include coordination of temporary shelters, food, medical care, clothing, and other essential life support needs to the people who have been displaced because of an ongoing on an impending disaster. Mass care division supports: sheltering operations (including household pets), mass feeding operations, distribution of emergency supplies, family reunification support ,immediate health, emotional and spiritual care and support services, facilitate access to disaster information to affected individuals

10-Resource Management

This division is responsible for maintaining the status of all assigned resources (primary and support) at an incident. This is achieved by overseeing the check-in/ out of all resources to include demobilization, maintaining a status-keeping system indicating current location and status of all resources, and maintenance of a master list of all resources (e.g., key supervisory personnel, primary and support resources, etc.).

11-Social Media/Technolgy

The goal is to gradually achieve superior public engagement and website traffic by strategically exploiting all aspects of the social media marketing roadmap. This division will build and execute social media strategy through competitive research, platform determination, benchmarking, messaging and audience identification. Generate, edit, publish and share regular content (original text, images, video or HTML) that builds meaningful connections and encourages community members to take action. Continuously improve by capturing and analyzing the appropriate social data/metrics, insights and best practices, and then acting on the information.

12-Support

This division is responsible for behind-the-scenes support for all other EMA divisions. It consists of three units: Facilities, Ground Support and Supply (Quartermaster).The Facilities unit is responsible for ICP (Incident Command Post), sleeping quarters, sanitation, vehicles, trailers and generators under EMA control. This unit ensures that all equipment is always available and in fully operational state. The Ground Support Unit is responsible for materials used by EMA divisions as part of their deployments. This includes maintenance of equipment, providing and maintaining safety equipment. The Supply Unit (Quartermaster) works with EMA staff to procure required supplies needed to support volunteers, along with maintaining a detailed inventory and storage of supplies.

13-Volunteer Management

Volunteer management provides direction, coordination, evaluating and motivating of spontaneous volunteers. This group will also work with community based volunteer functions such as: church

groups, food banks, professional groups, business and industry. The goal is to strengthen public or private programs, involve a community of supporters as described in the duties outlined below.